

**FRIDAY LETTER**  
**April 20, 2007**

**Honorable Mayor Walters and Council Members:**

The informational items for the week include:

**ADMINISTRATION**

Public Information Officer Susan Vernon-Devlin attended the one-day *2007 Professional Development Workshop for the Mid-Florida Chapter of Florida Women in Government*. Ms. Vernon-Devlin also attended the monthly Oviedo Winter Springs Regional Chamber of Commerce luncheon where she reminded Chamber members who are Oviedo residents about the April 21<sup>st</sup> Arbor Day Tree Giveaway, and announced the *Winter Miles Round-Up*, which is scheduled for Sunday May 6<sup>th</sup> at Shane Kelly Park.

Last weekend, Ms. Vernon-Devlin and City Clerk Barbara Barbour participated in the 13<sup>th</sup> annual *Taste of Oviedo*, setting up the City Council Booth and meeting with event goers. Photographs from *Taste* are available on the City of Oviedo website at this link <http://www.cityofoviedo.net/index.php?q=node/651>.

Three external website postings and a half a dozen newspaper articles resulted from media releases distributed by Public Information Officer Susan Vernon-Devlin. Ms. Vernon-Devlin also conducted an on-camera interview with WESH on Saturday evening regarding Oviedo's tornado sirens and the approaching stormy weather that swept over Central Florida on Sunday.

**POLICE DEPARTMENT**

**Police: Administration**

Interim Police Chief Ron Jacobs attended the Seminole County Chiefs of Police Meeting on 4/18/07.

**Police: Community Policing (Patrol & Traffic Operations)**

Patrol criminal case summaries are prepared on a regular basis and forwarded to the PIO for editing/redaction and are posted to the Public Safety/Police City Web Site.

**Police: Training**

The Acting Division Commander and a Lieutenant attended a Tactical Commanders Course in West Palm Beach. The course included topics on Logistics, Scenarios, Legal and Liability, plus Selection and Policy for the Special Response Team.

**Police: Emergency Communications**

This past week, Police emergency dispatchers handled 179 incoming emergency 9-1-1 calls in addition to about 1529 non-emergency citizen telephone contacts.

**Police: Investigations & Community Response Team (CRT)**

Oviedo Detectives remind you that domestic violence can occur in every community and that this type of abuse can destroy families. However, resources are available from "Safehouse of Seminole" to break that cycle of violence. You can learn more about local community outreach programs and emergency shelters online at [www.safehouseofseminole.org](http://www.safehouseofseminole.org). Victims of domestic violence should call "Safehouse of Seminole" program offices at 407-302-5220. To obtain shelter services 24-hours a day, 7-days a week, call 407-330-3933. *In emergencies always dial 9-1-1.*

When you or someone you know has information about criminal activity, drugs or wanted persons in our community, call the new 24-hour OVIEDO POLICE TIP LINE at 407-971-5723.

### **Police: Community Relations & School Programs**

Members of the Community Relations Section assisted with orientation training for newly hired members of the Police Department.

The Community Relations Officer attended the Bentley Woods Home Owners Association meeting held at Tuskawilla Middle School. A short presentation was given on safety, crime prevention and the volunteer programs that are offered by the Police Department.

### **Police: "Community On Patrol" Volunteer Program**

"Community On Patrol" volunteers logged 55 hours of patrol time this week. During their patrols of the city, they started verifying information for residents who will need special assistance during evacuations due to hurricanes or other disasters. The "COP" members also assisted students at Evans Elementary when the assigned crossing guards were unavailable.

"Community On Patrol" assisted at "A Taste of Oviedo." Members performed traffic control duties during the set-up period and entry at the entertainment gate during the event.

### **Police: C.O.P.S. & Volunteer Center at Oviedo Marketplace**

"Volunteers In Policing" members conducted the weekly citizen fingerprinting, completing a total of 19 print cards. There were 17 non-residents and 2 city residents fingerprinted.

The Oviedo Police Explorers held their weekly meeting at the C.O.P.S. & Volunteer Center. For information about the Oviedo Police Explorer Program, contact Corporal Carl Rager at [crager@cityofoviedo.net](mailto:crager@cityofoviedo.net)

"Seniors Vs. Crime" assists people with non-criminal cases such as contract disputes. Contact Seniors Vs. Crime members at 407-971-6111 or stop in the C.O.P.S. & Volunteer Center at Oviedo Marketplace (near Dillard's) on Mondays and Wednesdays from 12:00 PM to 4 PM.

