



# **CITY OF OVIEDO**

## **FY 2022-23 ADOPTED BUDGET**



**CITY OF OVIEDO**  
**ADOPTED ANNUAL BUDGET**  
**FOR THE 2022-23 FISCAL YEAR**  
**OCTOBER 1, 2022 THROUGH**  
**SEPTEMBER 30, 2023**



**CITY COUNCIL**

Megan Sladek	Mayor
Bob Pollack	Councilmember
Keith Britton	Councilmember
Natalie Teuchert	Councilmember
Jeff Boddiford	Councilmember

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Bryan Cobb	City Manager
Jerry Boop	Finance Director
Kelly R. Jones	Assistant Finance Director
Nadia Todor	Budget Officer



# Table of Contents

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City Manager’s Budget Message .....	7
GFOA Award.....	21
<b><u>Introduction Section</u></b> .....	22
Location Map .....	23
History of Oviedo .....	24
City of Oviedo Statistical Information.....	26
City-wide Organizational Chart.....	30
Strategic Plan .....	31
Budget and Financial Policies.....	55
Budget Document Format.....	59
Budget Process and Calendar.....	60
Budget Preparation Schedule.....	62
Budget Development Guidelines .....	63
Significant Budget Assumptions	
Major Revenues .....	67
Major Expenditures.....	70
Basis of Governmental Finance and Fund Structure .....	73
Organizational Fund Chart.....	76
Long-Term Financial Planning .....	77
Five Year Forecast - General Fund.....	80
Five Year Forecast - Water/Wastewater Fund.....	81
Five Year Forecast - Stormwater Fund .....	82
Forecasting Major Revenues.....	83
Goals for FY 2022-23 .....	84
<b><u>Budget Graphics and Trends Section</u></b> .....	85
Budget Graphics Overview.....	86
Summary of Property Tax Rate and Taxable Value Data.....	87
Gross Taxable Value.....	88
Six Year Millage Rate Trend Seminole County .....	89
Residential Home Property Tax Calculation .....	90
Budget Comparison by Appropriated Fund.....	91
Consolidated Budget Summary	
Budgeted Revenues.....	93
Budgeted Expenditures .....	94
Total Funds Comparison – Proposed vs Adopted .....	95
Three Year Consolidated Summary.....	96
Revenue Trends .....	101
Fund Balance Overview.....	115
Fund Balance by Fund	
Governmental Funds.....	117
Enterprise and Internal Service Funds .....	118
Position Authorization Summary.....	119
Composition of Personnel Costs.....	122

# Table of Contents

---

<b>Budget Detail Section</b> .....	123
<b>General Fund</b> .....	124
Graphics Overview .....	125
Revenues by Source.....	126
Expenditures by Category.....	127
Expenditures by Major Category.....	128
Revenues and Expenditures Summary.....	129
Schedule of General Fund Appropriations .....	130
Actual and Budget Comparison	
Revenue Group .....	131
Expenditure Group.....	132
Revenues by Category .....	133
Expenditures by Department.....	136
Department Summaries with Performance Measures	
City Council .....	138
City Administration .....	141
Human Resources .....	144
City Clerk.....	147
Public Information .....	150
Accounting & Fiscal Services.....	153
Purchasing.....	156
Information Technology .....	159
City Attorney .....	162
Development Services Department .....	163
Police Department.....	167
Fire Department .....	172
Public Works.....	176
Recreation & Parks Department .....	179
<b>Special Revenue Funds</b> .....	185
Consolidated Summary Special Revenue Funds	
Budgeted Revenue .....	186
Budgeted Expenditures .....	187
Special Revenue Fund Summaries	
Oviedo CRA Fund .....	188
Administrative Facilities Impact Fee Fund.....	190
Transportation Impact Fee Fund.....	191
State Law Enforcement Trust Fund .....	193
Local Option Gas Tax Fund.....	194
Federal Law Enforcement Trust Fund .....	195
Police Impact Fee Fund .....	196
Fire Impact Fee Fund .....	197
Recreational Impact Fee Fund .....	198
Tree Bank Fund.....	199



# Table of Contents

---

## **Special Revenue Funds, continued**

Sidewalk Fund .....	200
Solid Waste Fund.....	201
Building Services Fund.....	202
Law Enforcement Fund.....	204
Police Donations Fund.....	205
Second Dollar Fund .....	206
Public Arts Fund .....	207
Multi-Mobility Fund .....	208
Street Light Fund .....	209
American Rescue Plan Fund.....	210

## **Debt Service Funds .....**

Schedule of Debt Service Requirements, Governmental Activities .....	211
Public Improvement Revenue Bonds Fund .....	212
Debt Overview – Bonds/Notes .....	213
General Obligation Bond Debt Service Fund .....	214
Debt Overview – General Obligation Bond.....	215
Lease Financing Fund.....	216
Debt Overview – Leases .....	217

## **Capital Project Funds.....**

Capital Project Funds Overview .....	219
Consolidated Summary Capital Project Funds	
Budgeted Revenues.....	220
Budgeted Expenditures .....	221
Capital Project Fund Summaries	
Vehicle/Equipment Replacement Fund .....	222
Third Generation Sales Tax Fund.....	223
Local Option Sales Tax Construction Fund.....	224
Technology Improvement Fund.....	226
OSC Extension Landfill Closure Fund .....	227
General Facilities Improvement Fund .....	228
Recreation Facilities Improvement Fund.....	229

## **Enterprise Funds.....**

Consolidated Summary Enterprise Funds	
Budgeted Revenues.....	231
Budgeted Expenses .....	232
Water/Wastewater Operating Fund	
Revenue Summary by Major Account Category .....	233
Expense Summary by Department/Division.....	234
Actual and Budget Comparison by Revenue Grouping.....	235
Actual and Budget Comparison by Expense Grouping .....	236

# Table of Contents

---

## **Enterprise Funds, continued**

Department Summaries with Performance Measures	
Water/Wastewater Utility Administration .....	238
Utility Billing and Customer Service.....	241
Water Division .....	243
Wastewater Division .....	247
Utility Revenue Bond/SRF Sinking Fund Overview .....	250
Utility Revenue Bond/SRF Sinking Fund.....	251
Debt Overview – Bonds/Notes .....	252
Water/Wastewater Renewal and Replacement Fund.....	254
Vehicle and Equipment Replacement Fund.....	255
Water System Impact Fee Fund.....	256
Wastewater System Impact Fee Fund.....	257
Stormwater Fund	
Revenue and Expense by Category.....	258
Revenue and Expense by Department/Division .....	259
Stormwater Utility .....	260
Schedule of Debt Service Requirements and Overview .....	263
Series 2007 Utility Construction Fund .....	264
Series 2010A Utility Revenue Bonds Construction Fund .....	265
Series 2010B Utility Revenue Bonds Construction Fund.....	266
Series 2020A Revenue Refunding Bonds Fund.....	267
Twin Rivers Golf Course Fund.....	268
<b>Internal Service Funds .....</b>	<b>269</b>
Consolidated Summary Internal Service Funds	
Budgeted Revenues.....	270
Budgeted Expenses .....	271
Internal Service Fund Summaries	
Fleet Service Fund .....	272
Medical Insurance Fund.....	275
Revenues Summary by Major Category .....	276
Expense Summary by Major Category .....	277
Insurance Deductible Fund .....	279
<b><u>Ten Year Capital Improvement Program (CIP) Section .....</u></b>	<b><u>280</u></b>
Project Summary and Operating Budget Impact .....	281
Ten Year CIP Summary by Fund.....	287
Ten Year CIP Expenditure by Fund.....	288
Funded FY 2022-23 CIP and Capital Outlay by Department.....	289
Ten-Year CIP Detail .....	291
Ten-Year Operating Impact .....	349
<b><u>Appendix.....</u></b>	<b><u>350</u></b>
Glossary of Budget Terms .....	351





## CITY OF OVIEDO FLORIDA

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September 19, 2022

### **Honorable Mayor Sladek, Deputy Mayor Pollack, City Council Members and Citizens of the City of Oviedo:**

Respectfully submitted, is the FY 2022-23 Adopted Annual Budget. The total Adopted Budget for all City funds combined is \$85.04 million, an increase of \$2,167,503 from the FY 2021-22 Adopted Budget. Exclusive of interfund transfers, the total FY 2022-23 Adopted Budget of \$76.38 million is \$3,452,763 or 4.73% more than the FY 2021-22 Adopted Budget.

### **Budget Outlook:**

City Council and staff worked hard to prepare a budget that is sensitive to the continued pandemic impacts and economic uncertainties, while delivering core services and programs and planning for the future. Like many municipalities, the City is faced with the challenge to provide services at pre-pandemic levels in an economy of raising inflation, global inventory shortages, and volatile labor markets. The budget aims to strike a balance between pressure on expenditures and potential reduction in revenues in the upcoming fiscal year. Major consumption-based revenue sources with the potential of being impacted by an economic downturn were reduced - State Half Cent Sales Tax declined (3.85%) when compared to FY2020-21 actuals; Local Option Gas Tax declined (1.04%); and 3rd Generation Sales Tax declined (10.41%). Fiscal uncertainty required difficult decisions in order to balance the budget. The departments reduced non-essential travel and training, reorganized programs and events to save on costs and increase efficiency, and provided savings wherever possible. The budget, as offered, responds effectively to the Council's direction regarding the requested needs of the City. It also seeks to respond to the many challenges our citizens and employees face.

### **General Fund Operating Revenues**

General Government operations are funded by the following major revenue sources: Ad Valorem taxes, Utility Service Taxes, Franchise Fees, State Revenue Share, Half Cent Sales Tax, Communications Services Tax, and locally generated revenues such as Charges for Services. General Fund Operating Revenue changes are as follows:

- The City of Oviedo continues to rely almost exclusively on property taxes as the primary revenue source that funds general operations. The General Fund is balanced using an operating millage rate of 5.3350 mills. Ad Valorem revenues show a 13.87% increase over the FY 2021-22 Adopted Budget.
- State Revenue Share and Half Cent Sales Taxes have rebounded from the precipitous decline caused by COVID-19, however these revenues are among the most volatile revenues, given their dependency on consumer and business activity. The State Revenue Share is projected to increase a conservative 3.81% in FY 2022-23 as compared to the FY 2021-22 Adopted Budget, and the Half Cent Sales Tax is expected to increase 1.92%.
- Parks and Recreation revenues suffered a significant reduction during the pandemic, but are recovering. Participation in recreational activities has rebounded, and the FY 2022-23 Adopted budget is projecting \$1,481,628 from Recreation Activity Fees.

### **Local Option Gas Tax Revenues**

Per Florida Statutes Section 336.025, County and Municipal governments may levy a fuel tax upon every gallon of motor fuel and diesel fuel sold in a county. Gas taxes are consumption-based and only slightly increased year-over-year due to enhanced fuel efficiencies. Gas Tax revenues are projected to increase \$4,425, or 0.63%, in FY 2022-23 as compared to the FY 2021-22 Adopted Budget.

### **3<sup>rd</sup> Generation Sales Tax Revenues**

In 2014, Seminole County Voters approved the 3<sup>rd</sup> Generation Penny Sales Tax Referendum. Similarly, to the Half-cent Sales tax, the 3<sup>rd</sup> Generation Sales Tax Revenue is impacted by consumer spending and the overall state of the economy. The FY 2022-23 Adopted Budget projects a (7.95%) decrease as compared to the FY 2021-22 Adopted Budget.

### **American Rescue Plan Act Fund (Grant Revenue)**

On March 22, 2021, President Joseph R. Biden Jr. signed into law the American Rescue Plan Act of 2021 (ARPA). Allocated within this Legislation is \$362 billion in Coronavirus State and Local Fiscal Recovery direct payments to address the economic effects of COVID-19 on State, Local and Tribal Governments in the United States. The City of Oviedo received its first allocation of \$10,482,867 in October of 2021 which was included in the FY 2021-22 Amended Budget. The second allocation of \$10,482,867 was received in August 2022 and will be recorded as a FY 2021-22 Year-End Amendment. Any unspent funds will be carried over into FY 2022-23. As per guidance provided by the U.S. Treasury, \$10,000,000 of the allocated funds are earmarked to mitigate revenue losses and can be spent on any government service or activity. With the allocation of the first ARPA payment, City Council elected to fund facilities maintenance, and improvements to infrastructure and amenities to ensure upkeep and replacement of critical municipal assets. The ARPA grant revenue will allow for a significant improvement of the City's infrastructure.

## **FY 2022-23 ADOPTED BUDGET OVERVIEW**

At its September 19, 2022 meeting, City Council formally established the millage rate to be levied for FY 2022-23. The budget is predicated on increasing the total millage rate from 5.2820 mills in FY 2021-22 to 5.4750 mills in FY 2022-23, an increase of 0.1930 mills. The total City millage rate is comprised of the Ad Valorem Millage and the General Obligation Bond Millage.

The General Obligation Bond Millage rate is based on a formula using the City's current gross taxable value divided by the City's annual General Obligation debt service payments. Each year, as the City's assessed value increases, there is a reduction in the General Obligation Bond Millage needed to cover the annual debt payments. Based on this, the budget is established using a reduction in the General Obligation Bond Millage Rate of 0.0145 mills from 0.1545 mills in FY 2021-22 to 0.1400 mills in FY 2022-23. The savings of 0.0145 mills plus the rate increase of 0.1930 mills, combined, result in an increase in the Operating Ad Valorem Millage Rate from 5.1275 mills in FY 2021-22 to 5.3350 mills in FY 2022-23. Setting the millage rate for the General Fund at 5.3350 mills will result in a citywide tax increase of 13.36% above the rolled back rate of 4.7063 mills.

The Gross Taxable Value for 2022 increased by \$336,503,343 or 10.14% over the 2021 Final Gross Taxable Value. With the exception of modest increases for the Utility Service Taxes; Franchise Fees Licenses Permits and Fees; Half Cent Sales Tax; all other revenues are either flat or declining.

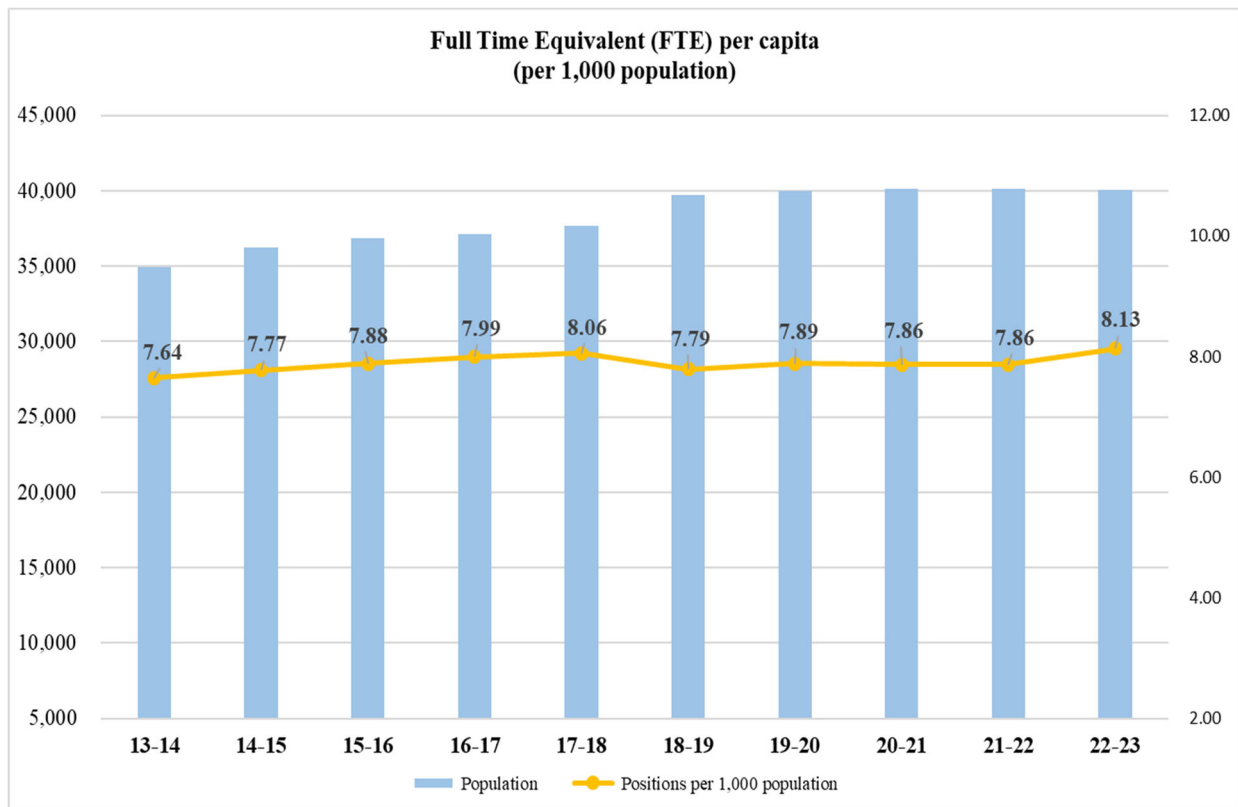
When preparing for the upcoming fiscal year, staff prepared financial trend projections for FY 2021-22 which were used by the City Departments in the development of the FY 2022-23 Annual Budget. Subsequently, they were required to submit "similar service level" proposals for the year. Exceptions were made for fixed costs and employee costs such as health insurance, pension and incentives, which were calculated separately by the Budget Office.



## **FY 2022-23 ADOPTED BUDGET OVERVIEW, CONTINUED**

The following “budget highlights” provide a concise summary of the FY 2022-23 Adopted Budget:

- ❖ Excluding new construction of \$25.36 million, the City’s tax base increased by \$311.1 million or 9.38%, which was due to an increase in market values. Some of this increase was offset by the 3% Save Our Homes inflation adjustment.
- ❖ For the City of Oviedo, a home assessed at \$250,000 in 2021, adjusted by 3% for save our homes inflation, and less the \$50,000 homestead exemption, will pay approximately \$80 more in City property taxes in 2022.
- ❖ The size of the City’s workforce for FY 2022-23 will increase from 315.70 FTE’s (full-time equivalent positions), in FY 2021-22 to 325.825 FTE’s in FY 2022-23. The workforce (both full-time and seasonal) has been steadily increasing and has 44.025 more position than in FY 2013-14. The Employee to Citizen population ratio will be 8.13 per 1,000.



- ❖ The FY 2022-23 total payroll (salaries and benefits) for all operating funds of \$31,457,525 is \$3,058,158 or 10.77% more than the total adopted payroll for FY 2021-22.

The remaining portion of this transmittal letter presents a more detailed analysis of the budget, including analyses of the tax base, and General Fund expenditures, revenues, debt service and fund balance. Following the General Fund analyses are summary discussions about the City’s Water/Wastewater Operating Fund, Workforce and Payroll, Capital Improvements Program and several supporting funds.

The City maintains accounting records on a budget basis as well as a GAAP (Generally Accepted Accounting Principles) basis. For financial reporting purposes, governmental funds rely on the modified accrual basis of accounting, while proprietary funds use full accrual accounting.

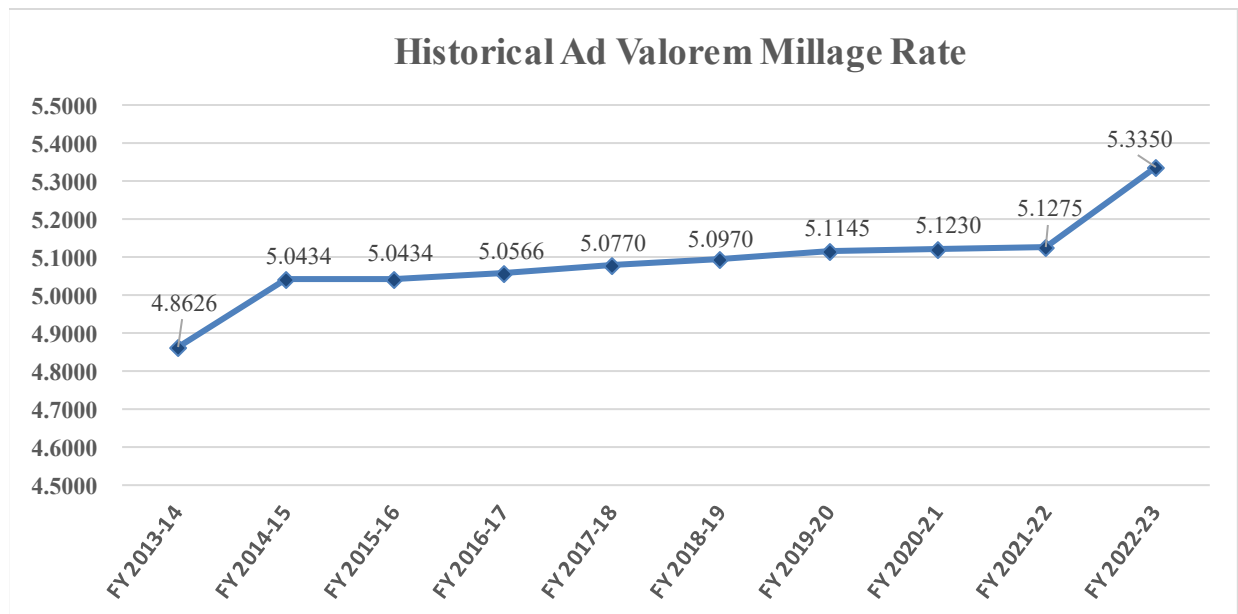
## **MILLAGE RATE HISTORY**

The General Fund Ad Valorem millage rate for FY 2022-23 is 5.3350 mills. The Ad Valorem millage rate is 13.36% greater than the rolled back millage rate of 4.7063 mills. The millage rate for the General Obligation Bond is 0.1400 mills. The combined millage rate for FY 2022-23 is 5.4750 mills, which represents a millage increase of 0.1930 mills over the FY 2021-22 combined millage rate.

### **Historical Millage Rate Analysis**

<b>Tax Year</b>	<b>Budget Year</b>	<b>Ad Valorem Millage</b>	<b>GO Bond Millage</b>	<b>Total City Millage</b>	<b>City Gross Taxable Value</b>	<b>Budgeted Ad Valorem Revenues *</b>	<b>Final Gross Taxable Value</b>
2013	FY 2013-14	4.8626	0.2741	5.1367	1,909,956,012	8,915,858	1,905,913,670
2014	FY 2014-15	5.0434	0.2546	5.2980	2,038,801,787	9,871,193	2,034,309,095
2015	FY 2015-16	5.0434	0.2386	5.2820	2,178,361,600	10,546,895	2,172,044,606
2016	FY 2016-17	5.0566	0.2254	5.2820	2,304,709,785	10,919,347	2,298,064,373
2017	FY 2017-18	5.0770	0.2050	5.2820	2,524,563,254	11,948,412	2,518,645,379
2018	FY 2018-19	5.0970	0.1850	5.2820	2,792,449,692	13,185,522	2,782,508,002
2019	FY 2019-20	5.1145	0.1675	5.2820	3,035,244,283	14,242,469	3,026,583,029
2020	FY 2020-21	5.1230	0.1590	5.2820	3,205,521,652	15,068,481	3,193,480,159
2021	FY 2021-22	5.1275	0.1545	5.2820	3,318,645,591	15,674,499	3,318,645,591
2022	FY 2022-23	5.3350	0.1400	5.4750	3,655,148,934	17,848,249	3,655,148,934

\* Percent budget of Ad Valorem Revenues decreased from 96% to 95% beginning in FY 2016/17. Beginning in FY 2016/17, budgeted Ad Valorem revenues were reduced by the General Fund's contribution to the CRA. Currently, the City contribution to the CRA is set at 50%.





## TAX BASE SUMMARY

Based on the Certification of Taxable Value provided by the Seminole County Property Appraiser on June 23, 2022, the City's tax base increased by \$336.5 million or 10.14% compared to last year.

Annexations and the reassessment of existing real properties total 184.2 million in FY 2022-23, or 5.22% of the 2022 real property base.

The change in taxable values between 2021 and 2022 are reflected below for the major categories of real property. Inclusive of new construction valued at \$25.36 million, the total real property base increased \$332.97 million or 10.42%.

Real Property Category	2022 Taxable Value	2021 Taxable Value	% Change
<b>Residential</b>	2,714,633,474	2,479,304,578	9.49%
<b>Commercial</b>	676,043,989	598,142,974	13.02%
<b>Industrial</b>	51,270,073	47,205,012	8.61%
<b>Institutional/Other</b>	86,263,291	70,583,946	22.21%
<b>Total *</b>	3,528,210,827	3,195,236,510	10.42%

*\*excludes value of personal property*

A summary of the changes in the entire tax base between 2013 and 2022 is depicted below:

<b>SUMMARY OF TAX BASE DATA</b> (all dollar amounts expressed in 1,000's)										
Budget Year	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23
FINAL Gross Taxable Value	1,851,054	1,905,914	2,034,309	2,172,045	2,298,064	2,518,645	2,782,508	3,026,583	3,193,480	3,318,646
Tax Year	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
New Construction	24,451	35,381	37,382	26,060	71,989	118,720	94,536	28,326	14,951	25,358
Annexations	456	-	-	-	-	-	-	-	-	-
Re-assessment of Existing Properties	(48,184)	13,692	18,163	21,577	59,568	40,130	38,584	14,401	(13,195)	184,207
Personal Property	82,180	83,815	88,508	85,028	94,942	114,954	119,616	136,212	123,409	126,938
Tax Base Net Change	58,902	132,888	144,053	132,665	226,499	273,804	252,736	178,939	125,165	336,503
Gross Taxable Value	1,909,956	2,038,802	2,178,362	2,304,710	2,524,563	2,792,450	3,035,244	3,205,522	3,318,646	3,655,149
FINAL Gross Taxable Value	1,905,914	2,034,309	2,172,045	2,298,064	2,518,645	2,782,508	3,026,583	3,193,480	3,318,646	3,655,149
% Inc (Dec) from Previous Year Final	2.96%	6.74%	6.77%	5.80%	9.60%	10.48%	8.77%	5.51%	3.92%	10.14%
Operating Millage	4.8626	5.0434	5.0434	5.0566	5.0770	5.0970	5.1145	5.1230	5.1275	5.3350
Ad Valorem *	8,916	9,871	10,547	11,071	12,176	13,521	14,748	15,601	16,166	18,525
CRA Revenues	-	-	-	(152)	(228)	(354)	(505)	(532)	(531)	(677)
<b>Total Ad Valorem Revenues</b>	<b>\$ 8,916</b>	<b>\$ 9,871</b>	<b>\$ 10,547</b>	<b>\$ 10,919</b>	<b>\$ 11,948</b>	<b>\$ 13,168</b>	<b>\$ 14,242</b>	<b>\$ 15,068</b>	<b>\$ 15,635</b>	<b>\$ 17,848</b>

*\*Ad Valorem budgeted revenues decreased from 96% to 95% during Budget Year FY 2016/17*

The Tax Base Data chart provides general information on the City's taxable value and the ad valorem revenues for the current year and the prior nine (9) years. With the Gross Taxable Value of the City increasing for FY 2022-23, the Gross Taxable Value of the City is \$1.75 billion greater than the Final Gross Taxable Value seen in FY 2013-14.

## **GENERAL FUND**

The total general fund budget is \$36,298,262, which is \$1,737,564 or 5.03% more than the FY 2021-22 Adopted Budget of \$34,560,698.

The FY 2022-23 Adopted Budget is comprised of state and city revenues, as well as, tax revenues based on the ad valorem millage rate of 5.3350 mills, together these sources provide sufficient funds to accomplish the following:

- ✓ Funds a 4% salary increase for General Employees,
- ✓ Funds a 5.5% salary increase for Police bargaining unit employees,
- ✓ Funds a 4% salary increase for Fire bargaining unit employees,
- ✓ Funds an increase in benefit costs,
- ✓ Funds overtime costs,
- ✓ Funds a 3% increase to health insurance premium rates,
- ✓ Funds a 5% increase in Workers Compensation rates,
- ✓ Funds a 10% increase in General Insurance rates,
- ✓ Funds increases in fixed costs such as leases, telephone, and utilities,
- ✓ Funds capital purchases for IT,
- ✓ Funds the Vehicle Replacement Plan,
- ✓ Funds various capital and capital outlay items,
- ✓ Funds debt service for FY 2022-23,
- ✓ Maintains the 15% Reserve Fund Balance as per the Budget and Financial Policy of the City,
- ✓ Maintains the 16.67% Reserve Fund Balance as per GFOA Best Practices.

More detailed explanations of operating changes for each department and program can be found under the “budget highlights” section of each program’s Expenditure and Staffing Summary (within the operating budget detail section of the budget document). Additionally, all capital outlay requests, both funded and unfunded, are reported in the Capital Improvements Program section.

### **General Fund Revenues**

General Fund revenues increased by \$1,737,564 primarily due to the increase in property tax revenue and non-Ad valorem revenues. The increase in Ad Valorem revenues is due to an overall increase in the gross property value of the City of 10.14%, along with an increase in the Ad-Valorem millage rate of 0.2075 mills. Non-Ad Valorem revenues (excluding transfers and fund balance) reflect an increase of \$109,282 or 0.69% more than FY 2021-22 Adopted Budget. Transfers from several funds that are used to reimburse the General Fund for services provided, or offset expenses, decreased by \$123,028.

## **GENERAL FUND, CONTINUED**

A comparison of the FY 2021-22 Adopted and FY 2022-23 Adopted budgets by major revenue category is depicted below:

<b>Revenue Category</b>	<b>FY 2021-22</b>	<b>FY 2022-23</b>	<b>\$ Variance</b>	<b>% Variance</b>
Ad Valorem	15,699,499	17,858,249	2,158,750	13.75%
Utility Taxes	4,841,165	4,848,144	6,979	0.14%
Business Receipt	140,500	137,400	(3,100)	-2.21%
Licenses, Permits, Fees	2,847,460	2,927,710	80,250	2.82%
Intergovernmental	4,406,324	4,512,074	105,750	2.40%
Charges for Services	2,978,274	2,878,777	(99,497)	-3.34%
Fines and Forfeitures	102,400	77,000	(25,400)	-24.80%
Other Revenues	464,108	508,408	44,300	9.55%
Transfers in	2,673,528	2,550,500	(123,028)	-4.60%
Use of Fund Balance	407,440	-	(407,440)	-100.00%
<b>Total</b>	<b>\$ 34,560,698</b>	<b>\$ 36,298,262</b>	<b>\$ 1,737,564</b>	<b>5.03%</b>

### **Property Taxes (General Fund)**

The millage rate of 5.3350 mills will generate \$17,848,249 in property tax revenues (excluding delinquent tax payments of \$10,000) to support General Fund operations - an increase in property tax revenues of \$2,173,750 compared to the FY 2021-22 Adopted Budget. The FY 2022-23 Adopted Budget is based on 95% of the taxable value certified by the property appraiser as allowed in Section 200.065(2)(a)1, Florida Statutes. Prior to FY 2016-17, the budget was based on 96% of the taxable value certified by the property appraiser.

- FY 2022-23 Adopted Budget: \$17,848,249 - at 5.3350 millage rate
- FY 2021-22 Adopted Budget: \$15,674,499 - at 5.1275 millage rate

### **Non-Ad Valorem Revenues**

Total non-ad valorem revenues of \$15,889,513 are \$109,282 or 0.69% more than the FY 2021-22 non-ad valorem base of \$15,780,231. The increase is conservative due to the current state of the economy. Increases are expected in the following: Utility Service Taxes of \$6,979; Franchise Fees of \$81,050; State Half Cent Sales Tax of \$52,804; and Miscellaneous of \$43,400. The increases were offset by decreases in Licenses and Permits of \$3,300; Development Service Fees of \$38,700; Recreation Activity Fees of \$61,472; Fines and Forfeitures of \$25,100.

The FY 2022-23 Adopted Budget doesn't include a use of fund balance. Budget guidelines state that if fund balance must be appropriated to balance the budget, no more than three percent (3%) of all General Fund revenue will be comprised of appropriated fund balance.

## **GENERAL FUND, CONTINUED**

A comparison of the FY 2021-22 Adopted and FY 2022-23 Adopted budgets by major expenditure category is depicted below:

<b>Expenditure Category</b>	<b>FY 2021-22</b>	<b>FY 2022-23</b>	<b>\$ Variance</b>	<b>% Variance</b>
Salaries	17,088,750	18,908,435	1,819,685	10.65%
Benefits	1,353,919	1,675,757	321,838	23.77%
Overtime	772,165	788,225	16,060	2.08%
Health Insurance	4,017,815	4,013,933	(3,882)	-0.10%
Workers Compensation	299,566	279,414	(20,152)	-6.73%
Vehicle Replacement Fund	995,972	644,941	(351,031)	-35.25%
General Insurance	260,336	316,868	56,532	21.72%
Operating Expenses	6,951,181	8,146,296	1,195,115	17.19%
Capital Expenses	333,500	297,000	(36,500)	-10.94%
Transfers Out	372,757	285,282	(87,475)	-23.47%
Transfers Out - Debt	1,670,415	706,721	(963,694)	-57.69%
Reserve for Contingency	444,322	235,390	(208,932)	-47.02%
<b>Total</b>	<b>\$ 34,560,698</b>	<b>\$ 36,298,262</b>	<b>\$ 1,737,564</b>	<b>5.03%</b>

### **Debt Service and Lease Financing Support**

Debt service and lease financing expenses decreased by \$963,694 from FY 2021-22. The decrease is due to the following:

- Payoff of the 2012A Public Improvement Refunding Revenue Bonds, a savings of \$720,622,
- Payoff of the 2012C Capital Improvement Refunding Revenue Bonds, a savings of \$61,123,
- Payoff of the 2012D Capital Improvement Refunding Revenue Bonds, a savings of \$106,762,
- Payoff of the 2016 Equipment and the 2018 SCBA Equipment Leases, a saving of \$66,093,
- Adjustments to the Debt Service Cost on existing Bonds/Notes of \$9,094.

The General Fund's share of debt service includes debt service payments of \$706,721 or 1.95% of the FY 2022-23 Adopted General Fund budget, which is within the standard established by Budget policy guidelines which limits revenue bond debt to no more than 10% of General Fund operating revenues.

### **Transfers**

Transfers Out from the General Fund in FY 2022-23 are \$285,282, a decrease of \$87,475 from the FY 2021-22 Adopted Budget.

### **Fund Balance for Economic Uncertainties**

An important indicator of the City's financial position is the level of its unassigned fund balance relative to the total General Fund expenditures. The September 30, 2021 Comprehensive Annual Financial Report, states the General Fund unassigned fund balance is \$10,654,137. Based on the FY 2021-22 Amended Budget, and the FY 2022-23 Adopted Budget, the ending unassigned fund balance at September 30, 2023 is projected to be \$9,913,557, or 28.08% of FY 2022-23 budgeted expenditures, less transfers.



## **WATER AND WASTEWATER OPERATIONS**

### **Revenues**

The revenues for Water, Sewer, and Reclaimed Water for FY 2022-23 reflect a rate increase of 8.6% over the FY 2021-22 rates. A Utility Revenue Sufficiency Analysis was completed by Willdan Financial Services in June of 2015 and approved by City Council on September 21, 2015 with the adoption of Resolution No. 3019-15. On January 13, 2022 City Council adopted Resolution No. 4174-22, amending Resolution No. 3019-15 by removing the Cap of 5% on the annual CPI-U adjustment. Per the Resolution, effective February 1, 2022, and all subsequent fiscal years on October 1, all rates for water, sewer and reclaimed water shall be automatically increased based on the actual change in CPI for All Urban Consumers Unadjusted (CPI-U), as of the month of May each year.

### **Expenses**

The total operating budget for Water and Wastewater operations for FY 2022-23 (Water Production and Distribution, Wastewater and Reclaimed Water, Administration and Utility Billing & Customer Service) is \$11,030,273, which is a \$1,213,059 increase over the FY 2021-22 Adopted Budget. Significant changes to the FY2022-23 Adopted Budget include the following:

- Three (3) new FTE positions,
- Citywide salary increases of 4.00%,
- An increase in healthcare costs of 3%,
- An increase in Workers Compensation of 5%,
- An increase in General Insurance of 10%,
- An increase in Capital.

### **Transfers**

Transfers out of the Water and Wastewater Operating Fund increased by \$355,690 in FY 2022-23. These include changes in the following:

- Decrease in the Transfer out to the General Government Debt Service Fund of \$108,
- Decrease in the Transfer out to the Utility Debt Service Fund of \$206,453,
- Increase in the Transfer out to the Technology Improvement Fund of \$15,750,
- Increase in the Transfer out to the Renewal and Replacement Fund of \$546,501.

### **Total Budget**

The total Adopted Budget for FY 2022-23 for the entire Utility System is \$24,675,673 compared to \$23,054,901 for FY 2021-22. This includes the Water & Wastewater Fund, Renewal and Replacement Fund, Vehicle and Equipment Replacement Fund, Water Impact Fee Fund, Wastewater System Impact Fee Fund, Utility Revenue Bond Construction Funds, and the Utility Revenue Bond Debt Service Fund. The increase reflects the net increase in personnel and operating expenses.

### **Cash Reserves (Utility Operating Fund)**

Budget policy guidelines require that the City's Water/Wastewater Fund establish a working capital reserve equal to a minimum one hundred and twenty (120) days. The projected cash position on September 30, 2023, (not including capital reserves of \$3.23 million), is projected to be \$5.5 million. The annual index of the Water rate is set to ensure that the Water/Wastewater fund has adequate cash reserves and debt service coverage in future years per City policy and as required by the Utility Revenue bond covenants. As per the Annual Comprehensive Financial Report on September 30, 2021, the debt service coverage factor was 3.41. In other words, net utility revenues were more than three (3) times the total debt service requirement which compares favorably to the 125% minimum requirement set by the City's budget reserve guidelines and financial policy.

## **OTHER FUNDS**

### **Community Redevelopment Agency (\$1,295,562 total budget)**

In 2010, the Community Redevelopment Plan was developed in close coordination with Seminole County to address identified conditions of blight within the City of Oviedo. Seminole County is a Home Rule Charter County. The establishment and operation of a Community Redevelopment Agency (CRA) by the City of Oviedo could only be accomplished through the approval of a Delegation of Authority Resolution by the Seminole County Board of County Commissioners. The Community Redevelopment Plan identifies redevelopment goals, strategies and specific projects to address the conditions of blight and stimulate redevelopment within the CRA's Boundaries. At its September 8, 2022 meeting, the Oviedo CRA Governing Board adopted the following for inclusion in the FY 2022-23 Adopted Budget:

- Financial Department Support Services,
- Façade Grant Program,
- Support Public Art Programming,
- CRA Administration,
- Third Party Audit of CRA Activities,
- Lift Station No 7 Relocation (construction),
- Historic Downtown Water Valve Replacement,
- Wood Street Sidewalks,
- Looping and Hydrant Study,
- SR434 Preliminary Engineering Report.

### **Building Services (\$585,400 total budget)**

FY 2010-11 was the first full year of outsourcing Building Services to a private company that started in February 2010. The City issued a RFP for Building Services in FY 2015-16, in which PDCS was awarded the contract. The new contract began in April 2016, was good for one (1) year, with six (6) one-year extensions available in the contract. The contract term was not to exceed seven (7) years. The contract is based on sharing of gross revenues whereby the City receives 28% of gross revenues from permit and plan review fees, and the contractor receives 72%. The City is responsible for a variety of miscellaneous operating expenses and overhead costs such as utilities, insurance and telephones which total \$41,811 for FY 2022-23. Revenues for FY 2022-23 are budgeted at \$585,400.

### **Solid Waste Fund (\$3,340,485 total budget)**

The FY 2022-23 Solid Waste Fund Adopted Budget decreased by \$3,525 over the previous year. On September 21, 2020, City Council adopted Resolution No. 3958-20, approving an Exclusive Residential Solid Waste, Recycling, Yard Waste and Bulk Waste Collection, Transport, and Disposal Services Franchise Agreement with Waste Pro of Florida. The agreement became effective October 1, 2020. The initial term of the Agreement is five (5) years. At the option of the City, the agreement shall be automatically renewed for two (2) additional terms of one (1) year each. The residential rate charged to customers for FY 2022-23 is \$25.00 per month. The City bills customers for the actual services provided, plus franchise and administrative fees.

There are two (2) main cost components of the Solid Waste Fund. The Waste Pro contract provides for collection. Under the new agreement, the City pays Waste Pro a flat rate per customer of \$16.85 per month for residential solid waste and recycling collection. In addition, the City pays Seminole County actual costs each month for residential disposal and processing costs.

## **OTHER FUNDS, CONTINUED**

### **Stormwater Utility Fund (\$2,920,503 total budget)**

A Revenue Sufficiency Analysis was completed by Willdan Financial Services in January of 2017 and approved by City Council on January 17, 2017 with the adoption of Resolution No. 3349-17. Per the Resolution, effective February 1, 2017, the Stormwater rate increased from \$7.00 to \$10.00 per ERU, per month. Effective October 1, 2017, and all subsequent fiscal years on October 1, the Stormwater ERU rate shall automatically increase by two percent (2%) but in no event shall the adjustment exceed two percent (2%) without City Council approval. Both maintenance and capital improvement projects are funded from the Stormwater Utility Fee. The Stormwater Utility Fee will generate approximately \$2.76 million in revenue in FY 2022-23. The change in revenue is due to an increase in the Stormwater ERU rate, along with an increase in usage of the Stormwater System.

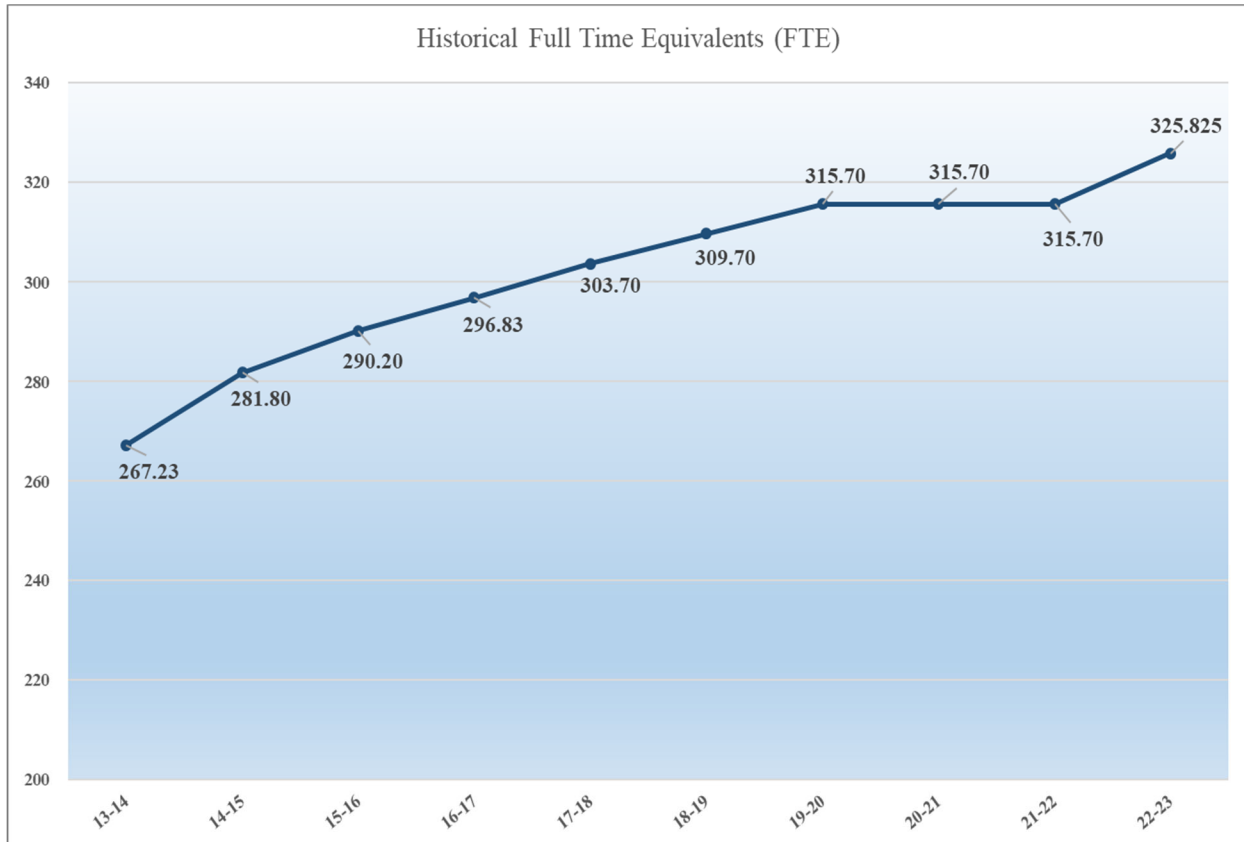
### **Golf Course Fund (\$1,886,117 total budget)**

At its March 6, 2017, meeting, City Council adopted Resolution No. 3388-17 approving the purchase and sale agreement for the acquisition of the Twin Rivers Golf Course property. The purpose of the acquisition was to preserve the area currently occupied by the golf course and prevent residential development. The golf course provides an important function through its designation as open space in the City's Community Rating System (CRS). With the substantial acreage of the golf course, the City is able to offer its residents in special flood hazard areas a ten percent (10%) discount for flood insurance. Without the golf course, the flood insurance discount reduces to five percent (5%). The golf course is also a vital part of the flood plain management of the Big and Little Econlockhatchee Rivers.

On March 6, 2017, City Council also adopted Resolution No. 3389-17 approving an agreement for golf course management and maintenance operations with SSS Down to Earth OPCO, LLC. Following approval of Resolution No. 3389-17, the Twin Rivers Golf Course Enterprise Fund was established.

## CITY WORKFORCE AND TOTAL PAYROLL

The total number of authorized full and regular part-time positions for FY 2022-23 for all funds and departments is 325.825 full-time equivalent positions.



In November 2020 Florida voters approved Amendment 2, the \$15/hour Minimum Wage Initiative, to the Florida Constitution, to incrementally increase the State's minimum wage from \$8.65 to \$15.00 per hour by September 30, 2026. Due to competitive pressures, the City's wages were increased in August of 2022 to the \$15.00 per hour minimum.

The citywide payroll of \$31.5 million for all operating funds combined, is an increase over the FY 2021-22 payroll of \$3,058,158 or 10.77%. The increase is the result of funding the following:

- A 4.0% salary increase for all full and part-time non-bargaining employees;
- A 5.5% salary increase for Police bargaining employees and a 4% salary increase for Fire bargaining employees,
- An increase in health premiums of 3%, and the adjustment of employee health care coverage during FY 2021-22 as a result of qualifying events, for a cost increase of approximately \$61,117,
- Departmental adjustments to overtime, temporary positions, incentives, special event pay and sick-leave buy-back at a cost of \$147,061,
- Adjustments to FICA, retirement, pension and worker's compensation within all departments reflect an increase of approximately \$591,078, primarily due to salary increases, pension rate adjustments within Public Safety and a 5.00% increase in Workers' Compensation rates.

## **CITY WORKFORCE AND TOTAL PAYROLL, CONTINUED**

### **Total Benefits (Payroll Matching Costs and Health Insurance)**

- Health Insurance: Health insurance premiums established by the City through its self-insurance plan for all coverage types will increase by 3% for FY 2022-23. The cost of single (employee) coverage increased from \$14,233 to \$14,660 per year. The City pays for single coverage on behalf of City employees. In addition, the City pays for employee's Life Insurance, Long Term Disability and a portion of any dependent care health costs.
- City Retirement Contributions: The City's total contributions for FY 2022-23 retirements are \$1,868,696. The total contribution is comprised of the City's match toward the ICMA 401A plan which is based on the employee's contribution, not to exceed 5%. It also includes the City's contribution to the Fire and Police pension plans, which were adjusted for FY 2022-23 based on the Fire and Police Actuarial Reports. The Fire pension contribution rate increased from 10.80% in FY 2021-22 to 14.80% in FY 2022-23, while the Police pension contribution rate increased from 12.20% to 13.18%. For FY 2022-23, the Fire and Police pension accounts are budgeted at \$640,505 and \$700,543, respectively.
- Workers' Compensation: Workers' compensation coverage is provided by Public Risk Management (PRM). The FY 2022-23 workers compensation costs are budgeted at \$342,707, a decrease of \$12,474 or -3.51% over the FY 2021-22 Adopted Budget.

### **CAPITAL IMPROVEMENTS PROGRAM (CIP)**

The 10-Year Capital Improvements Program (CIP) serves as a blueprint for future capital improvements over the next 10-year period. The total funding commitment appropriated for FY 2022-23 from various dedicated funding sources for capital improvements is approximately \$11 million. Significant projects scheduled for FY 2022-23 include:

- Mitchell Hammock Road Left Turn Lane at SR434,
- Oviedo Boulevard reclaimed water extension,
- Live Oak Reserve force main replacement,
- Annual Road Resurfacing Project of City-maintained roadways,
- Annual Sidewalk and Curbing Maintenance,
- Stormwater Master Plan Projects,
- Lockwood Road Improvement Project,
- CR426 Sidewalk,
- McKinnon ditch pipping project,
- Mitchell Hammock Road West Bound Turn Lane at Alafaya Woods.

## SUMMARY COMMENTS

The City Council's goals, which serve as a compass to guide the City in decision making, focus on the following:

- ❖ Ensure that the infrastructure meets the capacity needs of the City,
- ❖ Ensure that new development or redevelopment is done in a sustainable manner,
- ❖ Promote diversification of the local economy,
- ❖ Maintain fire and police response times at superior levels,
- ❖ Maintain the current ratio of park land to number of residents,
- ❖ Continue high levels of customer service, productivity and efficiency while maintaining fiscal and organization health.

On a daily basis, Staff focuses on the needs of the City, which include Capital Improvement Projects, maintenance projects, new buildings, remodeling, new developments, new businesses, as well as many of the day-to-day services provided by the City. If you live and drive throughout the City, you become aware of these projects, and the changes to the roads, utilities, and infrastructure. When projects are approved, Staff takes into consideration the infrastructure and capacity needs of the roads, utilities, and community as a whole.

I look forward to working closely with the City Council as we strive to maintain Oviedo's standing as the 6<sup>th</sup> Safest Mid-Size City in Florida by Value Penguin; The Safest Cities in Florida 2018 by the National Council for Home Safety and Security; Top 10 Best Towns for Families 2017 by Neighborhood Scout; Best Suburbs to Raise a Family in the Orlando Area 2017 by Niche; and the 3<sup>rd</sup> Best Place to Raise Kids in the U.S. in 2015 by How Money Walks.

I appreciate the City's valuable and quality employees whose daily work is the key ingredient to providing quality municipal services. It is an honor to serve with them. I also appreciate the efforts of the City's Department Directors and staff for their efforts in preparing their respective budgets.

A special thank you goes to Mr. Boop, Ms. Jones, and Ms. Todor for their dedicated work and countless hours in preparing this budget.

Thank you to the City Council who made it possible for staff to review and discuss items of concern or new ideas through the Work Session forums. The Work Sessions promoted an open discussion of the issues facing our government in serving the community and provided valuable feedback from the City Council as to the direction in which staff needed to go to prepare the budget reflecting the future year service expectations.

Respectfully Submitted,



Bryan Cobb  
City Manager





GOVERNMENT FINANCE OFFICERS  
ASSOCIATION

*Distinguished  
Budget  
Presentation  
Award*

PRESENTED TO

**City of Oviedo  
Florida**

For the Fiscal Year Beginning

**October 01, 2021**

*Christopher P. Morill*

Executive Director

# Introduction Section

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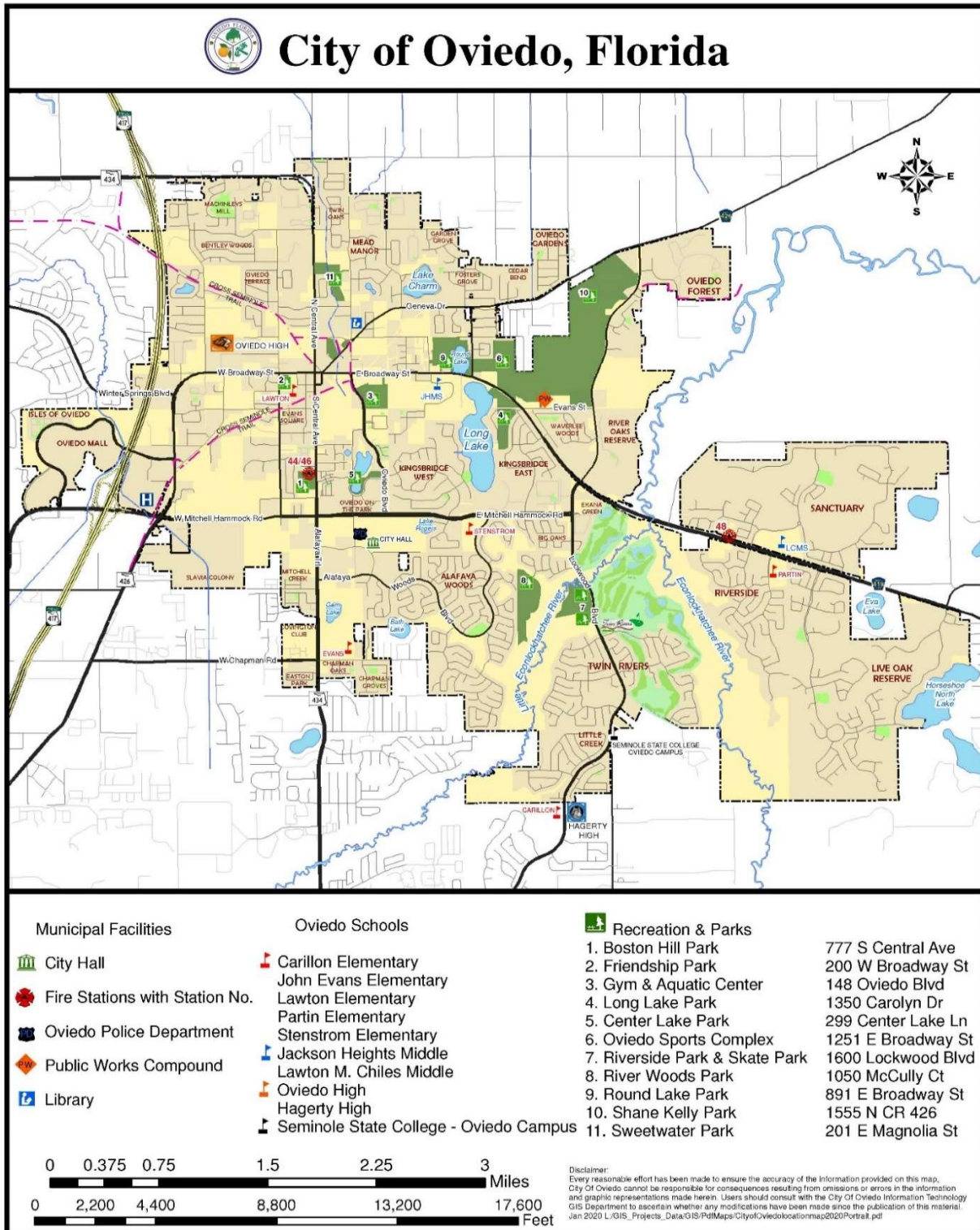
*The Introduction Section provides the reader with an overview of City of Oviedo's location, history and statistical information. It also includes the City's Organizational Chart; Strategic Plan; Budget and Financial Policies; explanation of the Budget Document Format; Budget Process and Calendar; Budget Preparation Schedule and Development Guidelines; Significant Budget Assumptions; Basis of Government Finance and Fund Structure and Long-Term Financial Planning.*





# Location Map

The City of Oviedo is part of the Orlando Metropolitan area and is located in Seminole County. The City is bordered on the south by Orange County, to the north by Lake Jessup, and to the northwest by Winter Springs.



