

**FRIDAY LETTER**  
**October 8, 2010**

**Honorable Mayor and City Council Members:**

Good Friday to the dedicated staff and City Council of the Top 100 City of Oviedo!

I will be meeting today with Bryon Ball representing American Land developers and Marc Gerenger, representing Trinity Medical Center Management Group. I will also be meeting later today with two new representatives from HMA, Mayor Persampiere, John Jones, our Economic Development Consultant, and Bryan Cobb. The two new representatives from HMA are Alan Levine, Senior Vice President of Health Development Operations and Government Relations, and Josh Putter, Division Five President.

Mr. Levine has served as the Secretary of the Florida Agency for Care Administration. Mr. Levine through his previous affiliation with the Florida Agency for Care Administration has a wealth of experience associated with the Certificate of Need process.

The Oviedo on the Park properties have recently been rotating from one investor to another. The City had been working with M&I Bank, who controlled the mortgages on the properties and had acquired the property rights through legal proceedings with the previous developer's estate. M&I Bank after securing the mortgage rights and trying for several months to negotiate the sale of the property to interested developers divested itself of its interest.

Initially the property rights were sold by M&I Bank to Silver Leaf, a Salt Lake City based investment firm. Silver Leaf apparently resold the property rights to Kelly Capital with offices in San Diego and Dallas. Since it is readily observable that there is renewed interest and a host of new faces interested in our City and its future development. Mayor Persampiere, myself, Mr. Cobb and John Jones are working diligently to acquaint our new associates with the various options and opportunities afforded by our top 100 City.

**Please see the informational items for the week as reported by City Departments:**

**BUDGET:**

As Council may remember, the Budget Manager and Chief Accountant positions were consolidated into one position of Budget/Accounting Manager within the Finance Department as part of the FY 10-11 budget. That position has been posted and recruited since June 1<sup>st</sup> with no success although Bob Bentkofsky and Dianne Holloway did interview one internal and one external candidate. The position was re-advertised for a 30 day period that closed on October 1, 2010. Unfortunately, no qualified candidates with the requisite budget *and* accounting skills and experience emerged from that recruitment.

When the position was consolidated, we anticipated that it may be difficult to find the right person who has *both budget and accounting skills and experience*. Bob and Dianne were aware that it may be difficult to find someone with both skill sets as it is typical that people with budget experience generally do not have accounting experience and vice versa. Consequently, we are now recruiting for a Budget Officer at a lower pay grade than the former Budget Manager position. The Budget Officer will report to the Assistant City Manager.

The Finance Department will recruit for a Financial Accountant (or similarly titled accountant position) which was included in the FY 10-11 budget. *The change of direction for this*

recruitment will not result in any additional staff or higher costs compared with the original plan for a Budget/Accounting Manager and Financial Accountant. Dianne Holloway will be proceeding shortly with the recruitment of the accountant position. We will keep you apprised of both recruitments once they are concluded and the positions are filled.

### **FIRE/RESCUE SERVICES:**



On Monday evening, at the City Council Meeting, Mayor Persampiere endorsed a Proclamation for Fire Prevention Week as we begin our month long fire safety education campaign. Although we provide fire safety presentations year round, this month is our highest volume month for fire safety education events as schools, day care centers, and others fulfill education requirements. This week also included numerous fire station tours and demonstrations.



The Fire Rescue Department is partnering this year with the Vine Community Thrift Store in our annual Holiday Canned Food Drive. The Vine is located across from the First Baptist Church of Oviedo and provides support to local families in need of assistance. The department rotates our community canned food drive opportunities among all community based organizations. This is the first time we have participated with The Vine. The Fire Stations will be opened as “drop off” locations for canned food from November 1<sup>st</sup> thru December 31<sup>st</sup>.

The Florida Division of Forestry has alerted all Fire Service providers of the increased wild fire threat due to the cooler and dryer than normal conditions. The recent cool snap with low humidity and increased wind has resulted in a quick drying out of the surface fuel and therefore the threat of wild fires is slightly higher than normal. We will monitor this threat carefully.



