

**CITY COUNCIL AGENDA
WORK SESSION MEETING
Monday, September 30, 2019
6:00 PM
CITY HALL**

CALL TO ORDER / ROLL CALL

ORDER OF BUSINESS

1. State Road 434 Corridor Planning Study.
2. Discussion of Resolution No. 3819-19, FY 2019-20 Administrative Fee Schedule.

ADJOURNMENT

PURSUANT TO SECTION 286.0105, FLORIDA STATUTES, ANY PERSON DESIRING TO APPEAL ANY DECISION MADE BY THE CITY COUNCIL, WITH RESPECT TO ANY MATTER CONSIDERED AT ANY MEETING OR HEARING, WILL NEED A RECORD OF THE PROCEEDINGS AND MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE WHICH INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED. This record is not provided by the City of Oviedo.

ALL SERVICES, PROGRAMS AND ACTIVITIES OF THE CITY OF OVIEDO ARE OFFERED AND SOLICITED WITHOUT REGARD TO RACE, COLOR, NATIONAL ORIGIN, AGE, SEX, RELIGION, DISABILITY OR FAMILY STATUS. FOR INFORMATION REGARDING THE CITY'S TITLE VI NONDISCRIMINATION POLICY, PLAN AND PROCEDURES PLEASE VISIT WWW.CITYOFOVIEDO.NET.

IN ACCORDANCE WITH THE AMERICANS WITH DISABILITIES ACT, PERSONS WITH DISABILITIES NEEDING ASSISTANCE TO PARTICIPATE IN ANY OF THESE PROCEEDINGS SHOULD CONTACT THE CITY CLERK AT 407-971-5500 AT LEAST 48 HOURS IN ADVANCE OF THE MEETING.

**AGENDA
MEMORANDUM**

TO: Honorable Mayor and City Council Members
FROM: Bryan Cobb, City Manager
DATE: September 30, 2019
SUBJECT: State Road 434 Corridor Planning Study

Introduction: This is a request for City Council to review the findings and recommend short-term improvements and provide input for the State Road 434 Corridor Planning Study.

Discussion: Seminole County engaged the services of Kittelson and Associates (Kittelson) to conduct a Corridor Planning Study for SR 434. The purpose of the Corridor Planning Study is to identify existing and future corridor needs; develop and evaluate alternatives to accommodate projected traffic demand and improve bicycle, pedestrian, and transit connectivity; and identify the most viable potential solutions to address those needs that can be carried forward to the Project Development and Environment (PD&E) Study process. The study corridor was divided into two (2) sections. Section 1 is from SR 417 to Franklin Street. Section 2 is from Smith Street to Mitchell Hammock Road.

The Future Conditions Report was completed in June 2019. At that time, the study team became aware of funding issues for the long-term project recommendations. Right-of-way (ROW) and Construction funding for the project will not be available after completion of the PD&E Study and Design. While the availability of funding does not change the findings of the Corridor Planning Study, it caused the study team to reconsider developing and committing to a short-term project as an interim improvement.

The County tasked the study team to finalize the Corridor Planning Study and develop a short-term improvement in Section 1. In Section 2, short-term improvements are already in process, including a posted speed reduction and a turn lane improvement at the SR 434/Mitchell Hammock Road intersection. The focus of the Section 1 short-term improvements is to meet the corridor's defined capacity and safety needs through intersection improvements, access management, and pedestrian and bicycle improvements. The Section 1 needs identified in the Corridor Planning Study are summarized below:

Corridor Needs

Motorists

- Roadway Capacity – Motorists need a roadway that has capacity for the traffic volumes to travel effectively.
- Safe Access – Motorists need a roadway that allows safe access to and from driveways and unsignalized intersections.

- Safe School Bus Loading/Unloading – Motorists need a roadway that facilitates safe and effective school bus loading and unloading.