# History of Oviedo

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Oviedo's history is the fascinating frontier history of Central Florida. During and after the Civil War period (1861-1869) settlers to the area homesteaded or bought land in the "Lake Jesup community". Oviedo was first settled mainly because of its accessibility to Lake Jesup via a landing at Solary's Wharf. The City received its name "Oviedo" in 1879 after the city in northern Spain, from the postmaster of the new post office, Andrew Aulin, a Swedish immigrant. The City began to grow its agricultural roots in the late 1800's with the establishment of citrus farms and flower nurseries. A disastrous freeze in 1895 wiped out

the citrus industry and prompted the development of the celery and vegetable industry. Celery grew well in Oviedo's mucky, rich topsoil and became Oviedo's primary crop and was shipped to all parts of the United States. Despite the uncertain climate, many citrus growers replanted their citrus groves. The popular Temple Orange was developed in Oviedo in the early 1900's. In 1925 the City of Oviedo was chartered by the Florida State Legislature and incorporated. During World War II, the citrus and celery industry in Oviedo flourished and contributed to unprecedented growth and development in the area.

Oviedo's population continues to expand with new subdivisions located on the eastern and northern borders. Oviedo's current population is estimated at 40,078, a far cry from the City's 1925 population of 800. The City of Oviedo encompasses 16 square miles. Located within the City limits are 13 parks, with 519 park acres. The parks offer residents a wide variety of recreational activities including basketball, tennis, pickle-ball, baseball, soccer, swimming and much more. Also, within the City limits is the City-owned golf course, Twin Rivers, and the Riverside Skate Park. The newest addition to the City parks is Oviedo on the Park. This park includes a cultural center which can be used to host events, as well as, an outdoor amphitheater, Veteran's Tribute, children's playground and splash pad.

In 1963, nearby Florida Technological University was opened. Now known as the University of Central Florida (UCF), it's the nation's second largest university (56,000+ students) and one of the country's top research universities. UCF is home to the Center for Research Optics and Lasers, (CREOL), the National Simulation Center (NSC), the Institute for Simulation and Training (IST), and the College of Film and Digital Media.

Seminole State College (SSC) of Florida, with four (4) Seminole County campuses, is a full-service education provider, offering four-year degrees and two-year college-credit degrees. The Oviedo campus opened in January 2001, with a complement of college-credit, technical, continuing education, and personal enrichment class offerings.

The City of Oviedo is located within the Seminole County Public Schools (SCPS) district, which is renowned for excellence. SCPS is the 12<sup>th</sup> largest school district in Florida and is 60<sup>th</sup> nationally. Projected student enrollment for the 2021-22 school year is 67,210. SCPS has perennially been

# History of Oviedo

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recognized as an “A” rated district by the Florida Department of Education. In 2019, all of Oviedo’s Public Schools, which include 4 Elementary Schools, 2 Middle Schools, and 1 High School, were all “A” rated.

Oviedo is home to the Oviedo Medical Center near its western border. Built on the same property as the Oviedo ER (a freestanding emergency department), the medical center contains a 64-bed acute care hospital with a full range of medical services. Economic development is taking root at the center of Oviedo with the opening of Oviedo on the Park, a residential/commercial development with Center Lake Park’s Cultural Center as a backdrop for community gatherings and events. Additionally, the SR426/CR419



road widening project through downtown is promising to revitalize this area by creating economic development between the downtown and the Oviedo on the Park development.

Also contributing to Oviedo’s nascent technology clusters are the region’s space related industries, missile and defense industries, and the region’s entertainment, computer simulation, and digital media industries. Local technology-based employers of Oviedo residents include Florida’s Space Coast’s Kennedy Space Center and its related industries, Lockheed Martin, and the National Center for Simulation.

Located astride Central Florida’s newest high-technology corridor, the City of Oviedo is positioned for dynamic business growth and success. This corridor connects Orange County’s Innovation Way, the Medical City at Lake Nona, Orlando International Airport, the University of Central Florida, Central Florida Research Park, the Oviedo Medical Center, and the Orlando-Sanford International Airport. These key components contribute to the burgeoning simulation, digital media, medical sciences, and photonic industry clusters growing in the Oviedo area. The demographics of the communities along this corridor show a region with the key components possessed by established technology centers. The area already possesses similar concentrations of advanced degree residents and professionals, clusters of technology-oriented companies, and the higher education and research facilities found in ‘technology centers’, such as Tempe, Arizona; San Diego, California; and Austin, Texas.

Oviedo’s more traditional business community includes robust retail, finance, real estate, and insurance sectors. These provide additional employment opportunities and the daily services and products utilized by residents, businesses, and visitors. Whether you are a Fortune 500 corporation, technology start-up, or a “home-based” business, Oviedo is fertile-ground to start, relocate, or grow your business.



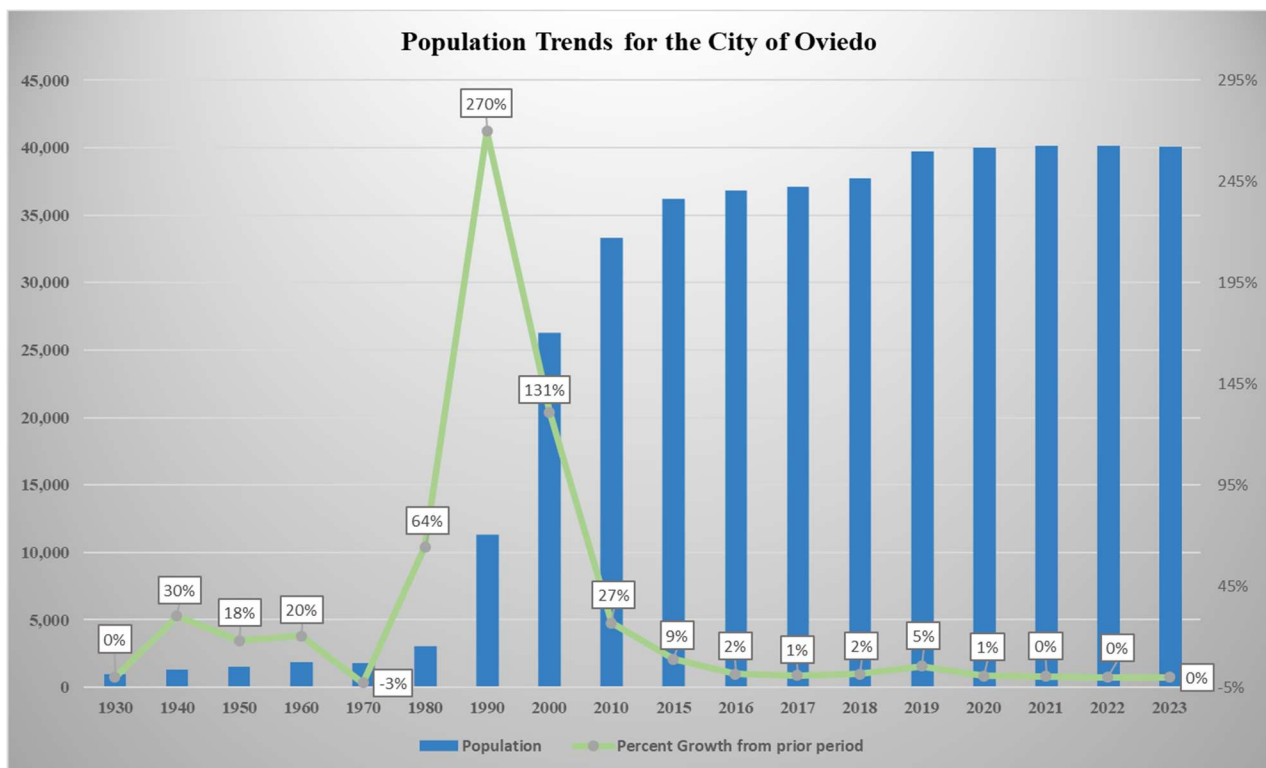
# City of Oviedo - Statistical Information

Oviedo was incorporated into a City in 1925 with a population of 800. Today, Oviedo is home to 40,078 residents. Oviedo is located in eastern Seminole County and is approximately 16 square miles in size. The City of Oviedo is part of the Orlando metropolitan statistical area (MSA) and is located in Seminole County. The City is bordered on the south by Orange County, to the north by Lake Jesup and to the northwest by Winter Springs.



## Population

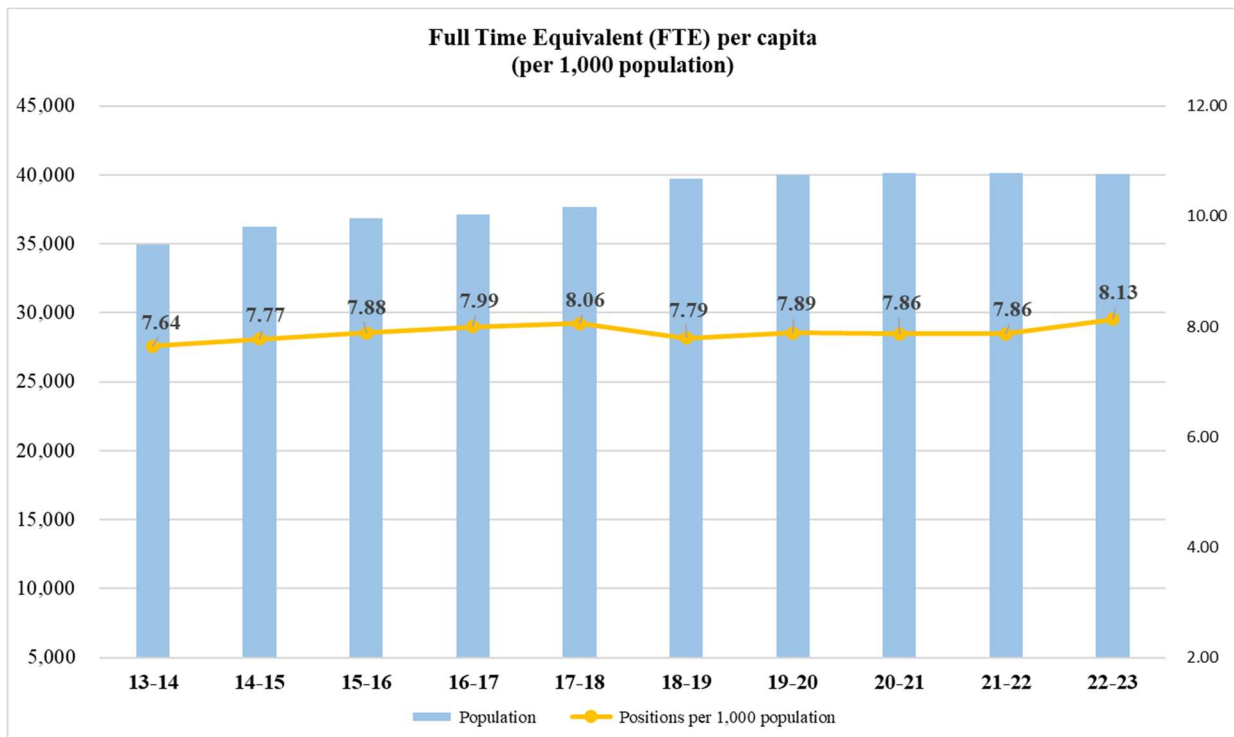
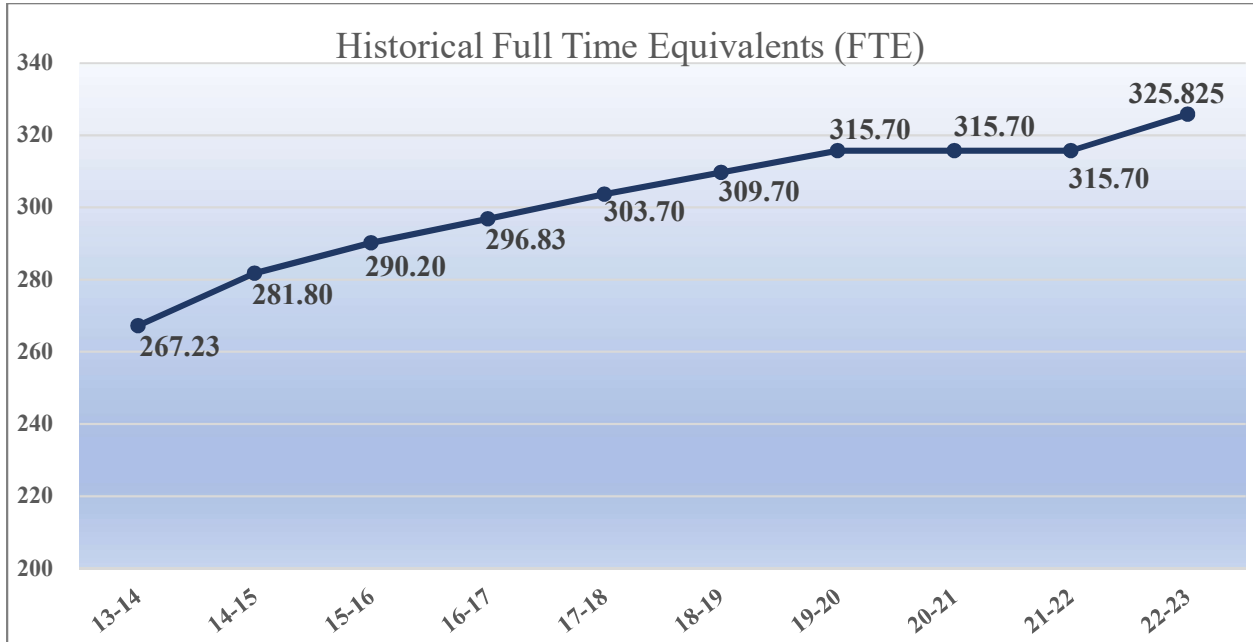
Oviedo resides in eastern Seminole County, which is the 13<sup>th</sup> most populous county in Florida, and makes up approximately 2.2% of the state's total population. The City of Oviedo continues to grow, with the most recent population estimate in FY 2022-23 at 40,078 residents. The median age in the City is 36.3 years. Oviedo is a desirable location due to its top-rated schools, multiple parks, low crime rate, affordable housing and excellent City facilities.





# City of Oviedo - Statistical Information

As the City's population continues to grow, so do the services provided to our Citizens. With the increase in services, the City has also had a corresponding growth in employees. The City's workforce has steadily increased since FY 2013-14 when the number of full and part-time employees totaled 267.23, and will have 325.825 full time equivalent (FTE) in FY 2022-23.



# City of Oviedo - Statistical Information

## Housing

Homes in Oviedo are overwhelming single-family dwellings. Nearly 92% of homes in the City fit this description, with the remaining 8% of homes being multi-family units. Most homes in the City are fairly new. About 23.2% of the dwellings were constructed prior to 2000, 59.5% were constructed 2000-2014, and 17.2% since FY 2015. The City of Oviedo is also predominantly a residential community, with 76.94% of City's taxable value allocated to Residential properties.

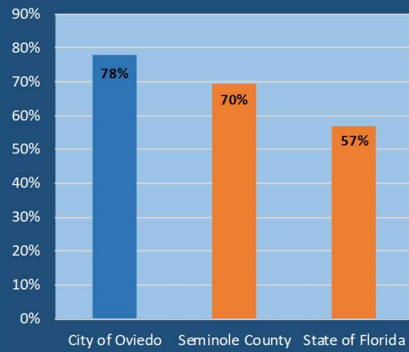
Residential vs. Commercial Taxable Values					
Year	Total Residential and Commercial Taxable Value	Residential * Taxable Value	% Residential	Commercial Taxable Value	% Commercial
2011	1,748,666,753	1,381,857,792	79.02%	366,808,961	20.98%
2012	1,769,312,999	1,401,958,787	79.24%	367,354,212	20.76%
2013	1,823,733,802	1,461,165,450	80.12%	362,568,352	19.88%
2014	1,950,494,547	1,572,967,800	80.64%	377,526,747	19.36%
2015	2,083,536,680	1,660,008,655	79.67%	423,528,025	20.33%
2016	2,213,036,333	1,761,309,097	79.59%	451,727,236	20.41%
2017	2,423,703,575	1,919,862,422	79.21%	503,841,153	20.79%
2018	2,667,553,553	2,095,028,535	78.54%	572,525,018	21.46%
2019	2,906,967,020	2,247,220,104	77.30%	659,746,916	22.70%
2020	3,057,268,517	2,363,765,296	77.32%	693,503,221	22.68%
2021	3,195,236,510	2,479,304,578	77.59%	715,931,932	22.41%
2022	3,528,210,827	2,714,633,475	76.94%	813,577,352	23.06%
* Residential values includes DOR codes: 00, 01, 02, 08, 04, & 05					
Source: Seminole County Property Appraiser					

Additional statistical information is noted on the following graph:

# City of Oviedo - Statistical Information

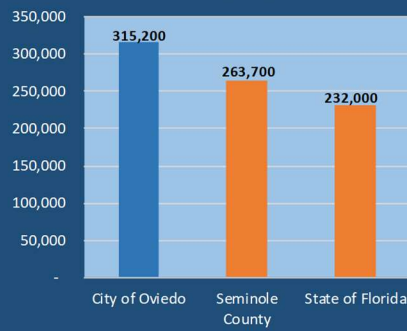
## OWNER OCCUPIED HOUSING

Source: US Census Bureau, 2016-2020 American Community Survey



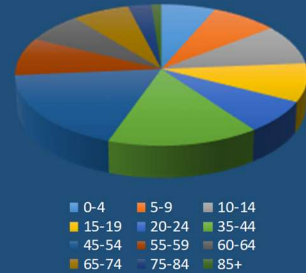
## MEDIAN VALUE OF OWNER OCCUPIED UNITS

Source: US Census Bureau, 2016-2020 American Community Survey



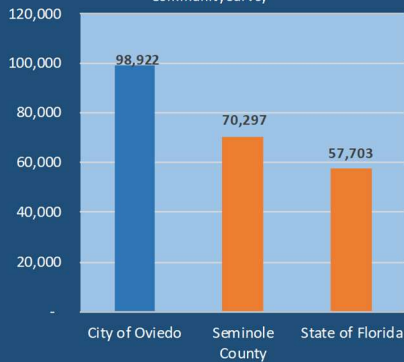
## POPULATION BY AGE

Source: BEBR

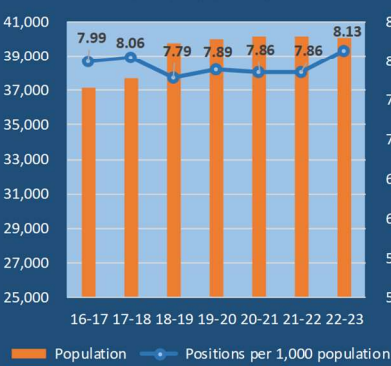


## MEDIAN HOUSEHOLD INCOME

Source: US Census Bureau, 2016-2020 American Community Survey

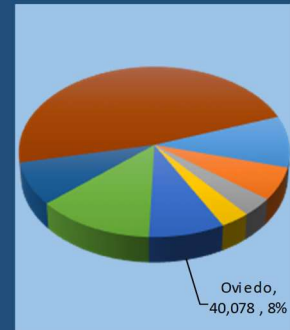


## FULL TIME EQUIVALENT/CAPITA (per 1,000 population)



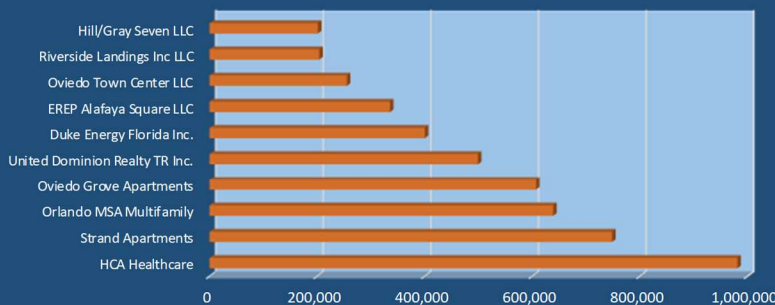
## POPULATION BY CITY

Source: BEBR



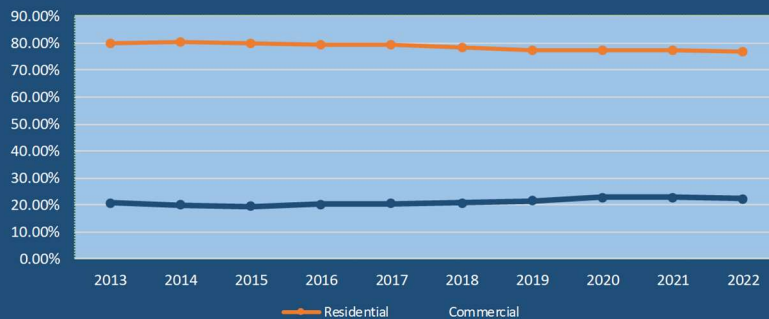
## 2021 TOP TEN TAXPAYERS

Source: Seminole County Property Appraiser



- Altamonte Springs
- Casselberry
- Lake Mary
- Longwood
- Oviedo
- Sanford
- Winter Springs
- Unincorporated areas

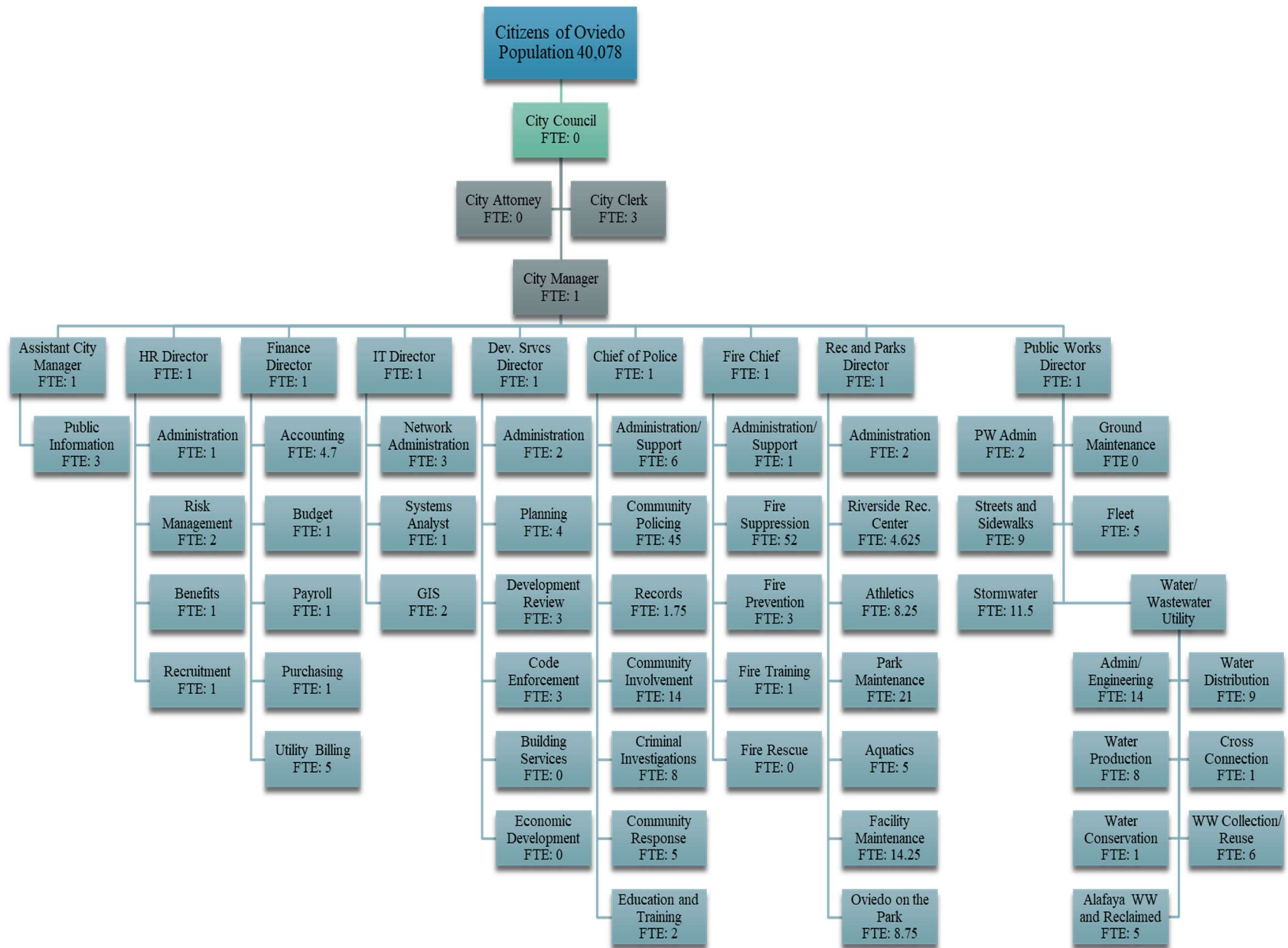
## RESIDENTIAL VS. COMMERCIAL TAXABLE VALUES



## POPULATION GROWTH IN THOUSANDS



# City-wide Organizational Chart



# Strategic Plan

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Strategic Planning is a systematic process for drawing a vision of a community's future. In 2011 City Council, along with senior management staff, gathered to update, refine, and re-prioritize the goals and strategies for City of Oviedo. Key stakeholders worked closely to develop a plan that:

- Identifies priorities that are relevant to the present, as well as future political, financial and social context;
- Links goals and outcomes with current and upcoming planning efforts and decision-making processes within the City, neighboring jurisdictions, the region and the State;
- Outlines on-going activities to achieve the goals.

The Strategic Plan Goals were derived through articulating core community values and identifying and analyzing emerging trends and community issues. Planning efforts included interviews with the Council members and city staff and extensive research into the forces and trends bearing down on the city. By the end of the work sessions, Council and senior staff established 7 Strategic focus areas (known as SFAs) and 22 goals. Of the 22 goals, all are considered very important to keep the City of Oviedo the best place to live, work and play!



## **Strategic Focus Area: Natural and Built Systems**

**End Result:** Ensure that the natural and built environment of Oviedo is healthy and sustainable.

### **Goals**

- 1.1 Sustain programs and efforts to conserve natural resources.
- 1.2 Ensure that the infrastructure meets the capacity needs of the City by:
  - a. Developing infrastructure that enables quality/smart growth.
  - b. Eliminating existing infrastructure deficits.
- 1.3 Ensure that new development or redevelopment is done in a sustainable manner.
- 1.4 Maintain public health protections.

### **Accomplishments**

- Panther Street Ditch Piping Phase 2 project constructed.
- Lake Charm Drive Drainage Improvements project constructed.
- Oviedo Wastewater Treatment Facility (OWRF) Building Improvements and Generator Enclosure constructed.
- Started construction of the West Mitchell Hammock Water Treatment Plant (WMHWTP) Improvements 2018 project.
- Started design of a new Reclaimed Water Storage Tank for OWRF.
- Started design of a new 2.5 MG Water Storage Tank for the WMHWTP.
- Live Oak Force Main and Oviedo Blvd. Reclaimed Water Main designs completed.
- Updated Flood Plain Management Plan.
- Amended Floodway and Floodplain regulations in the City's Code of Ordinance.
- Design and constructed Solary Park, a master stormwater pond in the old downtown Oviedo.



# Strategic Plan

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## On-going Activities

- Develop alternative water supply.
  - Enhancing distribution system.
  - Enhance Oviedo H2O program, i.e. Florida friendly landscaping.
- Promote energy conservation practices.
- Construct or modify city facilities to be sustainable within budgetary constraints.
- Optimize water conservation usage rates.
- Promote low impact development solutions, healthy-design solutions, and environmentally-friendly building design practices during the review of new development and redevelopment within the City.
- Maintain and enhance stormwater management.
  - Develop programs to implement master plan.
  - Maintain FEMA CRS rating.
- Maintain highest water quality standards.
  - Continue and strengthen environmental protection measures and programs. Staff, with the support of the Environmental Consultant, developed language related to the well field protection requirements to allow restricted development of parcels around well fields while maintaining protection of the City aquifer.
- Continue and enhance solid waste recycling.
  - Expand recycling participation particularly in commercial and multi-family areas.
  - Maintain river buffers, natural lands, and conservation areas.

## Years 2022-23 through 2025-26

- Improve the City's wastewater reclamation facility to treatment and maximize sustainable reclaimed irrigation water supply.
- Improve WMHWTP treatment process to meet future demand and Consumptive Use Permit conditions.
- Improve and expand City distribution and transmission systems.
- Evaluate City-owned properties to retain or surplus.
- Construct Panther Street Ditch Piping Phase 3 project.
- Review infrastructure master plans to determine if updates are needed, and prepare a schedule for updating the plans.
- Construct a new Reclaimed Water Storage Tank for OWRF.
- Construct a new 2.5 MG Water Storage Tank for the WMHWTP.
- Implement percolation pond alternative disposal.
- Evaluation septic to sewer benefits and feasibility.
- Retrofit Twin Rivers and Riverside with reclaimed water infrastructure if financially feasible.



## Strategic Focus Area: Mobility and Transportation

**End Result:** A transportation system that will foster economic development, responsible energy use and environmental protection, and health and safety of residents while increasing the ability of people to move around the City.



# Strategic Plan

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## Goals

- 2.1 Continue implementing transportation master plan.
- 2.2 Promote connections to regional multi-modal systems with particular emphasis on:
  - a. Promotion and expansion of the Flex area (Pick-up line).

## Accomplishments

- Completed Street Paving Projects: Mitchell Hammock Road, Lake Jessup Avenue, Live Oak Reserve Blvd., Waverlee Woods, Lockwood Boulevard Bridge, and Geneva Drive.
- Phase 2 SR 426 – SR 426/CR 419 road widening project construction commenced.
- Geneva Drive to SR 434 Connector Road design commenced.
- Franklin Street Extension design commenced.
- Executed Citizens Bank Trail Agreement providing for trail connecting Solary Park to Oviedo Boulevard.
- Adopted new large vehicle parking in City parking lots and on-street parking spaces regulations.
- Prepare for adoption a 10-year Transportation Mobility Plan, funded by Metro Plan to incorporate strategies and recommendations on the City's roadway system to increase overall connectivity, complete street retrofit, transit improvements, vehicular circulator transit system, sidewalk, trails and active transportation facility, multimodal capacity improvements, policies for micro mobility, programs such as Safe Routes to School, Vision Zero, Rethink your Commute.

## On-going Activities

- Increase walking and biking options.
- Continue to implement strategies identified in the Transportation Master Plan.
- Continue to promote cross-access easement between commercial developments whenever feasible.
- Continue to execute strategies to reduce traffic crashes.
- Conduct public education on transportation alternatives.
- Develop connectivity for all types of vehicles and for pedestrians.
- Continue to support multi-modal options such as the negotiation of Park and Ride Sites.
- Continue to provide a high level of maintenance for the City's roadway network through an aggressive resurfacing program.
- Modify land development regulations to incorporate a parking management approach instead of strict parking requirements.
- Prepare a plan for providing alternative fuel charging stations at City facilities where feasible.
- Prepare for adoption a 10-year Transportation Mobility Plan, funded by Metro Plan to incorporate strategies and recommendations on the City's roadway system to increase overall connectivity, complete street retrofit, transit improvements, vehicular circulator transit system, sidewalk, trails and active transportation facility, multimodal capacity improvements, policies for micro mobility, programs such as Safe Routes to School, Vision Zero, Rethink your Commute.
- The City is a second Mobility Study aiming at implementing Mobility fees in lieu of transportation impact fees.

# Strategic Plan

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## Years 2022-23 through 2025-26

- Investigate feasibility of widening Mitchell Hammock Road from four (4) to six (6) lanes.
- Extend turn lanes at MHR/Alafaya Woods, MHR/Lockwood, and MHR/SR 434.
- Lockwood / Old Lockwood Roundabout.
- Street paving in areas of Twin Rivers, Riverside, Lockwood Blvd., Alafaya Woods, and Chapman Grove
- Re-evaluate the City's roadway system through a new pavement condition analysis.
- Enhance transit options.
- Support County widening of CR 419 – SR 426/CR 419 Phase 3 road widening project.
- Prepare a plan to improve public transportation services that includes how to connect to Sun-Rail.
- SR 434 roundabout and roadway operational improvements.
- Implement Traffic Calming projects where practical and effective.



## **Strategic Focus Area: Economic Vitality and Development**

**End Result:** A diverse and strong local economy that brings good jobs and profitable businesses while contributing to the economic health of the City.

### **Goals**

- 3.1 Promote diversification of the local economy.
- 3.2 Continue to execute the strategic economic development plan with continued emphasis on regional efforts.
- 3.3 Foster redevelopment of business and commercial areas.

### **Accomplishments**

- The City Council approved the transmittal of the 2045 Comprehensive Plan to the Florida Department of Economic Opportunity on April 18 and the City Council adopted the 2045 Comprehensive Plan on June 20th.
- The City Staff continues to meet with Sustainability Task Force to brainstorm ideas on expanding and strengthening the City's Sustainability policies.
- The City established a Land Development Committee to initiate the discussion on the rewrite of the City's Land Development Code coordinated by Canin and Associates as a consultant, to incentivize a mixture of land uses to support and encourage development that will promote a sustainable environment.

### **On-going Activities**

- Enhance partnerships with University of Central Florida and Seminole State College.
- Pursue development of Oviedo on the Park.
- Pursue mixed-use development in the downtown mixed-use districts.
- Pursue development and redevelopment along main development corridor intersections.
- Continue to participate in regional economic development organizations.
- Focus on targeted industries as identified in the Economic Development Plan.

# Strategic Plan

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- Pursue primary (job producing) businesses.
- Monitor and oversee improved permitting process.
- Continue on-going business retention efforts.
- Implement CRA plan.
- Revise city codes to promote redevelopment.

## **Years 2022-23 through 2025-26**

- Foster redevelopment of historic downtown.
- Adoption of Land Development Code Update.
- Develop Sustainability Plan.
- Pursue annexation where economically beneficial. Continue to enhance business relocation services.
- Revise City codes to address business needs.
- Plan for and relocate the percolation ponds currently located north of City Hall.



## **Strategic Focus Area: Safety and Security**

**End Result:** Oviedo will be one of Florida's safest cities.

### **Goals**

- 4.1 Be one of the safest communities in the region.
- 4.2 Maintain fire and police response times at superior levels.
- 4.3 Ensure a high level of readiness to manage and recover from disasters.

### **Accomplishments**

- Continue to have a defined daily stat collection with a different weekly focus.
- Have had all of our events with the community. Some were reinvented and successful.
- One officer graduated from the police academy and has started Field Training.
- One Officer has completed Field Training and is now a Solo officer. And two are in Field Training.
- The department completed the bi-annual firearms training.
- Continue to review and update all of our General Orders.
- Completed de-escalation training and our annual Active Shooter training.
- Established of Oviedo Fire Department Community Paramedicine Program – Met with over 20 patients that repeatedly call 911 for various reasons. Program is intended to provide assistance through education and additional social service type resources to reduce reliance on the 911 system.
- New Tower 46 (Aerial Truck) placed in service. Enhanced level of service to the community to provide high angle rescue and other technical rescue capabilities.
- New R46 (Transport Ambulance) placed in service.
- Five paramedics achieved their State of Florida Certification and completed their 6-month precepting program. All were approved by the Medical Director to work as autonomous paramedics.
- The first Community Paramedicine home visit was conducted on 09/10/2021.
- The total number of Community Paramedicine patients seen as of today is 89.

# Strategic Plan

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- The total number of Community Paramedicine home visits as of today is 336. (Many patients require more than just 1 visit)

## **Professional Standards**

- Eight internals and six completed (some held over from previous quarters).
- Quarterly Audits completed.
- Continued to oversee general order review.

## **Community Involvement**

- Collected donations for Pet Rescue by coordinating with the community and high school students needing Bright Future hours.
- School Resource Officer (SRO) collected donations and maintained the food pantry at several schools throughout the year.
- Helped organize the food drive at Cross Life Church.
- SRO at Lawton Chiles Middle School provided “Thanksgiving in a Basket” for 30 families.
- Provided meals for “Shop with a Cop” families.
- Angel Tree program for kids in need. “Pack the Patrol Car” for donations for Angel Tree shop.
- Set up Angel Tree Shop that allowed students to pick out gifts for their siblings to ensure everyone at home received gifts.
- SRO at Lawton Chiles Middle School (LCMS) coordinated with Crosslife Church for the church’s “Love Offering” financial donation that brought in over \$20,000 to be disbursed between all Oviedo school’s food pantries, “Shop with a Cop”, and LCMS Angel Tree.
- Elementary SROs filled backpacks with school supplies for kids in need.
- Organized National Night Out for Oviedo on the Park
- Organized the annual Oviedo High School (OPS) Parade and assigned SRO/Community Involvement Units to intersections.
- Created OPS Plan and participated in MLK Parade and Community Event.
- Participated in Snow Mountain event at Oviedo in the Park.
- Participated at Transportation Day for Young Innovators Daycare.
- Community helper day for Creative World Oviedo.
- Trunk or Treat for Creative World Oviedo, Evans Elementary, and First Methodist Church
- Participated in Basket Night at Lawton Elementary.
- Lawton Elementary SRO responsible for assisting school with ordering window safety coverings.
- Lead several drive-by birthday and retirement parades.
- Organized and ran Oviedo Police Department Summer Camp for kids of families in need.
- Partin SRO worked with the city and county to automate the “No left Turn” light in front of the school.
- Partin SRO took over as advisor for the Oviedo Police Explorers program and overhauled the entire program.
- Partin SRO organized a play day event for classes that reached their fundraising goal of \$30,000.
- Submitted quarterly SRO Time Audits for Seminole County contract.
- Community Involvement participated in Tree Lighting ceremony.

# Strategic Plan

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- Set up Cookies with a Cop at all major city events at Oviedo on the Park.

## Community Policing

- Performed the following:
  - Car Seat Inspections: 35
  - Escorts: POTUS (2), VPOTUS (2), Running for Heroes (5), Thunderbirds, AWB HOA parade, Santa Run, MLK parade, Cops and Kids, Torch Run, Officer Down Escorts (2)
  - DUI Operations: 3
  - Seatbelt Operations: 2
  - Texting and Driving Operations: 5
  - Hands-Free/Work zone Driving Operations: 5
  - Crosswalk Operations: 2
  - Move-Over Operations: 1
  - Traffic Studies: 1(16) Heirloom Rose Place, Sterling Creek/Flowering Stream (x2) Tangerine and Clark, UCF PD, Big Oaks Blvd, Lake Charm and Mead, Live Oak Reserve Blvd, Hillcrest Drive
  - Laser/Radar Certifications
  - Back to School Operations: 2
  - FOCUS, National Night Out, elementary school presentations, Homecoming parade
  - Two Officers attended: THI school. One of them organized and taught the school.
  - Two Officers attended: Car Seat Inspection class
  - Motor Rodeos: Southeast Motorcycle, Matt Miller Challenge, Daytona
  - Participated in the Tour De Force
  - Assisted Altamonte PD, Sanford PD, Winter Springs PD, Lake Mary PD with holiday events (Christmas, 4th of July)

## Criminal Investigation Division

- Investigated 438 cases, with 106 cases cleared.
  - Had 68 callouts.
  - Responded to 25 death investigations.
- Conducted 6 backgrounds for new employees.

## Fire Suppression/EMS Division

- Conducted annual review and update of the City Exposure Control Plan.
  - Responded to 3,854 Incidents
  - Saved \$12,930,093 worth of Property and Contents (96.5% of pre-incident value)
  - Completed 10,168 Hours of Training
  - Collected \$438,243 in EMS Transport Billing

## Fire Prevention Division

- Completed 779 Inspections
- Completed 248 Commercial Plan Reviews
- Completed 48 Public Education Events and Station Tours
- Reached 60,766 Citizens and Visitors through Prevention Education Activities

# Strategic Plan

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## Emergency Management

- Conducted annual review and update of the Emergency Management Plan.
- Participated in Seminole County Emergency Management Annual Hurricane drill.

## On-going Activities

- Maintain up-to-date equipment and appropriate facilities with emphasis on:
  - Continue to fund a planned vehicle replacement program.
    - Vehicle and equipment replacement programs are in progress.
  - Planning for new Police Headquarters and renovation of the current building.
  - Evaluate potential locations and costs for an additional fire station.

- Maintain traffic safety.

October 2021 – September 2022	
Traffic Crashes	649
Injuries	92
Fatalities	0
Motor Vehicle vs Bicycle	5
Motor Vehicle vs Motorcycle	5
Motor Vehicle vs Pedestrian	8

- Maintain disaster preparedness readiness and disaster recovery plan.
- Use and update technology for crime prevention.
- Continue police participation in the ION Program and other neighborhood groups.
- Participate in the joint planning of a Boys and Girls Club opening in Oviedo.
- Maintain commitment to first response and other collaborative efforts that are beneficial to the City.
- Continue commitment to comparatively superior ISO and CRS ratings and performance measures.
- Focus on crime prevention, community awareness, and other community policing activities.
- Post a nightly 9:00 p.m. reminder to lock your doors.
- Participate on the Police Facebook page to inform the community of events and police.
  - Police Facebook page has (8594) followers.
  - Police Twitter account has (4011) followers.
- Participate on the Fire Twitter page to inform the community of events and police.
  - Fire Twitter account has three thousand six- hundred and seventeen 2,489 followers.
- Two Firefighters have completed Paramedic school.

## Years 2022-23 through 2025-26

- Enhance Workplace Safety:
  - Build Organizational Safety Awareness through use of the City Safety Committee.
  - Conduct annual safety audits of City facilities/follow-up establish process for corrective actions.
  - Continue the Fire Department Safety Committee and find opportunities to create a safer work environment.
- Review Safety Manual.



# Strategic Plan

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- Safety and Risk Analyst assists department in conducting investigations of employee accidents and injuries.
- Maintain up-to-date equipment and appropriate facilities with emphasis on:
  - Construction of a new police headquarters facility. Bond referendum approved November 2016 ballot for new police headquarters. Currently working on the next step in the process toward construction.
  - Development of a new EOC. The current plan is to incorporate the EOC within the new Police Department headquarters or other potential EOC locations.
  - Purchase tower truck for Fire Rescue Department in order to maintain ISO grade and respond to rapidly growing urban region with multi use and high-rise combustible structures and other truck company emergency operations in the community.
  - Expand internal fire re-inspection capabilities for exiting commercial buildings.
- Form a Bike Patrol Unit – patrol Oviedo on the Park and neighborhoods. Current staffing will not allow this to occur. Applying for COPS Grant to fund these positions.
  - Grant applications not approved.
- Brush Truck AFG vehicle grant has been submitted to FEMA and is awaiting review.
- Pursue potential additional safety grants or funding opportunities.



## **Strategic Focus Area: Recreation, Arts and Culture**

**End Result:** Oviedo offers a wide range of quality recreation, arts and culture activities which satisfy the expectations of residents while also serving to attract new residents and business.

### **Goals**

- 5.1 Execute and update the Recreation Master Plan.
- 5.2 Maintain the fiscal health and affordability of recreation programming.
- 5.3 Maintain the current ratio of park land to number of residents.

### **Accomplishments**

#### **Cultural Center, Concessions, and Special Events**

- Hosted 5th Grade Dances.
- Festival of Frights was Spooktacular! Families were treated to a two-day event filled with good times and ghouls and goblins. Massive inflatables, characters/actors roaming throughout, haunted maze, train rides, and much more.
- Hosted National Night in collaboration with Oviedo Police Department to bring the community together along with other area police and first responder type agencies and organizations to educate families and provide resources etc.
- Hosted the monthly Food Truck Thursdays from October thru June.
- Hosted the seasonal Movies in the Park during the months of October, November, December, January, February, March, and April.
- 12 Days of Christmas returned in full force.
  - Tree Lighting ceremony
  - Nutcracker offered two sessions with a capacity crowd (registrations in advance) on the great lawn.

# Strategic Plan

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- Breakfast with Santa
- Build a Bear
- Santa Paws in the Park
- Santa's Calling
- Comedy Night
- Winter Fest
- Movie Night and Holiday Bingo
- Jingle Bell 5k
- A Very Diva Christmas
- The quarterly Employee Appreciation Luncheons returned.
- Hosted the annual MLK Parade & Celebration.
- Hosted the Mardi Gras event in partnership with Helpful Hands Inc.
- Hosted the annual Bark & Brew.
- Kicked off our first and long-anticipated St. Patrick's celebration.
- The Employee Appreciation Luncheons have returned.
- Hosted the Daddy-Daughter Dance.
- Hosted the Egg-ceptional Family Festival
- Hosted the annual Relay for Life Golf Outing at the beautiful Twin Rivers Golf Course in Oviedo.
- Hosted the annual Bacon/Bourbon/Blues event.
- Hosted the 5th Grade Prom.
- Hosted the Comedy Nights event.
- Hosted the Memorial 5K.

## **Athletics & Gymnasium**

- Gymnasium floor was resurfaced.
- Athletics hosted a Fall Youth Flag Football League from September 18<sup>th</sup> and concluded play on November 20<sup>th</sup>.
- Athletics hosted both the Fall Youth Basketball and Volleyball League's from October 2<sup>nd</sup> and concluded play on December 11<sup>th</sup>.
- The Winter Youth Flag Football League began on Saturday, February 5<sup>th</sup>, 2022.
- Oviedo Bath Ruth and Oviedo Little League both had opening day games begin on Saturday, February 19<sup>th</sup> and February 26<sup>th</sup>. Both Leagues began practicing on Monday, January 24<sup>th</sup> at the Oviedo Sports Complex.
- Florida Kraze Krush began using Shane Kelly Park on Monday, February 1<sup>st</sup>.
- The Spring Youth Basketball League began on Saturday, February 5<sup>th</sup>.
- The Spring Youth Volleyball League began on Monday, February 14<sup>th</sup>.
- Oviedo High Tennis utilized the Round Lake Tennis Courts for their spring season beginning in February.
- Athletics concluded the Winter Monday Night Adult Softball League on March 21<sup>st</sup>, and began the Spring Monday Night Adult Softball League on March 28<sup>th</sup>.
- WAIT League Tennis matches have taken place at Round Lake Park on Wednesday mornings from January through March.
- The Oviedo Sports Complex hosted the Babe Ruth Baseball 2022 All Star District Tournaments for the Tee ball, 8U, & 15U baseball divisions the Week of May 23<sup>rd</sup>.

# Strategic Plan

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- The Oviedo Sports Complex hosted the Babe Ruth Softball 2022 All Star District Tournaments for 6U - 14U Girls Softball divisions the Week of May 31<sup>st</sup>.
- Spring Youth Flag Football concluded on Saturday, May 28<sup>th</sup>.
- Spring Youth Basketball concluded on Saturday, April 9<sup>th</sup>.
- Spring Youth Volleyball started on Monday, April 18<sup>th</sup>.
- Summer Youth Basketball started on Saturday, June 4<sup>th</sup>.
- Summer Youth Volleyball started on Monday, June 7<sup>th</sup>.

## **Aquatics & Riverside**

- Aquatics was home to the Oviedo High School 2021 FHSAA Girls & Boys 2nd runner up 4A State Champion Swim Teams.
- Commercial Energy Specialist (CES) replaced the chemical controllers on the splash-pad.
- Two heaters at the Riverside Pool were replaced.
- The Gymnasium & Aquatics Facility, Round Lake Park, Friendship Park, and Sweetwater Parks ThorGuard Lightning Prediction systems were upgraded.
- Aquatics has re-introduced Swim Lessons to the community with Group Lessons in March and Private lessons will start in February.
- Aquatics hosted the Training Cudas Swim Team on Tuesday and Thursday evenings throughout the duration of the quarter.
- Aquatics' IO hp pump and motors for the Splash Zone water slide removed for refurbishment, and it will be reinstalled in the summer.
- Aquatics had AD&P Associates, Inc. perform the annual water slide engineering inspection as to prepare for the annual State inspection.
- Aquatics hosted Oviedo, Hagerty, and East River High School's Boy's & Girl's water polo practices from January through the end of March.
- Aquatics replaced all the sequencing regulators on the splash-pad, which now will sequence through a pattern to the various spray jets.
- Riverside Pool had one new pool heater installed along with a complete removal and replumbing project done to the heater system.
- The Splash Zone opened on Saturday, April 30<sup>th</sup> for the season on weekends only in May. On Memorial Day the Splash Zone opened Sunday - Saturday for the community.
- Aquatics started Summer Group Swim Lessons on Monday, June 6<sup>th</sup>.
- Aquatics began hosting Poolside Splash Zone Birthday Parties on Friday, April 29<sup>th</sup>.
- On Tuesday, June 28<sup>th</sup> the Aquatic Facility had the sand filters for the Big Kahuna Pool get a much-needed restoration. Both filters had all 10,000 lbs. of the filter sand media removed and replaced, along with the 88 laterals required in each filter tank.
- Racquetball Court floor was resurfaced.
- Riverside Staff hosted Family Bingo at Center Lake Park in October, November, and December.
- Riverside Staff hosted the Homeschool Activity Program (HAP) and the Special Needs Activity Program (SNAP) in the months of October, November, and December.
- Riverside Park Tennis Courts were completely renovated from the lime rock base to a fresh surface with new nets.
- Summer Camp Registration at Club Riverside and Adventure Camp opened on Monday, March 14<sup>th</sup>.

# Strategic Plan

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- Adventure & Club Riverside Camps started on Tuesday, May 31<sup>st</sup>. This is the first time since 2019 Riverside Park has been able to host Club Riverside Summer Camp due to the roofing trustee repairs and the COVID-19 Pandemic.
- Riverside Park had two concrete work projects performed at the facility. The first project was to remove the landscaping islands entering into the Tennis Courts and fill with concrete, the second was a concrete pad poured next to the back-patio area for the new storage shed.
- Michael McGarvey worked with a Cub Scout on their Eagle Scout project. The Eagle Scout built and installed a little library at Long Lake Park. Michael worked in coordination with the Parks Division and the Eagle Scout to complete this project.

## Facilities Maintenance

- Repaired the Following:
  - Roof repairs on Wellness Center building; Roof leaks at Gymnasium and City Hall
  - Liftmaster, new photo eyes and new control station on door at Fire Station 48
  - Handicap doors at Annex entrance
  - Refrigerator at Fleet
  - Repaired building lighting controller for Cultural Center OOTP
  - Air Conditioner unit at Fire Admin
  - Vendor performed sprinkler repairs at PWA, Lawton House, FS #48, and Fire Administration
  - Street light repairs made by vendor
- Replaced the Following:
  - Dishwasher at Fire Station 44/46
  - Roll up door at Oviedo Sports Complex
  - Trolley Drawbar and carrier bolts at Fire Station 46
  - Roof on Maintenance building at Boston Hill Park
  - Bulbs and ballasts on various light poles at Oviedo on the Park
  - Multiple GFCI outlets at Oviedo on the Park
  - Emergency lights in elevators at Public Safety and City Hall
  - Lights at Oviedo on the Park
  - Flush valves at concession stand I at OSC
  - Mini hot water heater at Dial
  - Dishwasher at Fire Station 48
  - Transmitter and receiver for overhead door at Fire Station 48
  - GFI Outlets at Center Lake Park for events
- Facilitated the Following:
  - Installation of alarm panel at Fire Administration and Public Safety
  - Exterior building painted at Round Lake
  - Upgraded HVAC controls
  - Installation of fire panel at Water Treatment Plant
  - Interior and exterior window cleaning at City Hall, Annex, Public Safety, Cultural Center, Public Works Administration, Fleet, Gymnasium, Riverside, Fire Administration, Fire Station 44/46 and Fire Station 48
  - Electrical outlet upgrades at Oviedo on the Park

# Strategic Plan

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- Set up and take down of Christmas decor/lights at various City locations
  - Water leak detected at the Lawton House
  - Staff assisted with Christmas lights installation at the Lawton House
  - Training for select staff on the new lift
  - Painted the interior at Fire Administration
  - Annual preventive maintenance on all overhead doors throughout the City
  - Vendor performed electrical upgrades at the Lawton House
  - Vendor performed pressure washing at Oviedo on the Park
  - Replacement of trolley operator at Fire Station #44/46
  - Purchased 3 ice machines
  - Vendor performed remediation in kitchen at Public Safety
  - Vendor performed HVAC Preventive Maintenance at various City buildings
  - Cleaned carpets at Gym/ Aquatics, Oviedo on the Park and Public Safety
  - Performed hood cleaning at Fire Station #44/46
  - Vendor replaced mechanical room door at Public Safety
  - Conducted mandatory Public Risk Management (PRM) training for Facility staff
  - Shed painted at Gym/Aquatics by vendor
  - Carpets cleaned at Fleet, Public Works Administration, City Hall and Cultural Center by vendor
  - Vendor pressure washed Public Safety, City Hall, Annex, Wellness Clinic and Fleet
  - Vendor installed ice makers at Public Safety, Oviedo Sports Complex and Cultural Center
- Maintained the Following:
    - Monthly elevator inspections at City Hall, Annex, Public Safety & Fire Station 44/46
    - Monthly pest service at all City facilities
    - Quarterly grease trap maintenance at Oviedo on the Park
    - Fire sprinkler inspections at various City facilities
    - Semi-annual fire suppression system service at Fire Station 44/46, Fire Station 48, Aquatics, Public Safety and Shane Kelly
    - Annual fire extinguisher inspections
    - Cleaned gutters at City Hall, Annex, Public Safety and Fire Stations 44/46 & 48
    - Adjusted door hinges on multiple doors at Fire Station 46 on 2nd floor
    - Annual inspection of Genie Lift
    - Semi-annual Fire Suppression system service at Fire S #1, FS #48, Aquatics/Gymnasium, Public Safety and Shane Kelly
    - Annual Preventive Maintenance service on 7 City ice makers
    - Annual Preventive Maintenance service on Lochinvar boiler at Gymnasium

## Parks

- Repaired the Following:
  - Irrigation repairs - Center Lake Park, Sweetwater, Shane Kelly Park field 1, Oviedo Sports Complex, Friendship Park, Round Lake, Riverside, Aquatic Center irrigation system, Solary Park irrigation on Franklin Street
  - Storage sheds for Park Ranger
  - Gates at Riverwoods McCully Court

# Strategic Plan

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- Retaining wall bricks at Oviedo Sports Complex
- Prep for concrete at Solary Park and Aquatic Center
- Event Center Drainage
- Boardwalk and under side structure at Center Lake Park
- Field lights at Oviedo Sports Complex
- Goal mouth north end field 3 at Shane Kelly Park
- Playground at Friendship
- D-2 well pump
- Irrigation and irrigation wiring at Oviedo Sports Complex
- Center Lake Park dog park gate
- Completed hookup to reclaimed water at Riverside
- Replaced the Following:
  - Swings at Round Lake and Friendship
  - Step down transformer for Oviedo Sports Complex softball irrigation
  - Round Lake irrigation pump start switch
  - Replaced hose bib at Bark Park Shane Kelly Park
  - Tennis nets at Sweetwater Park
  - Irrigation around basketball court at Sweetwater
  - Entrance gate post at Center Lake Park dog park
  - Door locksets replaced/installed at Salary Park by vendor
  - Window at Fleet replaced by vendor
  - Vendor replaced/installed 20 Ton compressor at Aquatics/Gymnasium
  - 2 Ton split system replaced/installed by vendor at Public Safety
  - Vendor replaced/installed fan motor at Fire Administration and run capacitor, contactor and filter drier at Dial
  - Mower blades all facilities
  - Check valve at Oviedo Sports Complex softball irrigation well
  - Oviedo Sports Complex D-2 irrigation controller
  - Oviedo Sports Complex softball irrigation controller
  - Irrigation controller at Shane Kelly Park
  - New irrigation controller at Oviedo Sports Complex field 3
- Installed the Following:
  - Ground cover plant material at Sweetwater and Aquatic Center
  - Holiday tree and decorations at Center Lake Park
  - Completed installation of sand filters on irrigation wells at Oviedo Sports Complex
  - Granite chips at Solary Parking lot
  - Completed irrigation at Solary Park
  - Installation of potable water at Salary Pavilion
  - Boulders at Salary parking lot
  - Sod at Salary parking lot, Center Lake Park, Bark Park, and Boston Hill Park
  - Sod at New irrigation cross connection at Oviedo Sports Complex
  - Install Plaque at Center Lake Park for tree dedication
  - Irrigation controller at Shane Kelly Park, Oviedo Sports Complex field 3 and D-2, and softball field

# Strategic Plan

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- Sand filters at Oviedo Sports Complex on irrigation pumps
- Trash cans at Salary and Sweetwater Parks
- Installed conduit for power at Solary Pavilion.
- Rain sensors on irrigation controllers
- Fence at Mall for fireworks
- Maintained the Following:
  - Grade the Sweetwater and Bark Park entrance
  - Round Lake Irrigation
  - 13 baseball fields and 6 all sport fields
  - 9 Playgrounds
  - Riverwoods Park
  - Round Lake Park
  - Sweetwater Park
  - Aquatic Center
  - Oviedo On the Park and Boulevards around the facility
  - Shane Kelly Park and Bark Park
  - Oviedo Sports Complex common areas
  - All sport fields
  - Long Lake Park
  - Center Lake Park
  - 2 Boardwalks (Long Lake, Round Lake)
  - Aquatic Center
  - Friendship Park and Lawton House
  - Solary Park
  - Shane Kelly Park Bark Park
- Facilitated the Following:
  - Purchase of Chemicals and fertilizers for Facilities
  - Granite millings for Salary, Sweetwater, and Center Lake Park
  - Installation and removal of barricades for events
  - Event setup for MLK
  - Setup for food trucks at Center Lake Park
  - Removal of holiday tree
  - Repair of dog park gate
  - Removal of Boston Hill playground
  - Purchase of small equipment for parks
  - Assembly and delivery of new picnic tables to Sweetwater park
  - Replacement of pet drinking fountain at Center Lake Park dog park
  - PIP at Sweetwater
  - Concrete at Boston Hill Basketball court
  - Interviews for vacant positions
  - Repair of well pump at Oviedo Sports Complex Babe Ruth well
  - Staff training
  - Installation of safety fence around Riverside Tennis courts
  - Cleanup of camp at Riverwoods



# Strategic Plan

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- Pressure washing of Long Lake
- Measure for sod replacement at Center Lake Park Boardwalk Blvd
- Purchase of new fountain for Center Lake Park
- Sod purchase for Center Lake Blvd.
- Sod for Shane Kelly Park fitness walking trail
- Purchase of material for field renovation at Oviedo Sports Complex
- Helped with out- sourcing parks maintenance
- Performed the Following Field Maintenance:
  - Aerate all sports fields
  - Versa-vac fields
  - Sprayed herbicides
  - Spread fertilizer with pre-emergent
  - Edge fields
  - Spray
  - Blow off all hard-court surfaces and playgrounds
  - Top dress fields
  - Verti cut fields
- Completed the Following Plantings and Treatments:
  - 250 blue daze at Aquatic Center
  - Pre-emerge plant beds at Gym and Center Lake Park
  - Beds at Sweetwater

## **On-going Activities**

- Updated recreation fees on an annual basis to maintain cost recovery at current levels to offset the General Fund subsidy.
- Continue to develop scholarships for recreation programs. Recreation and Parks issued thirteen (13) scholarships that totaled \$5,960 in the third quarter of FY 2021/22.
- Continue to deliver a diverse range of recreation programs and community events.
- Review development regulations to ensure the goals of the Strategic Focus Area.
- The St. John's Water Management permit for Round Lake Park was received in March. Staff is waiting for the executed conservation easement before the permit is finalized.
- Staff received Notice to Proceed for the Shane Kelly Park RTP grant which includes landscape, trail, exercise equipment and a pavilion.
- Improvements to the Stubbs Propeliy have been placed on hold. Currently, there is no funding to begin construction. Staff requested funding in FY 2020/21. There are no capital improvement funds in next year's budget to begin the project. The permit with SJRWMD is set to expire in November of 2022.