AARP will host a Driver Safety Class in the C.O.P.S. & Volunteer Center on May 22 and May 23. The course is open to all persons 50 years of age or older and gives driving safety tip information. Participants who complete the course could be eligible for discounts on their auto insurance. To register for the next AARP Driver Safety Class in Oviedo, call AARP Instructor Fred Fruehan at 407-339-6205.

The C.O.P.S. & Volunteer Center has volunteer opportunities available for anyone 14 years of age or older. Duties include, but are not limited to, assisting police department personnel with administrative duties, display set up and other assignments as needed. The center is open Monday to Friday from 10 AM to 5 PM. For more information call 407-971-5705.

### **Police: Parents' Thursday, April 26 Seminar – "What Every Parent Should Know..."**

For those interested in getting a step ahead of their children, Oviedo Police are hosting a "WHAT EVERY PARENT SHOULD KNOW" meeting on Thursday, April 26, 2007 from 7 PM to 9 PM. This FREE parenting safety seminar will help concerned adults change their parenting style from "defensive" to "offensive"—before a child makes bad choices that could change the direction of a young life. The seminar features a Q&A panel of juvenile services professionals from the Oviedo Police Department, Kids House of Seminole and Girls and Boys Town of Central Florida. Topics will include: protecting children; juvenile crimes and prosecution; addiction recognition; bullying; Internet safety; emancipation of a minor; vandalism; and more. The seminar will be held at the C.O.P.S. & Volunteer Center at the Oviedo Marketplace (near Dillard's). Reserve your seat now! Call 407-971-5709 or e-mail [sdunn@cityofoviedo.net](mailto:sdunn@cityofoviedo.net)

### **Police: Parents' Thursday, May 3 Seminar - Underage Drinking Prevention to Save Teen Lives**

On Thursday evening, May 3rd at 7 PM, parents are invited to a FREE program at the Oviedo Police C.O.P.S. Center to help them learn about dealing with underage drinking. Traffic accidents are the leading cause of death among young people. We encourage parents to talk to teens and young adults

about driving responsibly; do not use alcohol and never ride with friends who drink and drive. Hosted at the C.O.P.S. Center by the Oviedo Optimist Club, the May 3rd evening program includes speakers David Spindler of Wayne Densch/Anheuser-Busch, as well as officers of the Oviedo Police Community Response Team who conduct local underage alcohol sales enforcement.

Underage drinking places young peoples' lives at stake. Oviedo Optimists remind you, though, to "Promise yourself ... to forget the mistakes of the past and press on to the greater achievements of the future." Learn how to keep young people safe from bad decisions. Prevent underage drinking and traffic injuries in your family by attending this FREE program on Thursday evening, May 3rd at 7 PM at the C.O.P.S. & Volunteer Center at Oviedo Marketplace (near Dillard's). For details or call 407-971-5705 or e-mail [oviedooptimist@aol.com](mailto:oviedooptimist@aol.com)

### **Police: Public Information Office**

The Friday Letter, media releases, community information bulletins, news briefs and the upcoming traffic enforcement notice were distributed to all outlets. The weekly public safety newspaper article was provided to The Oviedo Voice.

Lt. Lynch assisted in teaching Baton and Administrative Processes classes to a newly hired employee. A press release was sent out on the Seniors and Law Enforcement Program being offered at the COPS and Volunteer Center.

### **Police: Special Weekly Traffic Enforcement**

To provide safe and well-controlled vehicle and pedestrian traffic ways during the week of Sunday, April 22 to Saturday, April 28, 2007, special traffic enforcement will be conducted by teams of Oviedo Police Officers at these locations in the City:

Pine Avenue	Speeding / Stop Sign
Mitchell Hammock Road	Speeding

Remember school is in session. Be extra careful driving in the area of our community's schools, school crossings and bus stops.