Chief White participated, along with the Police Chief and other City staff, in a special planning meeting with Oviedo Marketplace Mall staff. The session was designed to evaluate each organization’s response capabilities and also provide fire, medical, law enforcement, and emergency management recommendations to mall staff. Chief White also attended an impact bargaining meeting with the Firefighter Local in regards to the adaptive response program.

**The U.S. Consumer Product Safety Commission** has announced the following recalls:

- Tike Tech recalls the Tike Tech Single City X3 and X3 Sport Jogging Strollers due to strangulation hazard. Manufactured in Toronto, Ontario and sold via web sites, including Amazon.com. Contact 800-296-4602 or visit [www.tiketech.com](http://www.tiketech.com) for details.
- Valco Baby Products recalls the Valco Baby Tri Mode Single and Twin Jogging Strollers due to strangulation hazard. Manufactured in New York. Contact 800-610-7850 or visit [www.valcobaby.com](http://www.valcobaby.com) for details.
- Tabletops Unlimited recalls the Castalon Frying Pans due to burn hazard. Manufactured in China. Sold at Bed, Bath & Beyond retail stores nationwide. Contact 888-239-2021 or visit [www.ttucorp.com](http://www.ttucorp.com) for details.



### **PUBLIC WORKS:**

The Water System Improvement Project received Florida Department of Environmental Protection (FDEP) operational clearance for the 20 inch pipe between the Mitchell Hammock Water Plant site and the AM Jones Plant. This pipe was a raw water main that has been modified, cleaned and tested to transmit potable water. No connections were allowed under FDEP permit to this new main until it received clearance.

Starting Monday October, 11, 2010 the contractor, Blue Ox, will remobilize to start interconnections to this new trunk pipeline. These interconnections are expected to be completed within 30 days. To make the interconnection, the contractor will be required to partially close Clonts St. at S. Central Ave. to local traffic only. The Clonts St. construction is anticipated to take place on Tuesday, October 12, 2010.

When completed, customers should notice a more consistently high water pressure with a larger trunk line to transmit water. Customers are already enjoying improved water quality system wide as all City water is now treated at the Mitchell Hammock water plant with the first phase to the water System Improvement Project completed earlier this year.

Public Works staff responded to a sewer force main break in the Live Oak Subdivision, Wednesday night. Thanks to a team effort by dedicated staff and private contractors, residents experienced no interruption in service until the broken force main segment was replaced on Thursday morning. The repair of the break also required one lane of traffic to be diverted through the night. Repair crews did not find any apparent installation flaws to explain the break.

As a preventative measure, Utility staff is exploring the installation of soft starts on select newly acquired private lift station system motors to reduce stresses on the system and to help minimize force main failures like this in the future.

### **Roadway Update**

The contractor for the Mitchell Hammock Intersection Improvements has been delayed in starting construction. The contractor (Barracuda) had not completed their Maintenance of Traffic (MOT) on schedule and hence the start delay. Staff anticipates the work to begin next week.

### **RECREATION AND PARKS:**



Youth Basketball games began last Saturday and Youth Volleyball games took place this week on Monday and Tuesday. Good luck this season to all of our players!

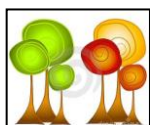


Monday marked the start of the final session of group swim lessons for the year at Riverside Pool, with a total of 62 swimmers registered. Group Lessons will begin again in March. Private Lessons will continue at the Gymnasium and Aquatic Facility through April. There are a total of 14 swimmers currently registered for Private Lessons.



Tuesday was the start of the October session of the Training Cudas swim team. There are a total of 95 swimmers currently registered on the team. The Training Cudas competed in a "fun meet" against the Tuskawilla Tigersharks at the Tuskawilla Country Club Pool yesterday, October 7<sup>th</sup>.

On Wednesday, October 6<sup>th</sup>, SNAP Club participants came together to have fun, play games, and make crafts.