## **Years 2022-23 through 2025-26**

- Develop new programming for Center Lake Park.
- Continue to strategize for a new senior community facility and location.
- Improve Senior recreation Programming.
- Construction/renovation of Oviedo Sports Complex with funding from the Land & Water

# Strategic Plan

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Conservation Fund Program.

- The design for the Owens property at Round Lake Park is ongoing with the City's continuing services engineer, VHB. VHB is in the process of finalizing the permit with SJRWMD.
- Recreation staff received notice that the City was chosen for two FRDAP grants, which were approved. Staff is currently in the process of issuing Notice of Commencement in which these grants will go towards improvements at Sweetwater Park and Shane Kelly Park.
- Consider a public referendum for facility construction and land acquisition if needed in FY 2022-23.
- Complete construction on the multipurpose field and new maintenance building at the Stubbs property.



## **Strategic Focus Area: Community Character**

**End Result:** Foster and maintain a strong sense of community identity and of place.

### **Goals**

- 6.1 Develop a more uniquely identifiable and attractive city.
- 6.2 Maintain and enhance neighborhood quality.
- 6.3 Support civic pride and community participation.

### **Accomplishments**

- The City Staff continues to meet with Public Art Board to brainstorm ideas on expanding public art opportunities within the City.

### **On-going Activities**

- Continue, and enhance the neighborhood ION strategy.
- The City is reviewing the Land Development Code to enhance policies and standards that promote a sense of place and provide for a good mix of uses.
- Develop resources and awareness of resources to support beautification efforts.
  - Provide Code Enforcement services on a proactive basis, as well as with timely response to complaints. Educate citizens, staff, and other parties on the Code Enforcement process.
  - Promote an ongoing educational process on Code Enforcement issues with residents and businesses, onsite, and at the Department counter. This includes discussing administrative solutions to resolve code enforcement issues identified.
    - Code Enforcement Staff continues to process Individual Residential Lot Tree Restoration Plan inspections and present to DRC when required.
    - The Code Enforcement Division continues to carry out the weekend sign pickup program.

### **Years 2022-23 through 2025-26**

- Begin planning for City Centennial Celebration
- Adopt city-wide streetscaping standards.
  - Solicit RFP/RFQ for branding consultant services.
  - Improve City-owned buffer tract located on the east side of Oviedo Boulevard, north of

# Strategic Plan

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Mitchell Hammock Road.

- Create a new City street sign design with new colors and incorporate the City logo.
- Promote “Historic” Downtown redevelopment.
- Undertake neighborhood improvements in mature areas.
- Develop City plan to merge character of the historic downtown with the new town center.
- Conduct a branding initiative.
- Develop resources and awareness of resources to support beautification efforts.
  - Inventory properties.
  - Educate owners.
- Development of various districts and “Green Impact Overlays” to encourage more distinctive development and redevelopment and to broadly promote the goals and objectives of sustainability.



## **Strategic Focus Area: High Performance Government**

**End Result:** A high level of community confidence and trust in city government.

### **Goals**

- 7.1 Continue high levels of customer service, productivity, and efficiency while maintaining fiscal and organizational health.
- 7.2 Provide high quality, affordable services.
- 7.3 Provide leadership on critical local and regional issues.
- 7.4 Periodic review and updating of the strategic plan.

### **Accomplishments**

#### **City Clerk**

- Deputy City Clerk earned the Certified Municipal Clerk designation.
- Deputy City Clerk earned her Florida Records Management Association (FRMA) certification.
- Deputy City Clerk completed the OnBase System Administrator week long course.
- Work with the Oviedo Historical Society to classify unknown records.
- Prepared for new Council Member; updated PrimeGov database, ordered business cards, name plates for dais, name tags, and other miscellaneous items required for new members.
- Purged 12,620 electronic records that met retention.
- Records Specialist completed electronic conversion projects for Easements, Deeds, Resolutions, CRA, Development Orders, Annexations, Certificate of Vesting, Comprehensive Plans, Fair Share Agreements, Impact Fees, Master Plans, Notice of Commencement, Purchasing/Closing Documents, Vested Rights, Historical, Tax Assessments, and Photos.
- Trained Development Services Admin Assistant on chamber’s AV equipment.
- Disposition City Manager and Assistant City Manager records.
- Completed 2021 election for Mayor and Council Group 1.
- Updated PrimeGov database to remove staff that left and added new staff.
- Prepared agendas and finalized minutes.
- Continued training employees on OnBase.
- Performance Measures updated to reflect more production with the shift in job descriptions.

# Strategic Plan

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- Records Coordinator Development Services with correcting Business Tax Receipts in OnBase and Excel questions.
- Records Coordinator retrained Development Services on OnBase BTR procedures.
- Deputy City Clerk joined the Employee Recognition Team.
- Implemented Adobe Sign City wide.
- Executed the Board Appreciation Dinner.
- Collaborated with PDCS (Building) on OnBase capabilities for permits.
- Trained HR Specialist in OnBase.
- Continued the review and editing of documents converted to OnBase to ensure entries were legible, indexed correctly, and easily accessible when searched
- Records Specialist completed electronic conversion projects for Litigation and FEMA.
- Worked with IT to create board email groups and delete individual city board member emails to assist with the implementation of DUO.
- Retrained Public Works on OnBase.
- Trained Public Works Admin Assistant in Adobe Sign and Work Orders.
- City Clerk and Records Coordinator attended the FACC Summer Conference.
- City Clerk attained her Florida Records Management Certification.
- Had a volunteer scan 18 boxes of FEMA documents to be uploaded into OnBase.
- Updated PrimeGov database to remove staff that left and added new staff.

## Information Technology

- Deployed Cisco Duo as the City multi factor authentication (MFA) product
- Deployed Microsoft Exchange in Hybrid mode
- Replaced storage area network (SAN) with Dell EMC storage array
- Replaced City backup system with Veeam backup and replication software
- Deployed local NetMotion VPN solution to the Oviedo PD to move away from SCSO
- Updated Windows desktop software to Win10 21H2
- Replaced Dell VMWare host servers
- Deployed redundant Watchguard firewall system
- Implemented Watchguard Threat Detection and Response (TDR) for end point security
- Updated Naviline to version 9.1.21.3
- Updated RecTrac to 3.1 NexGen
- Upgraded Trend Micro from on premise to cloud version (SaaS)
- Conducted a Cyber Security Phishing campaign with the Cybersecurity Infrastructure and Security Administration (CISA)

## GIS

- Updated New Future Land Use Map – Assisted with the Comprehensive Plan with the GIS data for Future Land Use.
- Stormwater Ponds/lines/points – Updating and reviewing as-builts updating the GIS data.
- Collected Fire Hydrant inventory to include type & year installed with GPs points and pictures in GIS
- Speed Limits were updated in the GIS
- Provided maps for Easter & 4th of July

# Strategic Plan

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- Migrating from ArcMap to ArcGIS Pro. Creating new maps and editing data in ArcPro.
- Updated New Future Land Use Map – Assisted with the Comprehensive Plan with the GIS data for Future Land Use.
- Stormwater Ponds/lines/points – Updating and reviewing as-builts updating the GIS data
- Provided Census Bureau with updated City boundaries
- Updated right of way layer in GIS

## **Human Resources**

### **Recruitment and Selection Employment Services**

- Managed 60 recruitment postings
- Reviewed 922 Employment Applications
- Processed 50 conditional offers of employment
- Processed 41 new hires
- Managed, coordinated and conducted onboarding/training for 41 new hires
- Managed & processed 307 Personnel Action Forms
- Participated in 3 job fairs in the community
- Prepared for and participated in Police Accreditation
- Prepared for and participated in two Finance Department Audits
- Developed and began implementation of new Employee Appreciation Program
- Revised and updated Personnel Procedures & Rules
- Analyzed, researched, developed and implemented updated Pay Plan & Classification Program
- Developed SOPs for Human Resources Specialist
- Recruited and filled 50 position vacancies.

### **Training and Employee Development**

- Coordinated trainings for staff including: Intermediate MOT Refresher, Advanced MOT Refresher, Intermediate MOT Certification Course, OSHA-30 for Supervisors
- Began implementation of NeoGov's Learn web-based training module
- Implemented new Local Government University web-based compliance training portal

### **Risk Management**

The City is self-insured for property and casualty claims. The HR department processes all workers' compensation, general liability, property, and auto claims against the City. HR investigates, adjusts, and works towards settling each claim. The following claims have been managed by the department for the first three quarters of FY2021-22:

- Processed & managed 23 WC claims
- Processed & managed 20 Auto claims
- Processed & managed 11 General Liability Claims.

### **Safety Orientation for New Hires**

Local Government University (LGU), through PRM, provides safety and compliance training. All new hires, promotions, and supervisory personnel through assigned classes. LGU covers all core compliance and safety training topics which include sexual harassment, diversity, personal protective equipment, hazard communications, and reporting of workers' compensation and auto accidents. During the first three quarters of FY2021-22, Safety Orientation material was delivered

# Strategic Plan

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to forty-one (41) new hires via in-person or virtually via an on-line narrated PowerPoint presentation.

## **Wellness and Health Care Management**

- Implemented benefit open enrollment elections for 2022-23.
- Wellness Fair – first time back in 2 years due to COVID.
- Distributed Wellness Incentive Awards (\$50 gift cards) to eligible participants during the first, second and third quarters, for completing their Annual Health Assessment at the Employee Wellness Clinic.
- Assisted employees and retirees with claims, and reimbursements for medical deductible expenses.
- Audited and updated eligibility changes to the medical, dental and vision plans.
- Managed the FMLA, short-term and long-term disability programs to include 35 FMLA year to date for FY2021-22.

## **Public Information**

- Charter Amendment Education Plan, 3 of 4 Amendments Passed
- \$900,000 Earmark request passed in signed into law
- \$300,000 State Appropriation in adopted State Budget
- Revamped Oviedo In the News and produced 24 editions
- Revamp City Calendar
- Event Assistance and Promotion
  - Solary Park Opening,
  - Arbor Day Tree Give Away
  - Recycle for the Cause
  - Black History Month
- Planned and executed ION Community Cleanups
- Began updating ION Action Plan
- Assisted Oviedo Fire Rescue with promotion of Smoke detector program in ION Area
- 365 9 PM Routine posts on Police Facebook and Twitter
- Public Information Campaigns
  - Police Explorers and Fire Explorers
  - Septic Tank Maintenance
  - Comprehensive Plan Update
  - Dog waste campaign
  - Water conservation campaign
  - Fire Assessment District
  - Join our Team
  - Protect our Ponds
  - Cease the Grease
  - Watch Council Meetings
  - Access City Documents
  - UCF Flag Posts
- Routed 627 Fix it Forms
- Broadcasted 51 Roadway Bulletins



# Strategic Plan

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- YouTube Online Streaming for Public Meetings
  - 76 meetings broadcast
  - 7,261 views
  - Increased subscribers to 256 - up 25% Year over Year (YOY)
- Social Media Activity on City Administration/PD Facebook and Twitter
  - City Administration
    - Increased fans to 13,294 – up 2.9% YOY
    - Published 576 posts – up 29.1% YOY
  - Police
    - Increased fans to 7,607 – up 11.9% YOY
    - Published 651 posts – up 47% YOY

## Finance

- Transitioned from Citizens Bank of Florida to TD Bank.
- Established the Fire Assessment District
- Created Capital Financing Plan for Twin Rivers Golf course; Current Cash position of \$504,538, Has had increases in fund balance from positive operations for past two years.
- Received the Distinguished Budget Presentation Award for 17 consecutive years.
- Received the Certificate of Achievement for Excellence in Financial Reporting for 30 consecutive years.
- Took Over CRA Administration

## Purchasing

- Implementation of electronic submission for all solicitations.
- Processed thirteen (13) solicitations in FY 2022.
- Collaborated with City Attorney and Risk Management for updates to various City documents.
- Created a checklist and procurement form to track ARPA compliance.

## Fleet

- Two technicians currently working towards Automotive Service Excellence (ASE) master certification. Having these certifications leads to cost savings by performing work in house that was previously sent out.
- All Preventive Maintenance work and repair work for Fire/Rescue equipment began in-house in Q3 of FY 20-21. It has significantly reduced the frequency and length of the downtime of equipment, as evident by the number of after hour/weekend calls received by on call staff. By expanding the knowledge base within Fleet, the readiness within the Fire Department has been able to be improved significantly.
- Fleet incentive program initiated and began as of Oct 1, 2021. This program was designed and initiated to incentivize technicians to gain further certification in both ASE (Automotive Service Excellence) and EVT (Emergency Vehicle Technician). The training along with the certifications earned increase the overall knowledge within the shop, allowing more repairs to be done in-house vs. sending the unit out for repair, which is a significant cost savings long term. This program also promotes advancement within the department and gives employees solid goals to work towards while earning more pay.

# Strategic Plan

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- Heavy repair jobs, where permissible, have started to become incorporated as of October 1, 2022 to allow shorter downtime as well as quality of work within all departments City Wide. The work incorporated includes engine removal, transmission removal and overhaul, specialty equipment repairs working with manufacturers, and in-depth engine repairs and diagnostic testing with the aid of factory software. These jobs have been assigned to all staff and have tested and proven their ability to take on new and challenging work.

## **On-going Activities**

- Continue to ensure financial health by tax base diversification and growth, adequate financial reserves, comprehensive contract management, health and liability insurance controls, and prudent cost recovery practices.
- Continue to pursue mutually beneficial strategies and partnerships with other local governments and regional agencies.
- Continue to develop a comprehensive approach to pursue Federal and State financial resources that is consistent with the strategic plan.
- Continue to enhance organizational productivity and efficiency by improving organizational performance and customer satisfaction by continuous process improvement and process management.
- Continue to align organizational structure and practices with mission.
- Maintain workforce diversity and opportunity.
- Continue to build a culture of responsiveness and responsibility.
- Continue to review agreements and City documents for scanning and uploading into the appropriate OnBase directory.
- Monitor and track City adherence to safety and compliance training for all new hires and promotions to supervisory positions.
- Research, coordinate, and deliver employee training on pertinent topics which provides employees with information that helps them do their jobs more safely, efficiently, and with greater skill.
- Continue managing the PRM Compliance and Safety training Program – First Net.
- Review the current Strategic Plan for effectiveness, relevance, and the City Council’s direction.
- Staff maintains and updates a bi-monthly interactive project status map in the City’s website.
- Staff manages to review the development applications within the approved review time frames.
- Implement second phase of MAG Classification and Compensation Plan to address compression issues.
- Maintain competitive wage and benefit structure.
- Promote employee wellness by offering incentives for completing Health Risk Assessments, as well as for employees meeting healthy benchmarks.
- Continued recruitment efforts via Neogov while performing external sourcing (when applicable).
- Continued to train key department personnel on the use of Neogov’s Online Hiring Center (OHC).

## **FY 2022-23 through 2025-26**

- Continue to enhance productivity and customer service by staff development.
- Continue to research and implement Cyber Security policies and best practices.

# Strategic Plan

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- Continue to expand e-government, including online services, GIS, and electronic records with an emphasis on:
  - Maintaining a robust IT infrastructure that encourages citizen participation.
  - Expansion of GIS.
- Continue to implement comprehensive citizen engagement practices.
  - Develop and implement a Social Media Marketing Plan.
- Reduce the amount of touches and time it takes to facilitate a process without impacting controls.
  - Review payroll for continued development of electronic processing.
  - Continue automation of labor-intensive services.
  - Continue transition to paperless environment.
- Study the implementation of a credit check option in lieu of collecting utility deposits.
- Develop mentoring effort to support succession plans.
  - Implement succession plan proposal to prepare the departments for pending retirements.
  - Pending approval of proposal made by Institute of Government and submitted in department's budget proposal.
- Work with NCS in creating a new Citizen Survey.
- Review fees and charges associated with Utility customers turned off for non-pay or late payment.
- Consider developing a convenience fee for those paying with credit cards.
- Increase the Fund Balance within the General Fund from 15% to 20%, building financial capacity and strength in the General Fund.
- Find suitable City records storage location that meets State requirements for paper records storage.

# Budget and Financial Policies

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## **Purpose:**

The City's financial and budget policies are intended to guide elected officials, the City Manager, and staff in their on-going role as the financial stewards of the City. The policies will guide essential decisions affecting budget and financial matters to ensure that the City is financially prepared to meet its immediate and long-term service objectives. The individual policies contained herein serve as guidelines for financial planning, budget preparation, implementation, evaluation, and internal financial management of the City, and may be amended from time to time.

## **Objectives:**

In order to achieve the purpose of the Comprehensive Financial and Budgetary Policies, the following are objectives for the City's fiscal performance.

- \* To guide City Council regarding management policy decisions having significant fiscal impact.
- \* To set forth operating principles to minimize the cost of government and financial risk.
- \* To employ balanced and equitable revenue policies that provide adequate funding for desired programs.
- \* To maintain appropriate financial capacity for present and future needs.
- \* To promote sound financial management by providing accurate and timely information on the City's financial condition.
- \* To protect the City's credit rating and provide for adequate resources to meet the provisions of the City's debt obligations on all municipal debt.
- \* To ensure the legal use of financial

resources through an effective system of internal controls.

## **Financial Planning and Trends Monitoring:**

The City shall develop and maintain a 3 to 5-year financial trend model that forecasts revenues and expenditures based on a set of accepted assumptions. The financial trends forecast will be presented to the City Council to discuss long-term budget trends and implications of various budget scenarios. This will allow the City Council to establish budget policy and direction to the City Manager for the development of the upcoming annual operating and capital budgets.

## **Operating Policies:**

The City will create a balanced budget, whereas recurring operating expenditures will be balanced against current or recurring revenues, and to the extent possible, not appropriate fund balance to meet recurring operating needs. The City will evaluate the fiscal impact of new proposals, operate as efficiently as possible, and constantly review City services for appropriateness and effectiveness.

### *1. Expenditures Shall be Within Current Revenue Projections:*

Recurring expenditures should be equal to or less than recurring revenues. The City must identify recurring resources that at least match expected recurring annual expenditure requirements. One-time revenues, non-recurring revenues, and ending fund balances should be targeted to the extent possible to reserves or to fund one-time expenditures.

# Budget and Financial Policies

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## *2. Continual Improvement of Service Delivery:*

The City will seek to optimize the efficiency and effectiveness of its services through strategic planning efforts, performance budgeting and measuring, and by evaluating service provisions by surveying citizens and customers and by comparing to other cities.

## *3. Budget Lapses at Year End:*

All Operations and Maintenance (O&M) budget appropriations, except for capital project funds, shall expire at the end of a fiscal year. In accordance with Generally Accepted Accounting Principles (GAAP), purchases encumbered in the current year, but not received until the following year, will be paid from the budget of the following year. However, when necessary, City Council may authorize a re-appropriation (budget carryforward) to resolve unusual situations or hardships caused by these procedures.

## *4. Fixed Asset Inventories:*

Accurate inventories of all physical assets to include their condition, life spans, and cost will be maintained to ensure proper stewardship of public property. The Finance Director will establish policies and appropriate procedures to manage fixed assets, including establishing the threshold dollar amount for which fixed asset records are maintained and how often physical inventories will be taken.

## **Accounting, Auditing, and Financial Reporting Policies:**

The City shall maintain a system of financial

monitoring, control, and reporting for all operations and funds in order to provide an effective means of ensuring that overall City goals and objectives are met.

### *1. Auditing:*

The City's independent auditing firm will annually perform the City's financial and compliance audit. Their opinions will be contained in the City's Comprehensive Annual Financial Report. Results of the annual audit shall be provided to the City Council in a timely manner. The independent auditing firm will be competitively selected in accordance with Florida Statutes and standards of the Governmental Finance Officers Association.

### *2. Accounting System:*

Financial records will be maintained on a basis consistent with GAAP, the Governmental Accounting Standards Board (GASB), and the standard practices of the Government Finance Officers Association of the United States and Canada (GFOA). In addition, the City will comply with rules of the Auditor General and Uniform Accounting System as required by the State of Florida.

### *3. Excellence in Financial Reporting:*

As an additional independent confirmation of the quality of the City's financial reporting, the City will annually seek to obtain the Government Finance Officers Association Certificate of Achievement for Excellence in Financial Reporting. The Comprehensive Annual Financial Report will be presented as a method of communicating with citizens about the financial affairs of the City.

# Budget and Financial Policies

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## Revenue Policies:

The City should be sensitive to the balance between the need for services and the City's ability to raise fees, charges for services, and taxes to support those services.

### *Revenue Diversification:*

The City shall strive to maintain a diversified mix of revenues in order to balance the sources of revenue amongst taxpayers and to provide ongoing stability and predictability in order to handle fluctuations in revenues and better distribute the cost of providing services.

### *Charges for Services:*

As much as is reasonably possible, City services that provide private benefit should be supported by fees and charges in order to provide maximum flexibility in use of general City taxes in meeting the cost of services of a broader public benefit.

1. Charges for services that benefit specific users should recover full costs, to the extent feasible, including all direct costs, and indirect costs, such as operating and maintenance costs, overhead, and charges to capital costs (depreciation and debt service).
2. When consistent with legal requirements and other City interests (such as remaining competitive within the region or meeting other City objectives), a subsidy of a portion of the costs for non-enterprise activities may be considered.
3. The City shall commit to obtaining or performing a cost of services study no less than once every five years, the result of which shall guide the development or revision of charges for services and the

level of cost recovery. Impact Fees shall be reviewed at least every five (5) years as required by the Comprehensive Plan.

4. The City will set fees and user charges for each enterprise fund, such as Water/Wastewater and Stormwater, at a level that fully supports the total direct and indirect costs of operation including the cost of annual depreciation of capital costs.

### *Grant Guidelines:*

Within the Finance Department, it is responsibility of the department to establish grant procedures; facilitate department grant coordination; and provide GAAP accounting and reporting. It is each individual department responsibility to identify and disseminate grant opportunities; prepare and submit grant-related requests of the City; and establish and maintain grants. All grant opportunities should be presented to the City Manager or designee for review and consideration.

1. When Grant notifications are received by a department, the department shall be responsible for reviewing the grant guidelines for compatibility with pending or proposed projects, and to determine any impacts to the City, including financial, if the Grant is awarded.
2. Prior to submitting a Grant to the City Manager or City Council for approval, the department responsible for the grant will validate the availability of required City funding from the City's Budget Office. If funding is available, it will be set aside as the required match for the Grant.



# Budget and Financial Policies

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3. Approval to Submit a Grant shall include the presentation of the Grant to the City Manager and then the City Council for approval, if required; if the Grant, including any local match, is equal to or less than \$50,000 the City Manager or designee can approve the submission of the Grant.
4. If a Grant application has been approved by the City Council and submitted but not awarded during a fiscal year and new funds are available in the next fiscal year then the City Manager can approve the re-submission of the Grant application. approved by the City Attorney. Anticipated entitlement funds received on an annual basis, should be included in the budget preparation to the fullest extent possible. Grant awards that are not included in the budget will require a City Council approved Budget Amendment to allocate the anticipated revenue and expenditures.
5. The department requesting the grant shall be responsible to prepare and submit applications within the required timeframe.
6. Grant Agreements in acceptance of both competitive and entitlement grant awards shall be approved by the City Attorney.
7. Anticipated entitlement funds received on an annual basis, should be included in the budget preparation to the fullest extent possible.
8. Amendments to existing Grant agreements impacting the commitment of the City resources shall require the City Council's approval. Non-material changes shall be approved and executed by the City Manager or his/her designee.
9. Budget Amendments to allocate the anticipated revenue and expenditures applicable to the grant awards shall be approved by the City Council. This should occur in conjunction with or subsequent to the approval of the grant agreements/contracts.
10. The department submitting the Grant will ensure compliance with all Grant requirements as detailed in the respective grant agreements. The department submitting for the grant will prepare and submit financial and project reports, reimbursement request, close-out reports and any other items required by the grantor. All mandated documents shall be filed with the grantor in accordance with their required format, content requirements, and deadlines. Approved grant agreements/contracts should be provided to the Finance Department for financial review and file maintenance of official documents.
11. Application Withdrawal:
  - a. If it should become necessary to rescind a grant application following its submission to the grantor, and prior to notification of award/denial, the withdraw notice shall include a letter executed by the City Manager.
  - b. If it should become necessary to rescind a grant application after award of the grant to the City, the withdraw notice shall include a letter executed by the City Manager. A budget amendment to remove grant-related revenue and expenditure allocations due to the termination of a previously approved agreement shall be presented to the City Council for approval.

# Budget Document Format

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## **Budget Message and Budget Introduction Information**

The budget message reflects the City Manager's perspectives and analysis of key budget issues. Following the budget message is information related to the location, history, organization, strategic priorities, and a general overview of the budget process.

## **Budget Graphics and Trends**

The budget graphics section contains an overview of this section with graphs summarizing changes in the tax rate and composition of the city's tax base, total appropriated budget by fund, total budget summary, fund balance overview by fund, position authorization summary and personnel related graphics, and revenue trends for major operating revenue sources.

## **Revenue Detail and Expenditure Summaries by Fund**

This section of the document provides revenue detail and expenditure summary information for each fund. The section is segregated by fund type. Each fund presents budgeted and actual revenues and expenses for two prior years, the adopted and amended budget for the current year, and the adopted budget for upcoming year.

## **Operating Budgets by Department and Program**

This section of the document includes the budget detail for each department and program of the City, consistent with the City's organizational structure. Each program budget displays the following two (2) budget pages:

\* **Performance Profile** with program description, department goals, department accomplishments, personnel summary, and performance outcomes.

\* **Expenditure Summary** with prior two years actuals, current year adopted and amended budgets and the upcoming year adopted budget.

## **Internal Service Funds**

This section of the document includes the budget detail for each department and program of the City, consistent with the City's organizational structure. Each budget displays a Summary of Revenues and Expenditures, as well as a Detail Breakdown of the Revenues and Expenditures.

## **CIP Projects**

This section includes the 10-Year Capital Improvements Program.

# Budget Process and Calendar

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## Budget Process Overview

The process for preparing and adopting the City's Annual Budget and levying a property tax rate is conducted in accordance with the provisions of Chapter 200 of the Florida Statutes and the City's Code of Ordinances. Chapter 200, Florida Statutes, outlines the budget process beginning with the certification of taxable value on or before July 1 by the County Property Appraiser. The setting of the millage rate and budget involves a formal process otherwise known as "TRIM" (Truth in Millage). "TRIM" serves to formalize the tax levying and budget adoption process by requiring a specific method of calculating the tax rate and any increase, the form of notice to property owners, and public hearing and advertisement requirements prior to the adoption of the annual budget and tax rate.

## Budget Methodology

The development of the Annual Budget is comprised of three major (3) initiatives:

- \* Strategic Planning and the Financial Trends Outlook
- \* 10-Year Capital Improvements Program (CIP) development
- \* Operating Budget preparation

The budget entails a four-step process including *preliminary planning and preparation, review, adoption, and monitoring*.

## Preliminary Planning

Each year before actual preparation of the operating budgets by City departments, the City Council meets to review/revise the City's strategic priorities. Each quarter the

Council is provided with a quarterly prospectus, which provides a financial trends outlook for the City's three operating funds.

In a workshop setting, the City Council reviews and discusses major budget trends and then provides policy direction for preparation of the upcoming fiscal year budget.

## Budget Preparation

In February, the 10-Year CIP process is initiated with the City Departments. The CIP for the upcoming fiscal year is the only year in which actual funding is appropriated. In this way, the 10-Year CIP also serves as the basis for prioritizing and recommending capital improvements and related funding in the ensuing fiscal year budgets.

Development of the Annual Operating Budget begins with a budget kickoff meeting in March to review instructions and distribute budget materials. City departments are tasked with three major budget development activities during an approximate 60-day period from mid-March to mid-May:

Preparing estimated expenses for the current fiscal year by program and line item and reporting on the status of Program Performance Outcomes.

Review and revision of the current performance profile and revising of Performance Outcomes for the new budget year.

# Budget Process and Calendar

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Development of the operating budget request utilizes the City's on-line budget preparation system. Operating expenditure requests include expenditures necessary to continue the current level of service for a program with allowances for increases in certain fixed/semi-fixed costs such as fuel, electricity, liability insurance, and vehicle repairs.

## **Review and Public Participation**

After review by the budget staff, each Department Director and Division Manager meets with the City Manager, Finance Director and Assistant Finance Director from late April to mid-June to discuss their budget requests, related trends and issues, and performance outcomes. Preliminary decisions are made regarding the department requests and the budgets are altered accordingly. The Budget Office and City Manager review any outstanding issues and determine if the proposed budget expenditures can be funded within projected revenues. If not, further budget adjustments may be required.

The proposed budget document is produced by the Budget Office from mid-May through mid-July and submitted to City Council prior to July 31. Individual meetings with City Council members and at least one work session is held to discuss the City Manager's recommended budget. The

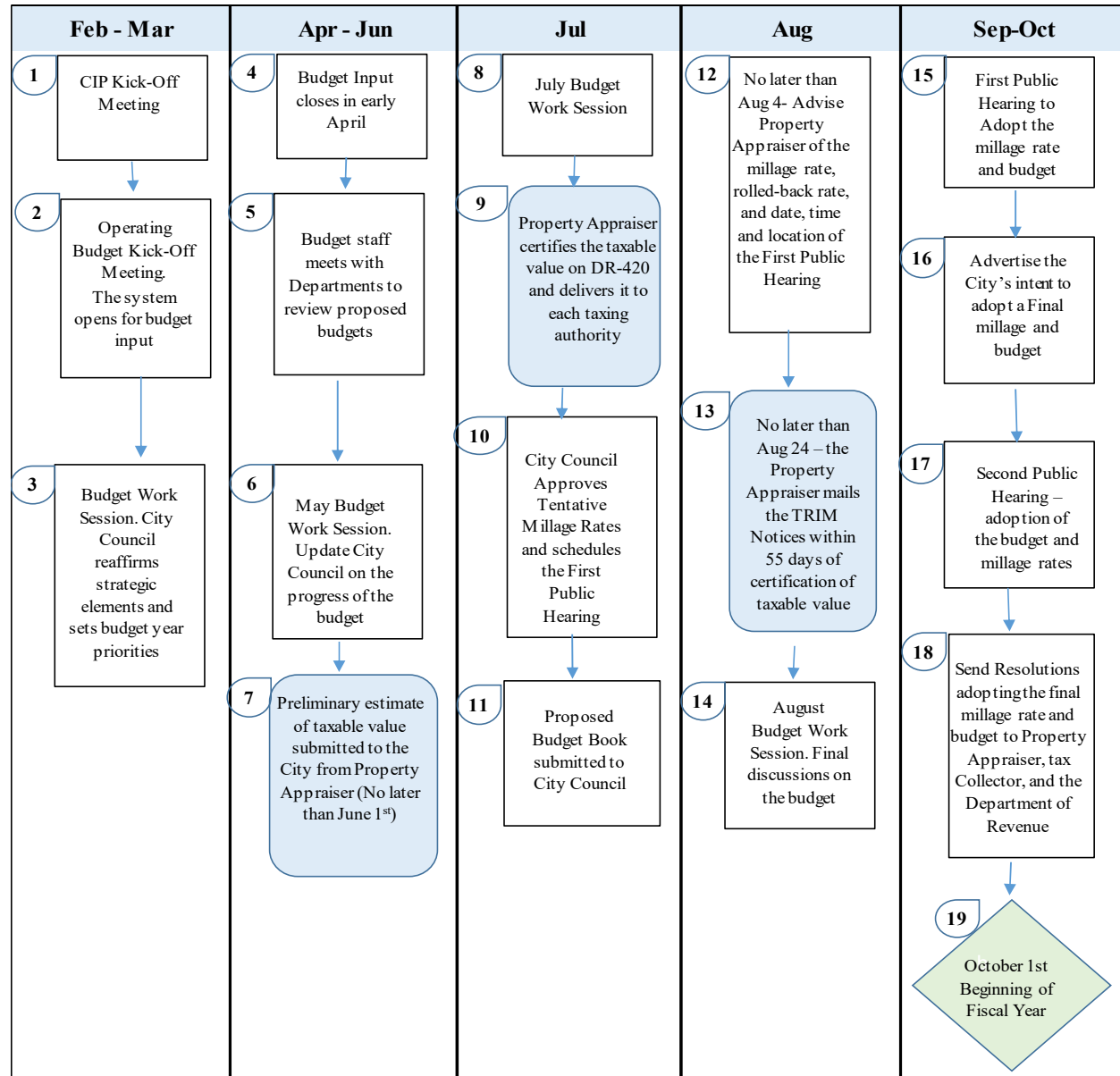
public is invited to review and provide input on the Draft Proposed Budget. The City Council then adopts the tentative millage rates prior to August 4 at either a regular or special meeting. The tentative millage rates are submitted to the Seminole County Property Appraiser for placement on the Truth In Millage (TRIM) notification that is mailed to all property owners in August.

In September, two required public hearings are held by the City Council to adopt the proposed millage rates and proposed budget. At the hearings, the City Council will hear comments about the proposed tax rate and budget and provide explanations. The public speaks and asks questions before City Council adopts any measures. The new fiscal year starts on October 1 of each year.

## **Monitoring**

All Departments are required to monitor their respective budgets utilizing the City's on-line financial system. Budget status reports are also distributed on a quarterly basis to all Department Directors and Division Managers. These tools are used to ensure that the adopted budget is being adhered to. The Budget Office performs a more comprehensive monitoring of all budgets (revenues and expenses) on a monthly and quarterly basis to identify and explain significant variances.

# Budget Preparation Schedule



Date	Time	Activity	Participants
Wednesday, February 16, 2022	10:00 AM	CIP Kick -Off Meeting	City Manager, Budget Office, Departments
Thursday, March 10, 2022	10:00 AM	O&M Budget Kick-Off Meeting	City Manager, Budget Office, Departments
Monday, March 28, 2022	5:30 PM	Budget Work Session	City Council, City Manager, Budget Office
Monday, May 23, 2022	5:30 PM	Budget Work Session	City Council, City Manager, Budget Office
Thursday, July 7, 2022	5:30 PM	Budget Work Session	City Council, City Manager, Budget Office
Monday, July 18, 2022	6:30 PM	Approval of the Tentative Millage & Budget	City Council, City Manager, Budget Office
Friday, July 29, 2022		Budget book submitted to City Council	Budget Office
Monday, August 22, 2022	5:30 PM	Budget Work Session	City Council, City Manager, Budget Office
Thursday, September 8, 2022	6:30 PM	First Budget Hearing	Public, City Council
Monday, September 19, 2022	6:30 PM	Second Public Hearing	Public, City Council

# Budget Development Guidelines

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## Revenues:

1. Florida State Statute 200.065(2)(a)(1) provides that each taxing authority shall utilize not less than ninety-five percent (95%) of taxable value for budget. The General Fund budgets Ad Valorem revenues will be based on a 95% tax collection rate, or a rate that is consistent with prior years' collection trends as computed against the Current Year Gross Taxable Value as shown on Form DR-420 provided to the City by the Seminole County Property Appraiser.
2. Revenue projections for all major non-ad valorem revenue sources will be based on prudent trend analysis that considers current and projected economic conditions. Budget projections for State-shared revenues will consider State of Florida estimates that are contained in the Local Government Financial Information Handbook as one of several factors for determining final revenue estimates.
3. The City should exercise caution with regard to entering into agreements for one-time revenues that may adversely affect the City's long-term interests or result in future obligations.
4. The use of revenues which have been pledged to bond holders will conform to bond covenants which commit those revenues.
5. In balancing the City's annual budget, the City will balance the General Fund operating budget against current income. If fund balance must be appropriated to balance the budget, no more than three percent (3%) of all General Fund revenue will be comprised of appropriated fund balance and will be

targeted to the extent possible against funding one-time capital improvement projects.

## Expenditures:

1. The City Council will adopt the annual budget at the fund level, whereas department directors and managers will prepare their respective budgets at the department and program level and allocate appropriations to specific line items.
2. Personnel services for bargaining employees will be estimated based on collective bargaining provisions governing salary adjustments, whereas personnel services for non-bargaining unit employees are based on parameters defined by the City Manager and approved by the City Council.
3. Pension amounts are based on the defined level of funding as determined by the City's most recent actuarial report and the parameters of the respective pension plans. Health insurance premiums and related benefit contributions to be paid on behalf of City employees will be estimated based on current market conditions that affect annual premium adjustments. Actuarial reports will be completed annually and will be used to assist with recording medical reserves, monitoring liquidity and medical inflation and to facilitate State compliance.

## Reserves:

1. The General Fund unappropriated fund balance will be maintained at a minimum equal to fifteen percent (15%) of the annual General Fund expenditure budget, less transfers. Should the unappropriated fund balance fall below



# Budget Development Guidelines

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15%, the City Council will take necessary steps to replenish the balance to the 15% target level prior to the close of the following fiscal year.

2. If the ending unappropriated fund balance in the General Fund is above 15% of General Fund expenditures, less transfers, at fiscal year-end, the City Council may transfer the excess amount above 15% to any of the non-Water/Sewer Capital Project Funds. The City Manager will disclose the excess amount, if any, after completion of the financial audit and may recommend transfer options.
3. In order to provide the resources necessary to ensure continued operations of the City's Water/Wastewater programs should a natural disaster occur or significant changes in the weather pattern, the City shall establish a Working Capital reserve equal to a minimum of one hundred twenty (120) days of the Water/Wastewater operating budget. (Operating budget by definition does not include depreciation, debt service or capital expenditures.)
4. The City shall maintain a minimum capital reserve balance in the Water/Wastewater Renewal and Replacement Fund equal to 50% of the prior year's depreciation expense for plant and equipment. (Operating budget does not include depreciation expense which is used to fund renewal and replacement.)

## Capital Improvements Planning:

1. The City Manager will annually prepare and update a 5-Year Capital Improvements Program (CIP) to reflect

the capital investment needs of the City consistent with the Comprehensive Plan and other master plans approved by the City Council. The 5-Year CIP will focus on projects that have an identified funding source.

2. Capital Improvement Projects will be prioritized for funding in accordance with the following criteria:
  - a. First priority to items which threaten public health or safety;
  - b. Second priority to correcting existing deficiencies of infrastructure and public facilities (with the deficiency measured against adopted levels of service);
  - c. Third priority to renewal and replacement of obsolete or "worn out" facilities;
  - d. Fourth priority to infrastructure and facilities needed to accommodate desired future growth;
  - e. Fifth priority to items determined by the City Council to be of citywide benefit.
3. To the extent that capital improvement projects will impact recurring operating expenses and revenues, the impacts will be projected in the 5-Year CIP and will be included as required in the annual operating budget.
4. As part of the 5-Year CIP, a vehicle replacement schedule will be developed and updated annually for a five-year period. Two separate vehicle replacement funds will be maintained, one for the General Fund and one for the Stormwater, Water/Wastewater Enterprise Funds.

# Budget Development Guidelines

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5. To the extent possible, the City will develop and periodically update master plans for water/wastewater, stormwater, roads and sidewalks, and recreational facility improvements. The master plans will serve as the planning tool that will help determine CIP priorities and costs for the respective improvements.

## Debt Management:

The City shall maintain a minimum Debt Service Coverage of one hundred twenty five percent (125%) in the Water/Wastewater fund (income available for debt service divided by the maximum debt service requirement).

The City shall review its outstanding debt on an on-going basis for the purpose of determining if the financial marketplace will provide the City the opportunity to refund any issuance for debt service savings.

The City will confine long-term borrowing to capital improvements which have useful lives exceeding five years.

The City shall limit its general government debt service on revenue bond debt to no more than ten percent (10%) of General Fund operating revenues.

The City shall limit its general government long-term debt (excluding revenue bonds) to no more than three percent (3%) of the gross taxable value of the City.

## Budget Amendments:

### 1. Administrative Approval of Intra-departmental Budget Transfers

Any budget transfer within or between “object categories” (expenditure accounts such as personnel services, operating

expenses, and capital outlay) that does not increase or decrease the approved total appropriation of a Department within the same fund and is less than \$25,000 shall be reviewed by the Finance Director or designee; from \$25,000-\$50,000 shall also be reviewed and approved by the City Manager or designee.

Any budget transfer that is made between “object categories” (expenditure accounts such as personal services, operating expenses and capital outlay) within the same fund, that is an account correction shall be reviewed and approved by the Finance Director or designee; transactions greater than \$25,000 shall also be reviewed and approved by the City Manager or designee.

### 2. Council Approval of Budget Amendments

The following budget amendments shall be approved by Resolution by a majority vote of the City Council:

- a. Transfers of \$50,000 or more;
- b. All interfund transfers regardless of the amount;
- c. Recognition of non-budgeted and unanticipated grant revenues received during the fiscal year;
- d. Any increase or decrease in appropriated fund balance;
- e. Any increase or decrease in the total approved appropriation of a fund.

### 3. Budget Revisions

After adoption of the annual budget, any budgetary transaction that causes an increase or decrease to fund totals is considered a Budget Amendment. This includes, but is

# Budget Development Guidelines

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not limited to, grants, donations, insurance settlements, reimbursements, and increased receipts from enterprise funds or proprietary funds for a particular purpose.

After implementation of the budget, all requests to change any appropriation, personal structure, project, capital request, or contract change orders must be submitted to the Budget Office for appropriate routing and approvals.

## **Review and Revision:**

The Finance Director shall periodically review and recommend revisions to the comprehensive financial and budgetary policies as may be necessary to ensure ongoing legal compliance and/or to reflect actual or revised practices. The City Manager will recommend revisions to the City Council on a periodic basis as needed.

# **Significant Budget Assumptions-Major Revenues**

## **PROPERTY TAXES**

### **Description**

Property taxes are levied by the City on the taxable value of real and personal property located within the City. Property taxes are the primary source of revenue (approximately 49.20% of all General Fund revenues) that support the traditional municipal services funded from the General Fund.

### **Significant Assumptions**

Certification of the taxable value is received from the Seminole County Property Appraiser on or about July 1.

\* General Fund property tax revenues for the upcoming year are estimated based on a slight increase in the millage rate. The budget estimate for property tax revenue is as follows:

Prior Year Ad Valorem Proceeds/Adjusted Current year Taxable Value (excludes new construction) = Current Year Rolled Back Rate.

\* The estimated property tax rate for the voted debt service millage levy is based on the principal and interest payment required for the fiscal year less projected interest earnings. The millage levy is calculated as follows: Debt Service Payment/Gross Taxable Value/.95.

## **UTILITY SERVICES TAX**

### **Description**

The Public Service Utility Tax is a local option tax currently set at the maximum rate of 10% on the purchases of electric, water,

and propane and a 5.56% telecommunication services tax that is passed on to the consumer as authorized by Section 166.231 of the Florida Statutes. All Utility Tax revenue is accounted for in the General Fund.

### **Significant Assumptions**

Projected revenues for the upcoming fiscal year are based on historical trends and current year experience coupled with any proposed rate changes from the utility providers.

## **FRANCHISE FEES**

### **Description**

This category of revenue is comprised of a 6% Franchise Fee assessed against electric, natural gas, solid waste (residential and commercial), propane, and sewer. The fee is passed on to the consumer and all Franchise Fee revenue is accounted for in the General Fund.

### **Significant Assumptions**

Projected revenues for the current fiscal year are derived from historical trends and current year experience. Franchise Fee revenue forecasts also consider fuel adjustment increases approved for electric utility companies by the Public Service Commission (PSC) and any proposed rate changes.

## **LOCAL OPTION GAS TAX**

### **Description**

The City's share of the 6<sup>th</sup> Cent gasoline tax levied in Seminole County and shared between the County (63.6% fixed share) and the County's 7 municipalities is based on an Interlocal agreement. Revenue is budgeted

# **Significant Budget Assumptions-Major Revenues**

in the Transportation Improvements Fund to fund road resurfacing and other road and sidewalk improvements.

## **Significant Assumptions**

Projected revenues are based on the countywide Gas Tax revenue estimate multiplied by the City's allocation factor. The estimate is then adjusted for current revenue trends.

## **LICENSES AND PERMITS**

### **Description**

The primary source of revenue includes Occupational Licenses and Building Permit Fees. Building Permit fees are included in a Special Revenue Fund to account for the direct and indirect costs and related revenues related to the enforcement of the Florida Building Code. Occupational Licenses are remitted to the General Fund as in prior years.

### **Significant Assumptions**

Building Permit revenue projections are based on a continuation of current year trends that is considered as "base" revenue. Added to the base amount are revenues from projects that are expected to reach the permitting and plans review stage next fiscal year. Occupational License revenue estimates assume no growth over the current year estimate.

## **INTERGOVERNMENTAL REVENUE**

### **Description**

Intergovernmental revenue consists primarily of State-shared revenues collected by the State of Florida and

remitted back to local governments based on statutory or administratively determined formulas. This category of revenues also includes State and Federal grants. The predominant source of revenue included in the intergovernmental category includes State Revenue Sharing and the State-Shared Half-Cent Sales Tax. Both revenue sources are used to support general government services funded from the General Fund.

### **Significant Assumptions**

Projected revenues for the upcoming fiscal year for the Half Cent Sales Tax are based on a seasonality projection of the current year and seven prior years. State Revenue Sharing is based on the prior year estimate with 4% growth assumed. Internal estimates are then compared against the estimates prepared by the *Florida Legislative Committee on Intergovernmental Relations*.

## **CHARGES FOR SERVICE**

### **Description**

Charges for Service are locally generated revenues assessed against users of a particular program or service. The most significant charges for service in terms of revenue production include fees charged for recreation activities, emergency medical transport, school resource officer payments, and development related plan review fees. Revenues are remitted to the General Fund and offset a portion of the costs associated with providing the service. Charges for service in the City's Enterprise Funds include Water and Wastewater fees and Stormwater Utility fees.

# **Significant Budget Assumptions-Major Revenues**

## **Significant Assumptions**

Projections for EMS Transport Fees are based on current year trends.

Projections for Recreation Activity fees are based on an estimate of prior year revenues that are adjusted for facility/program usage trends.

Projections for Water, Sewer, and Reclaimed revenues have been adjusted based on a trend analysis.

## **FINES AND FORFEITURES**

### **Description**

Court Fines levied for violations of City ordinances comprise the primary source of revenue in this category. The revenues are remitted back to local governments at varying percentages and deposited directly into the General Fund to offset the cost of Code Enforcement and Law Enforcement.

## **INTEREST EARNINGS**

### **Description**

Interest earned on the City's pooled cash investments that are allocated to various funds based on the prorated share of cash that is invested from each fund.

## **Significant Assumptions**

Revenue estimates consider current and projected yield trends coupled with projected changes in cash balances of each fund.

## **INTERFUND TRANSFERS**

### **Description**

Interfund transfers are internal movements of revenue among funds that provide needed sources of financing or reimbursements for expenses (such as indirect costs) incurred on behalf of another fund.

Transfers to the General Fund for indirect costs are reviewed periodically to ensure reasonableness. Indirect costs are calculated for the Building Services, Water/Wastewater Operating, and Stormwater Utility Funds.



# **Significant Budget Assumptions-Major Expenditures**

## **PERSONNEL SERVICES**

### **Description**

Personnel costs include salaries, benefits, and payroll matching costs for all authorized full and part time employees. Salaries include regular wages, overtime, and special pays whereas payroll matching costs include FICA and workers compensation. Benefits funded directly in the budget include required pension contributions and payment of health, long-term disability, and life insurance premiums.

### **Significant Assumptions**

The budget is predicated on the full (100%) funding of all current positions. The budget does not include a factor for turnover or lapse salaries. Wage adjustments and funding of benefits is based on the following factors:

- 4.0% wage adjustment for all General Government employees.
- Police and Fire Union bargaining contract adjustments.
- On behalf of each City employee, the City budgets the full cost of Blue Cross/Blue Shield PPO health insurance plus life insurance and long-term disability. The FY 2022-23 budget includes an 3% increase in health premiums.
- The budget includes the required City contribution based on an actuarial study to fund the Fire and Police defined benefit pension plans. The Police contribution increased from 12.20% to 13.18% for FY 2022-23 and the Fire contribution increased from 10.80% to 14.80%.

- The employer contribution to the 401(A) defined contribution plan for all other City employees is set at the actual matching amount depending on the employee contribution up to a maximum of 5%.
- The City does not budget for compensated absences.

## **OTHER OPERATING EXPENSES**

### **Description**

Includes recurring and one-time expenditures for purchasing goods and services (such as materials and supplies, utilities, telephone, building repairs, travel and training, fuel, and vehicle repairs) that are not classified as personnel services or capital outlay and are necessary for a City program to provide services to the public.

### **Significant Assumptions**

Departments were required to develop their FY 2022-23 budget at operating expense levels similar to the current year FY 2021-22 budget amounts. Inflationary and/or market adjustments for fixed cost items such as fuel, electric, and liability insurance, were made to departments that could not fund normal activities with the increased costs of these adjustments without an increase to the overall budget.

Fixed costs such as general liability insurance, fuel, and electricity are adjusted based on market conditions whereas health insurance costs are based on current year trends and experience for claims liability coupled with estimated renewal costs for reinsurance and administrative costs.

# **Significant Budget Assumptions-Major Expenditures**

## **CAPITAL OUTLAY**

### **Description**

Those items with per/unit costs of more than \$5,000, such as office equipment or furniture and other equipment with a useful life of one year or more.

### **Significant Assumptions**

Capital outlay items are requested and evaluated on a case-by-case basis to maintain current service levels or to provide a higher service level.

During the budget development process, prior year appropriations are not considered, and therefore, all capital outlay is assumed to begin at a zero base.

## **CAPITAL IMPROVEMENTS**

### **Description**

Capital Improvements are permanent additions to the City's fixed assets that include projects such as road improvements, recreation and general facility improvements, replacement and acquisition of vehicles and water/wastewater and storm water drainage improvements. Capital improvement projects generally have a total value of at least \$25,000 or more, have a minimum useful life of five years, and are included in a separate 10-Year Capital Improvements Program (CIP).

- The CIP serves as the companion to the Capital Improvements Element of the Comprehensive Plan, which outlines capital improvements that are required to maintain adopted levels of service and keep pace with community growth. The 10-Year CIP also is a primary tool for implementing the City's Strategic Priorities.

### **Significant Assumptions**

Projects included in the CIP are recommended for funding based on one or more of the following factors:

1. Involves necessary or planned maintenance, renovation or construction of an existing facility, equipment or infrastructure.
2. Reflects a prior multi-year commitment previously approved by the City Council.
3. Enhances the use or appearance of an existing facility or City-maintained public area.
4. Included in a previous Master Plan or conceptual plan previously considered and endorsed or reviewed by the City Council.
5. A project that City Council has previously expressed an interest in completing based on an identified need that was supported by general consensus of Council members.

# **Significant Budget Assumptions-Major Expenditures**

## **DEBT SERVICE**

### **Description**

Debt Service Funds account for all financial resources that are restricted, committed, or assigned to expenditure for principal and interest on debt issued by the City.

There are no statutory limitations on the amount of debt the City may issue; however, the City's charter requires voter approval for any bond issue or other form of indebtedness that exceeds \$5 million in a calendar year.

City financial policies limit revenue bond debt to no more than 10% of General Fund operating revenues and General Obligation debt to no more than 3% of the gross taxable value of the City. The City is also required to maintain debt service coverage of at least 125% in the Water/Wastewater Fund.

### **Significant Assumptions**

The annual debt service payments are budgeted in distinct debt service funds that record the required principal and interest payments. The debt service payments are supported by transfers from other funds (General Fund, Impact Fee Funds, and Water Wastewater Operating Fund) or by a dedicated property tax levy in the case of the General Obligation Bond Issue.

# **Basis of Government Finance & Fund Structure**

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## **Basis of Accounting**

Basis of accounting refers to when revenues and expenditures are recognized in the accounts and reported in the financial statements. Basis of accounting also relates to the timing of the measurements made, regardless of the measurement focus. The term measurement in this definition relates to the accounting of revenues and expenditures and how they are grouped for reporting in the City's financial statements.

The City of Oviedo maintains accounting records on a budget basis, as well as a GAAP (Generally Accepted Accounting Principles) basis. For financial reporting purposes (not budgeting itself), governmental funds rely on the modified accrual basis of accounting whereas proprietary funds use full accrual. Under the modified accrual basis, revenues are recognized when they are both measurable and available and expenditures are recognized when incurred. Under full accrual method, revenues are recorded when earned and expenses are recorded when the liability is incurred.

## **Basis of Budgeting**

Annual budgets are adopted on a basis consistent with U.S. generally accepted accounting principles, and the City uses a cash basis for budgeting governmental and enterprise funds. The revenues projected are expected to be received within the budget year presented. Likewise, the expenditures projected are expected to be paid out during the budget year. Using this assumption, the current year revenues are compared to the expenditures to ensure that each fund has sufficient revenues to cover expenditures during the budget year, or that there are sufficient cash reserves in the fund to cover a revenue shortfall. Annual appropriated budgets are adopted for the General, Special

Revenue, Debt Service, Capital Projects, Enterprise, and Internal Service Funds. All operating and capital expenditures and revenues are identified in the budgeting process because of the need for appropriation authority.

The budget is fully reconciled to the accounting system at the beginning of the fiscal year. A number of GAAP (generally accepted accounting principles) adjustments are made to reflect balance sheet requirements and their effect on the budget. These include changes in designations and recognition of accrued liabilities.