## **FIRE DEPARTMENT**

### **Administration and Emergency Management**

Chief White attended the Taste of Oviedo event this past weekend as well as the Fire Marshal and other fire rescue personnel and resources. The EMS special response cart was summoned to several medical emergencies throughout the day and the fire explorers staffed the fire rescue booth and provided public education materials. It provided a wonderful opportunity to pass out fire safety and hurricane information. Once again the robotic fire dog, Sparky, was a huge hit with the children.

The Fire Rescue Emergency Management Department monitored the severe weather very closely, as it impacted Seminole County and the Oviedo area this past Sunday. Weather alerts were provided to staff and it became necessary to vacate the temporary fire station until the threat passed. Minimal damage was identified in the city. A failure of the weather alert system from the NWS was determined to be from a phone line transmission loss of signal. The NWS has since indicated that problem has been resolved.

A grant has been submitted to the Department of Homeland Security under the fire act grant program for a new multi-purpose woods truck. The vehicle is intended to be utilized for wildfire events and also be staffed for hurricane events in order to provide access into hard hit areas of the community which often become difficult to access with fire engines or rescue vehicles. The grant is for approximately \$75,000.

Chief White attended the monthly Executive Fire Chief Group meeting. Topics included the CAD study, medical response items of interest, EMS transport fees, and a command summit for senior officers.

The department continues to work on completion of the 2007-2008 budget documents.

### **Prevention and Public Education**

The Fire Inspector conducted a fire investigation at 1039 Abell Circle late Monday night. The cause turned out to be undetermined accidental.

The Prevention Division attended several meetings for such issues as pre-applications, site plans, and general fire department requirements of new businesses.

The Fire Inspector attended to new construction final fire inspections and coordinated various public education requests.

The Fire Marshal began course work in Tactics II. This course provides information on different tactics to be utilized on a fire scene.

The Fire Inspector attended to commercial building re-inspections and coordinated various public education requests.

The Fire Inspector attended the Employee Recognition Team meeting to finalize plans for the City Picnic.

### **Training**

The Training Division Chief attended an EMS meeting at South Seminole Hospital. These meetings provide invaluable feedback on EMS operations within the County.

This week's training consisted of fire ground operations scenarios. Engine and rescue crews trained together to establish good team work skills and to identify areas in need of trouble shooting. Each crew pulled hose lines, connected to water supply and flowed water at a pre-determined target at the drill site.

### **Suppression/Rescue**

The Suppression/Rescue Division responded to multiple medical emergencies, fire related emergencies and non-emergency service related incidents providing aid to the citizens, visitors, and the business community this week.

The Suppression/Rescue Division responded to 3 residential structure fires within the city limits this past week. One of these incidents was a working fire with several patients who sustained smoke inhalation injuries requiring on scene assessment and treatment. The fires in each case were quickly contained to the room and contents.

The City of Oviedo Fire Rescue provided assistance to Seminole County in reference to a residential structure fire located in Geneva. The structure was heavily involved in fire upon arrival of the first units. There were no reported injuries but the home was severely damaged.

Members assisted with Public Education events at the fire stations and throughout the City. The events included a tour of the fire station and providing general fire and life safety education.

Personnel completed assigned pre-emergency planning of commercial buildings as part of the monthly pre-emergency plan program. These assist in planning and preparing for potential fire, hazardous materials, rescues or other type emergencies.

The Suppression/Rescue Division Chief completed and submitted the FY 07-08 budget request for this division.

Personnel completed multiple hours of Fire, Rescue, and EMS related required training.

## **PUBLIC WORKS**

### **Current Engineering Services and Capital Projects**

Little Econ 10-inch Water Main	Public Works Administration Building
Lockwood Road Reclaim	S.R. 426, Phase III / PD & E
Girls and Boys Town Sewer Force Main	New Downtown Amphitheater
Kingsbridge West Reclaim	City Hall Restriping and Signage
36 inch Water Main	Franklin Street Fountain
S.R. 426, Phase II Widening	Shane Kelly Equestrian Trailhead
CUP Renewal	Friendship Park
Sewer Capacity Analysis - Orange County	OSC Senior Field
Oviedo Boulevard Extension	OSC Restrooms
Utility Rate Analysis	Shane Kelly Restrooms
Kingsbridge West, Phase 1 / Lake Rogers Retrofit	Trail Extension from C.R. 419 to Geneva Drive
Mitchell Hammock / Division Intersection Analysis	Oviedo On The Park Phase 1
Mitchell Hammock Median Improvements	Twin Rivers Park (SNID)
Gateway Beautification Design	Covington Street Drainage
S.R. 434 Median Landscaping	Jourdan Crossing Ditch Pipe
Carolyn Drive	Graham Avenue Drainage
Foxfire Trail	Lake Jessup Drainage
School Zone Safety Improvements	Fire Station No. 48
Road Resurfacing	Fire Administration Building
Traffic Calming	CR 419 Fiber Optic Cabling
Public Safety Building Generator Replacement	Mitchell Hammock Road Reclaim Connector