Today, October 8<sup>th</sup>, will be the second Special Population Dance held at Riverside Park. Last month there were approximately 140 participants. We hope to max the Multi-Room this month. Last month, the participants had an opportunity to name the title of this upcoming dance and this month's theme will be "Fall Spectacular". Tonight we will find out what next month's title will be and we will also be crowning Mr. and Miss Fall Spectacular.



Family Archery class registration is now open at Riverside Park. This three-week program will take place on Saturdays, November 6<sup>th</sup>, 13<sup>th</sup> and 20<sup>th</sup>. Participants ages 8 and above (adults too!) can enjoy learning Olympic-style Archery in a program that develops life skills such as sportsmanship, self-confidence, and friendship. The Beginner's Level course will be offered from 9:00 a.m. to 10:30 a.m. at the Oviedo Sports Complex. For Archers who have already completed the Beginner's Level, or those with previous archery experience, an Advanced Level course will be offered on the same dates, from 10:30 a.m. to 12:00 p.m. Don't miss this great family-friendly opportunity!



Each year the Parks staff constructs the City of Oviedo's float for the Oviedo High School homecoming parade. This year they will also participate in Hagerty High School's homecoming. Float design and work began this week.



The Parks staff has placed signs and banners advertising the upcoming Carnival of Screams event taking place October 29<sup>th</sup> and 30<sup>th</sup>, and is planning additional preparations for the event.



Concession operations have resumed at the Oviedo Sports Complex to accommodate fall Babe Ruth and Little League games. Additionally, the Gymnasium and Aquatic Facility concession stand opened this past week to serve our Youth Volleyball League playing on Monday and Tuesday nights and will be open on Saturdays to serve our Youth Basketball League as well.



Congratulations to Clifton Marimon, Recreation and Parks' full-time employee of the month, and Huck Perryman, Recreation and Parks' part-time employee of the month!

### **HUMAN RESOURCES:**

The Human Resources Department conducted new employee orientation with Police Officer John Yi who begins in patrol on Monday. For the past several weeks, the HR Department worked closely with Finance to implement the new salary and benefit changes which were effective October 1st. Letters were sent to the Police bargaining unit employees explaining their salary increases.

Ms. Collins assisted the Police Chief in writing the new Police Compensatory Time policy and coordinated the manual application of the policy with the Finance and IT Departments. PBA bargaining unit members will be able to bank compensatory time for later usage in lieu of being paid overtime.

HR this week worked on 5 active workers' compensation claims, 1 general liability claim, 1 auto claim and 1 lawsuit.

Ms. Collins conducted a tour of the Employee Health and Wellness Center with the Director of Risk Management for Seminole County Public Schools, David Apfelbaum, and his associate on October 6th. On October 21st, Dr. Vogel and the Seminole County Public School Board Members will visit the Health Center to tour and ask questions about its operation.

HR and the CareHere staff finalized plans for the distribution of employee flu vaccinations. Beginning on Monday, October 11<sup>th</sup>, employees will be able to receive a flu vaccination on a walk-in basis at the Employee Health Center. The Flu vaccine will be available on a first come, first served basis at the Health Center from 8:00 a.m. – 10:00 a.m. on the following dates October 11<sup>th</sup>, October 13<sup>th</sup>, October 18<sup>th</sup>, October 20<sup>th</sup>, October 25<sup>th</sup> and October 27<sup>th</sup>. This benefit is available to all employees, including those who are not on the health plan.

### **POLICE DEPARTMENT:**

Chief Chudnow held a meeting with the Command Staff. Several members of the Command Staff attended an Emergency Table Top Exercise at the Oviedo Marketplace Mall. Deputy Chief Coleman and the Chief attended the monthly meeting of the Central Florida Criminal Justice Association. The Chief also held a ComStat meeting to review crime trends, strategies, and prevention efforts. Additionally, the Chief met with Lake Mary Police Chief Bracknell to discuss crime trends and other mutual concerns.

Chief Chudnow met with a UCF journalist student regarding a class assignment.