Amounts needed for such long-term liabilities as future payoff of accumulated employee vacation and sick leave (i.e. compensated absences) are generally not budgeted, but are adjusted or reported for the actual amounts incurred as a result of an employee resignation or retirement.

## **Internal Control Structure**

The internal control structure is designed to provide reasonable, but not absolute, assurance that the government is protected from loss, theft, or misuse and to ensure that adequate accounting data is compiled to allow for the preparation of the annual financial statements in conformity with generally accepted accounting principles. This concept of reasonable assurance recognizes that the costs of a control should not exceed the benefits likely to be derived, and the valuation of cost and benefits require estimates and judgment by management. The internal control structure is the responsibility of the Finance Director and City Manager to establish and maintain.

## **Level of Budgetary Control**

Legal budgetary control is maintained at the fund level and expenditures may not

# **Basis of Government Finance & Fund Structure**

exceed budgeted appropriations at this level. Administrative budgetary control is exercised by the City Manager and Department Directors within funds. The City Manager may make transfers of appropriations for operational and personnel expenditures within and between departments in the same fund. Transfers of appropriations between funds require City Council approval. The City also maintains an encumbrance accounting system as one technique of accomplishing budgetary control.

## **Fund Categories and Types**

The City of Oviedo utilizes funds and account groups, each of which is considered a separate accounting entity, to report its financial position and the results of its operations.

The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues, and expenditures or expenses, as appropriate.

For budgeting purposes, all of the funds of the City can be divided into either governmental or proprietary and are summarized as follows:

## **GOVERNMENTAL**

### **General Fund**

The General Fund is the City's primary operating fund, accounting for all financial resources of the general government except those required to be accounted for in another fund. The majority of operating expenditures for the traditional municipal services of the City other than proprietary fund activities are financed through revenues received by the General Fund.

### **Special Revenue Funds**

Special Revenue Funds account for specific revenue sources that are restricted by law or internal administrative action for specific purposes. Special revenue funds include the CRA, Capital Expansion Funds, Local Option Gas Tax Fund, State and Federal Law Enforcement Trust Funds, Tree Bank Fund, Sidewalk Fund, Solid Waste Fund, Building Services Fund, Second Dollar Fund, Public Arts Fund, Multi-Mobility Fund, Street Light Fund, and American Rescue Plan Fund.

### **Debt Service Funds**

Debt Service Funds account for the accumulation of resources and the payment of, principal and interest on certain long-term debt, such as revenue bonds and General Obligation bonds.

### **Capital Project Funds**

Capital Project Funds account for financial resources segregated for the acquisition or construction of major capital facilities. Capital project funds include the Vehicle / Equipment Replacement Fund, Third Generation Sales Tax Fund, Local Option Sales Tax Construction Fund, Technology Improvements Fund, OSC Extension Landfill Closure Fund, General Facilities Improvements Fund, and Recreational Facilities Improvements Fund.

## **PROPRIETARY**

### **Enterprise Funds**

The Water and Sewer Utility Fund, including the Stormwater Fund and Twin Rivers Golf Course Fund, are used to account for the City's water, sewer, and stormwater operations, including debt service, capital recovery (impact fees), and capital improvements (renewal and

# **Basis of Government Finance & Fund Structure**

replacement).

## **Internal Service Funds**

The Fleet Fund is used to account for all maintenance performed on the City's fleet. The fleet department and the operating cost of the department are part of the fund. The Fleet Fund is supported by each City department reserving funds for planned maintenance and expected repairs based on a cost per vehicle basis, which includes overhead cost to pay for the operating function of the fleet department.

The Medical Insurance Fund is used to account for the City's health, life, and long-term disability insurance program. This fund was established to better monitor claim costs for the City's self-insured medical insurance program administered by Blue Cross and Blue Shield of Florida.

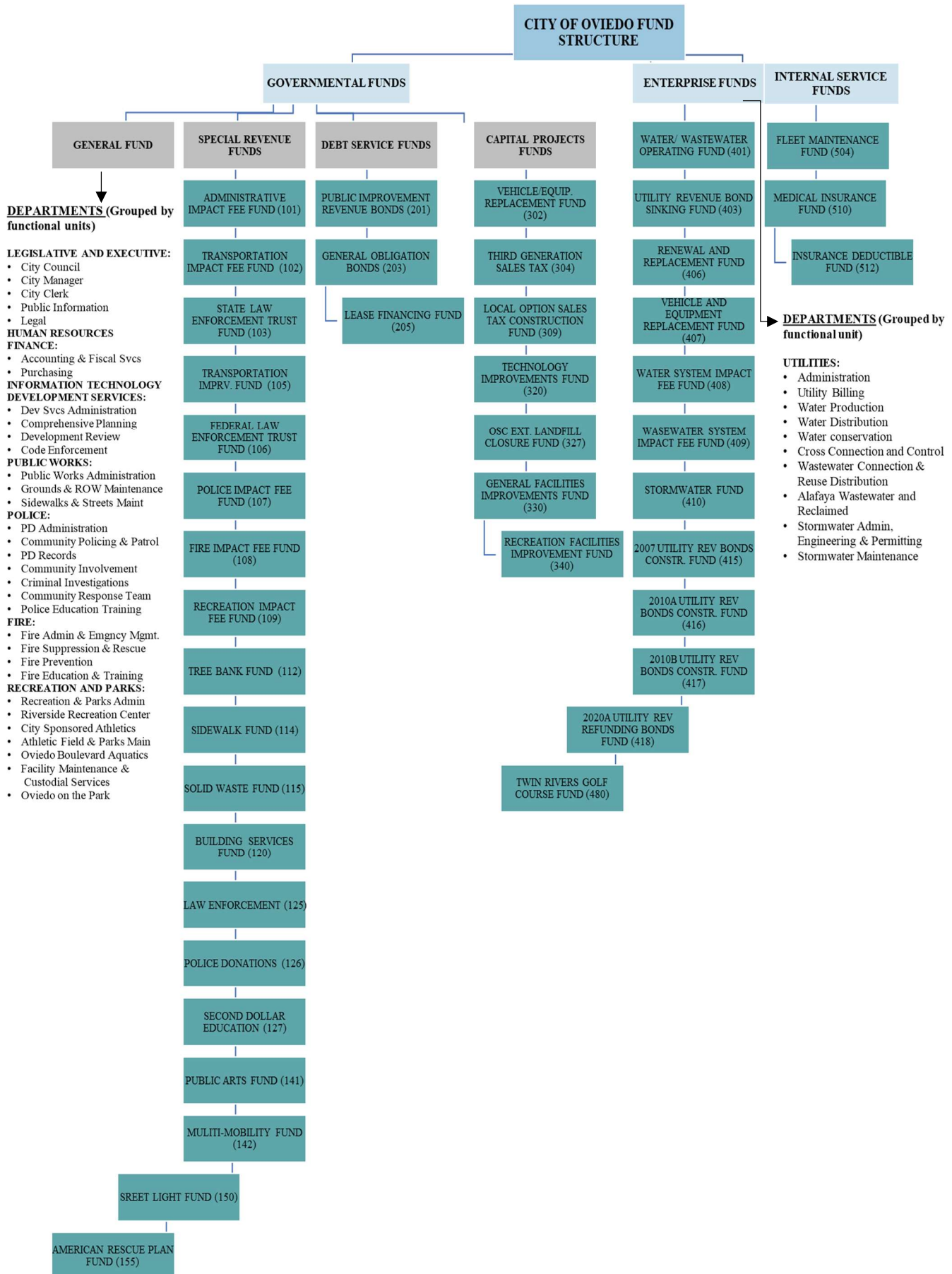
In FY 2018-19, the City transitioned from a zero-deductible insurance policy to a deductible property and casualty policy. The Insurance Deductible Fund was established to track deductible claims. The current policy allows for a \$10,000 deductible per incident, with a maximum aggregate loss of \$250,000.

## **Fiduciary Funds**

Fiduciary Funds are reported in the City's Comprehensive Annual Financial Report, but are not adopted in the budget. Fiduciary Funds are used to account for resources held for the benefit of parties outside the government. The accounting used for fiduciary funds is similar to proprietary funds. Fiduciary funds include pension trust funds for the Police Officers' Retirement Trust Fund and the Firefighters' Pension Trust Fund that accumulate resources for pension benefit payments to the respective qualified public safety employees.



# Organizational Fund Chart



# Long-term Financial Planning

The mission of the City of Oviedo is to provide a high quality of life to our community through accessible and sustainable services. Long-term financial planning will promote sustainability for the City of Oviedo by aligning projected revenues and expenditures in future years, with minimal reliance on the use of unassigned fund balance.

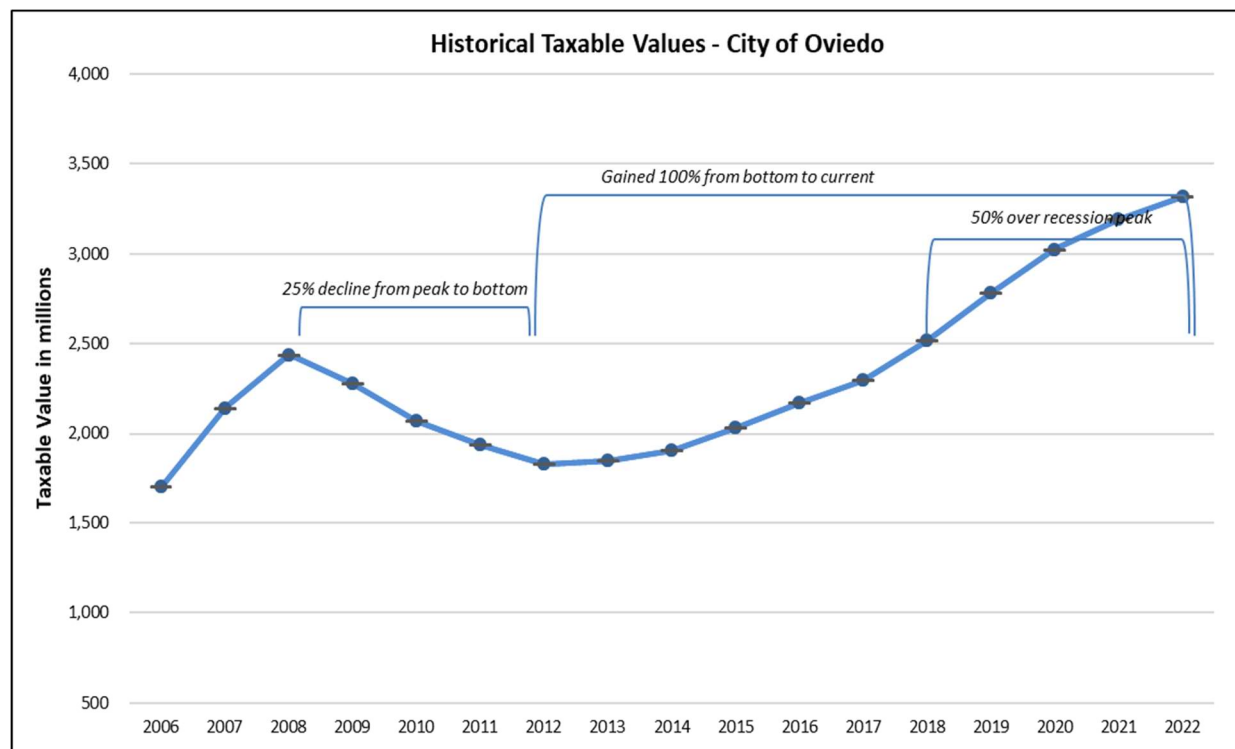
One strategy the City is utilizing to help evaluate future revenues and expenditures is creating a five-year economic forecast. If the five-year forecast indicates a declining financial position, the City can reduce expenditures, utilize fund balance reserves, and/or augment various revenue sources. Unless known changes are anticipated, the City's forecast will include conservative estimates for both revenues and expenditures, based on historical data.

## Changes in Revenues

Revenues are divided into four major categories: taxes, franchise fees, intergovernmental revenues and charges for services.

## Taxes

Per F.S. 200.081, *Millage limitation; municipalities* – No municipality shall levy ad valorem taxes against real property and tangible personal property in excess of 10 mills, except for voted levies. The City has been fortunate to have considerable growth in its taxable value over the last several years, attributable to both new construction and increase in existing taxable property values. For FY 2022-23, the City's gross taxable value increased 10.14%. The General Government adopted operating millage rate increased to 5.3350 mills, while the General Obligation Bond millage rate decreased to .1400, for a total City millage rate of 5.4750. A millage rate of 5.3350 mills will result in an increase in Ad Valorem tax revenues of \$2,173,750.



# **Long-term Financial Planning**

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As noted in the graph above, the City's gross taxable value has increased 100% from the recession bottom in 2011. Additionally, the City's gross taxable value is currently 50% greater than the pre-recession peak in 2007. This growth is comprised both of new construction and re-evaluations of existing properties. The new construction in the City has led to a growth in population, as well as, a growth in commercial businesses locating to the City.

Under F.S. 166.231, a municipality may levy a tax on the purchase of electricity, metered natural gas, and water service. Currently, the tax is set at the maximum of 10%. The City has seen slight growth in utility service taxes over the past several years. The increase is due to new construction and growth within the City.

## **Franchise Fees**

Franchise Fees are charged at 6% and assessed against electric, natural gas, solid waste, propane, and sewer. The City has seen slight growth in franchise fees over the past several years. The increase is due to new construction and growth within the City.

## **Intergovernmental Revenues**

The predominant sources of revenue in intergovernmental revenues are State Shared Revenue, State Half Cent Sales Tax, Local Option Gas Tax, and the 3<sup>rd</sup> Generation Sales Tax. Municipal revenue estimates are calculated annually by the Florida Department of Revenue's Office of Tax Research. The FY 2022-23 Adopted Budget currently includes a 3.81% increase in State Revenue Share and 1.92% increase in State Half Cent Sales Tax, as compared to FY 2021-22 Adopted Budget. Projections are conservative as the economy may go into a recession.

## **Fees**

The City of Oviedo imposes fees on various governmental services such as parks and recreation, water, sewer and stormwater services, solid waste collection, building permits, and police and fire services. The City's fees are reviewed annually by the Departments during the budget process and are reasonably based on the cost of the service. Recommended changes to City fees are presented to City Council for review and approval in September of each fiscal year. The FY 2022-23 Adopted Budget includes an 8.6% increase in water and sewer rates, along with a 2% increase in the stormwater rate.

## **Changes in Expenditures**

The City of Oviedo provides many services to its Citizens. These include, but are not limited to: Police and Fire Services, Recreation Programs and Events, Water, Sewer, Reclaimed and Stormwater Service, Solid Waste, and many others. The City strives to maintain the highest level of service available. The level of services provided can be affected by the varying requests of its Citizens, along with the economic environment. City Staff is constantly looking for ways to improve its service levels, and provide those services in the most efficient way possible.

## **Personnel Services**

Personnel Services are one of the largest costs of the City and include salaries, benefits, and payroll matching costs for all authorized full and part time employees. Salaries include regular wages, overtime, and special pays whereas payroll matching costs include FICA and workers compensation. Benefits funded directly in the budget include required pension contributions and

# **Long-term Financial Planning**

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payment of health, long-term disability, and life insurance premiums. In order to remain competitive in the market, wage increases are evaluated each year for inclusion in the budget. In addition, the City's actuary reviews healthcare claims and trends in order to establish health care premium rates. The City's healthcare consultant reviews the City's healthcare providers on an annual basis to ensure we are getting competitive rates.

## **Debt Service**

The City maintains a very high debt rating. The City's Water and Sewer Utility Revenue Bonds obtained a one-level upgrade to the City's Utility Bonds from Standard & Poor's in June 2009 (from A+ to AA). This rating was reaffirmed by Standard & Poor's in October 2020. In November 2020, Moody's reaffirmed it Aa3 rating. These high debt ratings allow the City to borrow money at a very low and competitive interest rates.

## **Changes in the Levels of Reserves**

Over the past several years, the City has been able to build up its reserve levels. City Budget Guidelines require the General Fund to maintain an unassigned fund balance reserve equal to or greater than fifteen percent (15%) of the annual General Fund Budget. If the ending unassigned balance in the General Fund is above 15%, the City Council may transfer the excess amount above 15% to any of the non-Water/Sewer Capital Project Funds. For the FY 2022-23 Adopted Budget, the unassigned fund balance of the General Fund is estimated to be 28.08% of General Fund expenditures. The increased reserve level will afford the City the ability to address maintenance and operating concerns.

In order to provide the resources necessary to ensure continued operations of the City's Water/Wastewater programs should a natural disaster occur or significant changes in the weather pattern, the City shall establish a cash reserve equal to a minimum of one hundred twenty (120) days of the Water/Wastewater operating budget. (Operating budget by definition does not include debt service or capital expenditures.)

# Long-term Financial Planning

## Five Year Forecast – General Fund

	Amended 2021-22	Adopted 2022-23	Projected 2023-24	Projected 2024-25	Projected 2025-26	Projected 2026-27
<b>Beginning Unassigned Fund Balance</b>	<b>\$ 10,654,137</b>	<b>\$ 9,913,557</b>	<b>\$ 9,913,557</b>	<b>\$ 9,334,524</b>	<b>\$ 7,870,278</b>	<b>\$ 5,400,151</b>
<b>REVENUES</b>						
Property taxes	15,699,499	17,858,249	18,393,996	18,945,816	19,514,191	20,099,617
Utility Service Taxes	3,881,000	3,944,700	4,063,041	4,184,932	4,310,480	4,439,795
Communications Service Tax	960,165	903,444	885,375	867,668	850,314	833,308
Franchise Fees	2,841,460	2,922,510	3,010,185	3,100,491	3,193,506	3,289,311
Intergovernmental	4,488,143	4,512,074	4,647,436	4,786,859	4,930,465	5,078,379
Fines and Forfeitures	99,600	74,500	76,735	79,037	81,408	83,850
Licenses, Permits, Fees	152,400	149,100	153,573	158,180	162,926	167,813
Charges for services	3,134,817	3,031,585	3,122,533	3,216,209	3,312,695	3,412,076
Miscellaneous	308,200	351,600	355,116	358,667	362,254	365,876
Transfers in	2,728,577	2,550,500	2,638,674	2,633,755	2,628,835	
Used of Fund Balance	1,153,181	-	-	-	-	-
<b>Total Revenues</b>	<b>35,447,042</b>	<b>36,298,262</b>	<b>37,346,665</b>	<b>38,331,614</b>	<b>39,347,073</b>	<b>37,770,025</b>
<b>EXPENDITURES</b>						
Salaries	17,930,578	19,696,660	20,484,526	21,303,907	22,156,064	23,042,306
Benefits	5,647,634	5,969,104	6,566,014	7,222,616	7,944,877	8,739,365
Operating	8,095,665	8,011,172	8,411,731	8,832,317	9,273,933	9,737,630
Utility Service	673,410	687,453	721,826	757,917	795,813	835,603
Liability	378,302	399,480	439,428	483,371	531,708	584,879
Other	17,932	10,000	14,406	12,644	10,881	-
Capital	464,135	297,000	-	-	-	-
Transfers out	2,025,549	992,003	1,082,418	977,739	898,575	-
Reserve for Contingency	213,837	235,390	205,349	205,349	205,349	-
<b>Total Expenditures</b>	<b>35,447,042</b>	<b>36,298,262</b>	<b>37,925,698</b>	<b>39,795,860</b>	<b>41,817,200</b>	<b>42,939,783</b>
<b>Inc/(Dec) in Fund Balance</b>	<b>(1,153,181)</b>	<b>-</b>	<b>(579,033)</b>	<b>(1,464,246)</b>	<b>(2,470,126)</b>	<b>(5,169,758)</b>
<b>Change in Reserved Fund Balance</b>	<b>(412,601)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Ending Unassigned Fund Balance</b>	<b>\$ 9,913,557</b>	<b>\$ 9,913,557</b>	<b>\$ 9,334,524</b>	<b>\$ 7,870,278</b>	<b>\$ 5,400,151</b>	<b>\$ 230,393</b>
<b>Fund Balance as a % if Expenditures (less transfers)</b>	<b>29.66%</b>	<b>28.08%</b>	<b>25.34%</b>	<b>20.27%</b>	<b>13.20%</b>	<b>0.54%</b>

### General Fund 5-Year Forecast Model Assumptions

Property Tax Revenues: The City received a 10.14% increase in the Gross Taxable Value for FY 2022-23. The FY 2022-23 General Fund Operating millage rate increased from 5.1275 mills to 5.3350 mills. The increase in Ad Valorem revenues is related to reassessments of existing properties, and new construction. The City has experienced significant growth over the past years due to new construction, this trend is not expected to continue. The impacts of COVID-19 on future property values has yet to be determined. As such, the City is taking a conservative approach and projecting a 3% growth in Ad Valorem revenues for each of the next four years.

Other Revenues: Other revenues are expected to grow from 1-3% per year. Communications Services Tax has been flat or decreasing over the past several years, as such, the City is budgeting a 2% decrease in this revenue line.

Expenditures: In order to maintain salaries within the market, the FY 2022-23 Budget includes a 4% salary increase for all General Government and Fire bargaining employees and 5.5% for Police bargaining employees. General Liability Insurance costs increased 10% for FY 2022-23. Forecast assumptions in future years include: Personnel increase of 4%, Health insurance and workers compensation costs are projected to increase at 10% per year. General Liability insurance is expected to increase at 10% per year; operating and utility services are projected to increase at 5% per year.

# Long-term Financial Planning

## Five Year Forecast – Water/Wastewater Fund

	Amended 2021-22	Adopted 2022-23	Projected 2023-24	Projected 2024-25	Projected 2025-26	Projected 2026-27
<b>Beginning Cash Balance</b>	<b>\$ 10,283,991</b>	<b>\$ 5,612,136</b>	<b>\$ 5,495,842</b>	<b>\$ 3,224,951</b>	<b>\$ 2,056,597</b>	<b>\$ 10,259,131</b>
<b>REVENUES</b>						
Water and Irrigation Sales	5,961,275	6,597,534	6,795,460	6,999,324	7,209,304	7,425,583
Sewer Service Fees	8,665,418	9,440,798	9,724,022	10,015,743	10,316,215	10,625,701
Reclaimed/Alternative Water	1,489,922	1,645,964	1,695,343	1,746,203	1,798,589	1,852,547
Meter Installation Fees	17,400	17,400	17,922	18,460	19,013	19,584
Meter Reconnection Fees	68,800	75,140	77,394	79,716	82,108	84,571
Miscellaneous Revenues	176,582	160,160	164,965	169,914	175,011	180,261
Interest	37,932	38,000	38,380	38,764	39,151	39,543
Transfers in	352,500	-	-	-	-	-
New Debt Issue	-	-	1,875,000	3,800,000	6,550,000	250,000
Used of Fund Balance	4,671,855	116,294	-	-	-	-
<b>Total Revenues</b>	<b>21,441,684</b>	<b>18,091,290</b>	<b>20,388,486</b>	<b>22,868,123</b>	<b>26,189,391</b>	<b>20,477,790</b>
<b>EXPENSES</b>						
Salaries	2,838,288	3,475,272	3,614,283	3,758,854	3,909,208	4,065,577
Benefits	900,195	1,006,483	1,107,131	1,217,844	1,339,629	1,473,592
Operating	4,275,882	4,048,681	4,251,115	4,463,671	4,686,854	4,921,197
Utility Service	806,575	798,857	838,800	880,740	924,777	971,016
Liability	323,677	350,980	386,078	424,686	467,154	513,870
Capital	5,359,220	1,350,000	5,801,000	6,629,000	-	-
Transfers out	6,601,561	6,957,251	6,660,970	6,661,682	6,659,234	-
Reserve for Contingency	336,286	103,766	-	-	-	-
<b>Total Expenses</b>	<b>21,441,684</b>	<b>18,091,290</b>	<b>22,659,377</b>	<b>24,036,477</b>	<b>17,986,857</b>	<b>11,945,251</b>
<b>Revenues over Expenses</b>	<b>(4,671,855)</b>	<b>(116,294)</b>	<b>(2,270,891)</b>	<b>(1,168,354)</b>	<b>8,202,534</b>	<b>8,532,539</b>
<b>Ending Cash Balance</b>	<b>\$ 5,612,136</b>	<b>\$ 5,495,842</b>	<b>\$ 3,224,951</b>	<b>\$ 2,056,597</b>	<b>\$ 10,259,131</b>	<b>\$ 18,791,670</b>
<b>Daily Operating Amount</b>		<b>\$ 26,890</b>	<b>\$ 28,326</b>	<b>\$ 29,849</b>	<b>\$ 31,466</b>	<b>\$ 33,181</b>
<b>Days of Cash Reserve</b>		<b>209</b>	<b>194</b>	<b>108</b>	<b>65</b>	<b>309</b>

### Water/Sewer Utility Fund 5-Year Forecast Model Assumptions

Water/Sewer Revenues: The Water and Sewer Utility has been significantly impacted by inflationary pressures over the past year. The FY 2022-23 Adopted budget includes 8.6% an increase in the water, sanitary sewer and reclaimed/alternative water utility rates, per the change in CPI-U in the month of May.

Expenses: In order to maintain salaries within the market, the FY 2022-23 Adopted Budget includes a 4.0% salary increase for all Water/Wastewater employees. General Liability Insurance costs are projected to increase 10% for FY 2022-23. Forecast assumptions in future years include: Personnel increase of 4%, Health insurance and workers compensation costs are projected to increase at 10% per year. General Liability insurance is expected to increase at 10% per year; operating and utility services are projected to increase at 5% per year.



# Long-term Financial Planning

## Five Year Forecast – Stormwater Fund

	Amended 2021-22	Adopted 2022-23	Projection 2023-24	Projection 2024-25	Projection 2025-26	Projection 2026-27
<b>Beginning Cash Balance</b>	<b>\$ 1,354,632</b>	<b>\$ 872,024</b>	<b>\$ 710,920</b>	<b>\$ 524,688</b>	<b>\$ 309,773</b>	<b>\$ 62,283</b>
<b><u>REVENUES</u></b>						
Stormwater charges	2,823,546	2,756,399	2,811,527	2,867,758	2,925,113	2,983,615
Interest	3,000	3,000	3,030	3,060	3,091	3,122
Used of Fund Balance	482,608	161,104	-	-	-	-
<b>Total Revenues</b>	<b>3,309,154</b>	<b>2,920,503</b>	<b>2,814,557</b>	<b>2,870,818</b>	<b>2,928,204</b>	<b>2,986,737</b>
<b><u>EXPENSES</u></b>						
Salaries	530,147	643,591	669,335	696,108	723,952	752,910
Benefits	215,902	222,779	245,057	269,563	296,519	326,171
Operating	751,300	597,318	627,184	658,543	691,470	726,044
Utility Service	6,200	6,500	6,825	7,166	7,525	7,901
Liability	16,565	18,221	20,043	22,047	24,252	26,677
Capital	1,014,731	650,000	650,000	650,000	650,000	650,000
Debt	435,378	434,906	435,157	435,118	434,787	-
Transfers out	274,798	245,819	245,819	245,819	245,819	245,819
Reserve for Contingency	64,133	101,369	101,369	101,369	101,369	50,000
<b>Total Expenses</b>	<b>3,309,154</b>	<b>2,920,503</b>	<b>3,000,789</b>	<b>3,085,733</b>	<b>3,175,693</b>	<b>2,785,522</b>
<b>Revenues over Expenses</b>	<b>(482,608)</b>	<b>(161,104)</b>	<b>(186,232)</b>	<b>(214,916)</b>	<b>(247,490)</b>	<b>201,215</b>
<b>Ending Cash Balance</b>	<b>\$ 872,024</b>	<b>\$ 710,920</b>	<b>\$ 524,688</b>	<b>\$ 309,773</b>	<b>\$ 62,283</b>	<b>\$ 263,498</b>

### **Stormwater Fund 5-Year Forecast Model Assumptions**

**Stormwater Revenues:** As the result of Utility Revenue Sufficiency Analysis, Stormwater revenues continue to increase at 2% each year.

**Expenses:** In order to maintain salaries within the market, the FY 2022-23 Adopted Budget includes a 4.0% salary increase for all Stormwater employees. General Liability Insurance costs are projected to increased 10% for FY 2022-23. Forecast assumptions in future years include: Personnel increase of 4%, Health insurance and workers compensation costs are projected to increase at 8% per year. General Liability insurance is expected to increase at 10% per year; operating and utility services are projected to increase at 5% per year.

### **Forecast Assumptions:**

*Additional revenue assumptions can be found on the following page.*

# Forecasting of Major Revenues

Revenue Source	Forecast
Property Taxes	Property tax revenues have steadily increased since FY 10-11, with more significant increases over the past few years. The City is anticipating property tax revenues to increase approximately 3% per year.
Utility Service Taxes	Utility Service Taxes have been steady over the past five years. Due to new construction and growth throughout the City, the Utility Service Tax is expected to increase 3% per year.
Communications Service Tax	The Communications Service tax has been declining year over year since FY 09-10. A reduction of 2% per year is projected in future years.
Franchise Fees	Franchise Fees have been steady over the past five years. Revenues are projected to increase 3% per year.
State Revenue Sharing	Forecasted by the State of Florida. Revenues have increased year over year since FY 09-10. Revenues are forecasted to increase 3% per year.
½ Cent Sales Tax	Forecasted by the State of Florida. Revenues have increased year over year since FY 09-10. Revenues are forecasted to increase 3% per year.
Recreation Activity Fees	Recreation Activity Fees decreased significantly in FY 2019-20 and FY 2020-21 as a result of COVID-19. Fees increased slightly in FY 2021-22, and are projected to continue increasing as the economy recovers. An increase in Recreation Activity Fees is projected at 3% per year.
Building Permit Fees	Building Permit Fees significantly increased in FY 14-15 due to new construction and growth throughout the City. Revenues have trended down since and are projected to increase slightly over FY 2021-22. Revenues are projected to remain flat in future years.
Local Option Gas Tax	Forecasted by the State of Florida. Revenues are forecasted to increase 3% per year.
Water Revenues	Water revenues are forecasted to increase over the next several years due to growth in the City, along with an annual CPI adjustment to water rates. The rates will be adjusted by the change in CPI-U.
Wastewater Revenues	Wastewater revenues are forecasted to increase over the next several years due to growth in the City, along with an annual CPI adjustment to wastewater rates.
Stormwater Fees	Stormwater Fees are projected to increase in FY 22-23 due to new development throughout the City, along with an annual CPI adjustment of 2% to Stormwater the Stormwater rate.

# Goals for FY 2022-23

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## **Short-Term Goals**

- Investigating alternative revenue sources in attempt to become more financially sustainable.
- Maintain 15% General Fund Reserve and only utilize the Use of Fund Balance for one-time capital purchases.
- Continue to ensure financial health by tax base diversification and growth, adequate financial reserves, comprehensive contract management, health and liability insurance controls, and prudent cost recovery practices.
- Continue tuition reimbursement program for educational incentives to encourage professional development.
- Promote employee wellness by maintaining or enhancing incentives for completing Health Risk Assessments, as well as for employees meeting healthy benchmarks.
- Maintain commitment to first response and other collaborative efforts that are beneficial to the City.
- Complete various capital maintenance projects funded by the American Rescue Plan Act (ARPA)
- Update recreation fees on an annual basis to maintain cost recovery at current levels to offset the General Fund subsidy.
- Increase water and wastewater rates 8.6% in order to adequately fund operating and infrastructure needs.
- Increase stormwater rates 2% in order to adequately fund operating and infrastructure needs.

## **Long-Term Goals**

- Reduce dependence of Ad Valorem revenues in the General Fund.
- Compensate employees appropriately by keeping up with market salary rates.
- Ensure new development and re-development is done in a sustainable manner.
- Ensure that the water/wastewater infrastructure continues to meet the capacity needs of the City.
- Development of a new EOC. The current plan is to incorporate the EOC within the new Police Department headquarters or other potential EOC locations.
- Prepare a plan to improve public transportation services that includes how to connect to Sun-Rail.
- Review infrastructure master plans to determine if updates are needed, and prepare a schedule for updating the plans.
- Complete portable water treatment optimization project at the West Mitchell Hammock Water Treatment Facility.
- Promote “Historic” Downtown redevelopment.

# Budget Graphics Overview



*The Budget Graphics & Trends Section contains the following summaries:*

- *Property Tax Rate and Taxable Value*
- *Gross Taxable Value by Major Property Classification*
- *Millage Rate trend; Tax Calculation*
- *Consolidated Budget Summaries*
- *Revenue Trends*
- *Fund Balance Overview*
- *Position Authorization Summaries*



# Budget Graphics Overview

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## **Summary of Tax Rate Summary and Taxable Value**

The **Tax Rate Summary** information compares the current fiscal year millage rates (operating and voted debt millage rates) to the previous fiscal year. The Summary also includes the percentage change in the Tax Rate compared to the Rolled Back Millage Rate (the tax rate, which produces the same amount of taxes as levied in the prior year when calculated against the current year's tax base exclusive of new construction).

The Tax Base Data steps the reader through the current fiscal year's final gross taxable value and five (5) prior year's by breaking out each component of the tax base and showing its increase (decrease).

## **Gross Taxable Value and Composition by Major Property Classification**

Both the table and the graph outline data that guides the reader to understand the individual makeup of the tax base. The table shows the City of Oviedo's gross taxable value net change and the composition by classification (residential, commercial, industrial, institutional and agricultural, and personal property) for the current year and prior five years.

## **Six Year Millage Rate Trend**

The table outlines Seminole County's seven (7) municipality's millage rates including GOB voted debt and MSTU's, if applicable.

The millage rate table depicts the millage rate trend for the current year and prior five years. The bar chart provides a graphical

representation of the total millage rate by municipality from highest to lowest.

## **Property Taxes as Percent of Total Seminole County Tax Bill for Oviedo Property Owners**

The chart shows the total tax rate to be paid by a City of Oviedo homeowner. It provides the individual tax rate percentages for each of the four taxing agencies: the Seminole County School Board, Seminole County Government, City of Oviedo (City Millage and Voted Debt), and the St. Johns River Management District.

## **Budget Comparison by Appropriated Fund**

The data table provides an overview of budgeted appropriations by fund for the current budget year and three years prior. The data table also shows the dollar change and percentage change in appropriations by fund for the current budget year versus the prior year.

## **Total Budget Summary**

The data table and charts provide an overview and graphical representation of total budgeted revenues and total budgeted expenditures by category for the current budget year.

## **Revenue Trends**

A description of major revenue sources is provided, which details significant revenue trends and assumptions for the current year budget estimates. Each revenue trend includes a graph of the current year revenue estimate and four (4) prior year.

# Summary of Property Tax Rate & Taxable Value

<b>TAX RATE SUMMARY</b>	<b>General Fund</b>	<b>GO Bond Millage</b>	<b>Combined Tax Rate</b>
FY 2022-23 Adopted Millage Rate *	5.3350	0.1400	5.4750
FY 2022-23 Rolled Back Millage Rate	4.7063	N/A	N/A
FY 2020-21 Adopted Millage Rate	5.1275	0.1545	5.2820

\* The Adopted Millage Rate of 5.3350 mills is a tax increase of 13.36% over the rolled back rate of 4.7063 mills.

<b>City Property Tax Payment:</b>	<b>General Millage</b>	<b>GO Debt Millage</b>	<b>Total</b>
<b>\$250,000 Home with \$50K Homestead Exemption</b>			
FY 2022-23 **	1,107.01	29.05	1,136.06
FY 2021-22 **	1,025.50	30.90	1,056.40
<b>Increase (Decrease) over Prior Year</b>	<b>\$ 81.51</b>	<b>\$ (1.85)</b>	<b>\$ 79.66</b>

\*\*Per Section 193.155 (1), F.S. beginning in 1995, or the year after the property receives homestead exemption, an annual increase in assessment shall not exceed the lower of 3% of the assessed value of the property for the prior year, or the percentage change in the Consumer Price Index. The change in CPI for 2021 was 1.4% and in 2022 is 7.0%.

## Summary of the change in gross taxable values: Tax Years 2017 through 2022

The Summary of Tax Base Data below details the change in gross taxable value for the Adopted Budget year and five (5) years prior. The chart details increases/decreases in gross taxable value due to new construction, annexations, re-assessments of existing property and changes in personal property values.

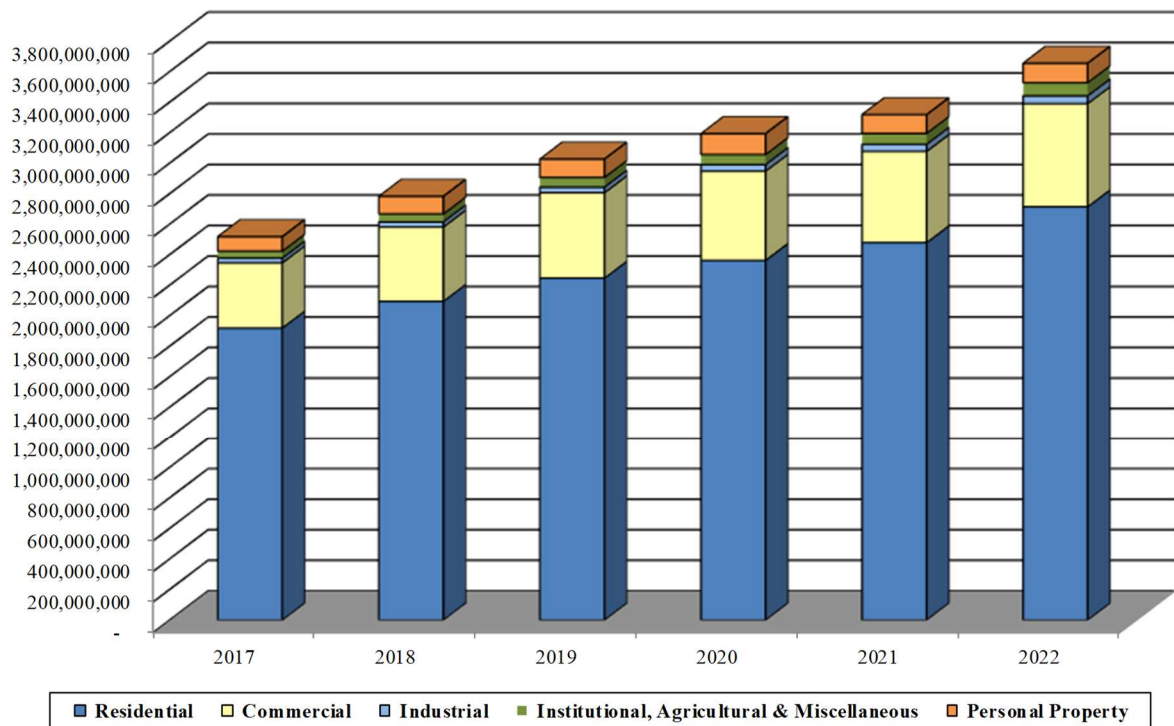
<b>SUMMARY OF TAX BASE DATA</b> (all dollar amounts expressed in thousands)						
<b>Budget Year</b>	<b>FY 2017-18</b>	<b>FY 2018-19</b>	<b>FY 2019-20</b>	<b>FY 2020-21</b>	<b>FY 2021-22</b>	<b>FY 2022-23</b>
Prior Year Final						
Gross Taxable Value	2,298,064	2,518,645	2,782,508	3,026,583	3,193,480	3,318,646
New Construction	71,989	118,720	94,536	28,326	14,951	25,358
Re-assessment of Existing Properties	59,568	40,130	38,584	14,401	(13,195)	184,207
Personal Property	94,942	114,954	119,616	136,212	123,409	126,938
Tax Base Net Inc (Dec)	226,499	273,804	252,736	178,939	125,165	336,503
Gross Taxable Value	<b>2,524,563</b>	<b>2,792,450</b>	<b>3,035,244</b>	<b>3,205,522</b>	<b>3,318,646</b>	<b>3,655,149</b>
% Change in Taxable Value	9.86%	10.87%	9.08%	5.91%	3.92%	10.14%
<b>Millage Rate</b>	5.0770	5.0970	5.1145	5.1230	5.1275	5.3350
<b>Taxes Levied @ 95%**</b>	12,176	13,521	14,748	15,601	16,166	18,525
<b>Less CRA Contribution</b>	(228)	(354)	(505)	(532)	(531)	(677)
<b>Total Ad Valorem Taxes Levied</b>	<b>11,948</b>	<b>13,168</b>	<b>14,242</b>	<b>15,068</b>	<b>15,635</b>	<b>17,848</b>



# Gross Taxable Value - Tax Year 2022 and Prior 5 years

Tax Year	Gross Taxable Value	% Change from Prior Year	Residential	Commercial	Industrial	Institutional, Agricultural & Miscellaneous	Personal Property
2022	3,655,148,934	10.14%	2,714,633,474 74.27%	676,043,989 18.50%	51,270,073 1.40%	86,263,291 2.36%	126,938,107 3.47%
2021	3,318,645,591	3.92%	2,479,304,578 74.71%	598,142,974 18.02%	47,205,012 1.42%	70,583,946 2.13%	123,409,081 3.72%
2020	3,193,480,159	5.51%	2,363,187,107 74.00%	584,388,303 18.30%	43,879,770 1.37%	65,813,337 2.06%	136,211,642 4.27%
2019	3,026,583,029	8.77%	2,246,560,394 74.23%	559,992,629 18.50%	36,397,350 1.20%	64,016,647 2.12%	119,616,009 3.95%
2018	2,782,508,002	10.48%	2,094,460,967 75.27%	486,990,831 17.50%	33,842,144 1.22%	52,259,611 1.88%	114,954,449 4.13%
2017	2,518,645,379	9.60%	1,919,296,690 76.20%	427,081,141 16.96%	31,666,922 1.26%	45,658,822 1.81%	94,941,804 3.77%

Chart by Major Property Classification



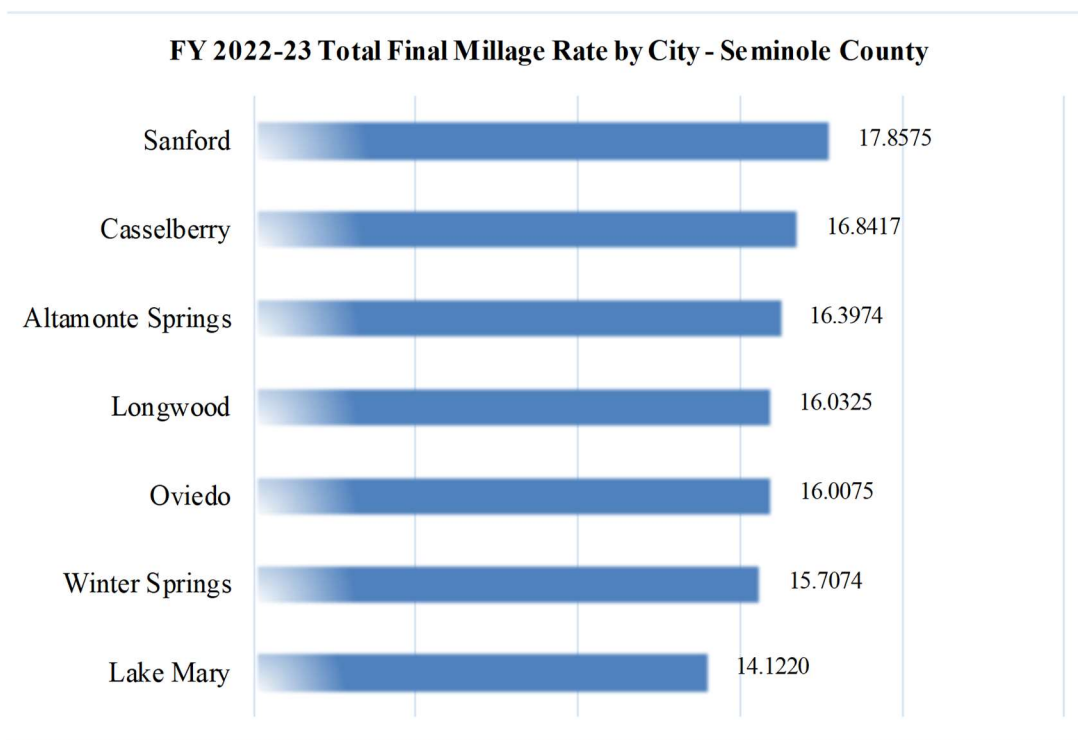
## Six Year Millage Rate Trend – Seminole County

<b>City Millage Rates (A):</b>	<b>Tax Years</b>					
	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>
Altamonte Springs **	3.1000	3.1000	3.1000	3.1000	3.1000	3.1000
Casselberry* **	3.1201	3.0519	3.0519	2.9990	3.2241	3.5443
Lake Mary	3.5895	3.5895	3.5895	3.5895	3.5895	3.5895
Longwood	5.5000	5.5000	5.5000	5.5000	5.5000	5.5000
Oviedo *	5.2820	5.2820	5.2820	5.4750	5.2820	5.4750
Sanford	7.3250	7.3250	7.3250	7.3250	7.3250	7.3250
Winter Springs **	2.4900	2.4800	2.4300	2.4100	2.4100	2.4100

\* Includes voted debt

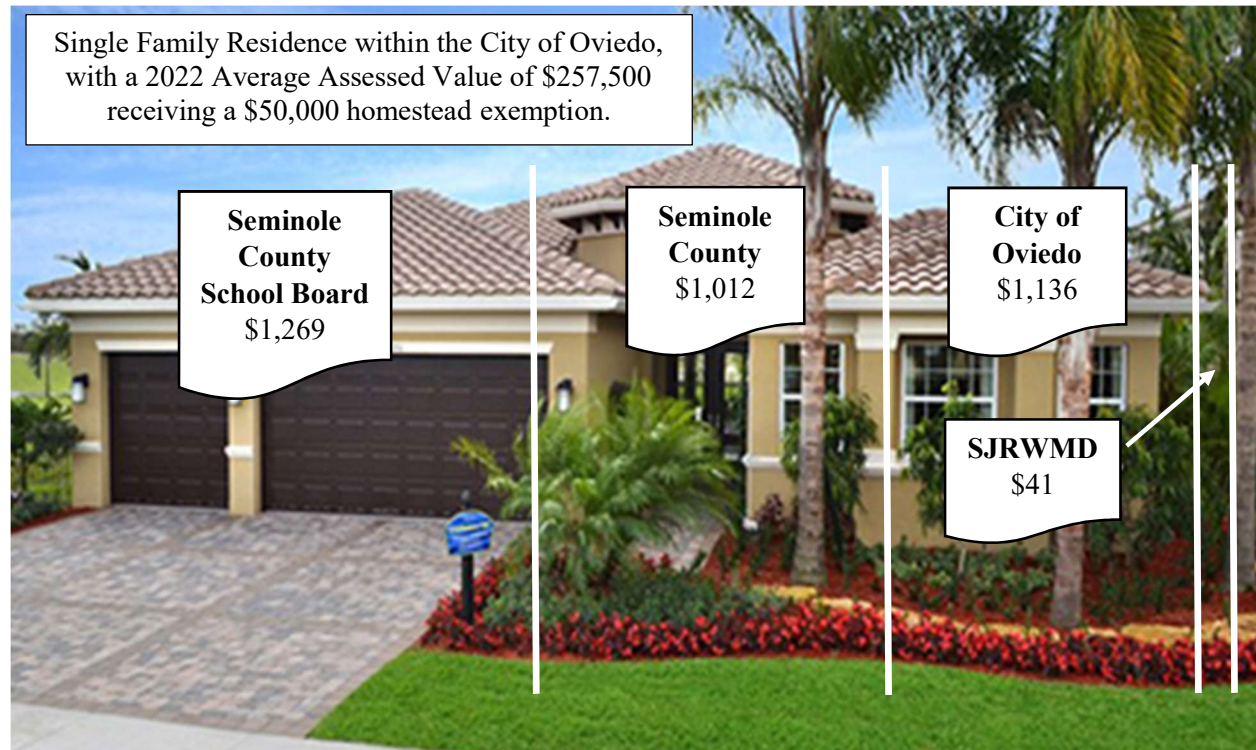
\*\* Participates in County Fire Protection (MSTU)

<b>County Millage Rates (A):</b>						
Seminole County School Board	6.5690	6.3130	6.1330	5.9340	5.8250	5.4600
Seminole County Government	4.8751	4.8751	4.8751	4.8751	4.8751	4.8751
St Johns River Water Mngt District	0.2724	0.2562	0.2414	0.2287	0.2189	0.1974
County Fire Protection (MSTU)	2.7649	2.7649	2.7649	2.7649	2.7649	2.7649



(A) The FY 2022-23 data reflects the final millage rates for each jurisdiction.

# City of Oviedo – Residential Home Property Tax Calculation



The 2022 property tax estimate is based on the average taxable value of a single-family residence within the City of Oviedo, paying City of Oviedo property taxes. The estimated taxes are based on a taxable value of a single-family residence in the City of Oviedo of \$250,000 for 2021, with a 3% CPI adjustment in 2022. Florida law permits up to a 4% early payment discount incentive for property taxes paid between November and February. Payment of the estimated tax bill below in November versus the March 31<sup>st</sup> deadline would reduce the homeowner's actual property taxes paid to \$3,319.73 a savings of approximately \$138.

## FY 2022-23 Millage Rates

	Millage Rate	Taxes Paid	% of Taxes Paid	% Millage Rate Change from PY
Seminole County School Board	5.4600	1,269.45	36.71%	(6.27%)
Seminole County	4.8751	1,011.58	28.57%	0.00%
St Johns River Water Mgt District (SJRWMD)	.1974	40.96	1.18%	(9.82%)
Oviedo	5.3350	1,107.01	31.27%	4.05%
Oviedo – Voted Debt	0.1400	29.05	.83%	(9.39%)
<b>Totals</b>	<b>16.0075</b>	<b>\$3,458.06</b>	<b>100.00%</b>	<b>(1.19%)</b>

## FY 2021-22 Millage Rates

	Millage Rate	Taxes Paid	% of Taxes Paid
Seminole County School Board	5.8250	1,310.63	38.71%
Seminole County	4.8751	975.02	28.80%
St Johns River Water Mgt District (SJRWMD)	.2189	43.78	1.29%
Oviedo	5.1275	1,025.50	30.29%
Oviedo – Voted Debt	.1545	30.90	0.91%
<b>Totals</b>	<b>16.2010</b>	<b>\$3,385.83</b>	<b>100.00%</b>

# Budget Comparison by Appropriated Fund

	FY 2019-20 Actuals	FY 2020-21 Actuals	FY 2021-22 Adopted	FY 2022-23 Adopted	\$ Change over FY 21-22	% Change over FY 21-22
<b>GENERAL FUND (001)</b>	<b>30,902,841</b>	<b>35,022,010</b>	<b>34,560,698</b>	<b>36,298,262</b>	<b>1,737,564</b>	<b>5.03% A</b>
<b>SPECIAL REVENUE FUNDS</b>						
Oviedo CRA Fund (015)	651,223	400,028	1,035,806	1,295,562	259,756	25.08% B
Administrative Facilities Impact Fee Fund (101)	130,748	130,457	34,000	26,000	(8,000)	(23.53%)
Transportation Impact Fee Fund (102)	3,658	45,943	200,000	250,000	50,000	25.00%
State/Local Law Enforcement Trust Fund (103)	5,000	5,035	-	-	-	0.00%
Local Option Gas Tax Fund (105)	357,348	766,484	728,596	831,590	102,994	14.14% C
Federal Law Enforcement Trust Fund (106)	53,366	53,784	-	-	-	0.00%
Police Impact Fee Fund (107)	50,525	-	27,500	17,000	(10,500)	(38.18%)
Fire Impact Fee Fund (108)	100,000	30,000	27,500	88,500	61,000	221.82%
Recreation Impact Fee Fund (109)	-	80,000	35,000	36,000	1,000	2.86%
Tree Bank Fund (112)	-	55,555	40,000	40,000	-	0.00%
Sidewalk Fund (114)	5,831	-	-	-	-	0.00%
Solid Waste Fund (115)	2,751,376	3,104,690	3,344,010	3,340,485	(3,525)	(0.11%)
Building Services Fund (120)	565,526	596,127	500,600	585,400	84,800	16.94%
Law Enforcement Fund (125)	10,269	85,710	-	-	-	0.00%
Police Donations Fund (126)	18,812	9,230	-	-	-	0.00%
Second Dollar Fund (127)	19,990	2,247	-	-	-	0.00%
Public Arts Fund (141)	5,209	-	-	-	-	0.00%
Street Light Fund (150)	818,005	1,301,570	995,931	1,001,943	6,012	0.60%
<b>Sub-Total: Special Revenue Funds</b>	<b>5,546,886</b>	<b>6,666,860</b>	<b>6,968,943</b>	<b>7,512,480</b>	<b>543,537</b>	<b>7.80%</b>
<b>DEBT SERVICE FUNDS</b>						
Public Improvement Rev. Bonds Fund (201)	1,841,256	2,013,783	1,634,813	737,104	(897,709)	(54.91%) D
General Obligation Bond Fund (203)	488,576	486,534	489,150	486,135	(3,015)	(0.62%)
Lease Financing Fund (205)	840,672	763,316	681,585	249,691	(431,894)	(63.37%) E
<b>Sub-Total: Debt Service Funds</b>	<b>3,170,504</b>	<b>3,263,633</b>	<b>2,805,548</b>	<b>1,472,930</b>	<b>(1,332,618)</b>	<b>(47.50%)</b>
<b>CAPITAL PROJECT FUNDS</b>						
Vehicle/Equipment Replacement Fund (302)	2,153,560	982,557	1,138,494	782,835	(355,659)	(31.24%) F
3rd Generation Sales Tax Fund (304)	3,617,428	6,404,211	2,583,660	2,378,247	(205,413)	(7.95%) G
Local Option Sales Tax Construction Fund (309)	20,846	65,066	-	-	-	0.00%
Technology Improvement Fund (320)	206,279	91,206	295,982	436,971	140,989	47.63% H
OSC Extension Landfill Closure Fund (327)	9,128	93,096	20,000	-	(20,000)	(100.00%)
General Facilities Improvements Fund (330)	90,566	331,629	105,152	-	(105,152)	(100.00%) I
Recreation Facilities Improvements Fund (340)	494,372	275,320	-	-	-	0.00%
<b>Sub-Total: Capital Project Funds</b>	<b>6,592,179</b>	<b>8,243,085</b>	<b>4,143,288</b>	<b>3,598,053</b>	<b>(545,235)</b>	<b>(13.16%)</b>
<b>ENTERPRISE FUNDS</b>						
Water/Wastewater Utility Fund (401)	20,164,432	18,928,557	16,518,775	18,091,290	1,572,515	9.52% J
Reclaimed Water Construction Fund (402)	-	-	-	-	-	0.00%
Utility Revenue Bond/SRF Sinking Fund (403)	2,241,554	5,684,918	3,402,753	3,196,255	(206,498)	(6.07%) K
Water/Wastewater R&R Fund (406)	1,053,089	1,150,654	2,083,000	1,789,816	(293,184)	(14.08%) L
Vehicle & Equipment Replacement Fund (407)	478,310	266,446	350,016	883,000	532,984	152.27% M
Water System Impact Fee Fund (408)	114,989	1,242,963	125,000	575,000	450,000	360.00% N
Wastewater System Impact Fee Fund (409)	96,794	40,355	575,357	140,312	(435,045)	(75.61%) O
Stormwater Fund (410)	2,371,909	2,422,271	3,059,041	2,920,503	(138,538)	(4.53%) P
Series 2007 Utility Construction Fund (415)	1,141	-	-	-	-	0.00%
2020A Utility Revenue Refunding Bonds (418)	-	42,913	-	-	-	0.00%
Twin Rivers Golf Course Fund (480)	1,455,475	1,656,260	1,700,919	1,886,117	185,198	10.89% Q
<b>Sub-Total: Enterprise Funds</b>	<b>27,977,693</b>	<b>31,435,337</b>	<b>27,814,861</b>	<b>29,482,293</b>	<b>1,667,432</b>	<b>5.99%</b>

# Budget Comparison by Appropriated Fund

	FY 2019-20 Actuals	FY 2020-21 Actuals	FY 2021-22 Adopted	FY 2022-23 Adopted	\$ Change over FY 21-22	% Change over FY 21-22
<b>INTERNAL SERVICE FUNDS</b>						
Fleet Internal Service Fund (504)	431,211	485,477	485,812	627,747	141,935	29.22% <b>R</b>
Medical Insurance Fund (510)	5,372,252	4,880,073	5,841,939	5,796,827	(45,112)	(0.77%)
Insurance Deductible Fund (512)	250,001	249,999	250,000	250,000	-	0.00%
<b>Sub-Total: Internal Service Funds</b>	<b>6,053,464</b>	<b>5,615,549</b>	<b>6,577,751</b>	<b>6,674,574</b>	<b>96,823</b>	<b>1.47%</b>
<b>TOTAL APPROPRIATIONS</b>						
	<b>\$ 80,243,567</b>	<b>\$ 90,246,474</b>	<b>\$ 82,871,089</b>	<b>\$ 85,038,592</b>	<b>\$ 2,167,503</b>	<b>2.62%</b>
<b>LESS:</b> Interfund Transfers (all funds)	13,836,545	20,752,077	9,948,626	8,663,366	(1,285,260)	(12.92%)
<b>TOTAL NET BUDGET</b>	<b>\$ 66,407,022</b>	<b>\$ 69,494,397</b>	<b>\$ 72,922,463</b>	<b>\$ 76,375,226</b>	<b>\$ 3,452,763</b>	<b>4.73%</b>

## Notes:

Explanations are provided for all variance greater than \$100,000 and 5%.