Bicyclists

- Safe, Continuous Facility – Bicycle users need a safe and continuous bicycle facility along SR 434
- Access between Uses – Bicycle users need to safely access land uses along and across SR 434

Pedestrians

- Safe, Continuous Facility – Pedestrian users need a safe and continuous pedestrian facility travel along SR 434
- Access between Uses – Pedestrian users need to safely access land uses along and across SR 434

The following is the anticipated scheduling for the project:

- Complete Project Development (2019)
- Move Project into Design (FY 19/20)
- Right-of-Way & Construction (FY 23/24)

At the work session, Kittelson representatives will present the Study findings and recommended short-term improvements and seek City Council's input.

- Attachments:
1. Oviedo City Council Presentation
 2. Short Term Concept
 3. Existing Conditions
 4. Future Conditions
 5. Short Term Improvement Report

Prepared by: Bobby Wyatt, Public Works Director

**AGENDA
MEMORANDUM**

TO: Honorable Mayor and City Council Members
FROM: Bryan Cobb, City Manager
DATE: September 16, 2019
SUBJECT: **Resolution No. 3819-19**, FY 2019-20 Administrative Fee Schedule

Introduction: This is a request for City Council to approve the FY 2019-20 Administrative Fee Schedule.

Discussion: Resolution No. 3819-19 establishes the FY 2019-20 administrative fee schedules for the Administrative, Development Services, Public Safety, and Recreation and Parks fees. It also repeals all previous Fee Schedules. However, it does not affect the Utility Rate Schedule establishing consumption and service account fees for Water/Wastewater/Reclaimed services.

The Proposed FY 2019-20 Fee Schedule includes, but is not limited to, the following:

Fire

1. Updated various fees
2. Removed False Fire Alarm Fee line for 5th and 6th occurrences.
3. Added charges for existing commercial inspections beyond the 1st inspection.
4. Added Battalion Chief Paramedic hourly fee.

Recreation and Parks

Beginning with FY 2019-20, the Recreation and Parks Department will implement an Annual City-Wide Recreation Membership Fee. This membership is available to both residents and non-residents on an individual basis. The Membership Fee is not required to register for activities, programs or to have daily use of any facility. However, individuals (not households) who purchase the Membership Fee will be granted discounted rates for activities, daily fees, passes, as well as rental fees.

Individuals who purchase the Annual Membership Fee will be provided a Recreation ID card, which will be valid for a 12-month period from the date of issue and must be current at the time of enrollment in activities, daily fees, passes, or rental fees.

The membership fee for residents of Oviedo will be \$25 per year, while for non-residents will be \$50 per year. On average, the Resident Non-Member fees will be approximately 25% higher than the Resident Member fees, and the Non-Resident Non-Member fees will be approximately 35% higher than the Non-Resident Member fees.

The City is known for offering high-quality parks, facilities and activities. Revenue received associated with the Recreation Membership Fee will be placed in a restricted cash account and

may be requested by the Recreation and Parks Department for repairs and maintenance items, or capital improvement projects. With the City continuing to grow, and the aging of some of its facilities, being able to provide timely maintenance to the Parks and facilities will allow the City to continue to provide high-quality programs to our community.

The recommended revisions to the fee schedule are attached. New fees are highlighted yellow, revisions are shown in red, and deletions also shown in strike-through. A clean copy of the proposed changes is reflected in Exhibit 1 of Resolution No. 3819-19, FY 2019-20 Final Fee Schedule.

Budget Impact: All Fees reflect the appropriate cost of the service or the expected return on the cost of a service and should therefore be reflected in the annual budget. The fee schedule was considered when estimating the FY 2019-20 General Fund Revenues.

Strategic Impact: Conducting high levels of customer service, productivity, and efficiency while maintaining fiscal and organizational health.

Recommendation: It is recommended that City Council adopt Resolution No. 3819-19.

Attachment: FY 2019-20 Fee Schedule Proposed (Redlined)

Prepared by: Kelly Jones, Assistant Finance Director

Reviewed by: Jerry Boop, Finance Director