On September 25<sup>th</sup> the Drug Enforcement Administration (DEA) held a nationwide Prescription Drug Take-Back Program. Over 4,000 collection sites throughout the United States and its territories were set up and, in just four hours, 121 tons of prescription medications were received.

The Oviedo Police Department, along with 139 other sites across Florida, participated in this DEA event and collected 4 ½ tons of prescription drugs. Narrowing the scope to “our back yard”, the Orlando Region, which Oviedo contributed to, collected 1 ½ tons.

This event has resulted in:

- preventing unwanted, unused drugs from ending up in the hands of abusers and our youth,
- a safer medicine cabinet in our homes and
- the proper destruction of such medications; therefore a cleaner environment

Lt. Capetillo attended the monthly meeting of the City/County Investigative Bureau on behalf of Chief Chudnow.

Lt. Lynch, Community Patrol Traffic officers, and the K-9 officer attended a fundraiser in Royalwood Park for Jacob Roberts, a local boy injured in a lawnmower accident.

### **DEVELOPMENT SERVICES:**

During the month of September, the Planning and Development Division conducted a total of six (6) Pre-Application Meetings. The Pre-Application Meetings were as follows:

- 1) Applicant: Yan Maksimyuk  
Request: To construct a temporary modular building on a lot next to Tuffy Auto Service Center for an Auto Sales & Service use  
Location: North of Mitchell Hammock Road and east of Norma Avenue
- 2) Applicant: Jeff Porter for Meritage Homes  
Request: To identify the necessary permits to complete the development and build in the Hammock Reserve Subdivision. If the subdivision is purchased, home sales will range from \$200,000 to \$300,000. He also wanted to identify the necessary permits to complete the development and build in the LeParc Subdivision. If the subdivision is purchased by Meritage Homes, home sales will range from \$200,000 to \$300,000.  
Location: ***Hammock Reserve Subdivision***-SR 434 and approximately 1,400 feet east of MacTavandash Drive  
***LeParc Subdivision***- South of Artesia Street and east of Lake Jessup Avenue
- 3) Applicant: Larry Jordan  
Request: Proceed with the previously approved 2,430 sq. ft. expansion of the Gold Medal Gymnastics building.  
Location: 1551 Swanson Drive
- 4) Applicant: Dennis Casey  
Request: To identify the necessary permits to complete the LeParc Subdivision. It was his intent to sell to a builder once the necessary permits were approved.  
Location: South of Artesia Street and east of Lake Jessup Avenue
- 5) Applicant: Alycia Christodaula  
Request: To place a Bicycle Rental business on the Townhouse Restaurant property in the rear of the restaurant. The bike rack would contain a self service automated machine. The automatic machine would allow a renter to swipe a credit card which would unlock a bike for use.

Location: East of Central Avenue and north of Broadway

- 6) Applicant: Most Precious Blood Catholic Church  
 Request: To amend the approved Construction Plan and replace the Church Office/meeting room building with modular buildings.  
 Location: 113 Lockwood Boulevard

The following table is an update of the Development Status Listing for the Planning & Development Division. The table provides the names, locations, descriptions and status of all of the developments that are at some stage in the review, approval, or construction process. These are development applications only.

**DEVELOPMENT STATUS LISTING**

***New Applications Received in September***

<b>Development Name</b>	<b>Development Location</b>	<b>Development Description</b>	<b>Development Status</b>
Most Precious Blood Catholic Church	113 Lockwood Blvd.	Revision to Phase I approved plans.	Sufficiency (1)