**A** The increase is to address inflationary pressure on operations and an increase in labor expenditures.

**B** The increase is due to an increase in capital projects.

**C** The increase is due to an increase in capital projects.

**D** Savings on principal and interest as a result of debt retirement.

**E** Savings on principal and interest due to the payoff of various general government lease obligations.

**F** The decrease is due to a reduction in the funding for vehicle replacements.

**G** The decrease is due to a reduction in capital projects.

**H** The increase is due to an increase in capital technology improvement projects.

**I** The decrease is due to a reduction in capital projects costs.

**J** The increase is due to increase in personnel and capital expenses.

**K** The decrease is due to reduction in annual principal and interest costs.

**L** The decrease is due to reduction in repairs and maintenance expenses for the Utility System.

**M** The increase is due to an increase in funding for vehicle replacements.

**N** Increase in utility capital projects that qualify for use of Water Impact Fees funding.

**O** Reduction in the use of Wastewater Impact Fees for capital projects.

**P** The decrease is due to a reduction in capital projects costs.

**Q** The increase is due to an increased number of rounds of golf played and the associated costs.

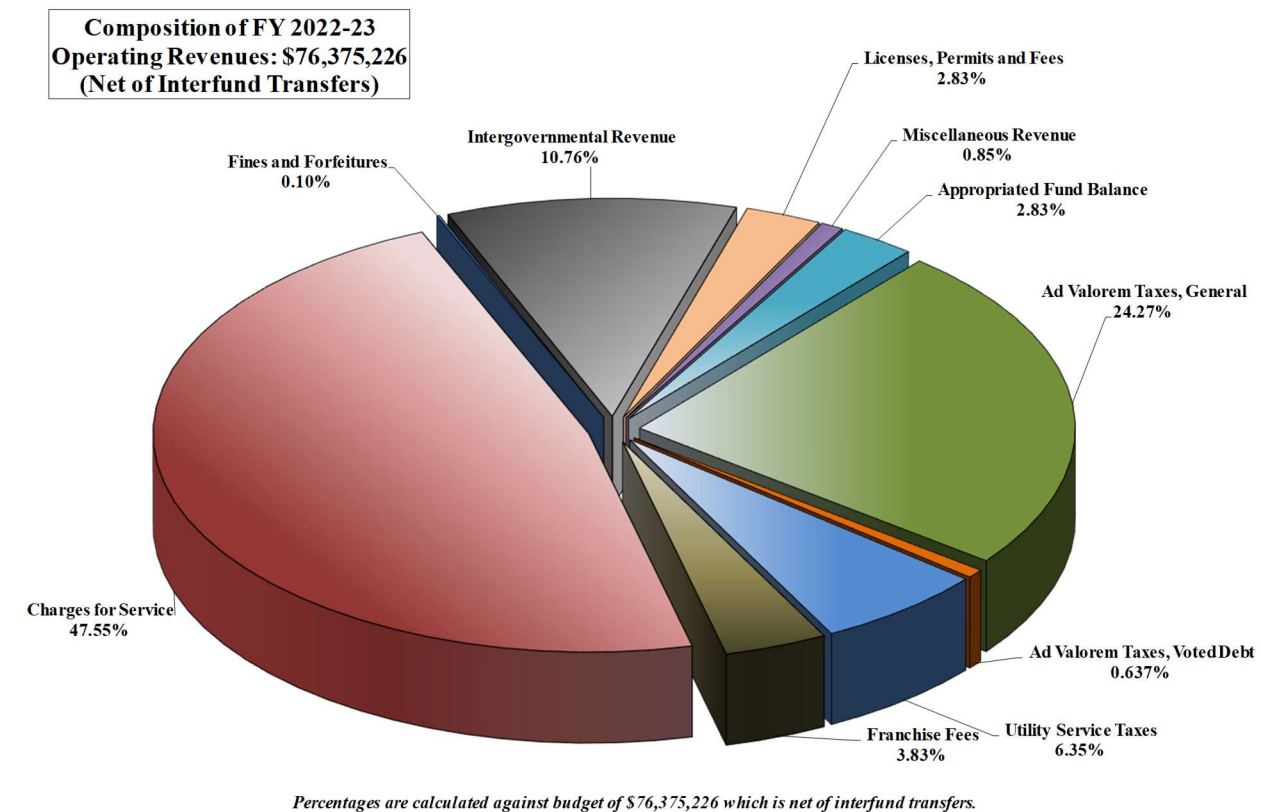
**R** The increase is due to an increase in operating costs and capital purchases.



# Consolidated Budget Summary

## FY 2022-23 by Budgeted Revenue

	Millage Per \$1,000	General Fund	CRA Fund	Special Revenue Funds	Debt Service Funds	Capital Project Funds	Enterprise Funds	Internal Service Funds	Total All Funds
<b>BUDGETED REVENUES</b>									
Ad Valorem Taxes, General	5.3350	\$ 17,858,249	\$ 676,959	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 18,535,208
Ad Valorem Taxes, Voted Debt	0.1400	0	-	0	486,135	-	-	-	486,135
Utility Service Taxes		4,848,144	-	0	-	-	-	-	4,848,144
Franchise Fees		2,922,510	-	0	-	-	-	-	2,922,510
Charges for Service		3,031,585	-	3,339,735	-	757,835	22,819,780	6,369,574	36,318,509
Fines and Forfeitures		74,500	-	0	-	-	-	-	74,500
Intergovernmental Revenue		4,512,074	618,603	709,402	-	2,378,247	-	-	8,218,326
Licenses, Permits and Fees		149,100	-	1,789,343	-	-	220,000	-	2,158,443
Interest		78,000	-	2,750	-	-	56,000	5,000	141,750
Miscellaneous Revenue		273,600	-	0	-	25,000	160,160	50,000	508,760
	5.4750								
<b>TOTAL OPERATING REVENUES</b>		<b>\$33,747,762</b>	<b>\$ 1,295,562</b>	<b>\$ 5,841,230</b>	<b>\$ 486,135</b>	<b>\$ 3,161,082</b>	<b>\$23,255,940</b>	<b>\$ 6,424,574</b>	<b>\$74,212,285</b>
Interfund Transfers		\$ 2,550,500	\$ -	\$ -	\$ 986,795	\$ 260,000	\$ 4,616,071	\$ 250,000	\$ 8,663,366
Appropriated Fund Balance		-	-	375,688	-	176,971	1,610,282	-	2,162,941
<b>TOTAL NON-OPERATING REVENUES</b>		<b>\$ 2,550,500</b>	<b>\$ -</b>	<b>\$ 375,688</b>	<b>\$ 986,795</b>	<b>\$ 436,971</b>	<b>\$ 6,226,353</b>	<b>\$ 250,000</b>	<b>\$10,826,307</b>
<b>TOTAL BUDGETED REVENUES AND FUND</b>		<b>\$36,298,262</b>	<b>\$ 1,295,562</b>	<b>\$ 6,216,918</b>	<b>\$ 1,472,930</b>	<b>\$ 3,598,053</b>	<b>\$29,482,293</b>	<b>\$ 6,674,574</b>	<b>\$85,038,592</b>



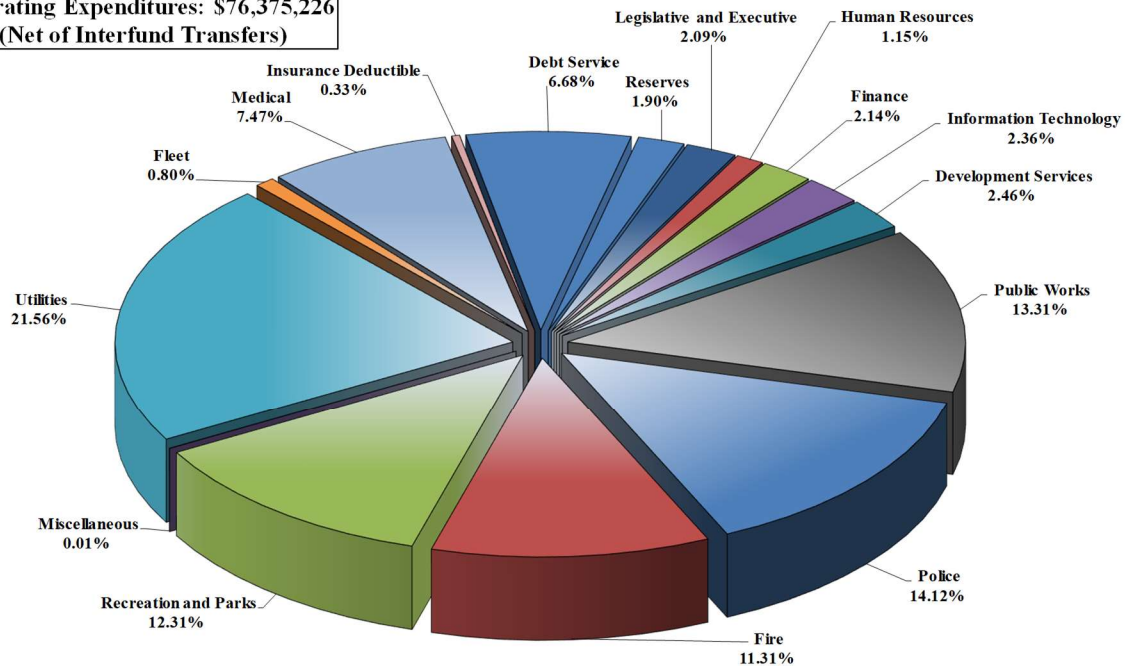


# Consolidated Budget Summary

## FY 2022-23 by Budgeted Expenditures

	General Fund	CRA Fund	Special Revenue Funds	Debt Service Funds	Capital Project Funds	Enterprise Funds	Internal Service Funds	Total All Funds
<b>BUDGETED EXPENDITURES</b>								
Legislative and Executive	\$ 1,581,589	\$ -	\$ -	\$ -	\$ 11,971	\$ -	\$ -	\$ 1,593,560
Human Resources	874,760	-	-	-	-	-	-	874,760
Finance	1,234,989	-	-	-	400,000	-	-	1,634,989
Information Technology	1,802,998	-	-	-	-	-	-	1,802,998
Development Services	1,366,440	50,175	463,299	-	-	-	-	1,879,914
Public Works	1,404,717	1,190,387	5,200,547	-	2,370,000	-	-	10,165,651
Police	10,617,667	-	-	-	165,000	-	-	10,782,667
Fire	8,641,032	-	-	-	-	-	-	8,641,032
Recreation and Parks	7,536,677	-	10,000	-	90,000	1,762,736	-	9,399,413
Miscellaneous	10,000	-	-	-	-	-	-	10,000
Utilities	-	-	-	-	-	16,466,498	-	16,466,498
Fleet	-	-	-	-	-	-	614,475	614,475
Medical	-	-	-	-	-	-	5,703,510	5,703,510
Insurance Deductible	-	-	-	-	-	-	250,000	250,000
Debt Service	-	-	-	1,472,930	-	3,631,161	-	5,104,091
<b>TOTAL OPERATING EXPENDITURES</b>	<b>\$ 35,070,869</b>	<b>\$ 1,240,562</b>	<b>\$ 5,673,846</b>	<b>\$ 1,472,930</b>	<b>\$ 3,036,971</b>	<b>\$ 21,860,395</b>	<b>\$ 6,567,985</b>	<b>\$ 74,923,558</b>
Transfers out	\$ 992,003	\$ 55,000	\$ 120,500	\$ -	\$ 249,691	\$ 7,243,382	\$ 2,790	\$ 8,663,366
Reserve for Contingency	235,390	-	422,572	-	311,391	378,516	103,799	1,451,668
<b>TOTAL NON-OPERATING EXPENDITURES</b>	<b>\$ 1,227,393</b>	<b>\$ 55,000</b>	<b>\$ 543,072</b>	<b>\$ -</b>	<b>\$ 561,082</b>	<b>\$ 7,621,898</b>	<b>\$ 106,589</b>	<b>\$ 10,115,034</b>
<b>TOTAL APPROPRIATED EXPENDITURES AND RESERVES</b>	<b>\$ 36,298,262</b>	<b>\$ 1,295,562</b>	<b>\$ 6,216,918</b>	<b>\$ 1,472,930</b>	<b>\$ 3,598,053</b>	<b>\$ 29,482,293</b>	<b>\$ 6,674,574</b>	<b>\$ 85,038,592</b>

**Composition of FY 2022-23  
Operating Expenditures: \$76,375,226  
(Net of Interfund Transfers)**



Percentages are calculated against budget of \$76,375,226 which is net of interfund transfers.

# Total Funds Comparison – Proposed vs Adopted

## Summary of Changes

	<b>FY 2022-23 Proposed</b>	<b>% of Total</b>	<b>FY 2022-23 Adopted</b>	<b>% of Total</b>	<b>Change Adopted vs Proposed</b>
<b>REVENUE BY SOURCE</b>					
Ad Valorem Taxes, General	18,535,208	21.95%	18,535,208	21.80%	-
Ad Valorem Tax, Voted Debt	486,135	0.58%	486,135	0.57%	-
Utility Service Taxes	4,868,700	5.77%	4,848,144	5.70%	(20,556) <b>A</b>
Franchise Fees	2,922,510	3.46%	2,922,510	3.44%	-
Charges for Service	36,165,294	42.83%	36,165,294	42.53%	-
Fines and Forfeitures	74,500	0.09%	74,500	0.09%	-
Intergovernmental Revenue	8,199,101	9.71%	8,218,326	9.66%	19,225 <b>B</b>
Licenses, Permits and Fees	2,158,443	2.56%	2,158,443	2.54%	-
Interest	141,750	0.17%	141,750	0.17%	-
Miscellaneous Revenue	661,975	0.78%	661,975	0.78%	-
Interfund Transfers	8,663,366	10.26%	8,663,366	10.19%	-
Appropriated Fund Balance	1,554,335	1.84%	2,162,941	2.54%	608,606 <b>C</b>
<b>TOTAL</b>	<b>\$ 84,431,317</b>	<b>100.0%</b>	<b>\$ 85,038,592</b>	<b>100.0%</b>	<b>\$ 607,275</b>
<b>EXPENDITURES BY CATEGORY</b>					
Salaries	23,978,958	28.40%	24,163,838	28.42%	184,880 <b>A</b>
Benefits	7,430,138	8.80%	7,449,671	8.76%	19,533 <b>B</b>
Operating Expenditures	29,238,232	34.63%	29,245,492	34.39%	7,260 <b>C</b>
Vehicle Replacement Contribution	1,158,263	1.37%	1,158,263	1.36%	-
Capital Expenditures	5,832,214	6.91%	7,802,203	9.17%	1,969,989 <b>D</b>
Non-Departmental	-	0.00%	-	0.00%	-
Debt Service	5,104,091	6.05%	5,104,091	6.00%	-
Transfers Out	8,663,366	10.26%	8,663,366	10.19%	-
Reserve for Contingency	3,026,055	3.58%	1,451,668	1.71%	(1,574,387) <b>E</b>
<b>TOTAL</b>	<b>\$ 84,431,317</b>	<b>100.0%</b>	<b>\$ 85,038,592</b>	<b>100.0%</b>	<b>\$ 607,275</b>

### Changes to Revenue:

- A** Decrease in Communication Services Tax Revenue - the estimates from State of Florida Office of Economic and Demographic Research came in lower than the projections used for the FY 2022-23 Proposed Budget.
- B** Increase in Half Cent Sales Tax, Revenue Sharing Distribution, and Local Option Gas Tax. Revenues were aligned with the estimates received from State of Florida Office of Economic and Demographic Research.
- C** Adjustments to Use of Appropriated Fund Balance in the Enterprise Funds for Capital Expenses.

### Changes to Expenditures:

- A** Increase in Salaries for three (3) new FTE positions in the Water/Wastewater Operating Fund.
- B** Increase in Benefits for three (3) new FTE positions in the Water/Wastewater Operating Fund.
- C** Slight adjustments of operating expenditures.
- D** The Capital Improvement Plan was finalized for the Enterprise Funds and Capital expenses added to the appropriate categories;
- E** Decrease in Reserve for Contingency in the Enterprise Funds for capital expenses allocated to the appropriate accounts.

# Three Year Consolidated Summary

## By Major Fund and Non-Major Funds in the Aggregate

(\$'s in thousands)	Total Government					General Fund (001)			
	Actual	2020/21	Adopted 2021/22	Adopted 2022/23	Percent Change	Actual 2020/21	Adopted 2020/21	Adopted 2022/23	Percent Change
<b>Financial Sources</b>									
Ad Valorem, General		15,746	16,230	18,535	14.20%	15,213	15,699	17,858	13.75%
Ad Valorem, Voted		490	489	486	-0.60%	-	-	-	0.00%
Utility Service Taxes		4,903	4,841	4,848	0.14%	4,903	4,841	4,848	0.14%
Franchise Fees		2,846	2,841	2,923	2.85%	2,846	2,841	2,923	2.85%
Charges for Services		33,192	34,707	36,165	4.20%	2,938	3,131	3,032	-3.18%
Fines and Forfeitures		165	100	75	-25.20%	54	100	75	-25.20%
Intergovernmental		10,885	8,200	8,218	0.23%	5,572	4,406	4,512	2.40%
Licenses, Permits and Fees		4,613	2,078	2,158	3.87%	154	152	149	-2.17%
Debt Proceeds		-	-	-	0.00%	-	-	-	0.00%
Interest		151	100	142	41.39%	39	42	78	86.16%
Misc. Revenue		1,876	680	662	-2.60%	1,174	266	274	2.74%
<b>Operating Revenues</b>		<b>74,868</b>	<b>70,267</b>	<b>74,212</b>	<b>5.61%</b>	<b>32,894</b>	<b>31,480</b>	<b>33,748</b>	<b>7.20%</b>
Interfund Transfers		20,752	9,949	8,663	-12.92%	2,898	2,674	2,551	-4.60%
Fund Balance		-	2,656	2,163	-18.55%	-	407	-	0.00%
<b>Other Financing Sources</b>		<b>20,752</b>	<b>12,604</b>	<b>10,826</b>	<b>-14.11%</b>	<b>2,898</b>	<b>3,081</b>	<b>2,551</b>	<b>-17.22%</b>
<b>Total Financial Sources</b>	<b>\$</b>	<b>95,620</b>	<b>\$ 82,871</b>	<b>\$ 85,039</b>	<b>2.62%</b>	<b>\$ 35,792</b>	<b>\$ 34,561</b>	<b>\$ 36,298</b>	<b>5.03%</b>
<b>Financial Uses</b>									
General Government		5,906	6,748	7,736	14.64%	5,291	6,102	6,861	12.43%
Public Safety		16,632	17,720	19,424	9.61%	16,293	17,461	19,259	10.30%
Physical Environment		23,098	23,429	26,632	13.67%	1,097	1,404	1,405	0.02%
Economic Development		85	295	50	-82.99%	-	-	-	0.00%
Parks and Recreation		8,104	8,898	9,399	5.64%	6,017	7,088	7,537	6.33%
Debt Service		5,500	6,646	5,104	-23.20%	-	-	-	0.00%
Depreciation Expense		4,210	-	-	0.00%	-	-	-	0.00%
Miscellaneous Expense		461	18	10	-44.23%	461	18	10	-44.23%
<b>Operating Expenditures</b>		<b>63,994</b>	<b>63,754</b>	<b>68,356</b>	<b>7.22%</b>	<b>29,159</b>	<b>32,073</b>	<b>35,071</b>	<b>9.35%</b>
Internal Service Funds		5,500	6,249	6,568	5.10%	-	-	-	0.00%
Transfers out		20,752	9,949	8,663	-12.92%	5,863	2,043	992	-51.45%
Reserve for Contingency		-	2,919	1,452	-50.26%	-	444	235	-47.02%
<b>Other Financing Uses</b>		<b>26,252</b>	<b>19,117</b>	<b>16,683</b>	<b>-12.73%</b>	<b>5,863</b>	<b>2,487</b>	<b>1,227</b>	<b>-50.66%</b>
<b>Total Financial Uses</b>	<b>\$</b>	<b>90,246</b>	<b>\$ 82,871</b>	<b>\$ 85,039</b>	<b>2.62%</b>	<b>\$ 35,022</b>	<b>\$ 34,561</b>	<b>\$ 36,298</b>	<b>5.03%</b>
<b>Net Income/(Loss)</b>	<b>\$</b>	<b>5,373</b>	<b>\$ -</b>	<b>\$ -</b>		<b>\$ 770</b>	<b>\$ -</b>	<b>\$ -</b>	
<b>Fund Balance</b>									
Beginning Fund Balance		83,743				10,504			
Ending Fund Balance		88,806				11,274			
Change in Fund Balance		5,063				770			
<b>% Change</b>		<b>6.05%</b>				<b>7.33%</b>			

# Three Year Consolidated Summary

## By Major Fund and Non-Major Funds in the Aggregate

(\$'s in thousands)	CRA Fund (015)				Special Revenue Funds (A)			
	Actual 2020/21	Adopted 2021/22	Adopted 2022/23	Percent Change	Actual 2020/21	Adopted 2021/22	Adopted 2022/23	Percent Change
<b>Financial Sources</b>								
Ad Valorem, General	532	531	677	27.49%	-	-	-	0.00%
Ad Valorem, Voted	-	-	-	0.00%	-	-	-	0.00%
Utility Service Taxes	-	-	-	0.00%	-	-	-	0.00%
Franchise Fees	-	-	-	0.00%	-	-	-	0.00%
Charges for Services	-	-	-	0.00%	3,030	3,343	3,340	-0.11%
Fines and Forfeitures	-	-	-	0.00%	110	-	-	0.00%
Intergovernmental	507	505	619	22.54%	717	705	709	0.63%
Licenses, Permits and Fees	-	-	-	0.00%	1,826	1,706	1,789	4.91%
Debt Proceeds	-	-	-	0.00%	-	-	-	0.00%
Interest	4	-	-	0.00%	7	2	3	57.14%
Misc. Revenue	-	-	-	0.00%	38	-	-	0.00%
<b>Operating Revenues</b>	<b>1,043</b>	<b>1,036</b>	<b>1,296</b>	<b>25.08%</b>	<b>5,728</b>	<b>5,756</b>	<b>5,841</b>	<b>1.49%</b>
Interfund Transfers	-	-	-	0.00%	-	-	-	0.00%
Fund Balance	-	-	-	0.00%	-	178	376	111.51%
<b>Other Financing Sources</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.00%</b>	<b>-</b>	<b>178</b>	<b>376</b>	<b>111.51%</b>
<b>Total Financial Sources</b>	<b>\$ 1,043</b>	<b>\$ 1,036</b>	<b>\$ 1,296</b>	<b>25.08%</b>	<b>\$ 5,728</b>	<b>\$ 5,933</b>	<b>\$ 6,217</b>	<b>4.78%</b>
<b>Financial Uses</b>								
General Government	-	-	-	0.00%	496	398	463	16.36%
Public Safety	-	-	-	0.00%	64	-	-	0.00%
Physical Environment	62	455	1,190	161.84%	5,229	5,026	5,201	3.47%
Economic Development	85	295	50	-82.99%	-	-	-	0.00%
Parks and Recreation	-	-	-	0.00%	5	10	10	0.00%
Debt Service	-	-	-	0.00%	-	-	-	0.00%
Depreciation Expense	-	-	-	0.00%	-	-	-	0.00%
Miscellaneous Expense	-	-	-	0.00%	-	-	-	0.00%
<b>Operating Expenditures</b>	<b>147</b>	<b>750</b>	<b>1,241</b>	<b>65.49%</b>	<b>5,794</b>	<b>5,434</b>	<b>5,674</b>	<b>4.41%</b>
Internal Service Funds	-	-	-	0.00%	-	-	-	0.00%
Transfers out	253	249	55	-77.87%	473	50	121	140.15%
Reserve for Contingency	-	38	-	0.00%	-	449	423	-5.85%
<b>Other Financing Uses</b>	<b>253</b>	<b>286</b>	<b>55</b>	<b>-80.78%</b>	<b>473</b>	<b>499</b>	<b>543</b>	<b>8.83%</b>
<b>Total Financial Uses</b>	<b>\$ 400</b>	<b>\$ 1,036</b>	<b>\$ 1,296</b>	<b>25.08%</b>	<b>\$ 6,267</b>	<b>\$ 5,933</b>	<b>\$ 6,217</b>	<b>4.78%</b>
<b>Net Income/(Loss)</b>	<b>\$ 643</b>	<b>\$ -</b>	<b>\$ -</b>		<b>\$ (539)</b>	<b>\$ -</b>	<b>\$ -</b>	
<b>Fund Balance</b>								
Beginning Fund Balance	938				2,830			
Ending Fund Balance	1,580				2,291			
Change in Fund Balance	643				(539)			
<b>% Change</b>	<b>68.54%</b>				<b>-19.05%</b>			

(A) Special Revenue Funds include: 101-Administrative Facilities Impact Fee Fund; 102-Transportation Impact Fee Fund; 103-State Law Enforcement Trust Fund; 105-Local Option Gas Tax Fund; 106-Federal Law Enforcement Trust Fund; 107-Police Impact Fee Fund; 108-Fire Impact Fee Fund; 109-Recreation Impact Fee Fund; 112-Tree Bank Fund; 114-Sidewalk Fund 115-Solid Waste Fund; 120-Building Services Fund; 125-Law Enforcement Fund; 126-Police Donation Fund; 127-Second Dollar Fund; 141-Public Arts Fund; 142-Multi Mobility Fund; 150-Street Light Fund; 155-American Rescue Plan Act Fund.

# Three Year Consolidated Summary

## By Major Fund and Non-Major Funds in the Aggregate

(\$'s in thousands)	Debt Service Funds (A)				Capital Project Funds (B)			
	Actual 2020/21	Adopted 2021/22	Adopted 2022/23	Percent Change	Actual 2020/21	Adopted 2021/22	Adopted 2022/23	Percent Change
<b>Financial Sources</b>								
Ad Valorem, General	-	-	-	0.00%	-	-	-	0.00%
Ad Valorem, Voted	490	489	486	-0.60%	-	-	-	0.00%
Utility Service Taxes	-	-	-	0.00%	-	-	-	0.00%
Franchise Fees	-	-	-	0.00%	-	-	-	0.00%
Charges for Services	-	-	-	0.00%	663	1,113	758	-31.94%
Fines and Forfeitures	-	-	-	0.00%	-	-	-	0.00%
Intergovernmental	-	-	-	0.00%	3,605	2,584	2,378	-7.95%
Licenses, Permits and Fees	-	-	-	0.00%	-	-	-	0.00%
Debt Proceeds	-	-	-	0.00%	-	-	-	0.00%
Interest	1	-	-	0.00%	10	-	-	0.00%
Misc. Revenue	-	-	-	0.00%	47	40	25	-37.50%
<b>Operating Revenues</b>	<b>491</b>	<b>489</b>	<b>486</b>	<b>-0.60%</b>	<b>4,325</b>	<b>3,737</b>	<b>3,161</b>	<b>-15.41%</b>
Interfund Transfers	4,172	2,316	987	-57.40%	2,642	330	260	-21.25%
Fund Balance	-	0	-	0.00%	-	76	177	132.91%
<b>Other Financing Sources</b>	<b>4,172</b>	<b>2,316</b>	<b>987</b>	<b>-57.40%</b>	<b>2,642</b>	<b>406</b>	<b>437</b>	<b>7.59%</b>
<b>Total Financial Sources</b>	<b>\$ 4,663</b>	<b>\$ 2,806</b>	<b>\$ 1,473</b>	<b>-47.50%</b>	<b>\$ 6,967</b>	<b>\$ 4,143</b>	<b>\$ 3,598</b>	<b>-13.16%</b>
<b>Financial Uses</b>								
General Government	-	-	-	0.00%	119	248	412	66.13%
Public Safety	-	-	-	0.00%	202	260	165	-36.42%
Physical Environment	-	-	-	0.00%	6,477	1,555	2,370	52.41%
Economic Development	-	-	-	0.00%	-	-	-	0.00%
Parks and Recreation	-	-	-	0.00%	446	129	90	-30.23%
Debt Service	3,264	2,806	1,473	-47.50%	4	3	-	0.00%
Depreciation Expense	-	-	-	0.00%	-	-	-	0.00%
Miscellaneous Expense	-	-	-	0.00%	-	-	-	0.00%
<b>Operating Expenditures</b>	<b>3,264</b>	<b>2,806</b>	<b>1,473</b>	<b>-47.50%</b>	<b>7,247</b>	<b>2,194</b>	<b>3,037</b>	<b>38.41%</b>
Internal Service Funds	-	-	-	0.00%	-	-	-	0.00%
Transfers out	-	-	-	0.00%	996	687	250	-63.67%
Reserve for Contingency	-	-	-	0.00%	-	1,262	311	-75.32%
<b>Other Financing Uses</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.00%</b>	<b>996</b>	<b>1,949</b>	<b>561</b>	<b>-71.21%</b>
<b>Total Financial Uses</b>	<b>\$ 3,264</b>	<b>\$ 2,806</b>	<b>\$ 1,473</b>	<b>-47.50%</b>	<b>\$ 8,243</b>	<b>\$ 4,143</b>	<b>\$ 3,598</b>	<b>-13.16%</b>
<b>Net Income/(Loss)</b>	<b>\$ 1,399</b>	<b>\$ -</b>	<b>\$ -</b>		<b>\$ (1,276)</b>	<b>\$ -</b>	<b>\$ -</b>	
<b>Fund Balance</b>								
Beginning Fund Balance	492				7,002			
Ending Fund Balance	1,892				5,726			
Change in Fund Balance	1,399				(1,276)			
<b>% Change</b>	<b>284.19%</b>				<b>-18.22%</b>			

(A) Debt Service Funds include: 201-Public Improvement Revenue Bonds Fund; 203-General Obligation Bond Debt Service Fund; 205-Lease Finance Fund.

(B) Capital Project Funds include: 302-Vehicle/Equipment Replacement Fund; 304-3rd Generation Sales Tax Fund; 309-Local Option Sales Tax Fund; 320-Technology Improvement Fund; 327-OSC Extension Landfill Closure Fund; 330-General Facilities Improvement Fund; 340-Recreation Facilities Improvement Fund.

# Three Year Consolidated Summary

## By Major Fund and Non-Major Funds in the Aggregate

(\$'s in thousands)	Water/Sewer Fund (401)					Non-major Enterprise Funds (A)			
	Actual	2020/21	Adopted 2021/22	Adopted 2022/23	Percent Change	Actual 2019/20	Adopted 2020/21	Adopted 2022/23	Percent Change
<b>Financial Sources</b>									
Ad Valorem, General	-	-	-	-	0.00%	-	-	-	0.00%
Ad Valorem, Voted	-	-	-	-	0.00%	-	-	-	0.00%
Utility Service Taxes	-	-	-	-	0.00%	-	-	-	0.00%
Franchise Fees	-	-	-	-	0.00%	-	-	-	0.00%
Charges for Services	16,370	16,121	17,777	17,777	10.27%	2,248	2,049	2,287	11.60%
Fines and Forfeitures	-	-	-	-	0.00%	-	-	-	0.00%
Intergovernmental	90	-	-	-	0.00%	-	-	-	0.00%
Licenses, Permits and Fees	-	-	-	-	0.00%	2,633	220	220	0.00%
Debt Proceeds	-	-	-	-	0.00%	-	-	-	0.00%
Interest	35	38	38	38	0.18%	44	11	15	40.55%
Misc. Revenue	192	177	160	160	-9.30%	-	-	-	0.00%
<b>Operating Revenues</b>	<b>16,687</b>	<b>16,336</b>	<b>17,975</b>	<b>17,975</b>	<b>10.04%</b>	<b>4,926</b>	<b>2,280</b>	<b>2,522</b>	<b>10.61%</b>
Interfund Transfers	1,599	71	-	-	0.00%	8,588	4,308	4,616	7.15%
Fund Balance	-	113	116	116	3.28%	-	1,649	1,333	-19.19%
<b>Other Financing Sources</b>	<b>1,599</b>	<b>183</b>	<b>116</b>	<b>116</b>	<b>-36.49%</b>	<b>8,588</b>	<b>5,957</b>	<b>5,949</b>	<b>-0.14%</b>
<b>Total Financial Sources</b>	<b>\$ 18,286</b>	<b>\$ 16,519</b>	<b>\$ 18,091</b>	<b>\$ 18,091</b>	<b>9.52%</b>	<b>\$ 13,514</b>	<b>\$ 8,237</b>	<b>\$ 8,471</b>	<b>2.83%</b>
<b>Financial Uses</b>									
General Government	-	-	-	-	0.00%	-	-	-	0.00%
Public Safety	-	-	-	-	0.00%	-	-	-	0.00%
Physical Environment	8,073	9,817	11,030	11,030	12.36%	866	2,893	3,298	13.99%
Economic Development	-	-	-	-	0.00%	-	-	-	0.00%
Parks and Recreation	-	-	-	-	0.00%	1,634	1,671	1,763	5.52%
Debt Service	-	-	-	-	0.00%	2,113	3,403	3,196	-6.07%
Depreciation Expense	3,502	-	-	-	0.00%	-	-	-	0.00%
Miscellaneous Expense	-	-	-	-	0.00%	-	-	-	0.00%
<b>Operating Expenditures</b>	<b>11,575</b>	<b>9,817</b>	<b>11,030</b>	<b>11,030</b>	<b>12.36%</b>	<b>4,613</b>	<b>7,966</b>	<b>8,257</b>	<b>3.65%</b>
Internal Service Funds	-	-	-	-	0.00%	-	-	-	0.00%
Transfers out	7,354	6,602	6,957	6,957	5.39%	5,626	40	40	-0.11%
Reserve for Contingency	-	100	104	104	3.77%	-	230	173	-24.74%
<b>Other Financing Uses</b>	<b>7,354</b>	<b>6,702</b>	<b>7,061</b>	<b>7,061</b>	<b>5.36%</b>	<b>5,626</b>	<b>271</b>	<b>214</b>	<b>-21.07%</b>
<b>Total Financial Uses</b>	<b>\$ 18,929</b>	<b>\$ 16,519</b>	<b>\$ 18,091</b>	<b>\$ 18,091</b>	<b>9.52%</b>	<b>\$ 10,240</b>	<b>\$ 8,237</b>	<b>\$ 8,471</b>	<b>2.83%</b>
<b>Net Income/(Loss)</b>	<b>\$ (643)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>		<b>\$ 3,274</b>	<b>\$ -</b>	<b>\$ -</b>	
<b>Fund Balance (B)</b>									
Beginning Fund Balance	45,365								
Ending Fund Balance	47,997								
Change in Fund Balance	2,631								
<b>% Change</b>	<b>5.80%</b>								

(A) Non-Major Enterprise Funds include: 403-Debt Service Sinking Fund; 406-Water/Wastewater Renewal and Replacement Fund; 407-Vehicle Replacement Fund; 408-Water Impact Fee Fund; 409-Sewer Impact Fee Fund; 415-Series 2007 Utility Construction Fund; 416-Series 2010A Utility Revenue Bond Construction Fund; 417-Series 2010B Utility Revenue Bond Construction Fund; 418-2020A Revenue Refunding Bonds; 480-Twin Rivers Golf Course Fund.

(B) For the calculation of Fund Balance the Water/Sewer Fund (401) and the Non-Major Enterprise Funds are grouped together.



# Three Year Consolidated Summary

## By Major Fund and Non-Major Funds in the Aggregate

(\$'s in thousands)	Stormwater Fund (410)				Internal Service Funds (A)			
	Actual 2019/20	Adopted 2020/21	Adopted 2022/23	Percent Change	Actual 2020/21	Adopted 2021/22	Adopted 2022/23	Percent Change
<b>Financial Sources</b>								
Ad Valorem, General	-	-	-	0.00%	-	-	-	0.00%
Ad Valorem, Voted	-	-	-	0.00%	-	-	-	0.00%
Utility Service Taxes	-	-	-	0.00%	-	-	-	0.00%
Franchise Fees	-	-	-	0.00%	-	-	-	0.00%
Charges for Services	2,649	2,824	2,756	-2.38%	5,293	6,126	6,216	1.48%
Fines and Forfeitures	-	-	-	0.00%	-	-	-	0.00%
Intergovernmental	391	-	-	0.00%	4	-	-	0.00%
Licenses, Permits and Fees	-	-	-	0.00%	-	-	-	0.00%
Debt Proceeds	-	-	-	0.00%	-	-	-	0.00%
Interest	6	3	3	0.00%	6	5	5	0.00%
Misc. Revenue	5	-	-	0.00%	420	197	203	3.26%
<b>Operating Revenues</b>	<b>3,051</b>	<b>2,827</b>	<b>2,759</b>	<b>-2.38%</b>	<b>5,723</b>	<b>6,328</b>	<b>6,425</b>	<b>1.53%</b>
Interfund Transfers	96	-	-	0.00%	603	250	250	0.00%
Fund Balance	-	232	161	0.00%	-	-	-	0.00%
<b>Other Financing Sources</b>	<b>96</b>	<b>232</b>	<b>161</b>	<b>0.00%</b>	<b>603</b>	<b>250</b>	<b>250</b>	<b>0.00%</b>
<b>Total Financial Sources</b>	<b>\$ 3,147</b>	<b>\$ 3,059</b>	<b>\$ 2,921</b>	<b>-4.53%</b>	<b>\$ 6,326</b>	<b>\$ 6,578</b>	<b>\$ 6,675</b>	<b>1.47%</b>
<b>Financial Uses</b>								
General Government	-	-	-	0.00%	-	-	-	0.00%
Public Safety	-	-	-	0.00%	72	-	-	0.00%
Physical Environment	1,256	2,279	2,138	-6.16%	38	-	-	0.00%
Economic Development	-	-	-	0.00%	-	-	-	0.00%
Parks and Recreation	-	-	-	0.00%	3	-	-	0.00%
Debt Service	119	435	435	-0.11%	-	-	-	0.00%
Depreciation Expense	708	-	-	0.00%	-	-	-	0.00%
Miscellaneous Expense	-	-	-	0.00%	-	-	-	0.00%
<b>Operating Expenditures</b>	<b>2,083</b>	<b>2,714</b>	<b>2,573</b>	<b>-5.19%</b>	<b>113</b>	<b>-</b>	<b>-</b>	<b>0.00%</b>
Internal Service Funds	-	-	-	0.00%	5,500	6,249	6,568	5.10%
Transfers out	339	275	246	-10.55%	3	3	3	0.00%
Reserve for Contingency	-	70	101	44.81%	-	326	104	-68.12%
<b>Other Financing Uses</b>	<b>339</b>	<b>345</b>	<b>347</b>	<b>0.69%</b>	<b>5,503</b>	<b>6,578</b>	<b>6,675</b>	<b>1.47%</b>
<b>Total Financial Uses</b>	<b>\$ 2,422</b>	<b>\$ 3,059</b>	<b>\$ 2,921</b>	<b>-4.53%</b>	<b>\$ 5,616</b>	<b>\$ 6,578</b>	<b>\$ 6,675</b>	<b>1.47%</b>
<b>Net Income/(Loss)</b>	<b>\$ 724</b>	<b>\$ -</b>	<b>\$ -</b>		<b>\$ 711</b>	<b>\$ -</b>	<b>\$ -</b>	
<b>Fund Balance</b>								
Beginning Fund Balance	14,774				1,837			
Ending Fund Balance	15,498				2,548			
Change in Fund Balance	724				711			
<b>% Change</b>	<b>4.90%</b>				<b>38.69%</b>			

(A) Internal Service Funds include: 504-Fleet Fund; 510-Medical Insurance Fund; 512-Insurance Deductible Fund.

# Revenue Trends

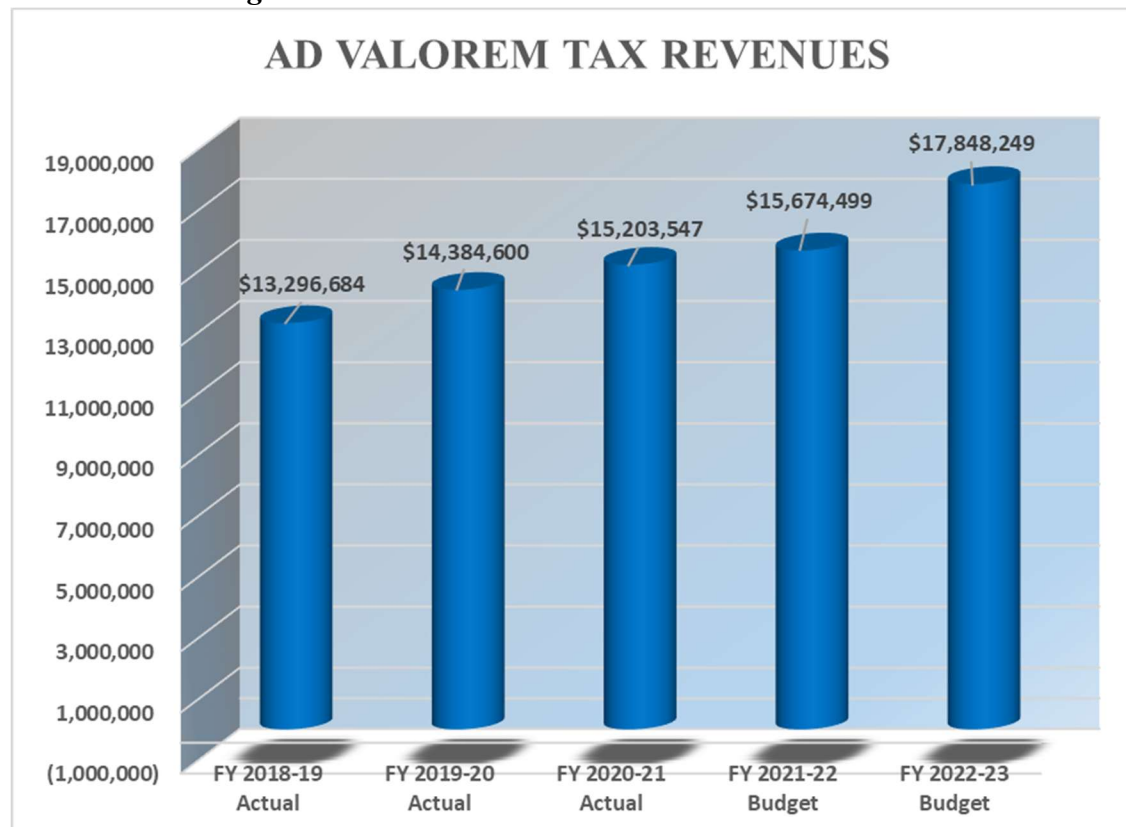
## Ad Valorem Tax Revenues

Ad Valorem Tax revenues, also known as Property Taxes, are based on the assessed value of real property and tangible personal property. A millage rate, as determined by each taxing authority, is assessed against each one thousand dollars in taxable value. As per *Florida Statutes 200.081*, no municipality shall levy ad valorem taxes against real property and tangible personal property in excess of 10 mills, except for voted levies.

Ad Valorem Tax revenues (exclusive of delinquent taxes paid each year), remain the predominant revenue source of the General Fund. Ad Valorem taxes account for 49% of budgeted General Fund revenues in FY 2022-23. The City's tax collection has increased from \$13 million in FY 2018-19 to \$18 million in FY 2022-23. The net taxation increase since FY 2018-19 is due to growth in home values, along with increase in new construction. The past few years have been favorable for the City of Oviedo as the gross taxable value of the City has been steadily increasing.

The City's gross taxable value has increased \$872 million since FY 2018-19, to \$3.66 billion. The City is anticipating a continued increase in Ad Valorem Tax revenues over the next five years, mainly due to new construction projects and re-assessments of existing properties.

**Trend: *Increasing***

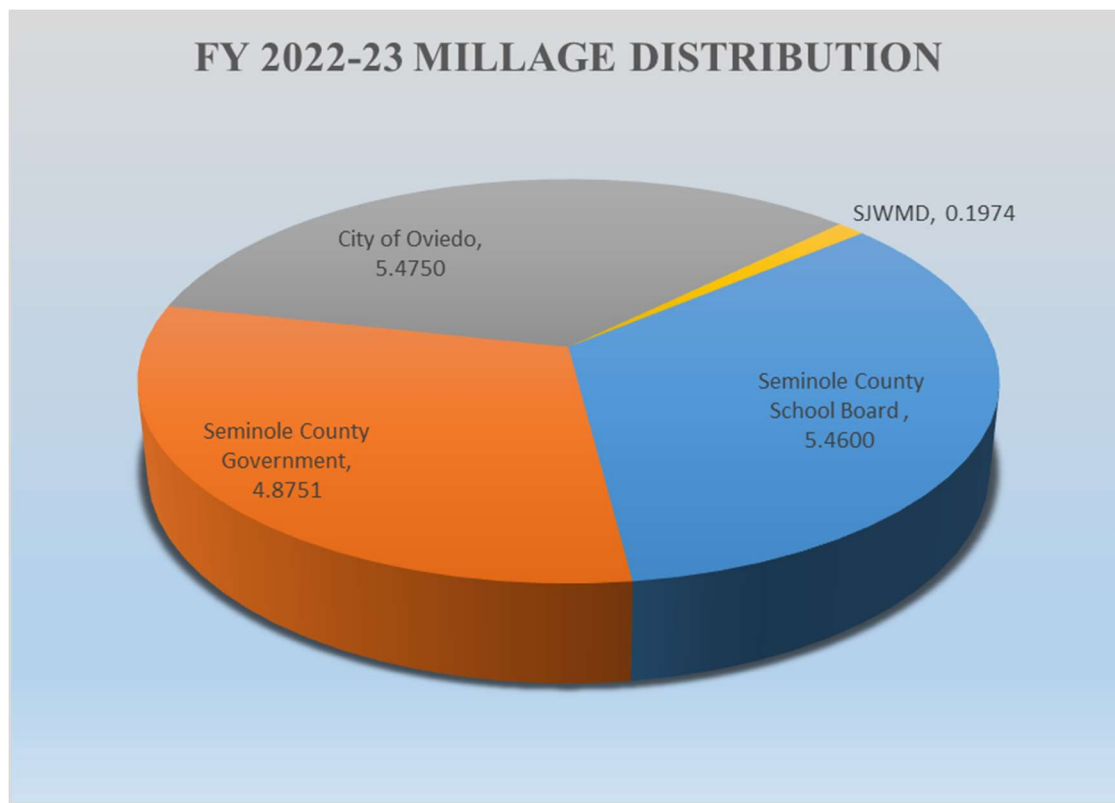


# Revenue Trends

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## Ad Valorem Tax Revenues, continued

The total millage rate for taxpayers in the City of Oviedo is made up of millage rates assessed by the following taxing authorities: Seminole County School Board, Seminole County Government, City of Oviedo, and the St. Johns River Water Management District. The total millage rate for the City of Oviedo taxpayers for FY 2022 is 16.0075 mills, a decrease of 0.1935 mills or (1.19%) from FY 2021. The City of Oviedo millage rate increased from 5.2820 mills in FY 2021 to 5.4750 mills in FY 2022, an increase of .1930 mills or 3.65% to support effective delivery of City services and programs. The following graph depicts the distribution of taxes assessed to taxpayers in the City of Oviedo.

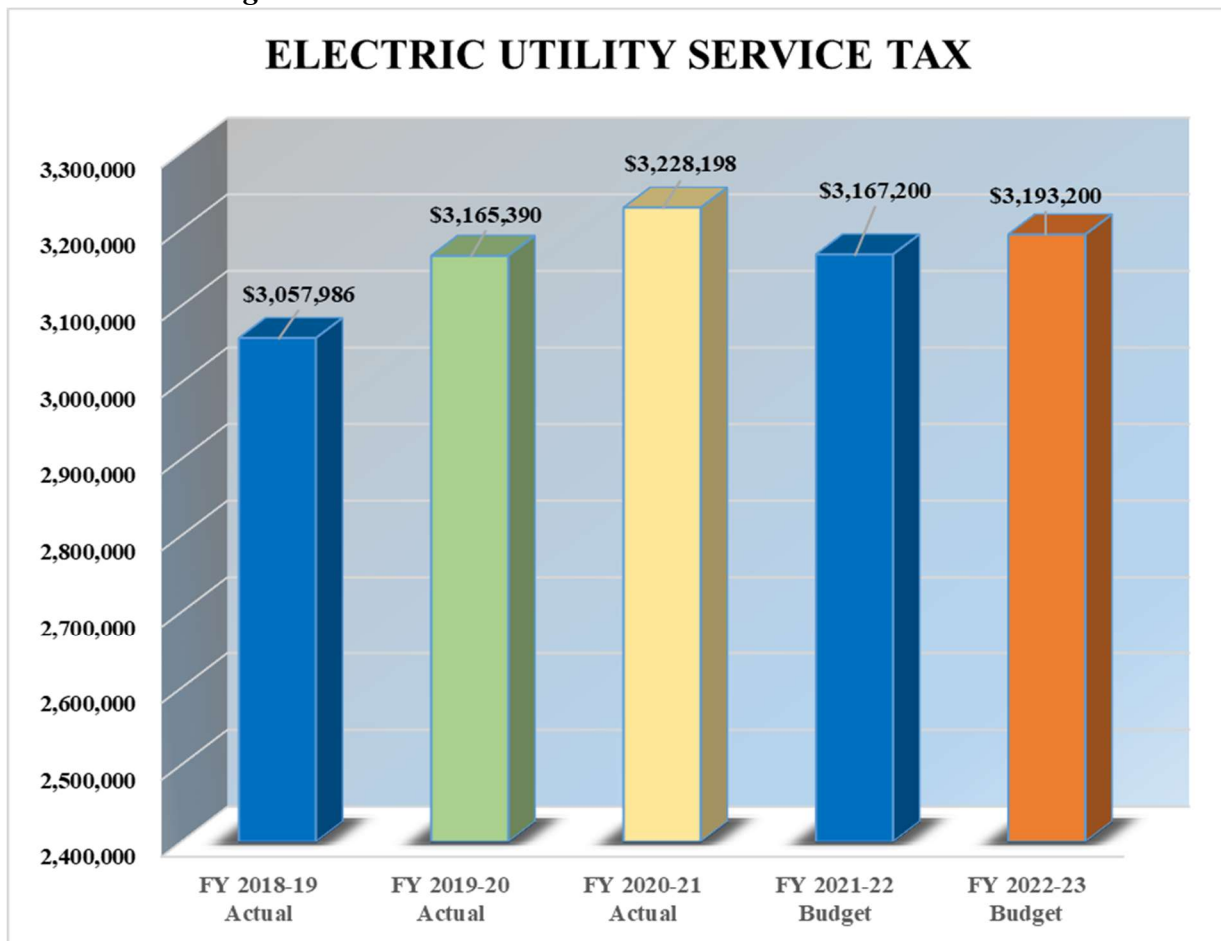


# Revenue Trends

## Electric Utility Service Tax Revenues

The Electric Service Utility Tax is a local option tax currently set at the maximum rate of 10%, as allowed per *Florida Statutes 166.231(1)(a)*, on the purchase of electricity within the City limits of Oviedo. Purchase of electricity means the purchase of electric power by a person who will consume it within the municipality. Electric Utility Service Tax revenues are greatly influenced by weather conditions. Mild winters and summers typically require less energy usage, while cold winters and hot summers would require more. Annual revenues are expected to increase in FY 2022-23 by \$26,000 or 0.82%.

**Trend: *Increasing***

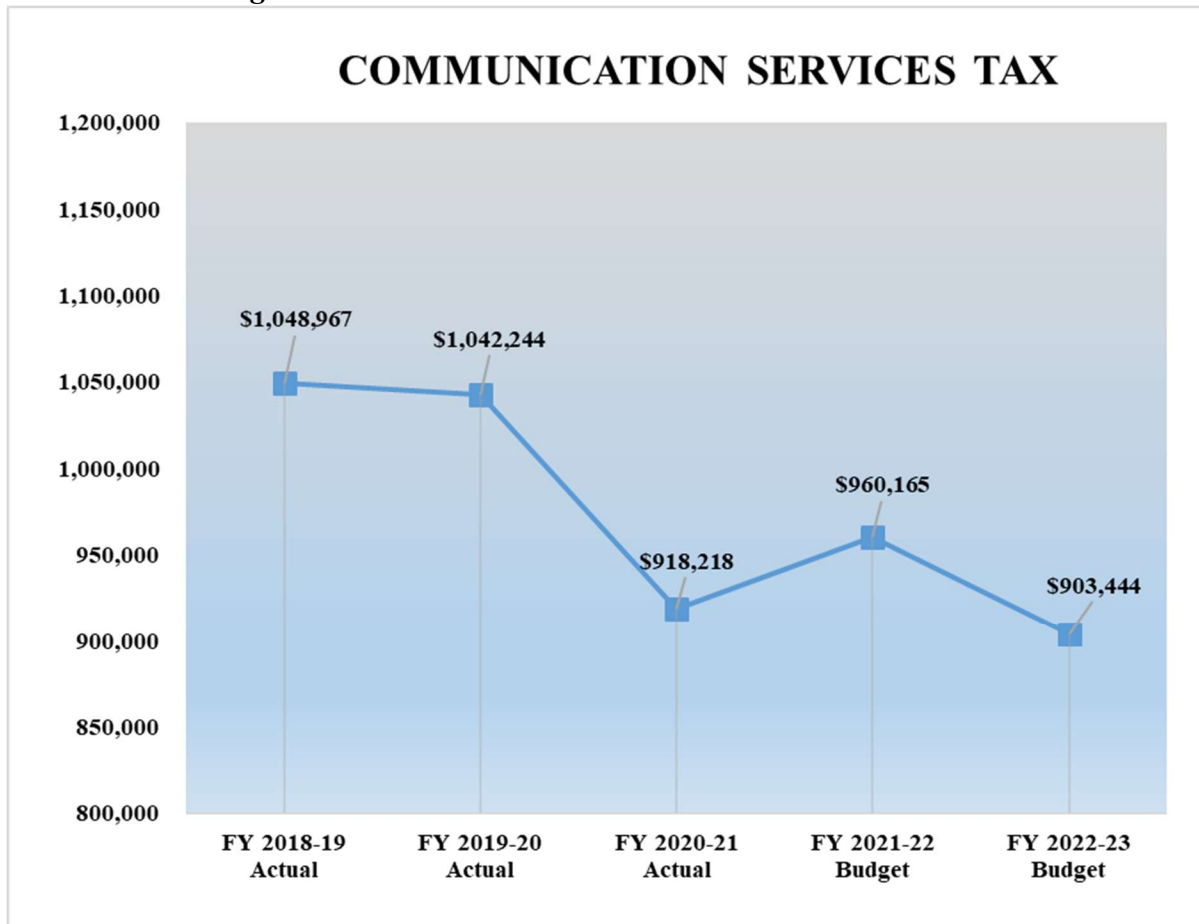


# Revenue Trends

## Communication Services Tax Revenues

The Communication Services Tax (CST) is imposed at a rate of 5.56% on retail sales of various types of communication services which originate and terminate in the state, or originate or terminate in this state and are billed to an address within the state. The State Department of Revenue administers collection and distribution of the Communication Services Tax to local governments. Changes in communication technology and the way in which it is administered, continue to adversely impact the collection of Communication Services Tax. Annual CST revenues are down \$145,523, or 13.87% since FY 2018-19. Communication Services Tax continues to decrease in FY 2022-23.