### **General**

Micro-surfacing designated for FY 2007 started on Wednesday, April 18<sup>th</sup>. Advisories have been distributed to affected residents to ensure community awareness and eliminate on-street parking during contractor operations. Construction crews continue to restore and reconstruct the south bound travel lanes along Lockwood Road, south of Mitchell Hammock Blvd.

### **Active Capital Projects Construction**

#### **Bid Dates**

Shane Kelly Concession/Restroom Bldg.	Monday, April 23 <sup>rd</sup>
Kingsbridge/Lake Rogers Reclaim	Friday, May 4 <sup>th</sup>
Gateway Beautification (Lockwood)	Wednesday, May 16 <sup>th</sup>

#### **Twin Rivers Preserve II**

Bids were received for the Twin Rivers Preserve SNID project on Monday, March 12<sup>th</sup>. A recommendation for award was approved by the City Council on Monday, April 16<sup>th</sup> authorizing Staff to proceed with implementation of the project through alternate delivery methods. Construction should start within a couple of weeks.

#### **Lockwood Reclaim Transmission Main**

Construction on Lockwood southbound, south of Mitchell Hammock to Longbranch, is taking longer than anticipated due to problems encountered with pipe installed under previous contracts. Repairs to previously installed work and pressure testing have been completed. Repaving of the first structural lift of asphalt in the right lane was completed on Tuesday, April 10<sup>th</sup>. Milling of the left lane took place on

Thursday, the 12<sup>th</sup>. Final repaving of both lanes should be completed next week, weather permitting. The pipe installation on Old Lockwood is complete. Pressure testing is complete and the road has been repaved. Old Lockwood opened to normal traffic on Wednesday, April 4<sup>th</sup>.

### **Friendship Park Improvements - Phase I**

The removal of the old playground equipment is complete. Site grading is well underway. New playground equipment installation is scheduled to start in about two weeks. The work continues on schedule and will be substantially complete in August. The project will provide new playground equipment, landscaping, waterwise gardens, educational signage, walkways, fencing, benches, picnic tables and grills.

### **SR 434 Beautification**

Bids were received for SR 434 Beautification, a joint landscaping project with the Florida Department of Transportation, on Wednesday, April 4<sup>th</sup>. There were three bids received, only one of which was deemed responsive by Purchasing. This responsive bid was within budget and recommendation for award was approved by the City Council on Monday, April 16<sup>th</sup>. Construction is expected to start within a couple of weeks. The project will provide landscape enhancements for the medians on SR 434 from Chapman Road to Mitchell Hammock. Pending Council approval, the work will be completed this summer.

## **CODE ENFORCEMENT**

The following cases will be presented to the Code Enforcement Board on **April 26, 2007** for violations that had not been corrected within the time required by Code Enforcement.

**322 Rum Thi Court** for violations of work done without a permit. **1050 Long Branch Lane** for violations of an overgrown lot, a fence with missing boards, and not maintaining the exterior of a structure in good condition and repair. **176 Shady Lane** for violations of parking a wrecker truck on the property or in the public road right-of-way.

The Code Enforcement Office will also report on the status of **53 Alafaya Woods Boulevard** which was brought before the Code Enforcement Board in March. The violations have been corrected and the property has been brought into compliance by the date specified by the board. **220 Geneva Drive** was brought before the Code Enforcement Board in March. The violations have been corrected and the property has been brought into compliance by the date specified by the board.