***Active Development Applications Being Processed (In Compliance or Sufficiency Review)***

<b>Development Name</b>	<b>Development Location</b>	<b>Development Description</b>	<b>Development Status</b>
Alafaya Crossings PDP**	NW corner of Chapman Rd and Alafaya Trail (Commercial portion of Covington Club PUD)	28,188 sq. ft. of Retail Use on 3.13 acres.	Compliance (1)
Black Hammock Village*	SR434/Deleon Street	29,920 square feet of commercial use on 2.10 acres	Compliance (2)
City View Amendment 2	City View Dr. S. of Alexandria/N. of Alafaya Woods Blvd.	Modify site plan for Unit 6 to permit one or more buildings	Compliance (2)
Jetta Point Park SDO*	SW corner of the intersection of SR434 & SR417	45 acre recreational site consisting of 4 multi-use fields, 4 softball diamonds, trails, picnic area, equestrian area & 4 ponds.	Approval Pending
Preserve at Black Hammock	Galileo Way, Lots 60 & 61	Special Exception Use Order for Model Home Center	Compliance (2)
Smithson Electric*	Eyrie Drive	2,250 square foot warehouse	Compliance (2)

***Active Developments Applications Pending DRC, PZA, City Council Approval***

<b>Development Name</b>	<b>Development Location</b>	<b>Development Description</b>	<b>Development Status</b>
Preserve at Black Hammock	Galileo Way, Lots 60 & 61	Special Exception Use Order for Model Home Center	DRC

***Active Development Applications (Approved Site Development Orders or Development Agreements)***

<b>Development Name</b>	<b>Development Location</b>	<b>Development Description</b>	<b>Development Status</b>
BB&T Bank	SW Corner of Mitchell Hammock Road and South Division Street	4,000 square feet of Commercial Use on 2.10 acres	Approved Site Development Order
Black Hammock Office Park MLUP****	SR434/Deleon Street	29,920 sq. ft. commercial development Master Land Use Plan	Approved Master Land Use Plan
Central Avenue Townhomes Mixed Use Site	West side of Central Avenue, just south of High Street	Maximum of 14,300 sq. ft. of commercial office space & 58 res. townhome units on approx. 7 acres	Approved NSDA & MLUP
Covenant Presbyterian Church Master Land	North side of CR419, East of Willingham Road	68,866 square feet of Church and Accessory Uses (restaurant, bank,	Approved NSDA & MLUP

Use Plan		daycare, and commercial) on 16.14 acres	
First Baptist Church SDO*	Northwest corner of Broadway St. and SR434	Construction of a new parking lot within the church property 1.95 acres	Approved Site Development Order
Fountainhead Baptist Church	190 Oviedo Blvd	11,946 square feet of Institutional Use (Ph 1) and 3,150 square feet of Accessory Uses (Ph 2) on 2.81 acres.	Approved Site Development Order
Geneva Drive RV/Boat Parking	Geneva Drive, 1600 feet east of Franklin Street	3.42 acres of Parking for RV's and boats.	Approved Site Development Order
Hammock Crossing SDO*	320 W Mitchell Hammock Road	9,025 sq. ft. Restaurant, 3,900 sq. ft. Bank and 10,640 sq. ft. Medical Office on 25.61 acres	Approved Site Development Order
LeParc	SE Corner of SR 434 (Central Ave) and Artesia Street	37 Single Family Residential Lots and 2.73 acres of Mixed Use on 38.11 acres	Approved PUD Development Agreement
McClellan Office Building	396 W Broadway Street	4,780 square feet of Office Use on 0.88 acres	Approved Site Development Order
Mitchell Hammock Mixed Use Site	Mitchell Hammock Road, 900 feet East of Alafaya Trail	186,412 square feet of Mixed Use (50 Single Family Attached Residential Townhome Units, 15,241 square feet of Commercial and 17,308 square feet of Office) on 3.35 acres	Approved Site Development Order
Most Precious Blood Catholic Church – NSDA & MLUP****	113 Lockwood Blvd	28,000 sq. ft. Parish Life Center, 18,000 sq. ft. Office/Classroom, 30,000 sq. ft. Sanctuary, 5,000 sq. ft. Parsonage and Accessory Uses on 35.05 acres.	Approved NSDA & MLUP
Oviedo Marketplace Parcel 16	East side of Oviedo Marketplace Blvd on Lot 16 of the Oviedo Marketplace PUD	28,461 square foot Office/Retail building on 4.12 acres	Approved Site Development Order
Oviedo on the Park- Phase I	Northwest Corner of Mitchell Hammock Road and Oviedo Blvd.	672,328 sq. ft. of Mixed Use on 86.26 acres	Approved Site Development Order
Pinewood Estates PSPSDO*	North Pine Avenue, north of Broadway Street	Preliminary Subdivision Plan for a 5 lot two- family dwelling unit subdivision on 2.43 acres.	Approved PSPSDO
Swell Construction SDO*	320 Central Avenue	Modification to previously approved office building. Building addition of 3,496 sq. ft.	Approved Non-Statutory Development Agreement
Taylor Landing	Approx. 400 feet north of Pauline Street, east of Swanson Drive and west of Lockwood Blvd.	15,210 square foot Commercial Building on 1.60 acres	Approved Site Development Order
Windsormere Lot 6	Windsormere Way, approx 700 feet south of the intersection of Windsormere Way and SR 426	2,900 square foot Office Building on 0.49 acres	Approved Site Development Order