**Trend: *Decreasing***

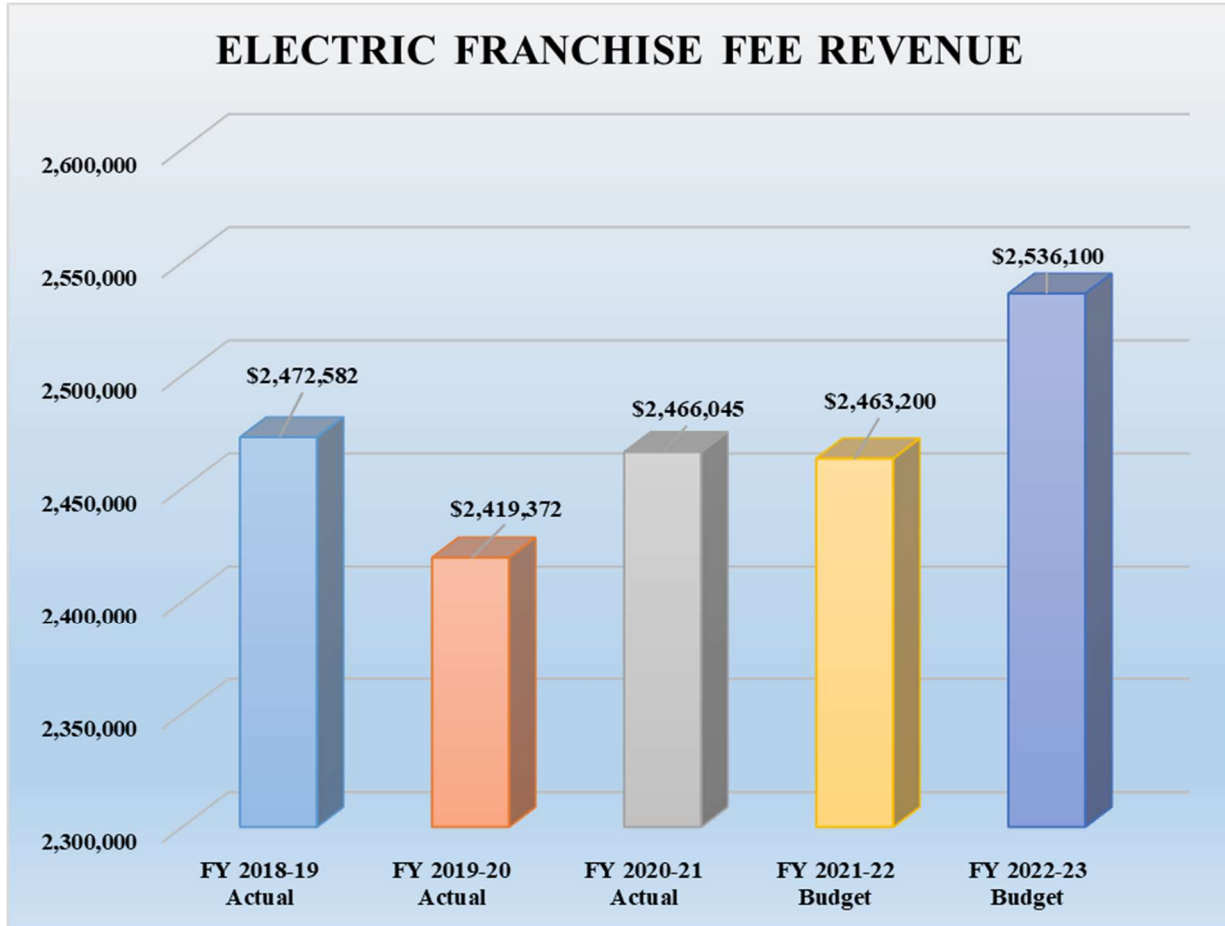


# Revenue Trends

## Electric Franchise Fee Revenues

The Electric Franchise Fee is currently set at the maximum rate of 6% levied against the gross receipts generated within the City limits from Duke Energy, formally Progress Energy, and Florida Power and Light. Budgeting for electric franchise fee is done by reviewing historical trends along with information on rate or customer base charges. Current analysis indicates the City could anticipate a slight increase in FY 2022-23.

**Trend: *Increasing***



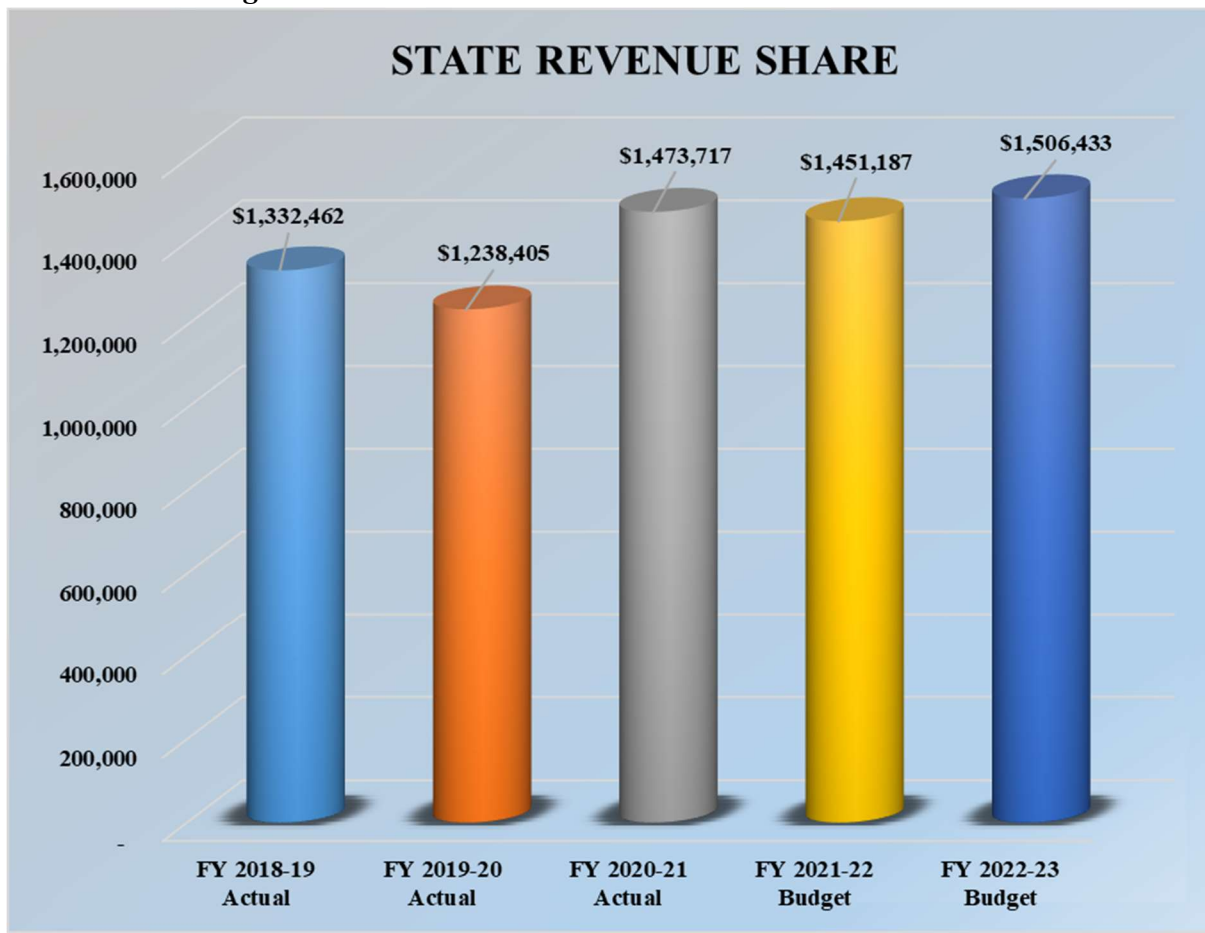


# Revenue Trends

## State Revenue Share

The State Revenue Sharing (SRS) pool for Florida municipalities is comprised of the One Cent Municipal Gas Tax (29%) and the State Sales Tax collections (71%). These funds are distributed back to municipalities based on a formula involving population, sales tax collections and the municipality's relative ability to raise revenue. State Revenue Share is volatile as it is dependent on consumer spending which is directly tied to the overall state of the economy. In FY 2019-20 revenues declined due to the impacts of COVID-19 pandemic on the State's economy. Since then the economy has been slowly recovering and in FY 2022-23 State Revenue Share is projected to increase \$55,246, or 3.81%, compared to FY 2021-22 according to the estimates provided by Florida Department of Revenue's Office of Tax Research.

**Trend: *Increasing***

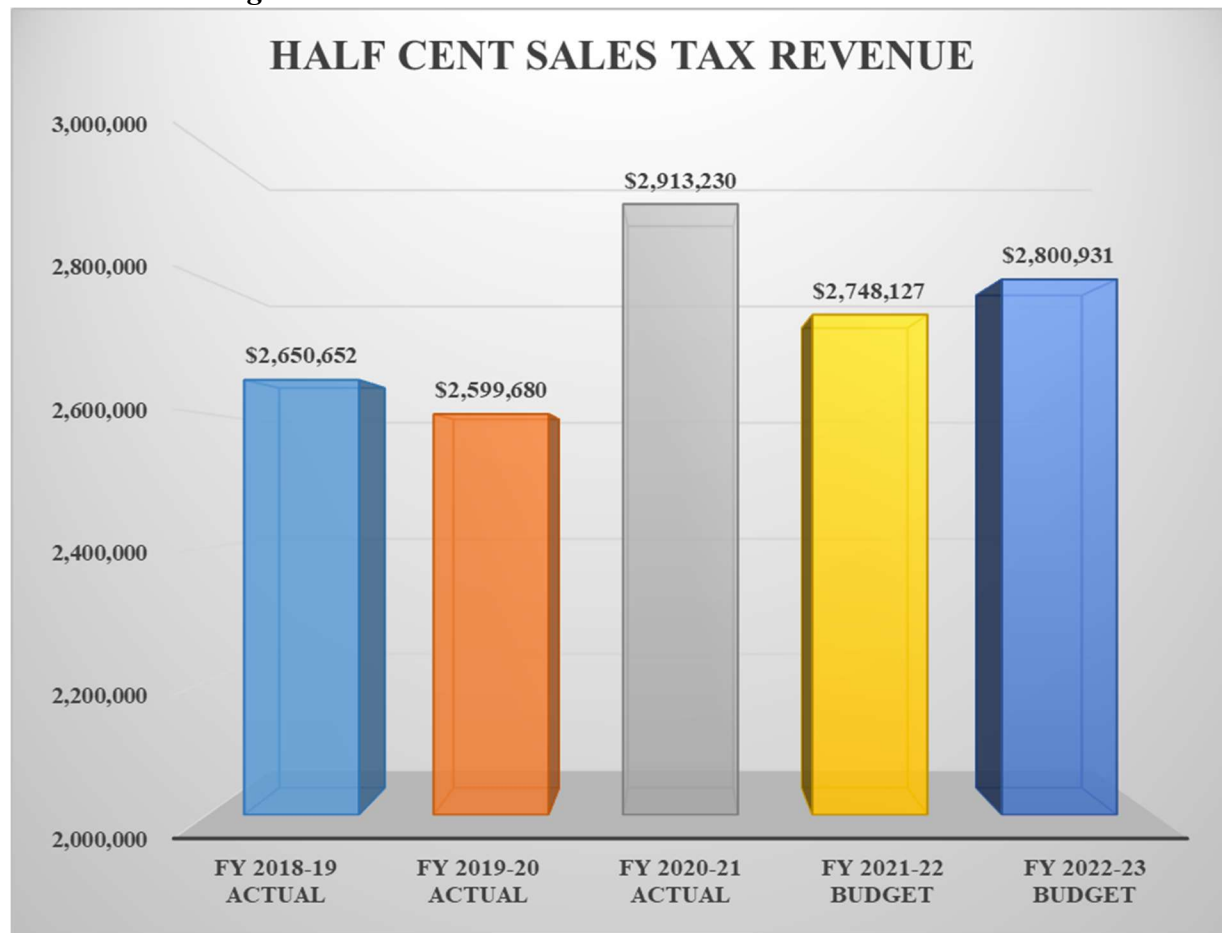


# Revenue Trends

## Half Cent Sales Tax

The Local Government Half-Cent Sales Tax generates the largest amount of revenue among the state-shared revenues. Half Cent Sales Tax revenues are distributed based on a population-based formula that returns estimated taxable sales within Seminole County back to the County and its 7 cities. Approximately 62% of estimated taxable sales are distributed to the County and the balance is remitted to the 7 municipalities. The Half Cent Sales Tax is consumption driven and considered one of the most volatile revenue sources given the dependency on consumer behavior and business activity. COVID-19 pandemic negatively impacted collections in FY 2019-20, but since then the revenue has been stabilizing and it is expected to increase by \$52,804, or 1.92% in FY 2022-23 compared to FY 2021-22 according to the estimates provided by Florida Department of Revenue's Office of Tax Research.

**Trend: *Increasing***

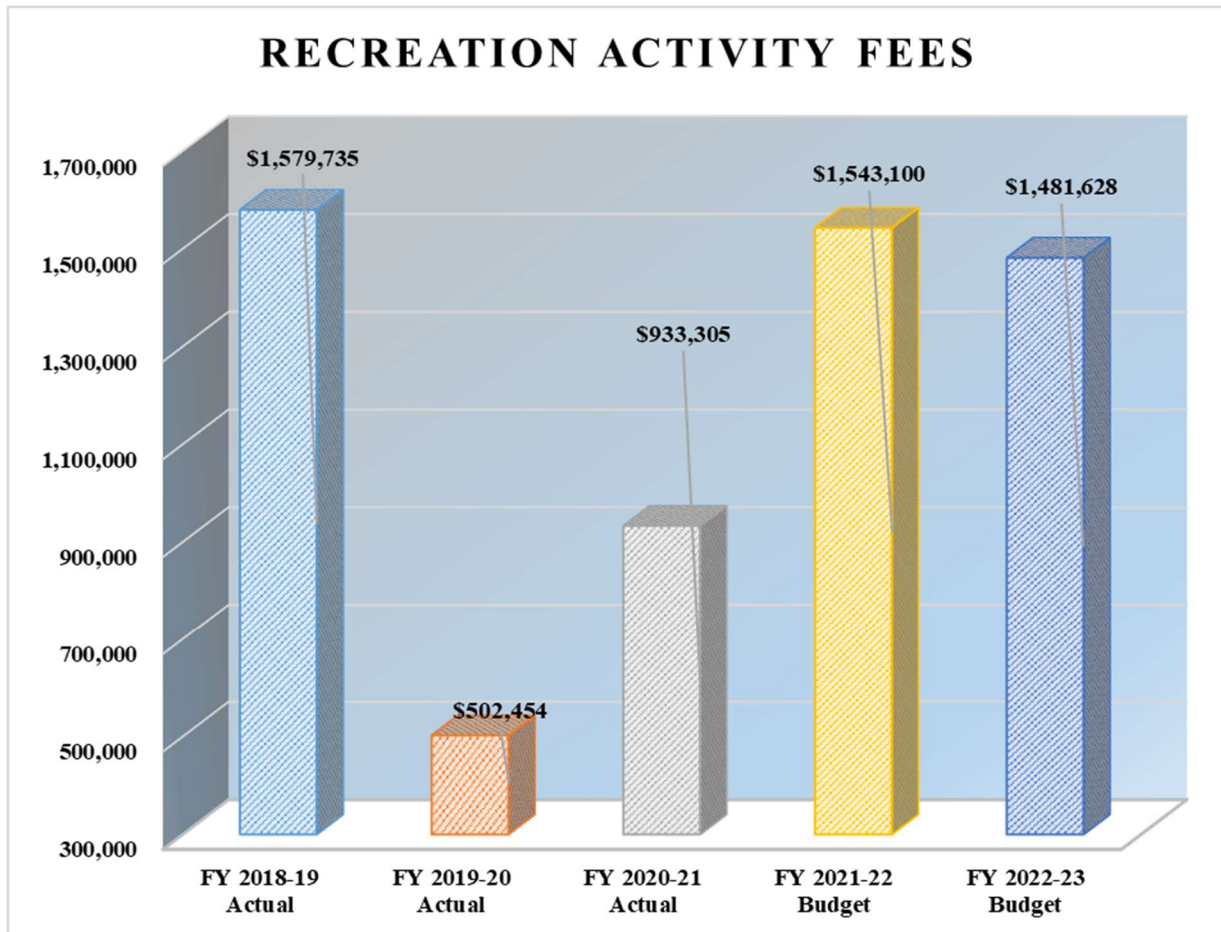


# Revenue Trends

## Recreation Activity Fees

Recreation Activity Fees have been increasing year over year since the completion of Center Lake Park in FY 2015. Factors that will assist in the continued increase in Recreation Activity Fees include: the growth in residential home construction; and as Center Lake Park becomes more established, an increase in events and rentals is expected. COVID-19 negatively impacted the Recreation Activity Fees in FY 2019-20 and FY 2020-21 as many of the events and athletic programs were cancelled. The Recreation and Parks Department strives to obtain a 50% cost recovery on the 5 Signature Events it offers, and a 30% cost recover on all aquatic and recreation programs and administrative costs.

**Trend: *Neutral***

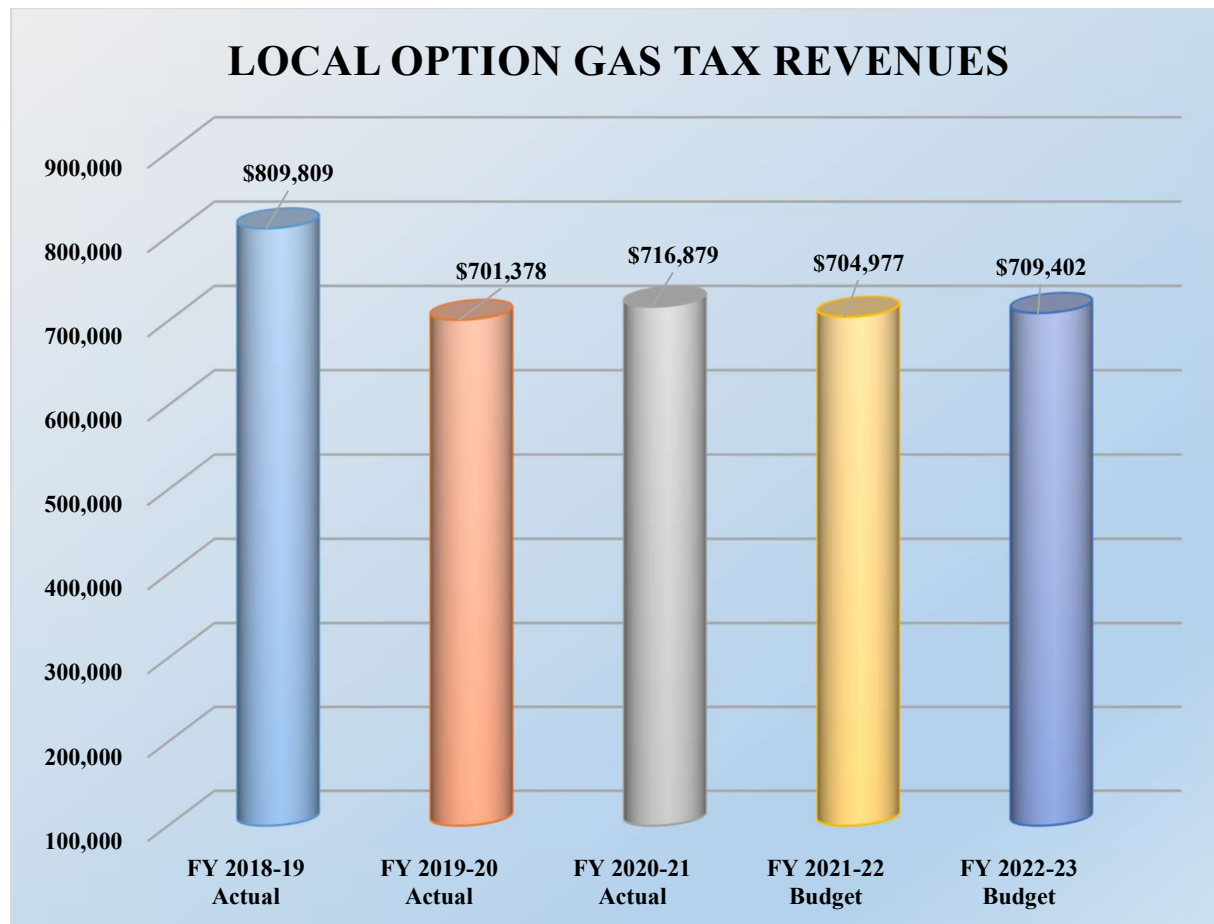


# Revenue Trends

## Local Option Gas Tax Revenues

The City's share of the 6 Cent Local Option Gas Tax is based on an inter-local agreement with Seminole County whereby the County receives a fixed share of 63.6% of countywide gas tax proceeds and the 7 municipalities share the balance. The municipal share is based on actual transportation-related expenses from the prior 5 years as a percent of total transportation expenses for all municipalities. The City's gas tax revenue is budgeted in its Transportation Improvements Fund and is utilized to fund road resurfacing and sidewalk improvements, along with other eligible transportation expenditures as stated in *Florida Statute 336.025*. The City's share of the 6 Cent Local Option Gas Tax has been fairly neutral over the past 5 years. The Florida Department of Revenue's Office of Tax Research is forecasting a slight increase in revenue collections in FY 2022-23, as compared to FY 2021-22.

**Trend:** *Neutral*



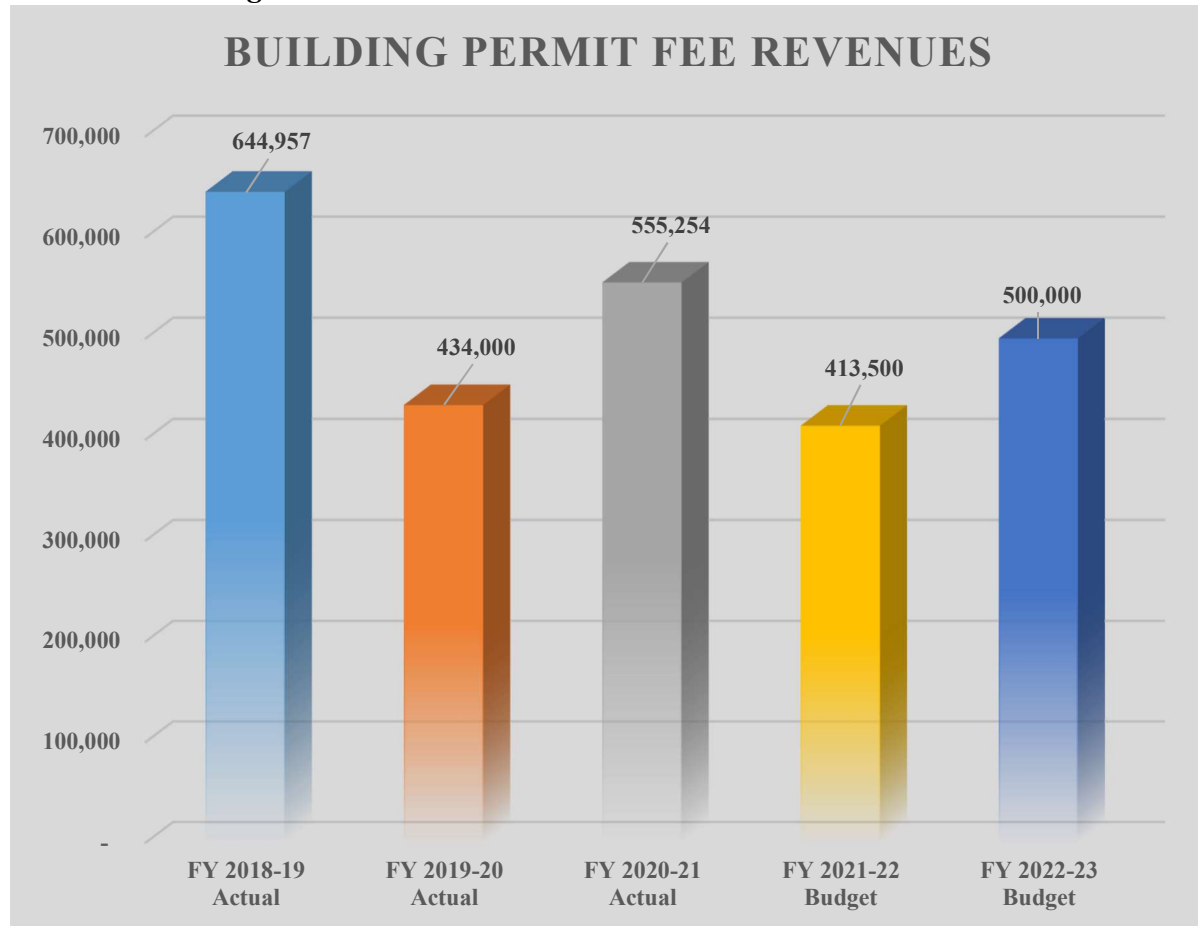
# Revenue Trends

## **Building Permit Fee Revenues**

Building Permit fee revenues are derived mainly from a base fee of \$8.00 per \$1,000 valuation. Effective October 1, 2022, the base permit fee will be increased from \$6.50 to \$8.00 per \$1,000 valuation. Revenues from the base permit fee coupled with a plan review fee will equal to 50% of the permit fee amount, and re-inspection fees, are intended to allow the Building Services Division to be a self-supporting operation.

Building Permit Fee Revenue is volatile as it depends on new construction which vary significantly in volume and dollar value from year to year due to fluctuation in development activity. FY 2014-15 was the beginning of a boom in construction in Oviedo, related to: the development of multiple new single-family communities; construction of Oviedo the Park; a new Emergency Room; and subsequently a new hospital. Revenues peaked in FY 2015-16 and have trended down since. The FY 2022-23 revenues are increasing slightly over FY 2021-22.

**Trend: *Increasing***



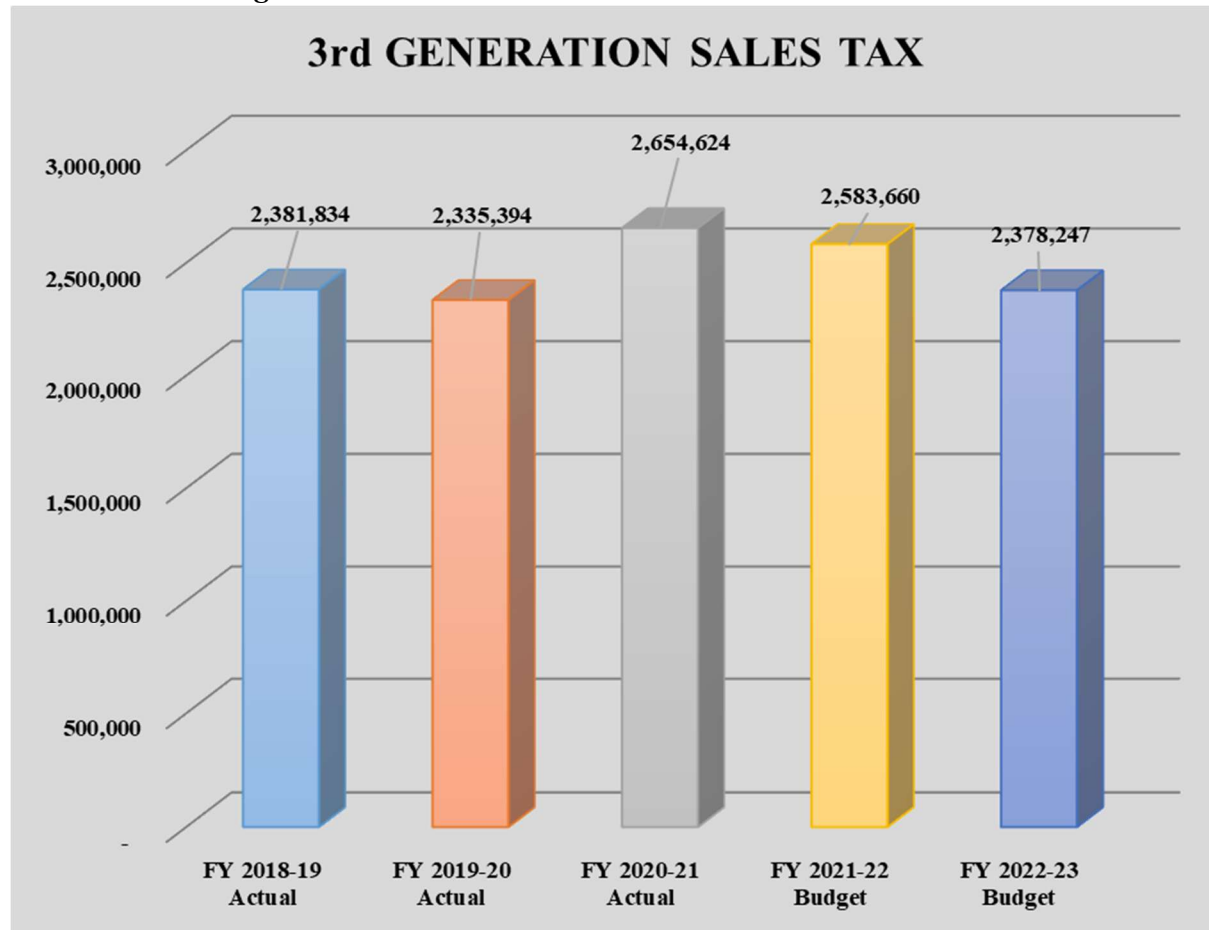
# Revenue Trends

## 3<sup>rd</sup> Generation Sales Tax Revenues

In FY 2014, Seminole County voters approved the Third Generation Penny Sales Tax Referendum. Under the authority of Section 212.055(2), Florida Statutes, and pursuant to Seminole County Ordinance No. 2014-8, Seminole County imposed a one percent local government infrastructure sales surtax upon taxable transactions occurring in Seminole County and has provided for distribution of the proceeds from the surtax. The net revenues derived from the sales surtax levied and imposed by the County shall be distributed by the Department of Revenue directly to the City of Oviedo. An interlocal agreement is in effect among Seminole County, the School Board of Seminole County and the Signatory Municipalities pertaining to the shared distribution and use of the one cent local government infrastructure surtax.

The City of Oviedo received the first proceeds of the 3<sup>rd</sup> Generation Sales Tax in FY 2014-15. The Florida Department of Revenue's Office of Tax Research is forecasting a decrease in revenue collections in FY 2022-23, as compared to FY 2021-22.

**Trend: *Decreasing***





# Revenue Trends

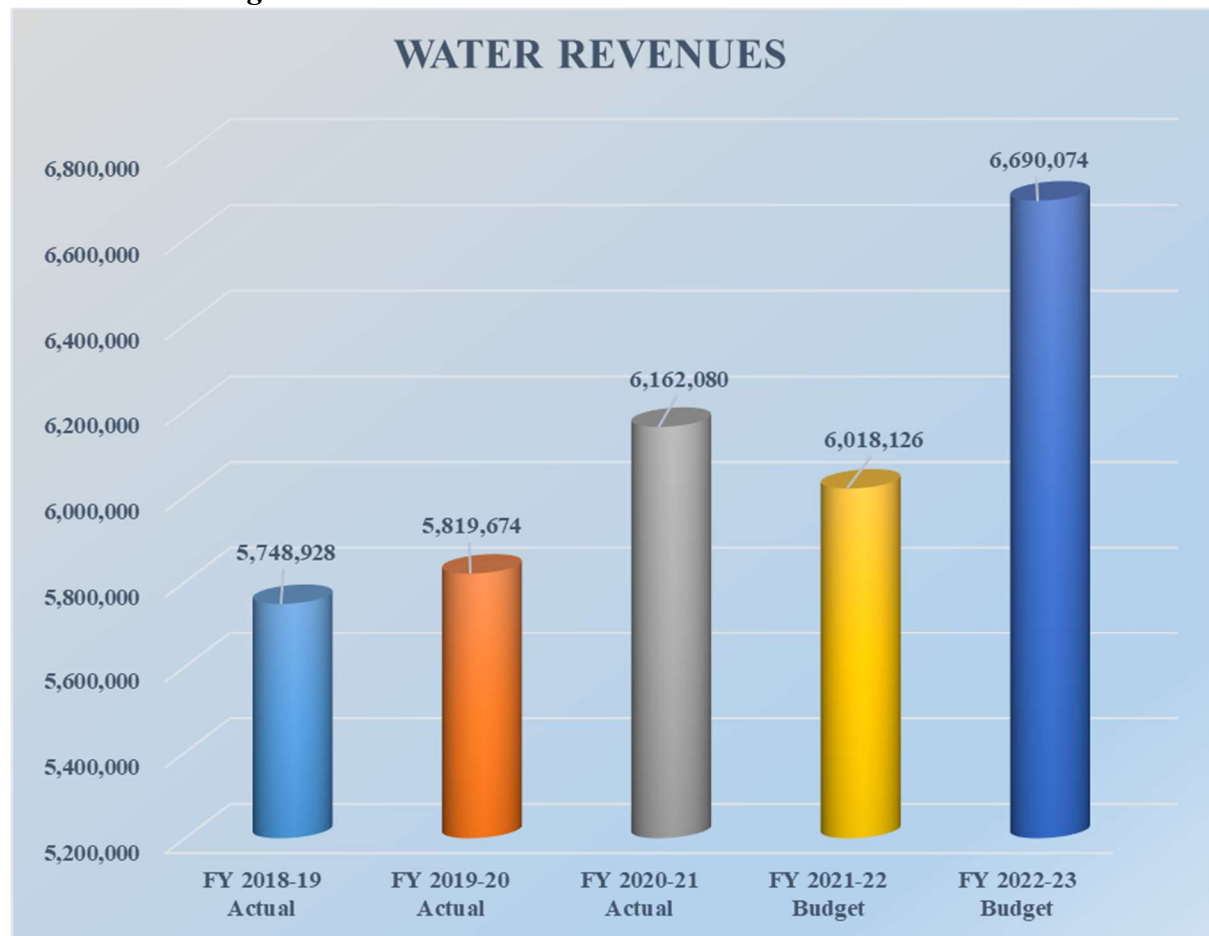
## Water, Wastewater and Reclaimed Revenues

The five-year trend for Water, Wastewater and Reclaimed revenues shows a steady increase in revenues year over year. The increase is the result of the following: new residential and commercial construction throughout the City over the past few years; and the Utility Revenue Sufficiency Analysis. A Utility Revenue Sufficiency Analysis was completed by Willdan Financial Services in June of 2015. The Utility Revenue Sufficiency Analysis was approved by City Council in September 2015, per Resolution 3019-15. On January 13, 2022 City Council adopted Resolution # 4174-22 amending Resolution 3019-15 by removing the cap of 5% on the annual CPI-U adjustment. Effective February 1<sup>st</sup> all rates for water, sewer and reclaimed water will be adjusted by the actual change in CPI for All Urban Consumers Unadjusted (CPI-U), as of the month of May. The rate increase for FY 2022-23 is 8.6%.

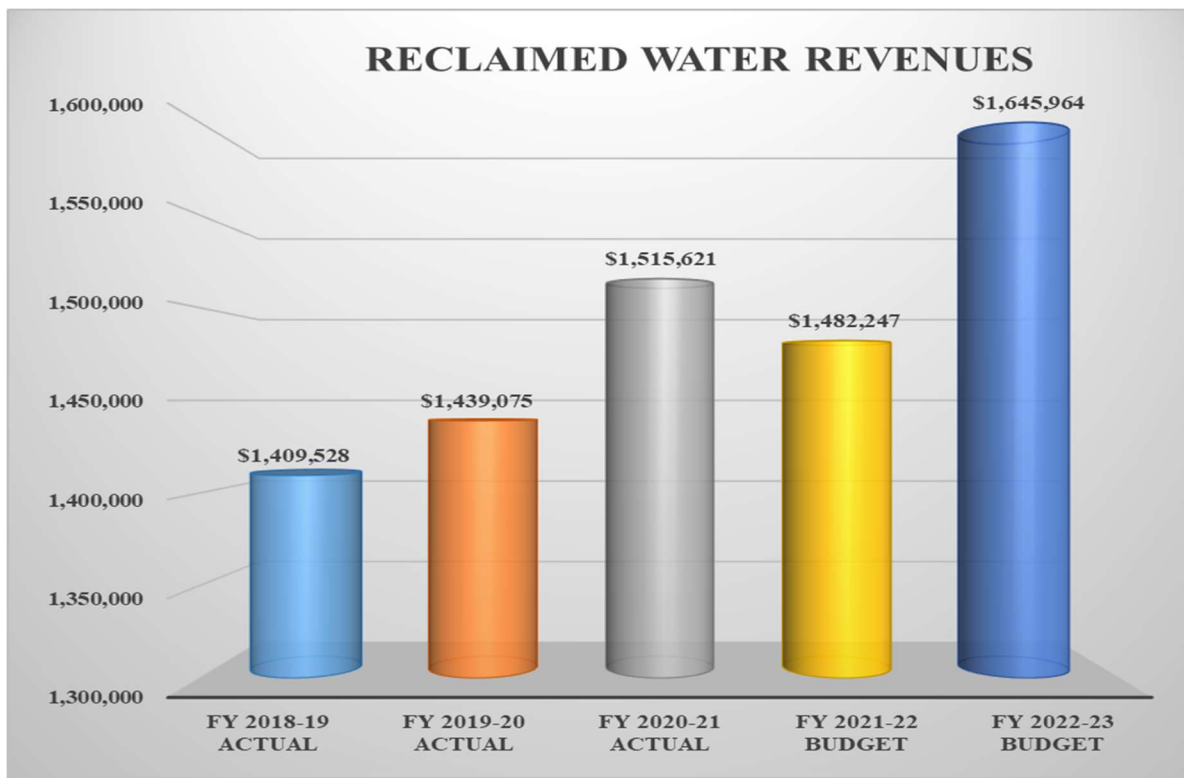
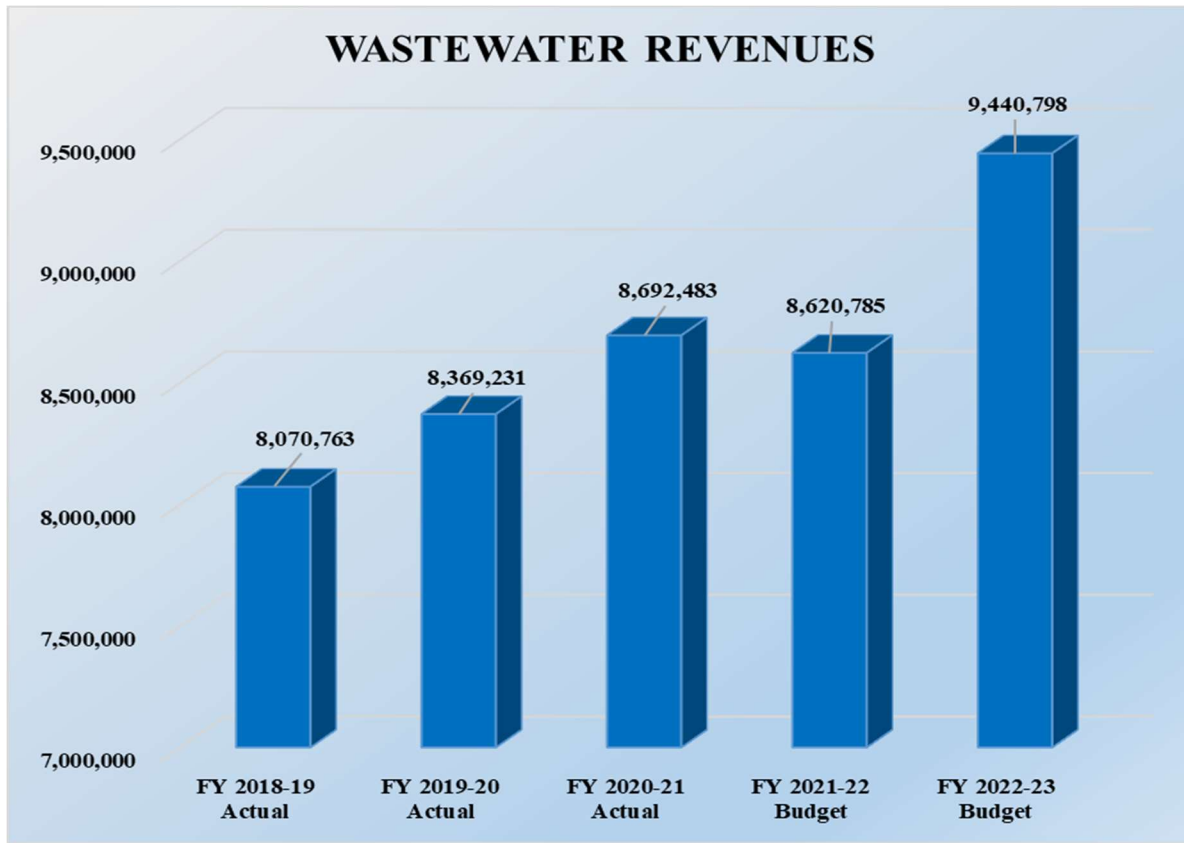
In addition to the items noted above, reclaimed water revenues have increased as the City has been expanding its reclaimed system over the past several years.

Water, Wastewater and Reclaimed revenues are expected to continue increasing.

**Trend: *Increasing***



# Revenue Trends

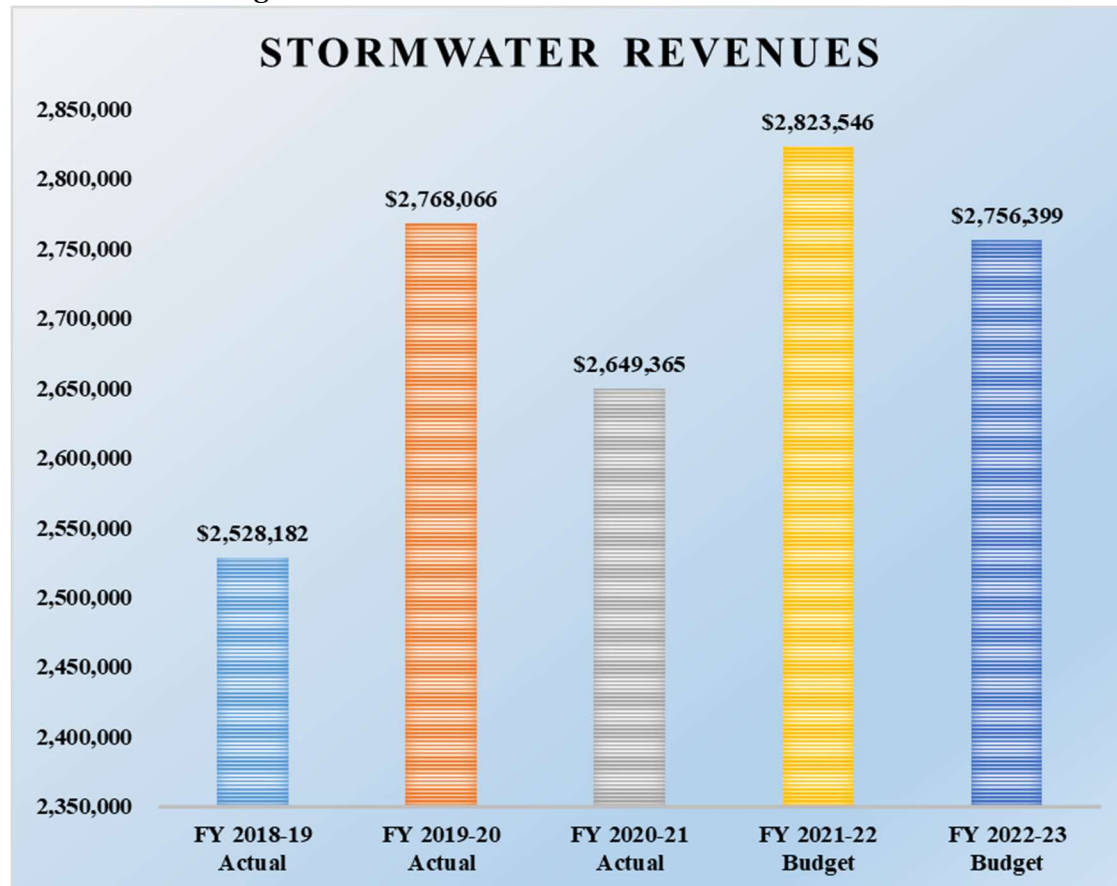


# Revenue Trends

## Stormwater Revenues

A Revenue Sufficiency Analysis was completed by Willdan Financial Services in January of 2017 and was approved by City Council on January 17, 2017 (Resolution No. 3349-17). Per the Resolution, effective February 1, 2017, the Stormwater rate increased from \$7.00 to \$10.00 per ERU, per month. Effective October 1, 2017, and all subsequent fiscal years on October 1, the Stormwater ERU rate shall automatically increase by two percent (2%) but in no event shall the adjustment exceed two percent (2%) without City Council approval. The 2.0% indexing will ensure sufficient revenues for current and long-term operating, capital, and related debt service expenses for the Stormwater System. The ERU is predicated on the effective impervious surface of a single-family residence and is equal to an average of 2,464 square feet of impervious surface. The associated ERU's assigned to all multi-family, commercial and other non-residential properties are based on this impervious surface relationship. On October 1, 2022, Stormwater rates will be indexed 2%. Stormwater revenues are projected to decrease in FY 2022-23.

**Trend: *Decreasing***



# Fund Balance Overview

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**Fund balance** - otherwise known as fund equity – is the assets of a fund minus its liabilities. Generally, in non-enterprise funds it represents the surplus of income over expenditures within a fund that is carried over from prior years and may be appropriated in the budget to support anticipated expenditures, although designated or restricted fund balance can only be appropriated for a specific use. The fund balance information represents a summary listing of the estimated cash balance for each fund (exclusive of pension and trust funds) at September 30, 2022 and September 30, 2023.

## General Fund

The target reserve set by the City Council is to retain an unassigned fund balance equal to 15% of budgeted General Fund expenditures. The unassigned fund balance allows the City to withstand severe economic downturns, respond to emergencies and natural disasters, and provide a measure of financial flexibility. At September 30, 2021, the unassigned "reserve" level was \$10.654 million. Based on the FY 2021-22 Amended Budget, and the FY 2022-23 Adopted Budget, the ending unassigned fund balance at September 30, 2023 is projected to be \$9,913,557, or 28.08% of the FY 2022-23 budgeted expenditures, less transfers.

## Special Revenue Funds

There are no fund balance requirements for Special Revenue Funds. Because these funds account for the receipts from revenue sources that are in most cases legally restricted for specific activities, the fund balance is similarly restricted.

## Capital Project Funds

There are no fund balance requirements for Capital Project Funds. The fund balance is

normally appropriated to complete projects from the prior fiscal year, or if unassigned, to fund new capital improvement projects. In the case of the Vehicle Replacement Fund, the fund balance is needed to meet future vehicle replacement needs as identified in the vehicle replacement schedule.

## Debt Service Funds

There is no bond covenant requiring a minimum reserve requirement as is found in water and sewer sinking funds. If fund balance does accumulate in any of the City's General Obligation Bond sinking funds, it may be appropriated, thereby reducing the required tax rate necessary to retire debt.

## Enterprise Funds

The retained earnings in the *Water and Wastewater Utility Funds* on the following pages represent cash and cash equivalents. In the Comprehensive Annual Financial Report, the retained earnings are consolidated for all water and wastewater funds in accordance with generally accepted accounting principles. In the budget, however, the water and wastewaters funds are presented separately on a cash basis.

The City's budget guidelines, in conjunction with the financial policies, require that the City shall establish a working capital reserve equal to a minimum of one hundred and twenty (120) days of the Water/Wastewater operating budget less depreciation, annual debt service and capital expenses. The capital reserve for FY 2022-23 is \$3.23 million. This will allow the Utility to meet working capital needs, provide a reserve for unforeseen repairs to the system and to withstand any significant economic downturns or increases in operating costs. The unaudited cash position at September 30, 2023, less the operating reserve of \$3.23

## Fund Balance Overview

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million, is \$2.27 million or 20.38% of the Water and Wastewater operating budget at September 30,2023.

Any reserve in the *Water and Sewer Impact Fee Funds* are exclusively designated to fund the future expansion of the utility system.

The reserve in the *Renewal and Replacement Fund* is needed to fund current and future year's (non-capacity expansion) capital improvements to adequately maintain the utility system.

# Fund Balance by Fund

## Governmental Funds

	Actual Fund Balance 9/30/2021	Budgeted Change in Fund Balance FY 21-22	Estimated Fund Balance 9/30/2022 (1)	Budgeted Change in Fund Balance FY 22-23	Estimated Fund Balance 9/30/2023 (1)(4)	Percent Change FY 22-23 (3)
<b><u>GOVERNMENTAL FUNDS</u></b>						
<b><u>General Fund (001)</u></b>						
Unassigned	10,654,137	(1,153,181)	9,913,557	-	9,913,557	0.00%
<i>Assigned or Reserved</i>						
Nonspendable	60,352		86,577		86,577	
Assigned	407,440		-		-	
Restricted	152,020		120,635		120,635	
Total: Assigned or Reserved	619,812		207,211		207,211	
<b>Total General Fund</b>	<b>11,273,949</b>		<b>10,120,768</b>		<b>10,120,768</b>	
<b>Transfers</b>			2,025,549		992,003	
<b>Unassigned Fund Balance as a % of Actual Exp (excluding transfers) (2)</b>			29.66%		28.08%	
<b>Available Fund Balance</b>			4,772,650		4,617,618	
 <b><u>CRA (015)</u></b>	 1,575,575	 (1,575,574)	 1	 -	 1	 0.00%
<b><u>Special Revenue Funds</u></b>						
Administrative Impact Fee Fund (101)	4,333	-	4,333	-	4,333	0.00%
Transportation Impact Fee Fund (102)	511,600	(422,118)	89,482	(145,000)	(55,518)	-162.04% <b>A</b>
State Law Enforcement Trust Fund (103)	36,935	-	36,935	-	36,935	0.00%
Transportation Imprv. Fund (Gas Tax) (105)	757,113	(340,901)	416,212	(120,188)	296,024	-28.88% <b>B</b>
Federal Law Enforcement Trust Fund (106)	62,693	(10,049)	52,644	-	52,644	0.00%
Police Impact Fee Fund (107)	120,169	-	120,169	-	120,169	0.00%
Fire Impact Fee Fund (108)	9,457	-	9,457	(70,500)	(61,043)	-745.48% <b>C</b>
Recreation Impact Fee Fund (109)	5,707	-	5,707	-	5,707	0.00%
Tree Bank Fund (112)	283,235	(40,000)	243,235	(40,000)	203,235	-16.45% <b>D</b>
Sidewalk Fund (114)	35,777	-	35,777	-	35,777	0.00%
Solid Waste Fund (115)	37,799	-	37,799	-	37,799	0.00%
Building Services Fund (120)	63,463	-	63,463	-	63,463	0.00%
Law Enforcement (125)	145,272	-	145,272	-	145,272	0.00%
Police Donations (126)	46,181	-	46,181	-	46,181	0.00%
Second Dollar Education (127)	48,777	-	48,777	-	48,777	0.00%
Public Arts Fund (141)	29,699	-	29,699	-	29,699	0.00%
Multi-Mobility Fund (142)	35,753	-	35,753	-	35,753	0.00%
Street Light Fund (150)	56,895	-	56,895	-	56,895	0.00%
American Rescue Plan Fund (155)	-	-	-	-	-	0.00%
<b>Total Special Revenue Funds</b>	<b>2,290,858</b>	<b>(813,068)</b>	<b>1,477,790</b>	<b>(375,688)</b>	<b>1,102,102</b>	
<b><u>Debt Service Funds</u></b>						
Public Improvement Revenue Bonds (201)	1,147,991	(1,146,000)	1,991	-	1,991	0.00%
General Obligation Bonds (203)	428,456	(57)	428,399	-	428,399	0.00%
Lease Financing Fund (205)	315,394	(312,722)	2,672	-	2,672	0.00%
<b>Total Debt Service Funds</b>	<b>1,891,841</b>	<b>(1,458,779)</b>	<b>433,062</b>	<b>-</b>	<b>433,062</b>	
<b><u>Capital Project Funds</u></b>						
Vehicle/Equipment Replacement Fund (302)	1,970,254	(1,685,187)	285,067	-	285,067	0.00%
3rd Generation Sales Tax (304)	2,521,208	(2,106,501)	414,707	-	414,707	0.00%
Local Option Sales Tax Construction Fund (309)	16,972	(14,900)	2,072	-	2,072	0.00%
Technology Improvements Fund (320)	453,375	(230,019)	223,356	(176,971)	46,385	-79.23% <b>E</b>
OSC Ext. Landfill Closure Fund (327)	-	(5,000)	(5,000)	-	(5,000)	0.00%
General Facilities Improvements Fund (330)	(56,415)	(348,583)	(404,998)	-	(404,998)	0.00%
Recreation Facilities Improvement Fund (340)	948,916	(920,993)	27,923	-	27,923	0.00%
Police Construction Fund (346)	(124,287)	-	(124,287)	-	(124,287)	0.00%
<b>Total Capital Project Funds</b>	<b>5,730,023</b>	<b>(5,311,183)</b>	<b>418,840</b>	<b>(176,971)</b>	<b>241,869</b>	
<b>TOTAL GOVERNMENTAL FUNDS</b>	<b>22,762,246</b>	<b>(10,311,785)</b>	<b>12,450,461</b>	<b>(552,659)</b>	<b>11,897,802</b>	



# Fund Balance by Fund

## Governmental Funds

	Estimated Fund Balance 9/30/2021	Budgeted Change in Fund Balance FY 21-22	Estimated Fund Balance 9/30/2022 (1)	Budgeted Change in Fund Balance FY 22-23	Estimated Fund Balance 9/30/2023 (1)(4)	Percent Change FY 22-23 (3)
<b><u>ENTERPRISE FUNDS</u></b>						
<b><u>Water/Wastewater Funds</u></b>						
Water/Wastewater Operating Fund (401)	10,283,991	(4,671,855)	5,612,136	(116,294)	5,495,842	-2.07%
Utility Revenue Bond Sinking Fund (403)	599,999	-	599,999	-	599,999	0.00%
Renewal and Replacement Fund (406)	1,922,158	(1,448,779)	473,379	(360,000)	113,379	-76.05% <b>F</b>
Vehicle and Equipment Replacement Fund (407)	1,118,859	(31,292)	1,087,567	(480,572)	606,995	-44.19% <b>G</b>
Water System Impact Fee Fund (408)	825,417	-	825,417	(450,000)	375,417	-54.52% <b>H</b>
Wastewater System Impact Fee Fund (409)	1,894,402	(1,639,357)	255,045	(42,312)	212,733	-16.59% <b>I</b>
Stormwater Fund (410)	1,354,632	(482,608)	872,024	(161,104)	710,920	-18.47% <b>J</b>
2020A Revenue Refunding Bonds Fund (418)	3,546,753	(3,538,919)	7,834	-	7,834	0.00%
Twin Rivers Golf Fund (480)	(415,038)	-	(415,038)	-	(415,038)	0.00%
<b>TOTAL ENTERPRISE FUNDS</b>	<b>21,131,172</b>	<b>(11,812,810)</b>	<b>9,318,362</b>	<b>(1,610,282)</b>	<b>7,708,080</b>	<b>-17.28%</b>
<b><u>INTERNAL SERVICE FUNDS</u></b>						
Fleet Maintenance Fund (504)	84,633	-	84,633	-	84,633	0.00%
Medical Insurance Fund (510)	2,464,112	-	2,464,112	-	2,464,112	0.00%
<b>TOTAL INTERNAL SERVICE FUNDS</b>	<b>2,548,745</b>	<b>-</b>	<b>2,548,745</b>	<b>-</b>	<b>2,548,745</b>	
<b>TOTAL ALL FUNDS</b>	<b>\$ 46,442,163</b>	<b>\$ (22,124,595)</b>	<b>\$ 24,317,568</b>	<b>\$ (2,162,941)</b>	<b>\$ 22,154,627</b>	

### Notes:

- 1** Section 166.241 of Florida Statutes required that all budgets be balanced; that is, total anticipated revenues must equal total estimated expenditures. If expenditures exceed revenues, fund balance may be used and recognized as a revenue source. The City's Reserve Policy governs the use of Fund Balance. Additionally, if revenues exceed expenditures, reserve for contingencies may be used and recognized as an expenditure source.
- 2** Budget Guidelines state the General Fund unappropriated fund balance will be maintained at a minimum equal to fifteen percent (15%) of the annual General Fund budget.
- 3** Provided explanations below for percentage change greater than 10%:
- 4** A negative fund balance is often referred to as a deficit. This model uses budgeted/planned use of fund balance which doesn't necessarily mean that the actual FY 2022-23 fund balances will have a deficit.
- A** Fund Balance is being used for various capital projects for the Transportation Impact Fee Fund.
- B** Fund Balance is being used for various capital projects.
- C** Increase in expenditures will be funded through use of Fund Balance.
- D** Increase in expenditures will be funded through use of Fund Balance.
- E** Fund Balance is being used for technology replacements.
- F** Fund Balance is being used for various Renewal and Replacement utility projects.
- G** Fund Balance is being used for vehicle replacements in the Enterprise Funds.
- H** Fund Balance is being used for Sewer expansion capital project
- I** Fund Balance is being used for Water expansion capital project
- J** Fund Balance is being used for various capital projects for the Stormwater System.