## **HUMAN RESOURCES**

The Human Resources Director, Employment Coordinator and the Finance Director met with representatives from the City of Deltona to discuss the Kronos system this week. The Deltona employees from the Human Resources and the Finance Departments wanted to see the Kronos application and speak with us regarding the challenges that were encountered during the recent installation. The City of Deltona is considering the purchase of the Kronos system and appreciated the opportunity to see the software and meet with City staff.

### **Employee Recognition**

The employee recognition team met this week to discuss the final arrangements for the family picnic on April 28<sup>th</sup>. The smaller details were discussed and finalized by the team. The HR Department would like to thank the team members who helped make this event possible for all employees and their families. The team members are: Katrina Gajentan (Human Resources), Gail Bigelow (Administration), Matthew Dorsten (Development Services), Cindy Lamb (Development Services), Sandra Newhouse (Finance), Sharon Ginsburg (Fire), Kathy Miller (Fire), Lillian Vest (Fire), Betty Kelly (Police), Grace Robertson (Police), Joan Sampson (Police), Tony Velez (Police), Dan Anderson (Public Works), Benjamin Williams (Public Works), Pat Dioguardi (Recreation & Parks), and Donald Wood (Recreation & Parks).

The current picnic R.S.V.P. list has over 230 people who have confirmed! Employees should bring a blanket or lawn chair to relax and enjoy the fun! There will be games and activities for all ages!

### **Employment**

The City would like to welcome the new part-time seasonal employees:

<b><u>Name</u></b>	<b><u>Start Date</u></b>	<b><u>Title</u></b>
Timothy Koepsell	4/11/07	Recreation Aide
Jennifer Rice	5/12/07	Youth Counselor
Adrian Vallenilla	4/12/07	Concession Stand Worker

The HR Department is currently working on the summer hiring of 80+ seasonal workers for the Recreation and Parks Department. The City will be hiring summer camp counselor positions for the numerous camps that the Recreation & Parks Department will be running.

### **Health and Wellness**

On April 18<sup>th</sup>, the City held its employee Wellness Fair at the Gym and Aquatic Center. Representatives from Florida Hospital, Centra Care, Blue Cross Blue Shield, CIGNA Dental, Seminole Community College, The Allen Group (employee assistance), Novartis Pharmaceuticals, COSTCO, and Oviedo Parks and Recreation. Employees were able to receive information on health and educational topics, as well as blood pressure tests, cholesterol and blood sugar tests, and chair massages.

Door prizes were awarded to:

Ben Morales won the grand prize, a portable DVD player donated by The Crowne Group. Pat Hubbard and Harvey Clark both won umbrellas from Blue Cross Blue Shield. Genoveva Fruet and Oswald Bishop both won a Blue Cross Blue Shield tote bag and gifts. Stuart Olson won an assortment of GNC products from the GNC store in Alafaya Square. Joel Lipscomb won a sports/camping chair donated by CIGNA dental.

## **RECREATION AND PARKS**

### **Gymnasium**

Summer Camp registration is continuing as well as registration for Youth Basketball and Youth Volleyball Summer League.

### **Aquatics**

The Splash Zone opened for the season on Saturday, April 14, 2007, with 367 patrons visiting and enjoying the pool. April hours for the Splash Zone are 3:00 p.m. to 6:00 p.m. general admission on Fridays. On Saturdays, Oviedo resident hours are 10:00 a.m. to 6:00 p.m. and non-resident hours are 12:00 p.m. to 6:00 p.m. Sunday hours are 12:00 p.m. to 6:00 p.m. general admission. The Splash Zone is scheduled to open 7 days a week at the end of May.

### **Riverside Park**

This past Saturday, April 14<sup>th</sup>, over 300 families signed up for Summer Camp at Riverside Park. This upcoming Monday, April 23<sup>rd</sup>, non-residents will have the opportunity to sign up. We look forward to a great summer.

### **Athletics**

In the world of Athletics, registration is currently taking place for Pee Wee Sports Camp, and Sunday Morning Adult Flag Football.

Please note the following important meetings, work sessions and upcoming events:

**Upcoming Meetings**

Monday, April 23, 2007	Special City Council Meeting	6:30 P.M.
Monday, May 7, 2007	Regular City Council Meeting	6:30 P.M.

Until next time,



Gerald J. Seeber  
City Manager