***Developments Under Construction***

<b>Development Name</b>	<b>Development Location</b>	<b>Development Description</b>	<b>Development Status</b>
379 E. Broadway*	North side of E Broadway Street, 700 feet East of Oviedo Blvd.	18,962 square feet of Commercial/Office use on 1.74 acres including an approved special	Construction

		exception use order for Motor Vehicle Repair and Maintenance.	
Arborview Park Townhomes	West side of SR 434 1,650 feet north of Chapman Road	130 Single Family Attached Townhome Units on 23.21 acres.	Construction
Covington Club*	North side of Chapman Road, approximately 240' west of SR434 & Chapman Rd.	104 Single family Attached Townhomes on approximately 25.43 acres	Construction
Estes Historical Site*	NE corner of SR426 & Lake Jessup	7,250 sq. ft. of office use on 1.64 acres	Construction
Figland Office SDO*	Lot 2, Jolson Office Subdivision	5,050 square foot Office Building on 0.69 acres	Construction
Fountainhead Baptist Church (stormwater & utilities only)*	190 Oviedo Blvd	11,946 square feet of Institutional Use (Ph 1) and 3,150 square feet of Accessory Uses (Ph 2) on 2.81 acres.	Construction
Most Precious Blood Catholic Church – PH1 SDO*	113 Lockwood Blvd	21,951 sq. ft. Parish Life Center and 16,762 sq. ft. Welcome Center	Construction
Oviedo Plaza Sanitary Lift Station SDO*	West side of Broadway Street, south of Winter Springs Blvd.	Install new sanitary lift station & collection sewer to serve existing retail center & replace existing septic	Construction
Preserve at Lake Charm	NW Corner of Lake Charm Drive and Artesia Street	85 Lot Single Family Residential Subdivision on 35.48 acres.	Construction
Primrose School SDO*	South side of CR419 between Lockwood & Twin Rivers	10,723 sq. ft. one story day care building 20,559 sidewalk/pavement	Construction
Sandalwood Homes*	West side of N. Central Ave, South of Magnolia Street	Approx. 2,955 sq. ft. of office use and 3,575 sq. ft. of assembly use.	Construction
Terraglio Office* Building	625 North Central Avenue	Conversion from Residential to Office of existing 3,150 square foot building on 0.47 acres	Construction
Windsormere Lot 7 SDO*	Lot 7, Windsormere Way	6,001 sq. ft. medical office building	Construction

\* SDO – Site Development Order

\*\* PDP – Preliminary Development Plan

\*\*\* DEVI – Deviation to Standard

\*\*\*\* NSDA & MLUP – Non-Statutory Development Agreement & Master Land Use Plan

*If you have any questions please contact Debra Pierre at 407-971-5776.*

**Please note the following meetings and work sessions.**

<b>Upcoming Meetings</b>		
<b>Monday, October 18, 2010</b>	<b>Regular Meeting</b>	<b>6:30 p.m.</b>
<b>Monday, November 1, 2010</b>	<b>Regular Meeting</b>	<b>6:30 p.m.</b>

Sincerely,



Richard Gestrich  
City Manager