# Position Authorization Summary

## FY 2018-19 through FY 2022-23

	FY 18-19 Budget	FY 19-20 Budget	FY 20-21 Budget	FY 21-22 Budget	FY 22-23 Budget	FY 21-22 vs FY 22-23	
<b>Administration and General Government</b>							
<b><u>Legislative and Executive Services</u></b>							
1100 City Council	0.00	0.00	0.00	0.00	0.00	0.00	
1200 City Manager	1.00	1.00	1.00	1.00	1.00	0.00	
1202 City Clerk	3.00	3.00	3.00	3.00	3.00	0.00	
1205 Public Information	4.00	4.00	4.00	4.00	4.00	0.00	
1400 City Attorney	0.00	0.00	0.00	0.00	0.00	0.00	
<b>Total: Legislative and Executive Services</b>	<b>8.00</b>	<b>8.00</b>	<b>8.00</b>	<b>8.00</b>	<b>8.00</b>	<b>0.00</b>	
<b><u>Human Resources</u></b>							
1201 Human Resources	5.00	5.00	5.00	5.00	6.00	1.00	<b>A</b>
<b><u>Finance</u></b>							
1301 Accounting & Fiscal Services	7.70	7.70	7.70	7.70	7.70	0.00	
1302 Purchasing	1.00	1.00	1.00	1.00	1.00	0.00	
1303 Information Technology	7.00	7.00	7.00	7.00	7.00	0.00	
<b>Total: Finance</b>	<b>15.70</b>	<b>15.70</b>	<b>15.70</b>	<b>15.70</b>	<b>15.70</b>	<b>0.00</b>	
<b><u>Development Services</u></b>							
1500 Development Services Administration	2.00	2.00	3.00	3.00	3.00	0.00	
1501 Comprehensive Planning	4.00	4.00	4.00	4.00	4.00	0.00	
1502 Development Review	3.00	3.00	3.00	3.00	3.00	0.00	
2403 Code Enforcement	4.00	4.00	3.00	3.00	3.00	0.00	
5900 Economic Development	0.00	0.00	0.00	0.00	0.00	0.00	
<b>Total: Development Services</b>	<b>13.00</b>	<b>13.00</b>	<b>13.00</b>	<b>13.00</b>	<b>13.00</b>	<b>0.00</b>	
<b>Total: Administration and General Gov.</b>	<b>41.70</b>	<b>41.70</b>	<b>41.70</b>	<b>41.70</b>	<b>42.70</b>	<b>1.00</b>	
<b><u>Police Department</u></b>							
2100 Police Admin & Accreditation	7.00	7.00	7.00	7.00	7.00	0.00	
2101 Community Policing & Patrol	44.00	45.00	47.00	45.00	45.00	0.00	
2103 Police Records	1.750	1.75	1.75	1.75	1.75	0.00	
2104 Community Involvement	13.00	14.00	13.00	14.00	14.00	0.00	
2105 Criminal Investigations	7.00	7.00	7.00	8.00	8.00	0.00	
2106 Community Response Team	7.00	7.00	6.00	5.00	5.00	0.00	
2107 Police Education & Training	1.00	1.00	1.00	2.00	2.00	0.00	
<b>Total: Police Department</b>	<b>80.750</b>	<b>82.750</b>	<b>82.750</b>	<b>82.750</b>	<b>82.750</b>	<b>0.000</b>	
<b><u>Fire Department</u></b>							
2200 Fire Admin & Emergency Mngt	2.00	2.00	2.00	2.00	2.00	0.00	
2201 Fire Suppression and Rescue	49.00	49.00	49.00	49.00	52.00	3.00	<b>B</b>
2202 Fire Prevention	2.00	3.00	3.00	3.00	3.00	0.00	
2203 Fire Education & Training	1.00	1.00	1.00	1.00	1.00	0.00	
2204 Fire Rescue/EMS	0.00	0.00	0.00	0.00	0.00	0.00	
<b>Total: Fire Department</b>	<b>54.00</b>	<b>55.00</b>	<b>55.00</b>	<b>55.00</b>	<b>58.00</b>	<b>3.00</b>	
<b><u>Recreation and Parks Department</u></b>							
<b><u>Administration and Maintenance</u></b>							
7200 Recreation & Parks Administration	3.00	3.00	3.00	3.00	3.00	0.00	
7204 Athletic Field & Park Maintenance	13.00	14.00	21.00	21.00	21.00	0.00	
7210 Facility Maintenance & Custodial Services	9.00	10.00	13.00	13.00	14.25	1.25	<b>C</b>
<b>Total: Administration and Maintenance</b>	<b>25.00</b>	<b>27.00</b>	<b>37.00</b>	<b>37.00</b>	<b>38.25</b>	<b>1.25</b>	

# Position Authorization Summary

## FY 2018-19 through FY 2022-23

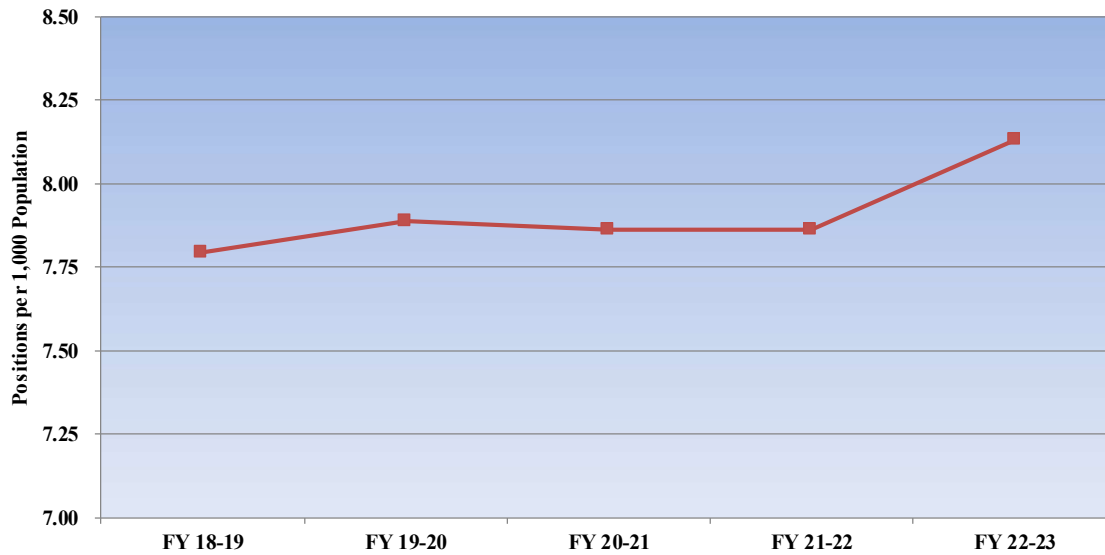
	<u>FY 18-19 Budget</u>	<u>FY 19-20 Budget</u>	<u>FY 20-21 Budget</u>	<u>FY 21-22 Budget</u>	<u>FY 22-23 Budget</u>	<u>FY 21-22 vs FY 22-23</u>	
<b><i>Recreation and Parks Department, continued</i></b>							
<b><u>Recreation Programming</u></b>							
7201 Riverside Recreation Center	6.00	6.00	6.00	4.00	4.625	0.625	<b>D</b>
7202 City Sponsored Athletics	8.25	8.25	7.25	8.25	8.25	0.00	
7208 Oviedo Boulevard Aquatics	4.00	5.00	4.00	5.00	5.00	0.00	
7212 Oviedo on the Park	15.50	15.50	7.50	7.50	8.75	1.25	<b>E</b>
<b>Total: Recreation Programming</b>	<u>33.75</u>	<u>34.75</u>	<u>24.75</u>	<u>24.75</u>	<u>26.63</u>	<u>1.875</u>	
<b>Total: Recreation and Parks Department</b>	<u>58.75</u>	<u>61.75</u>	<u>61.75</u>	<u>61.75</u>	<u>64.875</u>	<u>3.125</u>	
<b><i>Public Works Department</i></b>							
<b><u>Administration</u></b>							
3800 Stormwater Admin, Engineering & Permitting	3.50	3.50	3.50	3.50	3.50	0.00	
4100 Public Works Administration	1.00	2.00	2.00	2.00	2.00	0.00	
<b>Total: Administration</b>	<u>4.50</u>	<u>5.50</u>	<u>5.50</u>	<u>5.50</u>	<u>5.50</u>	<u>0.00</u>	
<b><u>Fleet Maintenance</u></b>							
5104 Fleet Maintenance	5.00	5.00	5.00	5.00	5.00	0.00	
<b>Total: Fleet Maintenance</b>	<u>5.00</u>	<u>5.00</u>	<u>5.00</u>	<u>5.00</u>	<u>5.00</u>	<u>0.00</u>	
<b><u>Operations and Maintenance</u></b>							
3802 Stormwater Maintenance	8.00	8.00	8.00	8.00	8.00	0.00	
4107 Sidewalks & Streets Maintenance	9.00	9.00	9.00	9.00	9.00	0.00	
<b>Total: Operations and Maintenance</b>	<u>17.00</u>	<u>17.00</u>	<u>17.00</u>	<u>17.00</u>	<u>17.00</u>	<u>0.00</u>	
<b><u>Water and Wastewater Utility</u></b>							
3300 Administration	14.00	13.00	13.00	13.00	15.00	2.00	<b>F</b>
3301 Utility Billing and Customer Service	5.00	5.00	5.00	5.00	5.00	0.00	
3302 Water Production	6.00	6.00	6.00	6.00	8.00	2.00	<b>G</b>
3303 Water Distribution and Maintenance	9.00	9.00	9.00	9.00	9.00	0.00	
3306 Water Conservation	1.00	1.00	1.00	1.00	1.00	0.00	
3308 Cross Connection and Control	1.00	1.00	1.00	1.00	1.00	0.00	
3501 Wastewater Collection & Reuse Distribution	6.00	6.00	6.00	6.00	6.00	0.00	
3503 Alafaya Wastewater and Reclaimed	6.00	6.00	6.00	6.00	5.00	-1.00	<b>H</b>
<b>Total: Water and Wastewater Utility</b>	<u>48.00</u>	<u>47.00</u>	<u>47.00</u>	<u>47.00</u>	<u>50.00</u>	<u>3.00</u>	
<b>Total: Public Works Department</b>	<u>74.50</u>	<u>74.50</u>	<u>74.50</u>	<u>74.50</u>	<u>77.50</u>	<u>3.00</u>	
<b>Total: Full Time and Regular Part Time</b>	<u>309.70</u>	<u>315.70</u>	<u>315.70</u>	<u>315.70</u>	<u>325.825</u>	<u>10.125</u>	
<i>Other: Seasonal and Temporary Employees</i>	17.69	17.69	17.69	17.69	17.69	0.00	
<b>Total Positions</b>	<u>327.39</u>	<u>333.39</u>	<u>333.39</u>	<u>333.39</u>	<u>343.515</u>	<u>10.125</u>	
<b>Positions per 1,000 Population **</b>	7.79	7.89	7.86	7.86	8.13		
** Number of positions per 1,000 population excludes seasonal and temporary employees.							

# Position Authorization Summary

## FY 2018-19 through FY 2022-23

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**Positions per 1,000 Population**



### **FY 2022-23 Position Authorization Summary Details**

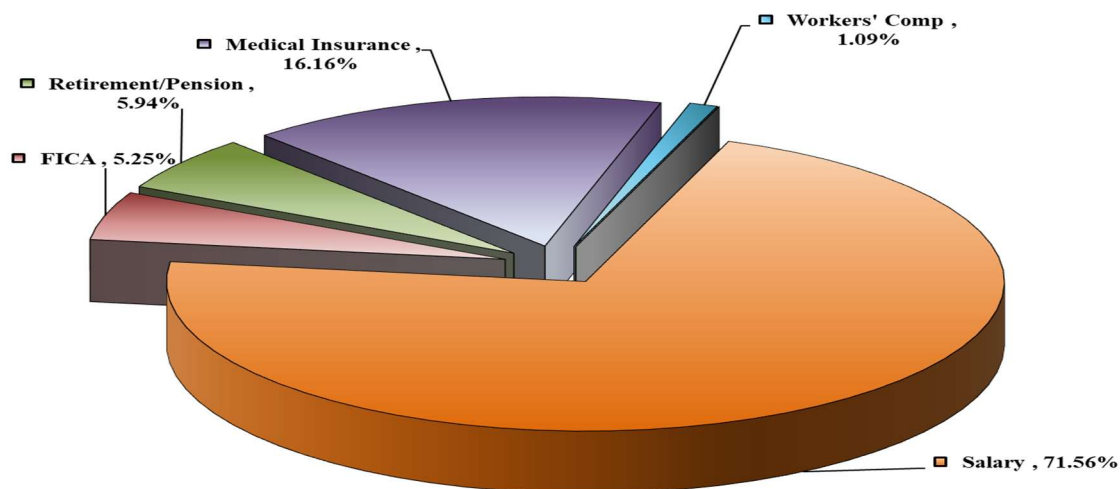
- A.** New Risk Management Coordinator Position to 1201.
- B.** Three New Firefighter/EMT positions to 2201.
- C.** Two 25-hour Building Custodians positions to 7210.
- D.** One 25-hour Rec aide Specialist to 7201 added at Mid-year FY21/22.
- E.** Two 25-hour Rec Aided Specialist positions to 7212.
- F.** New Engineer III Position to 3300. One Assistant City Engineer/Eng Manager reclass from 3503.
- G.** Two new Utility Technicians to 3302.
- H.** Reclass of Wastewater Plant Superintendant to Assistant City Engineer/Eng Manager in 3300.

# Composition of Personnel Costs

## FY 2022-23 and 4 Prior Fiscal Years (All Funds Combined)

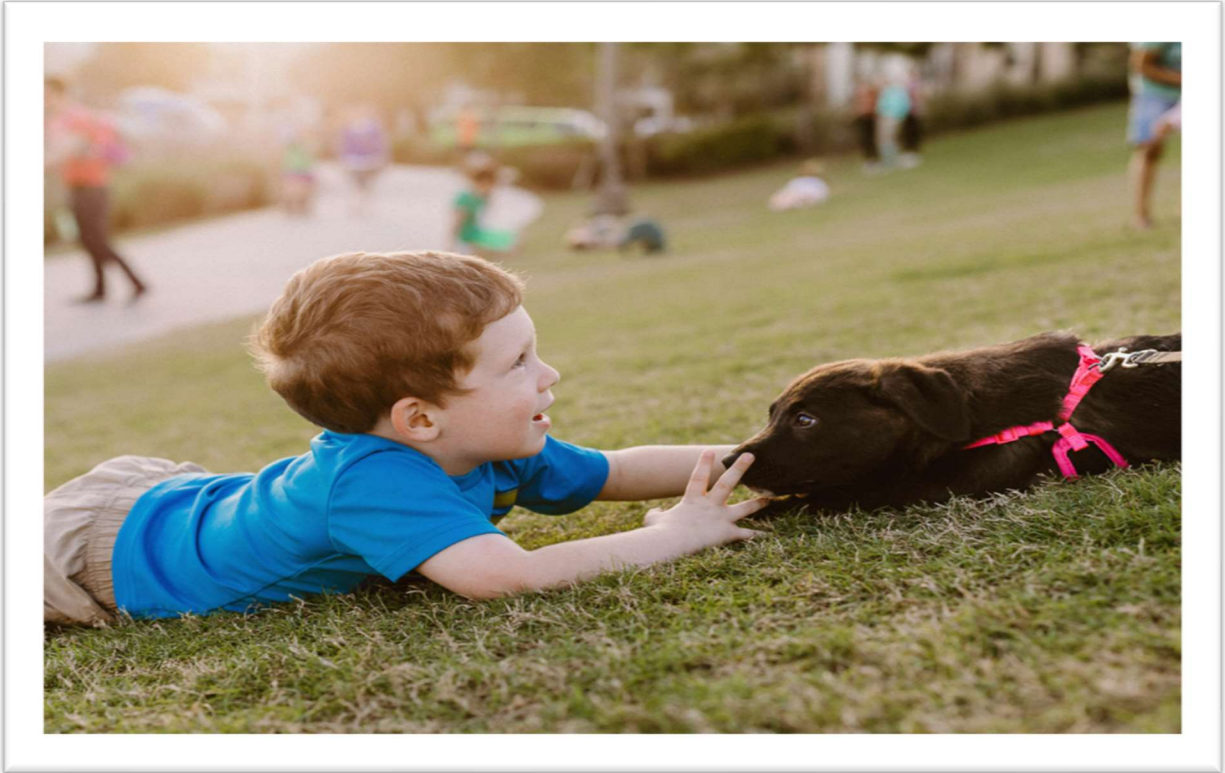
	Salary	FICA	Retirement/ Pension	Medical Insurance	Workers' Comp	Total
<b>FY 22-23 Adopted Budget</b>						
Cost	22,512,429	1,651,409	1,868,696	5,082,284	342,707	<b>\$ 31,457,525</b>
Cost per \$100 of Salary		7.34	8.30	22.58	1.52	39.73
Percent of Total	71.56%	5.25%	5.94%	16.16%	1.09%	100.00%
\$ Increase (Decrease) from PY	2,405,963	245,904	357,648	61,117	(12,474)	3,058,158
% Increase (Decrease) from PY	11.97%	17.50%	23.67%	1.22%	-3.51%	10.77%
<b>FY 21-22 Adopted Budget</b>						
Cost	20,106,466	1,405,505	1,511,048	5,021,167	355,181	<b>\$ 28,399,367</b>
Cost per \$100 of Salary		6.99	7.52	24.97	1.77	41.24
Percent of Total	70.80%	4.95%	5.32%	17.68%	1.25%	100.00%
% Increase (Decrease) from PY	2.24%	2.07%	-2.89%	8.45%	12.53%	3.10%
<b>FY 20-21 Adopted Budget</b>						
Cost	19,665,447	1,376,975	1,556,021	4,630,049	315,636	<b>\$ 27,544,128</b>
Cost per \$100 of Salary		7.00	7.91	23.54	1.61	40.06
Percent of Total	71.40%	5.00%	5.65%	16.81%	1.15%	100.00%
<b>FY 19-20 Adopted Budget</b>						
Cost	19,159,121	1,376,780	1,555,546	4,477,055	287,120	<b>\$ 26,855,622</b>
Cost per \$100 of Salary		7.19	8.12	23.37	1.50	40.17
Percent of Total	71.34%	5.13%	5.79%	16.67%	1.07%	100.00%
<b>FY 18-19 Adopted Budget</b>						
Cost	18,391,190	1,318,311	1,390,317	4,321,071	559,615	<b>\$ 25,980,504</b>
Cost per \$100 of Salary		7.17	7.56	23.50	3.04	41.27
Percent of Total	70.79%	5.07%	5.35%	16.63%	2.15%	100.00%

**FY 2022-23: Salary and Benefits as a % of Total Personnel Costs**



## Budget Detail Section

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*The Budget Detail Section includes fiscal and performance information for each city department as well as consolidated financial summaries for all Governmental, Enterprise and Internal Service Funds.*

*Each department budget includes the following:*

- *Department Overview*
- *Personnel Summary – a five-year record of budgeted FTE's*
- *Performance Goals*
- *Performance Measurements*
- *Budget Highlights – brief explanation of the major changes*
- *Financial Information*







# GENERAL FUND

# General Fund Graphics Overview

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## **FY 2022-23 Revenue Summary**

Both the table and pie chart outline anticipated revenues for the City. The largest contributors to revenue are Property Taxes and Utility Service Taxes. The table depicts the budgeted revenues, while the pie chart shows the amounts as a percent of total revenues.

## **FY 2022-23 Expenditure Summary**

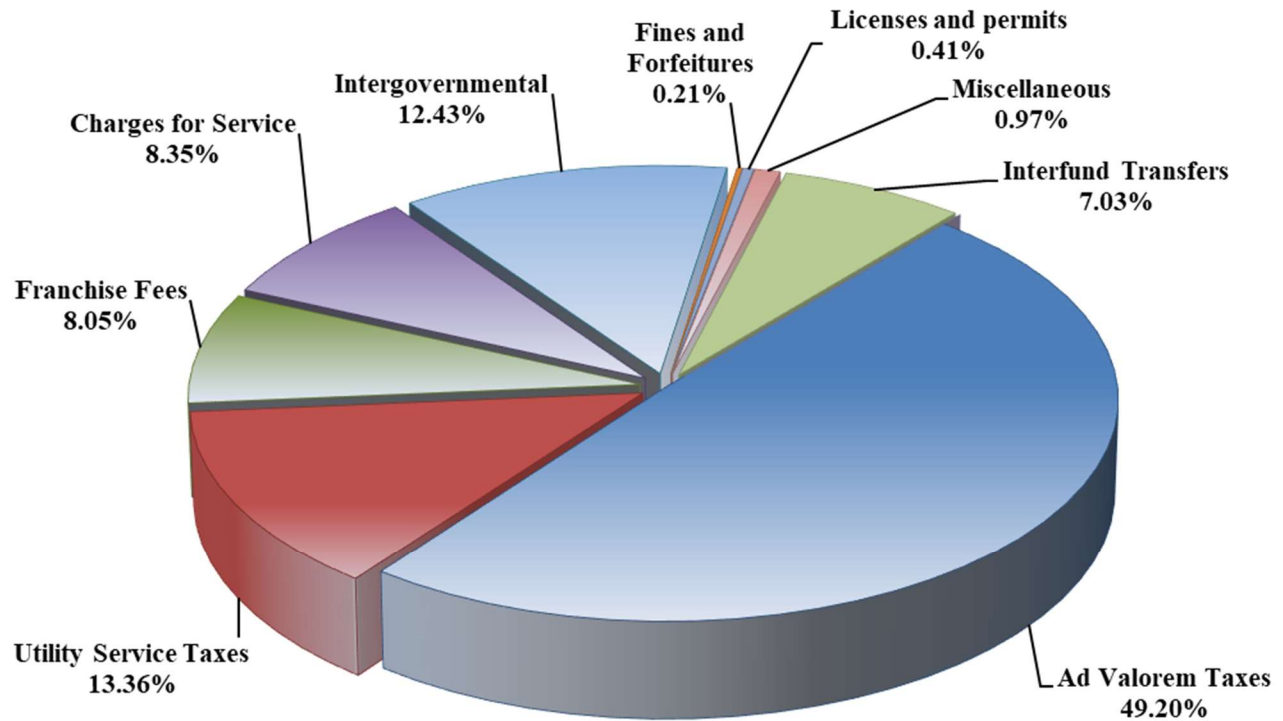
Both the table and the pie chart show the anticipated expenditures for the general fund departments, transfers and reserve for contingency. The pie chart depicts the expenditures by function/program as a percent of total expenditures.

## **General Fund Expenditures by Major Account Category**

As seen in this table for FY 2022-23, personnel services equal approximately 70.71% of the expenditures for the City, while operating, capital outlay, and vehicle replacement equal approximately 25.88%, and the remaining 3.41% is debt service, reserve, and miscellaneous transfers. The graph depicts the percentage of each portion relating to the General Fund.

# General Fund Revenues by Source

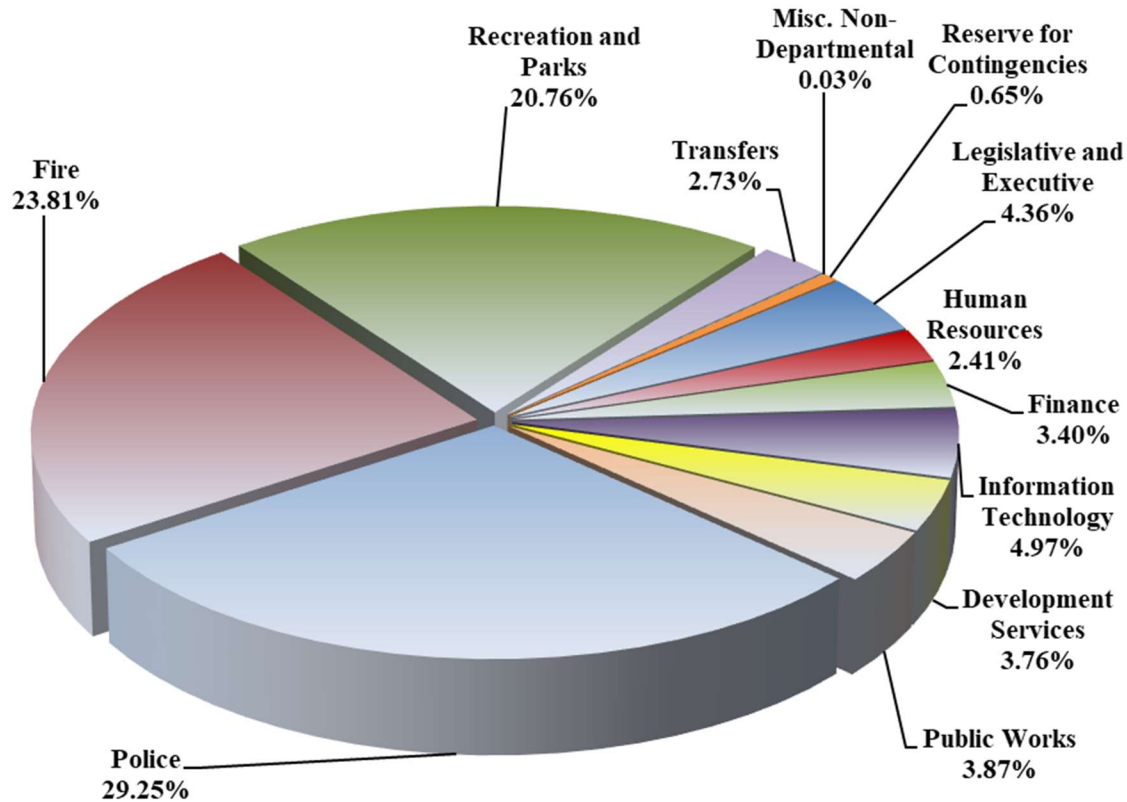
## FY 2022-23 Adopted Budget



General Fund Revenues by Source:	FY 2022-23 Adopted	FY 2021-22 Adopted	Variance
Ad Valorem Taxes	17,858,249	15,699,499	2,158,750
Utility Service Taxes	4,848,144	4,841,165	6,979
Franchise Fees	2,922,510	2,841,460	81,050
Charges for Service	3,031,585	3,131,082	(99,497)
Intergovernmental	4,512,074	4,406,324	105,750
Fines and Forfeitures	74,500	99,600	(25,100)
Licenses and permits	149,100	152,400	(3,300)
Miscellaneous	351,600	308,200	43,400
Interfund Transfers	2,550,500	2,673,528	(123,028)
Fund Balance	-	407,440	(407,440)
<b>Total:</b>	<b>\$ 36,298,262</b>	<b>\$ 34,560,698</b>	<b>\$ 1,737,564</b>

# General Fund Expenditures by Category

## FY 2022-23 Adopted Budget



General Fund Expenditures by Function/Program Type:	FY 2022-23 Adopted	FY 2021-22 Adopted	Variance
Legislative and Executive	1,581,589	1,544,473	37,116
Human Resources	874,760	698,551	176,209
Finance	1,234,989	1,080,829	154,160
Information Technology	1,802,998	1,586,444	216,554
Development Services	1,366,440	1,191,727	174,713
Public Works	1,404,717	1,404,437	280
Police	10,617,667	10,143,189	474,478
Fire	8,641,032	7,317,541	1,323,491
Recreation and Parks	7,536,677	7,088,081	448,596
Transfers	992,003	2,043,172	(1,051,169)
Misc. Non-Departmental	10,000	17,932	(7,932)
Reserve for Contingencies	235,390	444,322	(208,932)
<b>Total:</b>	<b>\$ 36,298,262</b>	<b>\$ 34,560,698</b>	<b>\$ 1,737,564</b>

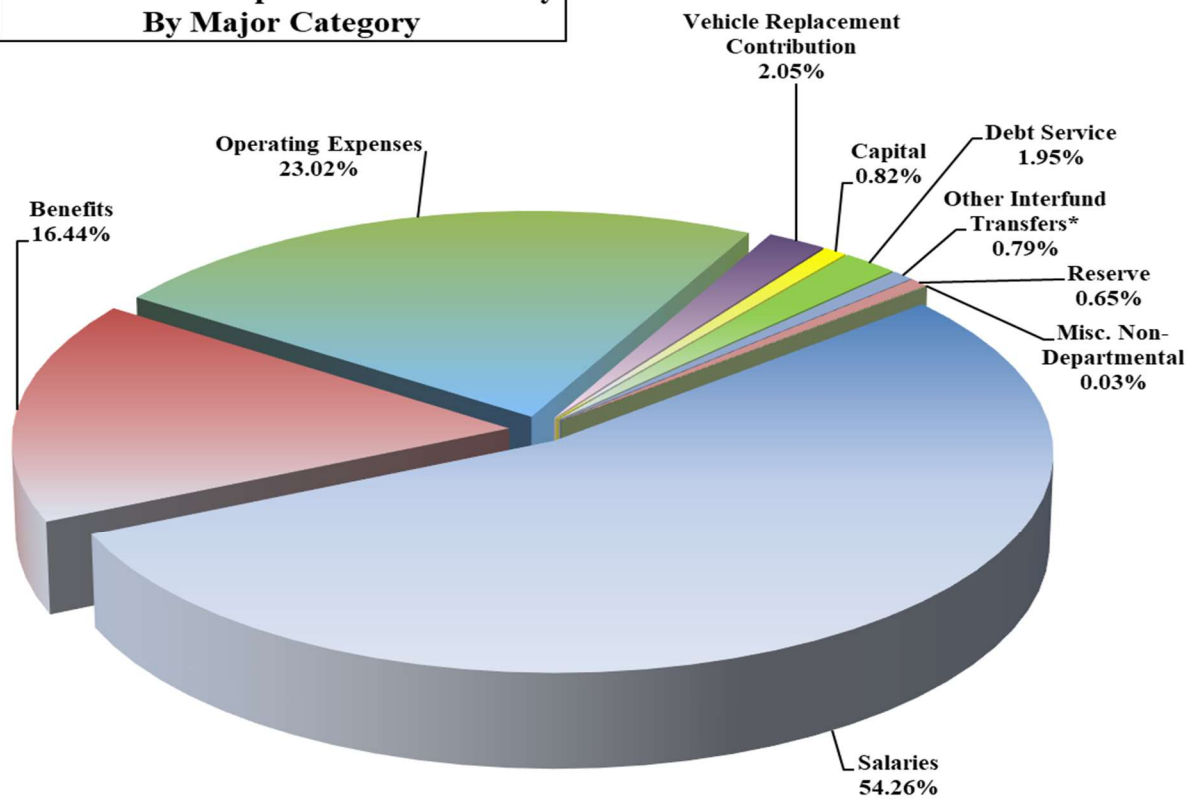
# General Fund Expenditures by Major Category

## FY 2021-22 versus FY 2022-23

	<b>FY 2021-22 Adopted</b>	<b>Percent of Total</b>	<b>FY 2022-23 Adopted</b>	<b>Percent of Total</b>
Salaries	17,860,915	51.68%	19,696,660	54.26%
Benefits	5,671,300	16.41%	5,969,104	16.44%
Operating Expenditures	7,091,517	20.52%	8,355,306	23.02%
Vehicle Replacement Contribution	1,098,040	3.18%	742,799	2.05%
Capital Expenditures	333,500	0.96%	297,000	0.82%
<b>Sub-Total: Department Operations</b>	<b>\$ 32,055,272</b>	<b>92.75%</b>	<b>\$ 35,060,869</b>	<b>96.59%</b>
Debt Service (transfer to Sinking Fund)	1,670,415	4.83%	706,721	1.95%
Other Interfund Transfers*	372,757	1.08%	285,282	0.79%
Reserve for Contingency	444,322	1.29%	235,390	0.65%
Misc. Non-Departmental	17,932	0.05%	10,000	0.03%
<b>Sub-Total: Non-Departmental</b>	<b>\$ 2,505,426</b>	<b>7.25%</b>	<b>\$ 1,237,393</b>	<b>3.41%</b>
<b>TOTAL EXPENDITURES</b>	<b>\$ 34,560,698</b>	<b>100.0%</b>	<b>\$ 36,298,262</b>	<b>100.0%</b>

\* Other Interfund Transfers include all transfers other than those to the Debt Service Fund.

**FY 2022-23  
General Fund Expenditures Summary  
By Major Category**



# General Fund Revenues & Expenditures - Summary

	FY 2019-20 Actual	FY 2020-21 Actual	FY 2021-22 Adopted	FY 2021-22 Amended	FY 2022-23 Adopted
<b><u>Operating Revenues</u></b>					
Property Taxes	14,385,528	15,213,491	15,699,499	15,699,499	17,858,249
Utility Service Taxes	4,930,684	4,903,302	4,841,165	4,841,165	4,848,144
Franchise Fees	2,743,493	2,846,497	2,841,460	2,841,460	2,922,510
Charges for Services	2,242,271	2,938,474	3,131,082	3,134,817	3,031,585
Intergovernmental	4,289,021	5,571,533	4,406,324	4,488,143	4,512,074
Fines and Forfeitures	79,610	54,243	99,600	99,600	74,500
Licenses and Permits	150,453	154,001	152,400	152,400	149,100
Miscellaneous	497,274	1,212,637	308,200	308,200	351,600
<b>Sub-Total: Operating Revenues</b>	<b>29,318,334</b>	<b>32,894,178</b>	<b>31,479,730</b>	<b>31,565,284</b>	<b>33,747,762</b>
<b><u>Non-Operating Revenues</u></b>					
Interfund Transfers	2,912,425	2,897,516	2,673,528	2,728,577	2,550,500
Appropriated Fund Balance	-	-	407,440	1,153,181	-
<b>Sub-Total: Non-Operating Revenues</b>	<b>2,912,425</b>	<b>2,897,516</b>	<b>3,080,968</b>	<b>3,881,758</b>	<b>2,550,500</b>
<b>Total Revenues</b>	<b>\$32,230,759</b>	<b>\$35,791,694</b>	<b>\$34,560,698</b>	<b>\$35,447,042</b>	<b>\$36,298,262</b>
<b><u>Personnel Services:</u></b>					
Salaries and Wages	15,918,196	16,505,410	17,860,915	17,930,578	19,696,660
Benefits	4,676,698	5,020,401	5,671,300	5,647,634	5,969,104
<b>Sub-Total: Personnel Services</b>	<b>20,594,894</b>	<b>21,525,811</b>	<b>23,532,215</b>	<b>23,578,212</b>	<b>25,665,764</b>
<b><u>Operating Expenditures</u></b>					
Professional and Contractual	1,389,062	1,471,094	1,762,533	2,338,891	2,381,865
Communications	182,809	198,931	197,282	203,034	201,935
Utilities	629,149	632,908	673,410	673,410	687,453
Rentals and Leases	202,771	163,930	190,858	175,262	177,320
Insurance	296,948	343,367	374,844	378,302	399,480
Repairs and Maintenance	1,669,407	1,864,130	1,835,528	2,091,573	2,193,522
Operating Supplies	1,017,955	1,421,569	1,286,731	1,307,289	1,438,155
Unleaded and Diesel Fuel	198,291	245,194	296,941	397,151	388,887
Vehicle Replacement	995,972	651,803	1,098,040	1,098,040	742,799
Other	472,071	477,576	473,390	484,425	486,689
<b>Sub-Total: Operating Expenditures</b>	<b>7,054,435</b>	<b>7,470,502</b>	<b>8,189,557</b>	<b>9,147,377</b>	<b>9,098,105</b>
<b><u>Capital Outlay</u></b>	<b>140,227</b>	<b>142,707</b>	<b>333,500</b>	<b>464,135</b>	<b>297,000</b>
<b><u>Non-Departmental Expenditures</u></b>					
Promotional Activity - Employee Recognition	5,538	10,226	10,000	10,000	10,000
Interfund Loan Interest	11,456	9,694	7,932	7,932	-
<b>Sub-Total: Non-Departmental Expenditures</b>	<b>16,994</b>	<b>19,920</b>	<b>17,932</b>	<b>17,932</b>	<b>10,000</b>
<b><u>Interfund Transfers and Reserves</u></b>					
Transfers to Debt Service	1,882,693	3,263,405	1,670,415	1,609,292	706,721
Transfers to Other Funds	1,213,597	2,599,665	372,757	416,257	285,282
Reserve for Contingency	-	-	444,322	213,837	235,390
<b>Sub-Total: Interfund Transfers and Reserves</b>	<b>3,096,290</b>	<b>5,863,070</b>	<b>2,487,494</b>	<b>2,239,386</b>	<b>1,227,393</b>
<b>Total Expenditures</b>	<b>\$30,902,840</b>	<b>\$35,022,010</b>	<b>\$34,560,698</b>	<b>\$35,447,042</b>	<b>\$36,298,262</b>



# Schedule of General Fund Appropriations

					Appropriations funded from non-program Revenues
Functions/Programs	Appropriations	Program Revenues			Total
		Grants and Contributions	Charges for Services	Miscellaneous Revenue *	
General Fund activities:					
Legislative and Executive **	1,581,589	-	77,300	-	(1,504,289)
Human Resources	874,760	-	-	-	(874,760)
Finance ***	1,234,989	-	-	-	(1,234,989)
Information Technology	1,802,998	-	-	-	(1,802,998)
Development Services	1,366,440	-	145,600	171,000	(1,049,840)
Public Works	1,404,717	96,210	117,955	-	(1,190,552)
Police Department	10,617,667	10,000	478,294	264,600	(9,864,773)
Fire Department	8,641,032	-	578,000	900	(8,062,132)
Recreation and Parks	7,536,677	-	1,634,436	-	(5,902,241)
Transfers	992,003	-	-	-	(992,003)
Misc. Non-Departmental	10,000	-	-	-	(10,000)
Reserve for Contingencies	235,390	-	-	-	(235,390)
Total General Fund activities	\$ 36,298,262	\$ 106,210	\$ 3,031,585	\$ 436,500	\$ (32,723,967)

## General Fund revenues not attributable to specific programs:

Taxes:	
Property taxes	17,858,249
Utility service taxes	4,848,144
Franchise fees	2,922,510
Occupational & county licenses	29,900
State shared revenues	4,375,964
Investment income	78,000
Miscellaneous revenues	60,700
Subtotal, general fund revenues before transfers	30,173,467
Transfers from other funds	2,550,500
Fund balance appropriated	-
<b>Total General Fund revenues not attributable to specific programs</b>	<b>\$ 32,723,967</b>

\* Miscellaneous revenue includes Fines and Forfeitures, Licenses and Permits, and Police and Fire Off -Duty services.

\*\* Legislative and Executive includes City Council, City Attorney, City Manager, Public Information and City Clerk.

\*\*\* Finance includes Finance and Purchasing.

# General Fund Actual and Budget Comparison

## By Revenue Group

	FY 2019-20 Actual	FY 2020-21 Actual	FY 2021-22 Adopted	FY 2021-22 Amended	FY 2022-23 Adopted
<b><u>CHARGES FOR SERVICES</u></b>					
Culture/Recreation	502,454	933,305	1,543,100	1,543,100	1,481,628
General Government	236,106	275,678	252,500	256,235	220,400
Other Charges for Services	124,284	139,337	124,180	124,180	119,255
Physical Environment	852	1,173	1,200	1,200	1,200
Public Safety	1,201,893	1,398,803	1,057,294	1,057,294	1,056,294
Rents & Leases	176,682	190,178	152,808	152,808	152,808
<b>Total Charges for Services</b>	<b>2,242,271</b>	<b>2,938,474</b>	<b>3,131,082</b>	<b>3,134,817</b>	<b>3,031,585</b>
<b><u>FRANCHISE FEES</u></b>					
Franchise Fees	2,743,493	2,846,497	2,841,460	2,841,460	2,922,510
<b>Total Franchise Fees</b>	<b>2,743,493</b>	<b>2,846,497</b>	<b>2,841,460</b>	<b>2,841,460</b>	<b>2,922,510</b>
<b><u>FINES AND FORFEITURES</u></b>					
Judgements and Fines	46,235	52,018	76,900	76,900	52,600
Violations of Local Ord.	33,375	2,225	22,700	22,700	21,900
<b>Total Fines and Forfeitures</b>	<b>79,610</b>	<b>54,243</b>	<b>99,600</b>	<b>99,600</b>	<b>74,500</b>
<b><u>INTERGOVERNMENTAL REVENUE</u></b>					
Federal Grants	258,004	965,637	30,000	92,271	10,000
Grants from Other Local	17,535	35,525	-	-	-
Intergovernmental Revenues	22,748	33,647	27,000	46,548	29,900
State Grants	88,069	82,421	96,210	96,210	96,210
State Shared Revenues	3,902,665	4,454,303	4,253,114	4,253,114	4,375,964
<b>Total Intergovernmental</b>	<b>4,289,021</b>	<b>5,571,533</b>	<b>4,406,324</b>	<b>4,488,143</b>	<b>4,512,074</b>
<b><u>LICENSES &amp; PERMITS</u></b>					
Business Tax Receipts	132,506	141,617	140,500	140,500	137,400
Other Lic, Fees & Permits	7,214	6,167	6,000	6,000	5,200
Other Fines &/or Forfeits	2,648	2,957	2,800	2,800	2,500
Miscellaneous Revenues	8,085	3,260	3,100	3,100	4,000
<b>Total Licenses &amp; Permits</b>	<b>150,453</b>	<b>154,001</b>	<b>152,400</b>	<b>152,400</b>	<b>149,100</b>
<b><u>MISCELLANEOUS REVENUES</u></b>					
Cont & Donation/Private	-	5,618	-	-	-
Disposition of Fixed Assets	31,054	949,016	2,100	2,100	2,100
Interest Earnings	182,760	38,825	41,900	41,900	78,000
Other Miscellaneous Revenues	283,460	219,178	264,200	264,200	271,500
<b>Total Misc Revenues</b>	<b>497,274</b>	<b>1,212,637</b>	<b>308,200</b>	<b>308,200</b>	<b>351,600</b>
<b><u>OTHER SOURCES</u></b>					
Interfund Transfers	2,912,425	2,897,516	2,673,528	2,728,577	2,550,500
Appropriated Fund Balance	-	-	407,440	1,153,181	-
<b>Total Other Sources</b>	<b>2,912,425</b>	<b>2,897,516</b>	<b>3,080,968</b>	<b>3,881,758</b>	<b>2,550,500</b>
<b><u>TAXES</u></b>					
Ad Valorem Taxes	14,385,528	15,213,491	15,699,499	15,699,499	17,858,249
Communications Svr Tax	1,042,244	918,217	960,165	960,165	903,444
Utility Service Taxes	3,888,440	3,985,085	3,881,000	3,881,000	3,944,700
<b>Total Taxes</b>	<b>19,316,212</b>	<b>20,116,793</b>	<b>20,540,664</b>	<b>20,540,664</b>	<b>22,706,393</b>
<b>Total Revenues by Grouping</b>	<b>\$32,230,759</b>	<b>\$35,791,694</b>	<b>\$34,560,698</b>	<b>\$35,447,042</b>	<b>\$36,298,262</b>

# General Fund Actual and Budget Comparison

## By Expenditure Group

	FY 2019-20 Actual	FY 2020-21 Actual	FY 2021-22 Adopted	FY 2021-22 Amended	FY 2022-23 Adopted
<b><u>SALARIES</u></b>					
Executive Salaries	1,386,686	1,478,924	1,414,090	1,414,090	1,564,437
Regular Salaries & Wages	12,213,134	12,338,178	13,538,106	13,474,000	14,807,301
Other Salaries & Wages	360,305	560,147	882,758	1,017,758	1,088,726
Overtime	795,414	943,848	772,165	770,934	788,225
Special Pay	94,070	96,774	92,170	92,170	107,193
FICA/Medicare Taxes	1,068,587	1,087,539	1,161,626	1,161,626	1,340,778
<b>Total Salaries</b>	<b>15,918,196</b>	<b>16,505,410</b>	<b>17,860,915</b>	<b>17,930,578</b>	<b>19,696,660</b>
<b><u>BENEFITS</u></b>					
Retirement Contributions	1,191,598	1,343,729	1,353,919	1,353,919	1,675,757
Health Insurance	3,254,643	3,432,492	4,017,815	4,017,815	4,013,933
Workers' Compensation	215,678	242,719	299,566	275,900	279,414
Unemployment	14,779	1,461	-	-	-
<b>Total Benefits</b>	<b>4,676,698</b>	<b>5,020,401</b>	<b>5,671,300</b>	<b>5,647,634</b>	<b>5,969,104</b>
<b><u>OPERATING</u></b>					
Professional Services	593,919	604,702	590,476	1,032,937	584,545
Accounting & Auditing	49,350	53,000	57,000	57,000	57,000
Other Contractual Services	745,793	813,392	1,115,057	1,248,954	1,740,320
Travel & Per-Diem	21,733	17,549	93,189	85,822	100,621
Communications & Freight	182,809	198,931	197,282	203,034	201,935
Freight & Postage Service	11,120	10,640	13,090	12,998	15,597
Utility Services	629,149	632,908	673,410	673,410	687,453
Rentals & Leases	1,198,743	815,733	1,288,898	1,273,302	920,119
Insurance	296,948	343,367	374,844	378,302	399,480
Repair and Maintenance	1,669,407	1,864,130	1,835,528	2,091,573	2,193,522
Printing and Binding	16,500	14,904	38,958	36,788	28,533
Promotional Activities	22,352	26,485	45,050	38,612	52,300
Other Current Charges	81,206	66,527	121,014	134,042	91,111
Office Supplies	32,983	36,960	44,639	48,483	47,055
Operating Supplies	978,561	1,125,984	1,374,935	1,510,559	1,653,557
Road Materials & Supplies	15,590	11,133	67,000	57,000	30,000
Books, Publications, Subs	121,377	140,078	235,187	242,761	237,957
Educational Reimbursement	6,536	4,777	24,000	21,800	57,000
<b>Total Operating</b>	<b>6,674,076</b>	<b>6,781,200</b>	<b>8,189,557</b>	<b>9,147,377</b>	<b>9,098,105</b>
<b><u>CAPITAL</u></b>					
Buildings	-	9,413	105,000	69,637	-
Improvements Other than Bldgs	-	30,466	148,000	293,250	-
Capital Assets	140,227	102,828	80,500	101,248	297,000
<b>Total Capital</b>	<b>140,227</b>	<b>142,707</b>	<b>333,500</b>	<b>464,135</b>	<b>297,000</b>
<b><u>NON-DEPARTMENTAL</u></b>					
Promotional - Employee Recognition	5,538	10,226	10,000	10,000	10,000
Bad Debt	241,219	248,645	-	-	-
Other Operating Supplies	139,140	440,657	-	-	-
Interfund Loan Interest	11,456	9,694	7,932	7,932	-
<b>Total Non-Departmental</b>	<b>397,353</b>	<b>709,222</b>	<b>17,932</b>	<b>17,932</b>	<b>10,000</b>
<b><u>TRANSFERS</u></b>	<b>3,096,290</b>	<b>5,863,070</b>	<b>2,043,172</b>	<b>2,025,549</b>	<b>992,003</b>
<b><u>RESERVE FOR CONTINGENCIES</u></b>	<b>-</b>	<b>-</b>	<b>444,322</b>	<b>213,837</b>	<b>235,390</b>
<b>Total Expenditures by Grouping</b>	<b>\$30,902,840</b>	<b>\$35,022,010</b>	<b>\$34,560,698</b>	<b>\$35,447,042</b>	<b>\$36,298,262</b>

# General Fund Revenues by Category

	FY 2019-20 Actual	FY 2020-21 Actual	FY 2021-22 Adopted	FY 2021-22 Amended	FY 2022-23 Adopted
<b><u>TAXES</u></b>					
<b><u>PROPERTY TAXES</u></b>					
Current	14,384,600	15,203,547	15,674,499	15,674,499	17,848,249
Delinquent	928	9,944	25,000	25,000	10,000
<b>Total: Property Taxes</b>	<b>14,385,528</b>	<b>15,213,491</b>	<b>15,699,499</b>	<b>15,699,499</b>	<b>17,858,249</b>
<b><u>UTILITY SERVICE TAXES</u></b>					
Electric	3,165,390	3,228,198	3,167,200	3,167,200	3,193,200
Water	671,251	696,811	659,800	659,800	692,200
Propane	51,799	60,076	54,000	54,000	59,300
Communications Services	1,042,244	918,217	960,165	960,165	903,444
<b>Total: Utility Service Taxes</b>	<b>4,930,684</b>	<b>4,903,302</b>	<b>4,841,165</b>	<b>4,841,165</b>	<b>4,848,144</b>
<b><u>FRANCHISE FEES</u></b>					
Electric	2,419,372	2,466,045	2,463,200	2,463,200	2,536,100
Solid Waste - Residential	130,916	138,832	130,100	130,100	137,500
Solid Waste - Commercial	180,003	229,112	236,160	236,160	235,910
Propane	13,202	12,508	12,000	12,000	13,000
<b>Total: Franchise Fees</b>	<b>2,743,493</b>	<b>2,846,497</b>	<b>2,841,460</b>	<b>2,841,460</b>	<b>2,922,510</b>
<b>TOTAL: TAXES</b>	<b>22,059,705</b>	<b>22,963,290</b>	<b>23,382,124</b>	<b>23,382,124</b>	<b>25,628,903</b>
<b><u>LICENSES AND PERMITS</u></b>					
City Business Tax Receipts	128,019	138,257	137,300	137,300	134,000
Business Tax Receipts - Late Fees	2,648	2,957	2,800	2,800	2,500
County Business Tax Receipts	4,487	3,360	3,200	3,200	3,400
Radon Inspections	1,939	1,967	1,900	1,900	1,900
Right of Way Permits	7,620	2,720	2,600	2,600	3,600
Irrigation Permits	3,975	3,300	4,600	4,600	3,700
Other Licenses and Permits	1,765	1,440	-	-	-
<b>TOTAL: LICENSES AND PERMITS</b>	<b>150,453</b>	<b>154,001</b>	<b>152,400</b>	<b>152,400</b>	<b>149,100</b>
<b><u>INTERGOVERNMENTAL</u></b>					
<b><u>FEDERAL GRANTS</u></b>					
FEMA - Federal	227,189	-	-	-	-
CARES Act	-	941,258	-	-	-
DEA Overtime	19,219	11,906	30,000	30,000	10,000
Homeland Security Task Force	-	12,473	-	62,271	-
HHS - CARES Grant	11,596	-	-	-	-
<b>Total: Federal Grants</b>	<b>258,004</b>	<b>965,637</b>	<b>30,000</b>	<b>92,271</b>	<b>10,000</b>
<b><u>STATE AND COUNTY GRANTS</u></b>					
EMS	-	35,525	-	-	-
JAG Grant	17,535	-	-	-	-
FDOT - Lighting Reimbursement	95,014	82,421	96,210	96,210	96,210
FEMA - State	(6,945)	-	-	-	-
<b>Total: State and County Grants</b>	<b>105,604</b>	<b>117,946</b>	<b>96,210</b>	<b>96,210</b>	<b>96,210</b>
<b><u>STATE AND COUNTY SHARED REVENUE</u></b>					
State Revenue Share	1,238,405	1,473,717	1,451,187	1,451,187	1,506,433
State Mobile Home Licenses	10,526	11,877	10,200	10,200	13,400
State Alcoholic Beverage Licenses	19,405	24,140	15,000	15,000	21,600
State Half-Cent Sales Tax	2,599,680	2,913,230	2,748,127	2,748,127	2,800,931
State Firefighters Supplemental Comp.	16,303	12,680	15,000	15,000	15,000
State Motor Fuel Tax Rebate	18,346	18,659	13,600	13,600	18,600
County Occupational Licenses	22,748	33,647	27,000	27,000	29,900
COVID	-	-	-	19,548	-
<b>Total: State and County Shared Revenue</b>	<b>3,925,413</b>	<b>4,487,950</b>	<b>4,280,114</b>	<b>4,299,662</b>	<b>4,405,864</b>
<b>TOTAL: INTERGOVERNMENTAL</b>	<b>4,289,021</b>	<b>5,571,533</b>	<b>4,406,324</b>	<b>4,488,143</b>	<b>4,512,074</b>

# General Fund Revenues by Category

	FY 2019-20 Actual	FY 2020-21 Actual	FY 2021-22 Adopted	FY 2021-22 Amended	FY 2022-23 Adopted
<b><u>CHARGES FOR SERVICES</u></b>					
<b><u>DEVELOPMENT SERVICES FEES</u></b>					
Plats and Addressing Fees	1,335	1,350	1,100	4,835	2,800
Development Application Fees	117,101	89,281	132,700	132,700	96,900
Comprehensive Plan Amendments	39,627	106,755	43,400	43,400	43,400
Subdivision Quality Control Inspection	-	17,636	-	-	-
Handling Fees (County Impact Fee Collections)	6,631	3,414	5,900	5,900	1,300
Fire Inspection and Plan Reviews	52,160	47,301	53,000	53,000	53,000
<b>Total: Development Services Fees</b>	<b>216,854</b>	<b>265,737</b>	<b>236,100</b>	<b>239,835</b>	<b>197,400</b>
<b><u>OTHER CHARGES FOR SERVICES</u></b>					
Certification and Copies	8,743	7,708	8,800	8,800	6,600
Lien Searches	69,300	70,575	66,500	66,500	70,700
Fingerprinting	1,796	-	1,600	1,600	600
School Resource Officers	416,458	479,577	477,694	477,694	477,694
Emergency Medical Transport Fees	731,479	871,925	525,000	525,000	525,000
Lot Mowing	852	1,173	1,200	1,200	1,200
Solid Waste Administrative Handling Fee	117,473	117,997	118,080	118,080	117,955
Miscellaneous Charges for Services	180	299	200	200	-
<b>Total: Other Charges for Services</b>	<b>1,346,281</b>	<b>1,549,254</b>	<b>1,199,074</b>	<b>1,199,074</b>	<b>1,199,749</b>
<b><u>RECREATION ACTIVITY FEES:</u></b>					
Program, Athletic and Facility Fees					
- Riverside Activity Fees	38,810	127,759	326,000	326,000	354,942
- City Sponsored Athletics	87,282	275,033	342,000	342,000	328,282
- Oviedo Blvd Aquatic Facility	75,494	184,581	360,000	360,000	360,000
- Recreation Programs	15,129	6,174	23,000	23,000	23,000
- Special Events	57,199	9,870	74,000	74,000	32,600
- Oviedo on the Park	134,317	160,577	253,000	253,000	217,704
- Membership Fee	18,853	31,385	16,500	16,500	16,500
- Concessions	68,856	135,875	140,700	140,700	140,700
Rentals and Leases	176,682	190,178	152,808	152,808	152,808
Pass-through Registration Fees	6,514	2,051	7,900	7,900	7,900
<b>Total: Recreation Activity Fees</b>	<b>679,136</b>	<b>1,123,483</b>	<b>1,695,908</b>	<b>1,695,908</b>	<b>1,634,436</b>
<b>TOTAL: CHARGES FOR SERVICES</b>	<b>2,242,271</b>	<b>2,938,474</b>	<b>3,131,082</b>	<b>3,134,817</b>	<b>3,031,585</b>
<b><u>FINES AND FORFEITURES</u></b>					
Judgments and Fines	46,235	52,018	76,900	76,900	52,600
Violations of Local Ordinances	450	75	1,000	1,000	200
Code Enforcement	32,925	2,150	21,700	21,700	21,700
<b>TOTAL: FINES AND FORFEITURES</b>	<b>79,610</b>	<b>54,243</b>	<b>99,600</b>	<b>99,600</b>	<b>74,500</b>
<b><u>MISCELLANEOUS</u></b>					
Interest and Dividends	182,760	38,825	41,900	41,900	78,000
Insurance Proceeds	67,048	15,905	20,000	20,000	20,000
Gain/Loss on Sale of Assets	31,054	949,016	2,100	2,100	2,100
Police Off-Duty Services	172,790	164,726	212,000	212,000	212,000
Fire Off-Duty Services	593	1,795	900	900	900
Contributions and Donations - Parks and Rec.	-	4,328	-	-	-
Other Miscellaneous	43,029	38,042	31,300	31,300	38,600
<b>TOTAL: MISCELLANEOUS</b>	<b>497,274</b>	<b>1,212,637</b>	<b>308,200</b>	<b>308,200</b>	<b>351,600</b>
<b>TOTAL CURRENT INCOME</b>	<b>29,318,334</b>	<b>32,894,178</b>	<b>31,479,730</b>	<b>31,565,284</b>	<b>33,747,762</b>
ELIMINATION OF FLEET INTERNAL SERVICE	-	-	-	-	-
<b>TOTAL NON-AD VALOREM REVENUE</b>	<b>14,932,806</b>	<b>17,680,687</b>	<b>15,780,231</b>	<b>15,865,785</b>	<b>15,889,513</b>

# General Fund Revenues by Category

	FY 2019-20 Actual	FY 2020-21 Actual	FY 2021-22 Adopted	FY 2021-22 Amended	FY 2022-23 Adopted
<b>NON-OPERATING REVENUES</b>					
<b>INTERFUND TRANSFERS (TRANSFERS FROM):</b>					
CRA Fund (015)	258,368	253,448	248,528	293,528	55,000
DEA Fund (106)	53,366	53,784	-	10,049	-
Fire Impact Fee Fund (108)	75,000	30,000	-	-	70,500
Building Services Fund (120)	150,691	100,188	50,000	50,000	50,000
OSC Extension Landfill (327)	-	85,096	-	-	-
Water and Sewer Utility Fund (401)	2,150,000	2,150,000	2,150,000	2,150,000	2,150,000
Stormwater Fund (410)	225,000	225,000	225,000	225,000	225,000
<b>TOTAL: INTERFUND TRANSFERS</b>	<b>2,912,425</b>	<b>2,897,516</b>	<b>2,673,528</b>	<b>2,728,577</b>	<b>2,550,500</b>
<b>APPROPRIATED FUND BALANCE</b>	<b>-</b>	<b>-</b>	<b>407,440</b>	<b>1,153,181</b>	<b>-</b>
<b>TOTAL: NON-OPERATING REVENUES</b>	<b>2,912,425</b>	<b>2,897,516</b>	<b>3,080,968</b>	<b>3,881,758</b>	<b>2,550,500</b>
<b>TOTAL REVENUES</b>	<b>\$32,230,759</b>	<b>\$35,791,694</b>	<b>\$34,560,698</b>	<b>\$35,447,042</b>	<b>\$36,298,262</b>



# General Fund Expenditures by Department

	FY 2019-20 Actual	FY 2020-21 Actual	FY 2021-22 Adopted	FY 2021-22 Amended	FY 2022-23 Adopted
<b><u>LEGISLATIVE AND EXECUTIVE</u></b>					
City Council	263,875	272,300	284,695	291,818	294,283
City Attorney	213,425	228,170	268,440	268,440	259,910
City Administration	259,692	268,198	280,818	280,585	294,191
Public Information	290,585	290,551	400,204	400,870	437,020
City Clerk	284,791	268,026	310,316	313,277	296,185
<b>TOTAL: LEGISLATIVE &amp; EXECUTIVE</b>	<b>1,312,368</b>	<b>1,327,245</b>	<b>1,544,473</b>	<b>1,554,990</b>	<b>1,581,589</b>
<b><u>HUMAN RESOURCES</u></b>					
	<b>596,560</b>	<b>624,139</b>	<b>698,551</b>	<b>719,757</b>	<b>874,760</b>
<b><u>FINANCE</u></b>					
Accounting and Fiscal Services	724,679	783,239	960,750	982,171	1,094,649
Purchasing	96,777	94,671	120,079	120,206	140,340
<b>TOTAL: FINANCE DEPARTMENT</b>	<b>821,456</b>	<b>877,910</b>	<b>1,080,829</b>	<b>1,102,377</b>	<b>1,234,989</b>
<b><u>INFORMATION TECHNOLOGY</u></b>					
	<b>1,327,616</b>	<b>1,356,785</b>	<b>1,586,444</b>	<b>1,679,402</b>	<b>1,802,998</b>
<b><u>DEVELOPMENT SERVICES</u></b>					
Development Services Administration	209,425	246,944	258,889	258,781	312,646
Planning	388,899	366,617	373,841	712,767	418,285
Development Review	259,691	245,498	297,415	300,354	334,459
Code Enforcement	242,948	246,197	261,582	261,421	301,050
<b>TOTAL: DEVELOPMENT SERVICES</b>	<b>1,100,963</b>	<b>1,105,256</b>	<b>1,191,727</b>	<b>1,533,323</b>	<b>1,366,440</b>
<b><u>PUBLIC WORKS</u></b>					
Public Works Administration	188,490	186,827	201,081	202,190	216,679
Grounds and Right of Way Maintenance	248,611	218,626	263,308	263,308	229,357
Sidewalks and Streets Maintenance	696,384	690,933	940,048	942,265	958,681
Hurricane Recovery	3,840	576	-	48,944	-
<b>TOTAL: PUBLIC WORKS</b>	<b>1,137,325</b>	<b>1,096,962</b>	<b>1,404,437</b>	<b>1,456,707</b>	<b>1,404,717</b>
<b><u>POLICE DEPARTMENT</u></b>					
Police Administration and Accreditation	913,672	939,224	997,412	998,420	1,092,629
Community Policing & Patrol	4,551,034	4,572,388	5,214,858	5,290,281	5,432,840
Police Records	460,266	497,684	537,588	537,983	569,948
Community Involvement	1,350,434	1,423,703	1,540,220	1,541,430	1,545,938
Criminal Investigations	707,045	823,004	872,062	873,625	945,305
Community Response Team	847,474	613,684	641,898	641,387	688,392
Police Education and Training	204,239	203,044	339,151	339,351	342,615
<b>TOTAL: POLICE DEPARTMENT</b>	<b>9,034,164</b>	<b>9,072,731</b>	<b>10,143,189</b>	<b>10,222,477</b>	<b>10,617,667</b>
<b><u>FIRE DEPARTMENT</u></b>					
Fire Admin and Emergency Management	285,780	407,652	317,001	320,527	401,024
Fire Suppression and Rescue	6,182,346	6,461,488	6,046,984	6,082,214	7,150,179
Fire Prevention	225,326	246,001	288,644	326,038	357,600
Fire Education & Training	165,661	105,449	192,962	196,339	247,636
EMS	-	-	471,950	478,755	484,593
<b>TOTAL: FIRE DEPARTMENT</b>	<b>6,859,113</b>	<b>7,220,590</b>	<b>7,317,541</b>	<b>7,403,873</b>	<b>8,641,032</b>

# General Fund Expenditures by Department

	FY 2019-20 Actual	FY 2020-21 Actual	FY 2021-22 Adopted	FY 2021-22 Amended	FY 2022-23 Adopted
<b>RECREATION AND PARKS</b>					
Recreation & Parks Administration	669,815	782,173	983,850	1,119,644	728,583
Riverside Recreation Center	359,266	417,837	500,443	527,911	563,028
City-Sponsored Athletics	464,003	526,368	703,410	697,441	762,548
Athletic Fields and Park Maintenance	1,278,819	1,622,417	1,820,600	1,864,736	2,028,040
Oviedo Blvd Aquatics	412,989	522,469	774,345	832,085	832,540
Facility Maintenance and Custodial Services	828,245	1,059,408	1,134,879	1,243,696	1,359,276
Oviedo on the Park	1,206,495	837,428	1,170,554	1,231,305	1,262,662
<b>TOTAL: RECREATION AND PARKS</b>	<b>5,219,632</b>	<b>5,768,100</b>	<b>7,088,081</b>	<b>7,516,818</b>	<b>7,536,677</b>
<b>TOTAL: DEPARTMENTAL</b>	<b>27,409,197</b>	<b>28,449,718</b>	<b>32,055,272</b>	<b>33,189,724</b>	<b>35,060,869</b>
<b>NON-DEPARTMENTAL EXPENDITURES</b>					
Promotional Activity - Employee Recognition	5,538	10,226	10,000	10,000	10,000
Other Operating Supplies	139,140	440,657	-	-	-
Interfund Loan Interest	11,456	9,694	7,932	7,932	-
Bad Debt Expenses	241,219	248,645	-	-	-
<b>SUB-TOTAL: NON DEPARTMENTAL</b>	<b>397,353</b>	<b>709,222</b>	<b>17,932</b>	<b>17,932</b>	<b>10,000</b>
<b>INTERFUND TRANSFERS TO DEBT</b>					
2012A PIRRN	720,268	717,076	720,622	720,622	-
2012A CIRRN	190,738	190,588	-	-	-
2012B CIRRN	275,427	274,759	360,415	360,415	359,141
2012C CIRRN	60,518	61,336	61,123	-	-
2012D CIRRN	64,319	64,202	106,762	106,762	-
2013 PIRN	369,540	366,220	354,900	354,900	347,580
Other Debt Service	-	1,325,409	500	500	-
<b>TOTAL: INTERFUND TRANSFERS FOR DEBT SERVICE</b>	<b>1,680,810</b>	<b>2,999,590</b>	<b>1,604,322</b>	<b>1,543,199</b>	<b>706,721</b>
<b>INTERFUND TRANSFERS TO</b>					
Lease Financing Fund (205)	201,883	263,815	66,093	66,093	-
Vehicle Replacement Fund (302)	-	1,054,055	-	-	-
Technology Improvement Fund (320)	138,500	112,500	112,500	156,000	130,000
General Facility Improvement Fund (330)	571,328	453,734	105,152	105,152	-
Recreation Facility Improvement Fund (340)	-	520,000	-	-	-
Medical Insurance Fund (510)	348,664	304,271	-	-	-
Insurance Deductible Fund (512)	155,105	155,105	155,105	155,105	155,282
<b>TOTAL: INTERFUND TRANSFERS</b>	<b>1,415,480</b>	<b>2,863,480</b>	<b>438,850</b>	<b>482,350</b>	<b>285,282</b>
<b>TOTAL: INTERFUND TRANSFERS</b>	<b>3,096,290</b>	<b>5,863,070</b>	<b>2,043,172</b>	<b>2,025,549</b>	<b>992,003</b>
<b>RESERVE FOR CONTINGENCIES</b>					
Reserve for Contingencies	-	-	319,322	88,837	135,390
Pay for Performance	-	-	125,000	125,000	100,000
<b>TOTAL: CONTINGENCIES</b>	<b>-</b>	<b>-</b>	<b>444,322</b>	<b>213,837</b>	<b>235,390</b>
<b>TOTAL EXPENDITURES</b>	<b>\$30,902,840</b>	<b>\$35,022,010</b>	<b>\$34,560,698</b>	<b>\$35,447,042</b>	<b>\$36,298,262</b>

# City Council

## Description

The City Council is the five (5)-member elected legislative and governing body of the City, responsible for establishing policies, managing growth and land use, adopting an annual budget and tax rate, setting water, wastewater and storm water utility rates, and other fees and charges for City Services, adopting local laws and ordinances and hiring and overseeing the City Manager.

All City Council members and the Mayor, who is recognized as the head of the City Government for all ceremonial purposes, serve two (2) year terms, and are elected “at large” and must reside within the City to be an elected representative.



## Goals

- 7.1 Continue high levels of customer service, productivity, and efficiency while maintaining fiscal and organizational health.
- 7.2 Provide high quality, affordable services.
- 7.3 Provide leadership on critical local and regional issues.
- 7.4 Periodic review and updating of the strategic plan.

## Department Objectives

1. Review the current Strategic Plan for effectiveness, relevance, and the City Council’s direction.
2. Hold Monthly meetings, special meetings and work sessions to discuss City business.

## Performance Measurements

### Legend

Workload = Level of Productivity

Goal	Department Objective	Strategy/Measure	Performance Indicator	2019-20	2020-21	2021-22	2022-23
				Actual	Actual	Target	Target
7.4	1. Review the current Strategic Plan for effectiveness, relevance, and the City Council’s direction.	Quarterly update of the Strategic Plan Y/N	Yes	Yes	Yes	Yes (1)	(2)
7.3	2. Hold monthly meetings, special meetings and work sessions to discuss City business	# of City Council meetings held (regular special)	Workload	24	37	30	(2)
		# of City Council meetings held (CRA)	Workload	5	9	8	(2)
(1) FY 2021-22 Strategic plan updated as of 3rd quarter							
(2) Updates for 2022-23 are not yet available							

# City Council

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## **Accomplishments**

- See accomplishments for all City departments beginning on page 31.

## **Budget Highlights**

The FY 2022-23 Adopted Budget of \$294,283, is an increase of \$9,588, or 3.37%, over the FY 2021-22 Adopted Budget of \$284,695. Significant changes to the FY 2022-23 Adopted Budget include the following:

- Wage increase for General Government employees;
- 3% Health Insurance premium rate increase;
- 5% increase in Workers Compensation premiums;
- 10% increase in General Liability Insurance premiums;
- Reductions in Travel, Promotional Activities and Memberships.



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# City Council

EXPENDITURE GROUPING	FY 2019-20 Actuals	FY 2020-21 Actuals	FY 2021-22 Adopted	FY 2021-22 Amended	FY 2022-23 Adopted
<b><u>SALARIES</u></b>					
Executive Salaries	69,302	70,759	72,486	72,486	84,707
Special Pay	-	-	286	286	36
FICA/Medicare Taxes	1,241	1,110	1,092	1,092	2,199
<b>Total Salaries</b>	<b>70,543</b>	<b>71,869</b>	<b>73,864</b>	<b>73,864</b>	<b>86,942</b>
<b><u>BENEFITS</u></b>					
Retirement Contributions	3,447	3,681	3,625	3,625	4,236
Health Insurance	35,347	19,249	15,824	15,824	16,007
Workers' Compensation	35	39	77	70	41
<b>Total Benefits</b>	<b>38,829</b>	<b>22,969</b>	<b>19,526</b>	<b>19,519</b>	<b>20,284</b>
<b><u>OPERATING EXPENDITURES</u></b>					
Professional Services	106,227	125,670	118,300	123,800	118,300
Other Contractual Services	4,640	5,250	5,200	5,200	5,600
Travel & Per-Diem	4,336	4,236	14,444	14,444	12,828
Communications & Freight	3,362	3,574	3,083	3,083	3,213
Freight & Postage Service	31	48	25	25	25
Utility Services	9,380	10,175	9,972	9,972	10,635
Rentals & Leases	1,590	1,590	1,591	1,255	1,017
Insurance	4,839	5,740	6,291	6,354	6,291
Printing and Binding	281	94	415	415	445
Promotional Activities	1,908	1,038	5,050	1,550	950
Other Current Charges	-	160	-	6,287	4,100
Office Supplies	252	165	560	560	439
Operating Supplies	3,760	1,262	5,126	3,126	4,326
Books, Publications, Subs	13,897	18,460	21,248	22,364	18,888
<b>Total Operating Expenditures</b>	<b>154,503</b>	<b>177,462</b>	<b>191,305</b>	<b>198,435</b>	<b>187,057</b>
<b>Total Expenditures by Grouping</b>	<b>\$ 263,875</b>	<b>\$ 272,300</b>	<b>\$ 284,695</b>	<b>\$ 291,818</b>	<b>\$ 294,283</b>

## **5 Year Budget Projection**

EXPENDITURE GROUPING	2023-24 Projection	2024-25 Projection	2025-26 Projection	2026-27 Projection	2027-28 Projection
Salaries	89,724	92,595	95,558	98,616	101,772
Benefits	21,907	23,659	25,552	27,596	29,997
Operating Expenditures	196,724	206,907	217,633	228,933	240,840
<b>Total Projection</b>	<b>\$ 308,355</b>	<b>\$ 323,161</b>	<b>\$ 338,743</b>	<b>\$ 355,145</b>	<b>\$ 372,609</b>

# City Administration

## **Description**

The City Manager is a position contained in the City Charter that is appointed by, answerable to, and under the direction and supervision of the City Council. The City Manager is the chief executive officer of the City who leads the organization and provides executive leadership necessary to carry out the mission, goals, and policies established by the City Council.

The City Manager's Office is responsible for the effective and efficient provision of all City Services and enforcement of all laws pursuant to the City Charter, including Human Resources and Financial Management, and the preparation and recommendation of the annual operating budget, including a ten-year capital improvement program. The City Manager is also responsible for keeping the City Council informed as to the financial condition and future needs of the City, signing contracts on behalf of the City, and implementing and administering the policy directives of the City Council within the parameters of the City Charter.



## **Personnel Summary**

	FY 18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	Change
City Manager	1.00	1.00	1.00	1.00	1.00	0.00
<b>Total</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>0.00</b>



## **Goals**

- 7.1 Continue high levels of customer service, productivity, and efficiency while maintaining fiscal and organizational health.
- 7.2 Provide high quality, affordable services.
- 7.3 Provide leadership on critical local and regional issues.
- 7.4 Periodic review and updating of the strategic plan.

## **Department Objectives**

- 1. Continue to enhance organizational productivity and efficiency by improving organizational performance and customer satisfaction by continuous process improvement and process management.
- 2. Continue to ensure financial health by tax base diversification and growth, adequate financial reserves, comprehensive contract management, health and liability insurance controls, and prudent cost recovery practices.
- 3. Continue to align organizational structure and practices with mission.

# City Administration

## Performance Measurements

### Legend

Workload = Level of Productivity

Goal	Department Objective	Strategy/Measure	Performance Indicator	2019-20	2020-21	2021-22	2022-23
				Actual	Actual	Target	Target
7.1	1. Continue to enhance organizational productivity and efficiency by improving organizational performance.	Present City Council with balanced budget Y/N	Yes	Yes	Yes	Yes	Yes
		Increase General Fund Balance	Workload	1,327,914	769,689	(1)	(2)
	3. Continue to align organizational structure and practices with mission.	# of new FTEs added	Workload	6	-	-	10
		Updates of the Strategic Plan (Y/N)	Workload	Yes	Yes	Yes	Yes
(1) FY 2021-22 Audit is in process.							
(2) FY 2022-23 information is not yet available.							

## Accomplishments

- See accomplishments for all City departments beginning on page 31.

## Budget Highlights

The FY 2022-23 Adopted Budget of \$294,191, is an increase of \$13,373, or 4.76%, over the FY 2021-22 Adopted Budget of \$280,818. The increase is primarily attributable to the following:

- Wage increase for General Government employees;
- 3% Health Insurance premium rate increase;
- 5% increase in Workers Compensation premiums;
- 10% increase in General Liability Insurance premiums.



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# City Administration

EXPENDITURE GROUPING	FY 2019-20 Actuals	FY 2020-21 Actuals	FY 2021-22 Adopted	FY 2021-22 Amended	FY 2022-23 Adopted
<b><u>SALARIES</u></b>					
Executive Salaries	\$ 193,620	\$ 198,648	\$ 203,426	\$ 203,426	\$ 214,170
Special Pay	-	426	-	-	-
FICA/Medicare Taxes	11,342	11,618	14,656	14,656	16,523
<b>Total Salaries</b>	<b>204,962</b>	<b>210,692</b>	<b>218,082</b>	<b>218,082</b>	<b>230,693</b>
<b><u>BENEFITS</u></b>					
Retirement Contributions	9,681	9,932	10,171	10,171	10,708
Health Insurance	23,441	24,794	26,858	26,858	27,656
Workers' Compensation	186	220	261	240	235
<b>Total Benefits</b>	<b>33,308</b>	<b>34,946</b>	<b>37,290</b>	<b>37,269</b>	<b>38,599</b>
<b><u>OPERATING EXPENDITURES</u></b>					
Professional Services	1,850	4,738	-	-	-
Other Contractual Services	(298)	268	360	360	440
Travel & Per-Diem	8	1,042	5,919	5,919	2,862
Communications & Freight	1,167	1,022	999	999	996
Freight & Postage Service	22	4	25	25	25
Utility Services	4,311	4,677	4,614	4,614	4,836
Rentals & Leases	6,727	5,516	5,177	4,952	7,631
Insurance	985	1,168	1,280	1,293	1,422
Repair and Maintenance	184	365	300	300	800
Other Current Charges	110	15	292	292	292
Office Supplies	260	247	380	380	393
Operating Supplies	3,876	1,086	1,470	1,470	1,420
Books, Publications, Subs	2,220	2,412	4,630	4,630	3,782
<b>Total Operating Expenditures</b>	<b>21,422</b>	<b>22,560</b>	<b>25,446</b>	<b>25,234</b>	<b>24,899</b>
<b>Total Expenditures by Grouping</b>	<b>\$ 259,692</b>	<b>\$ 268,198</b>	<b>\$ 280,818</b>	<b>\$ 280,585</b>	<b>\$ 294,191</b>

## 5 Year Budget Projection

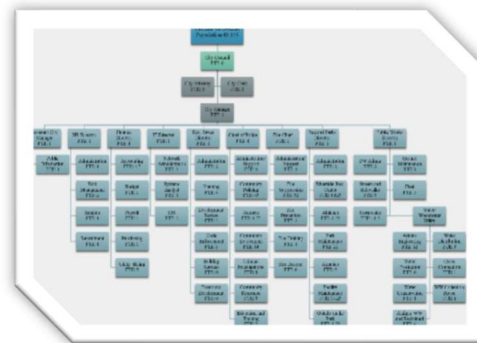
EXPENDITURE GROUPING	2023-24 Projection	2024-25 Projection	2025-26 Projection	2026-27 Projection	2027-28 Projection
Salaries	238,075	245,694	253,556	261,670	270,043
Benefits	41,687	45,022	48,624	52,514	57,082
Operating Expenditures	26,215	27,604	29,070	30,618	32,253
<b>Total Projection</b>	<b>\$ 305,977</b>	<b>\$ 318,319</b>	<b>\$ 331,250</b>	<b>\$ 344,801</b>	<b>\$ 359,379</b>

# Human Resources

## Description

The Human Resources Department provides administrative and technical support services to assist in the management of the City's workforce. The core services provided by Human Resources staff include:

- 1) recruitment;
- 2) selection and processing of new employees;
- 3) maintenance of the pay and classification system;
- 4) maintenance of employee personnel records;
- 5) administration of all employee voluntary and involuntary benefits, including the City's self-insured group health program and on-site employee health center;
- 6) administration of the Wellness Program;
- 7) administration of the City's Safety and Risk Management Program; administration of City Personnel Policy, labor relations;
- 8) administration of disciplinary actions;
- 9) coordination of employee training and development program;
- 10) administration of public safety collective bargaining agreements;
- 11) participation in the planning of the City recognition and employee events.



## Personnel Summary

	FY 18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	Change
Human Resources Director	1.00	1.00	1.00	1.00	1.00	0.00
Assistant HR Director	0.00	0.00	0.00	1.00	1.00	0.00
Benefits Analyst	1.00	1.00	1.00	1.00	1.00	0.00
HR Analyst Recruitment	1.00	1.00	1.00	1.00	1.00	0.00
HR Specialist	1.00	1.00	1.00	1.00	1.00	0.00
Risk Management Coord	0.00	0.00	0.00	0.00	1.00	1.00
Sr. HR Coordinator	1.00	1.00	1.00	0.00	0.00	0.00
<b>Total</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>6.00</b>	<b>1.00</b>



## Goals

7.1 Continue high levels of customer service, productivity, and efficiency while maintaining fiscal and organizational health.

7.2 Provide high quality, affordable services.

# Human Resources

## Department Objectives

1. Monitor and track City adherence to safety and compliance training for all employees.
2. Research, coordinate, and deliver employee training on pertinent topics which will provide employees with information to help do their jobs safer, more efficiently, and with greater skill.
3. Maintain competitive wage and benefit structure.
4. Maintain workforce diversity and opportunity.
5. Continue recruitment efforts.
6. Promote employee wellness by offering incentives to employees for completing a Health Risk Assessment and for meeting health benchmarks.

## Performance Measurements

### Legend

Workload = Level of Productivity

Goal	Department Objective	Strategy/Measure	Performance Indicator	2019-20	2020-21	2021-22	2022-23
				Actual	Actual	Target	Target
7.1	2. Research, coordinate and deliver employee training on pertinent topics which provides employees with information that allows them to do their jobs more safely.	# of training hours provided to employees	Workload	2,982	2,501	2,500	2,500
		# new General Liability Claims	Workload	21	17	20	20
		# new Auto Claims	Workload	29	20	20	28
		# new Medical Claims	Workload	27	24	27	24
7.2	3. Maintain competitive wage and benefit structure	% of new FTE hires who remain on the job greater than 1 year	Workload	76.00%	66.00%	70.00%	70.00%
		Turnover Rate (FTE)	Workload	12.82%	15.00%	14.00%	14.00%
7.1	5. Continued recruitment efforts	# of employment applications received/processed	Workload	987	1,064	1,000	1,000
		# of new hires processed	Workload	43	40	45	50

## Accomplishments

- See accomplishments for Human Resources on pages 50-51.

## Budget Highlights

The FY 2022-23 Adopted Budget of \$874,760, is an increase of \$176,209, or 25.22%, over the FY 2021-22 Adopted Budget of \$698,551. The increase is primarily attributable to the following:

- Wage increase for General Government employees;
- Funding for one new Risk Management Coordinator position;
- 3% Health Insurance premium rate increase;
- 5% increase in Workers Compensation premiums;
- 10% increase in General Liability Insurance premiums;
- Increase in Educational Costs due to more employees requesting educational reimbursement in FY 2022-23.

# Human Resources

EXPENDITURE GROUPING	FY 2019-20 Actuals	FY 2020-21 Actuals	FY 2021-22 Adopted	FY 2021-22 Amended	FY 2022-23 Adopted
<b><u>SALARIES</u></b>					
Executive Salaries	\$ 130,477	\$ 131,761	\$ 136,775	\$ 136,775	\$ 157,317
Regular Salaries & Wages	230,910	243,372	257,850	257,850	354,280
Other Salaries & Wages	9,205	8,513	11,000	11,000	15,600
Overtime	6,903	8,813	6,185	6,185	8,655
Special Pay	142	-	72	72	605
FICA/Medicare Taxes	26,764	28,346	29,629	29,629	41,072
<b>Total Salaries</b>	<b>404,401</b>	<b>420,805</b>	<b>441,511</b>	<b>441,511</b>	<b>577,529</b>
<b><u>BENEFITS</u></b>					
Retirement Contributions	18,316	19,150	20,041	20,041	26,013
Health Insurance	85,578	83,508	90,925	90,925	103,370
Workers' Compensation	367	469	549	505	645
<b>Total Benefits</b>	<b>104,261</b>	<b>103,127</b>	<b>111,515</b>	<b>111,471</b>	<b>130,028</b>
<b><u>OPERATING EXPENDITURES</u></b>					
Professional Services	54,465	70,697	77,301	98,801	67,580
Other Contractual Services	107	108	240	240	240
Travel & Per-Diem	787	286	4,399	4,399	4,999
Communications & Freight	1,173	1,244	1,338	1,338	1,326
Freight & Postage Service	360	305	540	540	460
Utility Services	8,607	9,336	9,127	9,127	9,767
Rentals & Leases	3,180	3,180	3,181	2,906	2,825
Insurance	1,905	2,260	2,477	2,502	2,725
Repair and Maintenance	1,309	-	8,500	8,500	-
Printing and Binding	20	267	150	150	150
Other Current Charges	4,192	1,742	5,350	7,100	5,350
Office Supplies	3,154	4,438	3,590	5,340	4,765
Operating Supplies	221	431	1,932	632	6,502
Books, Publications, Subs	1,882	1,136	3,400	3,400	3,514
Educational Costs	6,536	4,777	24,000	21,800	57,000
<b>Total Operating Expenditures</b>	<b>87,898</b>	<b>100,207</b>	<b>145,525</b>	<b>166,775</b>	<b>167,203</b>
<b>Total Expenditures by Grouping</b>	<b>\$ 596,560</b>	<b>\$ 624,139</b>	<b>\$ 698,551</b>	<b>\$ 719,757</b>	<b>\$ 874,760</b>

## 5 Year Budget Projection

EXPENDITURE GROUPING	2023-24 Projection	2024-25 Projection	2025-26 Projection	2026-27 Projection	2027-28 Projection
Salaries	596,010	615,082	634,765	655,077	676,040
Benefits	140,430	151,665	163,798	176,902	192,292
Operating Expenditures	175,699	184,634	194,031	203,914	214,309
<b>Total Projection</b>	<b>\$ 912,140</b>	<b>\$ 951,381</b>	<b>\$ 992,594</b>	<b>\$ 1,035,893</b>	<b>\$ 1,082,641</b>

# City Clerk

## **Description**

The City Clerk is a position contained in the City Charter that is appointed by the City Council but works under the direction and supervision of the City Manager. The City Clerk is responsible for recording and maintaining the minutes of the City Council; recording and maintaining ordinances and resolutions of the City Council; and maintaining contracts, deeds and other legal documents of the City. The City Clerk monitors terms of Board, Committee and Council members; is the chief election official; places legal advertisements and posts all official notices; conducts lien searches on properties located within the city limits; and serves as the City's records management officer.



## **Personnel Summary**

	FY 18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	Change
City Clerk	1.00	1.00	1.00	1.00	1.00	0.00
Deputy City Clerk	1.00	1.00	1.00	1.00	1.00	0.00
Records Specialist	1.00	1.00	1.00	0.00	0.00	0.00
Records Coordinator	0.00	0.00	0.00	1.00	1.00	0.00
<b>Total</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>0.00</b>



HIGHT  
PERFORMANCE  
GOVERNMENT

## **Goals**

7.1 Continue high levels of customer service, productivity, and efficiency while maintaining fiscal and organizational health.

## **Department Objective**

1. Continue review of agreements and City documents for scanning and uploading into SIRE (now OnBase).
2. Reduce the amount of touches and time it takes to facilitate a process without impacting controls.
  - a. Continue automation of labor-intensive services.
  - b. Continue transition to paperless environment.
3. Find suitable City records storage location that meets State requirements for paper records storage.

## Performance Measurements

### Legend

Workload = Level of Productivity

Goal	Department Objective	Strategy/Measure	Performance Indicator	2019-20	2020-21	2021-22	2022-23
				Actual	Actual	Target	Target
7.1	1. Continue review of agreements and City documents for scanning and uploading into SIRE (now OnBase)	# of old page documents scanned(1)	Workload	13,252	12,000	n/a	n/a
		# of new page documents scanned(1)	Workload	7,640	3,000	n/a	n/a
		# documents to be dispositioned(1)	Workload	n/a	n/a	12,626	13,000
		# of documents imported into OnBase(1)	Workload	n/a	n/a	2,564	2,600

(1) For FY 2021-22 and going forward "# of old page documents scanned" and "# of new page documents scanned" measures will be replaced by "# documents to be dispositioned" and "# documents imported into OnBase".

## Accomplishments

- See accomplishments for City Clerk on pages 48-49.

## Budget Highlights

The FY 2022-23 Adopted Budget of \$296,185, is a decrease of \$14,131, or -4.55%, over the FY 2021-22 Adopted Budget of \$310,316. Significant changes to FY 2022-23 Adopted Budget include:

- Wage increase for General Government employees;
- 3% Health Insurance premium rate increase;
- 5% increase in Workers Compensation premiums;
- 10% increase in General Liability Insurance premiums;
- Decrease in the Printing and Binding line for the printing of Land Development Code rewrite;
- Decrease in Other Current Charges for election costs.



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# City Clerk

EXPENDITURE GROUPING	FY 2019-20 Actuals	FY 2020-21 Actuals	FY 2021-22 Adopted	FY 2021-22 Amended	FY 2022-23 Adopted
<b><u>SALARIES</u></b>					
Executive Salaries	\$ 90,659	\$ 116,048	\$ 67,200	\$ 67,200	\$ 81,278
Regular Salaries & Wages	80,163	69,687	87,882	87,882	96,062
Overtime	4,438	3,508	5,000	5,000	4,000
Special Pay	-	-	-	-	284
FICA/Medicare Taxes	13,229	14,351	11,946	11,946	13,874
<b>Total Salaries</b>	<b>188,489</b>	<b>203,594</b>	<b>172,028</b>	<b>172,028</b>	<b>195,498</b>
<b><u>BENEFITS</u></b>					
Retirement Contributions	8,763	8,376	8,205	8,205	9,067
Health Insurance	26,170	22,672	29,715	29,715	36,922
Workers' Compensation	177	185	210	193	213
<b>Total Benefits</b>	<b>35,110</b>	<b>31,233</b>	<b>38,130</b>	<b>38,113</b>	<b>46,202</b>
<b><u>OPERATING EXPENDITURES</u></b>					
Other Contractual Services	333	350	400	400	580
Travel & Per-Diem	1,138	1,741	5,536	5,536	4,619
Communications & Freight	790	859	912	912	908
Freight & Postage Service	166	80	150	150	100
Utility Services	5,562	6,034	5,951	5,951	6,311
Rentals & Leases	5,153	5,943	5,944	5,608	5,370
Insurance	1,039	1,233	1,351	1,365	1,351
Printing and Binding	3,426	2,777	22,965	22,965	12,965
Other Current Charges	28,872	10,123	49,425	49,425	14,463
Office Supplies	1,603	918	1,360	1,360	1,239
Operating Supplies	2,568	611	1,100	1,100	800
Books, Publications, Subs	3,407	2,530	5,064	8,364	5,779
<b>Total Operating Expenditures</b>	<b>54,057</b>	<b>33,199</b>	<b>100,158</b>	<b>103,136</b>	<b>54,485</b>
<b><u>CAPITAL</u></b>					
Capital Assets	7,135	-	-	-	-
<b>Total Capital</b>	<b>7,135</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Expenditures by Grouping</b>	<b>\$ 284,791</b>	<b>\$ 268,026</b>	<b>\$ 310,316</b>	<b>\$ 313,277</b>	<b>\$ 296,185</b>

## **5 Year Budget Projection**

EXPENDITURE GROUPING	2023-24 Projection	2024-25 Projection	2025-26 Projection	2026-27 Projection	2027-28 Projection
Salaries	201,754	208,210	214,873	221,749	228,845
Benefits	49,898	53,890	58,201	62,857	68,326
Operating Expenditures	57,277	60,215	63,307	66,563	69,990
<b>Total Projection</b>	<b>\$ 308,929</b>	<b>\$ 322,315</b>	<b>\$ 336,381</b>	<b>\$ 351,169</b>	<b>\$ 367,160</b>



# Public Information

## Description

The Public Information department is the Communication division of the City and is responsible for disseminating news and informational items to the public through a variety of publications and media sources. The department prepares the City's bi-monthly newsletter known as Oviedo in the News; maintains the content of the City's website, Facebook page and Twitter accounts; coordinates "town meetings" and similar events that are held by City Council; and develops presentations for the City Manager, City Council members, and City Clerk to present to the public and other outside organizations.



## Personnel Summary

	FY 18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	Change
Assistant City Manager	1.00	1.00	1.00	1.00	1.00	0.00
Communications Manager/PIO	1.00	1.00	1.00	1.00	1.00	0.00
Communications Specialist	1.00	1.00	1.00	1.00	1.00	0.00
Staff Assistant-PT *	1.00	1.00	1.00	0.00	0.00	0.00
Staff Assistant	0.00	0.00	0.00	1.00	1.00	0.00
<b>Total</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>	<b>0.00</b>

\* Two (2) Staff Assistants worked 1,040 hours each per year, for a total of one (1) FTE.



## Goals

- 7.1 Continue high levels of customer service, productivity, and efficiency while maintaining fiscal and organizational health.
- 7.3 Provide leadership on critical local and regional issues.

## Department Objective

1. Continue to implement comprehensive citizen engagement practices.
  - a. Develop and implement a Social Media Marketing Plan.
2. Work with NCS in creating a new Citizen Survey.

# Public Information

## Performance Measurements

### Legend

Workload = Level of Productivity

Goal	Department Objective	Strategy/Measure	Performance Indicator	2019-20	2020-21	2021-22	2022-23
				Actual	Actual	Target	Target
7.1 & 7.3	1. Continue to implement comprehensive citizen engagement practices.	# of in-house requests for media assistance	Workload	875	230	1,200	1,200
		# of press releases produced/ press contacted	Workload	3	8	5	5
		# of publications/ literature produced	Workload	34	11	35	35
		# of e-blast notifications	Workload	72	18	80	80
		# of social media posts (Twitter, Facebook)	Workload	1,978	778	2,850	2,850
		Facebook Followers	Workload	12,955	12,955	13,500	13,500
		Twitter Followers	Workload	3,125	3,125	3,200	3,200

## Accomplishments

- See accomplishments for Public Information on pages 51-52.

## Budget Highlights

The FY 2022-23 Adopted Budget of \$437,020, is an increase of \$36,816, or 9.20%, over the FY 2021-22 Adopted Budget of \$400,204. The increase is primarily attributable to the following:

- Wage increase for General Government employees;
- 3% Health Insurance premium rate increase;
- 5% increase in Workers Compensation premiums;
- 10% increase in General Liability Insurance premiums.



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# Public Information

EXPENDITURE GROUPING	FY 2019-20 Actuals	FY 2020-21 Actuals	FY 2021-22 Adopted	FY 2021-22 Amended	FY 2022-23 Adopted
<b><u>SALARIES</u></b>					
Executive Salaries	\$ 132,515	\$ 135,710	\$ 139,383	\$ 139,383	\$ 159,478
Regular Salaries & Wages	53,270	56,622	137,802	137,802	150,873
Other Salaries & Wages	28,079	19,518	-	-	-
Overtime	6	-	-	-	-
Special Pay	-	-	72	72	142
FICA/Medicare Taxes	15,333	15,107	20,010	20,010	23,752
<b>Total Salaries</b>	<b>229,203</b>	<b>226,957</b>	<b>297,267</b>	<b>297,267</b>	<b>334,245</b>
<b><u>BENEFITS</u></b>					
Retirement Contributions	9,253	10,245	13,859	13,859	15,518
Health Insurance	33,659	34,226	55,873	55,873	57,521
Workers' Compensation	295	257	389	358	374
<b>Total Benefits</b>	<b>43,207</b>	<b>44,728</b>	<b>70,121</b>	<b>70,090</b>	<b>73,413</b>
<b><u>OPERATING EXPENDITURES</u></b>					
Other Contractual Services	7,471	4,486	16,455	16,455	17,775
Travel & Per-Diem	1,111	42	1,300	1,300	1,050
Communications & Freight	1,258	1,231	1,380	1,380	1,370
Freight & Postage Service	4	3	50	50	50
Utility Services	1,663	1,804	1,828	1,828	1,859
Rentals & Leases	1,060	1,060	1,061	837	678
Insurance	683	810	887	896	887
Repair and Maintenance	-	-	500	500	800
Printing and Binding	-	35	50	50	50
Promotional Activities	712	5,763	1,250	2,162	250
Office Supplies	545	480	530	530	493
Operating Supplies	191	578	700	700	775
Books, Publications, Subs	3,477	2,574	6,825	6,825	3,325
<b>Total Operating Expenditures</b>	<b>18,175</b>	<b>18,866</b>	<b>32,816</b>	<b>33,513</b>	<b>29,362</b>
<b>Total Expenditures by Grouping</b>	<b>\$ 290,585</b>	<b>\$ 290,551</b>	<b>\$ 400,204</b>	<b>\$ 400,870</b>	<b>\$ 437,020</b>

## **5 Year Budget Projection**

EXPENDITURE GROUPING	2023-24 Projection	2024-25 Projection	2025-26 Projection	2026-27 Projection	2027-28 Projection
Salaries	344,941	355,979	367,370	379,126	391,258
Benefits	79,286	85,629	92,479	99,878	108,567
Operating Expenditures	30,874	32,467	34,144	35,910	37,771
<b>Total Projection</b>	<b>\$ 455,101</b>	<b>\$ 474,075</b>	<b>\$ 493,993</b>	<b>\$ 514,914</b>	<b>\$ 537,596</b>

# Accounting & Fiscal Services

## Description

Accounting and Fiscal Services is responsible for maintaining the City's financial system, which include:

- 1) collection and disbursement of all City funds;
- 2) accounts payable;
- 3) accounts receivable;
- 4) bi-weekly payroll processing;
- 5) debt & treasury operations and oversight of the City's investment portfolio;
- 6) coordination of the financial statement audit and preparation of the City's Comprehensive Annual Financial Report);
- 7) coordinate and direct the development of the City's Annual Operating Budget and Ten-Year Capital Improvement Program (CIP);
- 8) maintenance of the City's fixed asset system;
- 9) grant compliance;
- 10) preparation of special and quarterly reports and other mandated/required reports to City departments or other governmental agencies.

The department maintains financial records based on standards prescribed by the Governmental Accounting Standards Board (GASB), and prepares financial statements in conformity with generally accepted accounting principles (GAAP). The Finance Director oversees the Accounting, Budgeting, Customer Service, and Purchasing Divisions and is responsible for City-wide compliance with financial policies, procedures and internal controls.



## Personnel Summary

	FY 18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	Change
Finance Director	1.00	1.00	1.00	1.00	1.00	0.00
Assistant Finance Director	0.00	1.00	1.00	1.00	1.00	0.00
Accountant	1.00	1.00	1.00	1.00	1.00	0.00
Accounting Coordinator	1.00	1.00	1.00	1.00	1.00	0.00
Accounting Manager	0.00	1.00	1.00	1.00	1.00	0.00
Accounting Specialist	1.00	0.00	0.00	0.00	0.00	0.00
Accountant Sr.	1.00	0.00	0.00	0.00	0.00	0.00
Accountant Sr. PT	0.70	0.70	0.70	0.70	0.70	0.00
Budget Officer	0.00	0.00	0.00	0.00	1.00	1.00
Financial Management Analyst	1.00	1.00	1.00	1.00	0.00	-1.00
Payroll Administrator	1.00	1.00	1.00	1.00	1.00	0.00
<b>Total</b>	<b>7.70</b>	<b>7.70</b>	<b>7.70</b>	<b>7.70</b>	<b>7.70</b>	<b>0.00</b>

# Accounting & Fiscal Services



## Goals

- 7.1 Continue high levels of customer service, productivity, and efficiency while maintaining fiscal and organizational health.
- 7.2 Provide high quality, affordable services.

## Department Objectives

1. Continue high levels of customer service, productivity, and efficiency while maintaining fiscal and organizational health.
2. Increase the Fund Balance within the General Fund from 15% to 20%, building financial capacity and strength in the General Fund.
3. Review payroll for continued development of electronic processing.
4. Continued improvement/automation of labor-intensive processes.
5. Continue to enhance organizational productivity and efficiency.

## Performance Measurements

### Legend

Workload = Level of Productivity

Goal	Department Objective	Strategy/Measure	Performance Indicator	2019-20	2020-21	2021-22	2022-23
				Actual	Actual	Target	Target
7.1	1. Continue high levels of customer service, productivity, and efficiency while maintaining fiscal and organizational health.	Obtain GFOA Distinguished Budget Presentation Award	Yes	Yes	Yes	Yes	(1)
		Obtain GFOA Certificate of Achievement for Excellence in Financial Reporting	Yes	Yes	(2)	(3)	(3)
7.1	2. Increase the unassigned Fund Balance of the General Fund from 15%-20%	Fund Balance of the General Fund	15%	31.36%	30.42%	29.66%	28.08%
7.2	5. Continue to enhance organizational productivity and efficiency	Days to complete monthly closeout	Less than 25 Days	30	30	30	30
		# invoices paid	Workload	20,742	18,746	23,000	23,000
		% invoices paid under 30 days	100.00%	89.98%	89.92%	90.00%	90.00%
(1) FY 2022-23 Budget to be submitted to the GFOA for review.							
(2) FY 2020-21 Comprehensive Annual Financial Report submitted to the GFOA in March 2022.							
(3) FY's 2021-22 and 2022-23 have not been completed.							

## Accomplishments

- See accomplishments for Finance on page 52.

## Budget Highlights

The FY 2022-23 Adopted Budget of \$1,094,649, is an increase of \$133,899, or 13.94%, over the FY 2021-22 Adopted Budget of \$960,750. The increase is primarily attributable to the following:

- Wage increase for General Government employees;
- 3% Health Insurance premium rate increase;
- 5% increase in Workers Compensation premiums;
- 10% increase in General Liability Insurance premiums.

# Accounting & Fiscal Services

EXPENDITURE GROUPING	FY 2019-20 Actuals	FY 2020-21 Actuals	FY 2021-22 Adopted	FY 2021-22 Amended	FY 2022-23 Adopted
<b><u>SALARIES</u></b>					
Executive Salaries	\$ 128,163	\$ 132,198	\$ 136,740	\$ 136,740	\$ 155,994
Regular Salaries & Wages	332,805	347,982	362,082	362,082	444,218
Other Salaries & Wages	19,810	18,962	170,153	170,153	178,465
Overtime	23	145	100	100	200
Special Pay	71	142	143	143	852
FICA/Medicare Taxes	34,711	36,108	39,325	39,325	50,084
<b>Total Salaries</b>	<b>515,583</b>	<b>535,537</b>	<b>708,543</b>	<b>708,543</b>	<b>829,813</b>
<b><u>BENEFITS</u></b>					
Retirement Contributions	21,755	23,000	24,000	24,000	28,877
Health Insurance	98,526	112,736	124,839	124,839	128,698
Workers' Compensation	520	593	755	695	779
<b>Total Benefits</b>	<b>120,801</b>	<b>136,329</b>	<b>149,594</b>	<b>149,534</b>	<b>158,354</b>
<b><u>OPERATING EXPENDITURES</u></b>					
Professional Services	5,538	23,170	3,100	24,180	3,100
Accounting & Auditing	49,350	53,000	57,000	57,000	57,000
Other Contractual Services	926	242	900	900	900
Travel & Per-Diem	200	885	3,824	3,374	5,624
Communications & Freight	771	1,059	1,271	1,271	1,254
Freight & Postage Service	3,932	3,803	4,150	4,150	4,862
Utility Services	10,336	11,254	10,995	10,995	11,786
Rentals & Leases	908	908	908	1,268	1,525
Insurance	3,125	3,708	4,063	4,104	4,470
Printing and Binding	843	277	-	-	-
Other Current Charges	6,416	6,900	7,205	7,205	7,136
Office Supplies	1,709	1,892	2,240	2,690	2,910
Operating Supplies	1,418	1,518	1,790	1,790	1,850
Books, Publications, Subs	2,823	2,757	5,167	5,167	4,065
<b>Total Operating Expenditures</b>	<b>88,295</b>	<b>111,373</b>	<b>102,613</b>	<b>124,094</b>	<b>106,482</b>
<b>Total Expenditures by Grouping</b>	<b>\$ 724,679</b>	<b>\$ 783,239</b>	<b>\$ 960,750</b>	<b>\$ 982,171</b>	<b>\$ 1,094,649</b>

## 5 Year Budget Projection

EXPENDITURE GROUPING	2023-24 Projection	2024-25 Projection	2025-26 Projection	2026-27 Projection	2027-28 Projection
Salaries	856,367	883,771	912,051	941,237	971,357
Benefits	171,022	184,704	199,480	215,439	234,182
Operating Expenditures	112,030	117,877	124,041	130,541	137,395
<b>Total Projection</b>	<b>\$ 1,139,419</b>	<b>\$ 1,186,352</b>	<b>\$ 1,235,573</b>	<b>\$ 1,287,217</b>	<b>\$ 1,342,934</b>

# Purchasing

## Description

Purchasing oversees the City's purchase order system for commodities and services exceeding \$1,000. Purchasing coordinates and develops formal bids; requests for proposals; oversees compliance with the City's Purchasing Ordinance, Purchasing Policy, Purchasing Card Program, State of Florida government purchasing requirements and accepted industry standards. Purchasing provides assistance to all internal customers on procurement matters ensuring that transactions are conducted in an open, competitive and consistent process; is involved in contract review and coordination with legal services; conducts the annual inventory of assets and coordinates disposal of surplus equipment; provides oversight and assistance with coordinating the required documentation and justification necessary to obtain reimbursement from FEMA and the State of Florida Department of Emergency Management.



## **Personnel Summary**

	FY 18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	Change
Purchasing Agent	1.00	1.00	1.00	0.00	0.00	0.00
Purchasing & Contracts Admin	0.00	0.00	0.00	1.00	1.00	0.00
<b>Total</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>0.00</b>



## Goals

7.1 Continue high levels of customer service, productivity, and efficiency while maintaining fiscal and organizational health.

## Department Objectives

1. Continue to ensure financial health of the City through comprehensive contract management review.
2. Implementation of electronic submission for all solicitations.
3. Continue to develop a comprehensive approach to pursue Federal and State financial resources that is consistent with the strategic plan.



# Purchasing

## Performance Measurements

### Legend

Workload = Level of Productivity

Goal	Department Objective	Strategy/Measure	Performance Indicator	2019-20	2020-21	2021-22	2022-23
				Actual	Actual	Target	Target
7.1	1. Continue to ensure financial health through comprehensive contract management review.	# of purchase orders processed	Workload	523	600	600	600
		# of RFP's and bids issued.	Workload	6	15	13	15
		# of requisitions returned before completion	Workload	180	70	50	50
		# of p-card transactions	Workload	4,945	140	4,310	5,000
		Average # of responses to RFP's and bids	Workload	6.88	5.00	5.00	5.00
		% of requisitions returned before completion	Workload	34.30%	15.00%	10.00%	10.00%
		Average processing time for a PO (days)(1)	5 days or less	6.64	4.00	2.00	2.00
(1) Electronic signature implementation in FY 2021-22.							

## Accomplishments

- See accomplishments for Purchasing on page 52.

## Budget Highlights

The FY 2022-23 Adopted Budget of \$140,340, is an increase of \$20,261, or 16.87%, over the FY 2021-22 Adopted Budget of \$120,079. The increase is primarily attributable to the following:

- Wage increase for General Government employees;
- 3% Health Insurance premium rate increase;
- 5% increase in Workers Compensation premiums;
- 10% increase in General Liability Insurance premiums.



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# Purchasing

EXPENDITURE GROUPING	FY 2019-20 Actuals	FY 2020-21 Actuals	FY 2021-22 Adopted	FY 2021-22 Amended	FY 2022-23 Adopted
<b><u>SALARIES</u></b>					
Regular Salaries & Wages	\$ 64,536	\$ 49,241	\$ 80,496	\$ 80,496	\$ 94,090
Other Salaries & Wages	-	21,465	-	-	-
Special Pay	-	71	-	-	-
FICA/Medicare Taxes	4,417	5,281	6,158	6,158	7,201
<b>Total Salaries</b>	<b>68,953</b>	<b>76,058</b>	<b>86,654</b>	<b>86,654</b>	<b>101,291</b>
<b><u>BENEFITS</u></b>					
Retirement Contributions	3,227	1,980	4,025	4,025	4,704
Health Insurance	18,200	8,019	14,647	14,647	20,871
Workers' Compensation	63	76	113	104	113
<b>Total Benefits</b>	<b>21,490</b>	<b>10,075</b>	<b>18,785</b>	<b>18,776</b>	<b>25,688</b>
<b><u>OPERATING EXPENDITURES</u></b>					
Travel & Per-Diem	-	1,680	3,150	2,880	2,979
Communications & Freight	143	141	169	169	165
Freight & Postage Service	15	-	250	-	100
Utility Services	1,224	1,327	1,337	1,337	1,371
Rentals & Leases	303	303	303	423	509
Insurance	1,185	1,406	1,541	1,557	1,695
Printing and Binding	-	440	450	500	400
Other Current Charges	1,536	1,776	3,000	1,890	3,000
Office Supplies	419	305	650	550	527
Operating Supplies	395	-	250	-	250
Books, Publications, Subs	1,114	1,160	3,540	5,470	2,365
<b>Total Operating Expenditures</b>	<b>6,334</b>	<b>8,538</b>	<b>14,640</b>	<b>14,776</b>	<b>13,361</b>
<b>Total Expenditures by Grouping</b>	<b>\$ 96,777</b>	<b>\$ 94,671</b>	<b>\$ 120,079</b>	<b>\$ 120,206</b>	<b>\$ 140,340</b>

## **5 Year Budget Projection**

EXPENDITURE GROUPING	2023-24 Projection	2024-25 Projection	2025-26 Projection	2026-27 Projection	2027-28 Projection
Salaries	104,532	107,877	111,329	114,892	118,569
Benefits	27,743	29,962	32,359	34,948	37,989
Operating Expenditures	14,114	14,913	15,761	16,662	17,619
<b>Total Projection</b>	<b>\$ 146,389</b>	<b>\$ 152,753</b>	<b>\$ 159,450</b>	<b>\$ 166,502</b>	<b>\$ 174,176</b>

# Information Technology

## Description

Information Technology (IT) is a support service that oversees all computer and automation activities of City government, including system enhancements, technical support, upgrades, and repairs to all City computer systems. IT is responsible for support and administration of the Wide Area Network (WAN/VPN) and Local Area Network (LAN) consisting of Windows based servers, Cisco unified communications system, over 250 desktop and laptop computers, and various network routers, switches, Wi-Fi, printers, and other peripherals.

In addition, IT provides support for all Central Square enterprise software applications including but not limited to: building permits, cash receipts, customer information systems, fixed assets, accounting/budgeting, land management, occupational licenses, purchasing/inventory, payroll/personnel, and fleet management.



## Personnel Summary

	FY 18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	Change
IT Director	1.00	1.00	1.00	1.00	1.00	0.00
GIS Coordinator	1.00	1.00	1.00	1.00	1.00	0.00
GIS Technician	1.00	1.00	1.00	1.00	1.00	0.00
Help Desk Technician	1.00	1.00	1.00	1.00	1.00	0.00
IT Specialist	0.00	0.00	0.00	0.00	1.00	1.00
IT Technician	1.00	1.00	1.00	1.00	0.00	-1.00
Network Specialist	1.00	1.00	1.00	1.00	1.00	0.00
Systems Analyst	1.00	1.00	1.00	1.00	1.00	0.00
<b>Total</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>	<b>0.00</b>



HIGHT  
PERFORMANCE  
GOVERNMENT

## Goals

7.2 Provide high quality, affordable services.

## Department Objectives

1. Continue to expand e-government, including online services, GIS, and electronic records with emphasis on:
  - a. Maintaining a robust IT infrastructure that encourages citizen participation.
  - b. Expansion of GIS.

# Information Technology

## Performance Measurements

### Legend

Workload = Level of Productivity

Goal	Department Objective	Strategy/Measure	Performance Indicator	2019-20	2020-21	2021-22	2022-23
				Actual	Actual	Target	Target
7.2	1. Continue to expand e-government, including online services.	Total Non-Virtual services supported by IT	Workload	17	16	15	15
		Total Virtual services supported by IT	Workload	39	39	42	42
		Total # Non Virtualized WS supported by IT	Workload	223	230	230	230
		Total # Virtualized WS supported by IT	Workload	73	72	72	72

## Accomplishments

- See accomplishments for Information Technology on pages 49-50.

## Budget Highlights

The FY 2022-23 Adopted Budget of \$1,802,998, is an increase of \$216,554, or 13.65%, over the FY 2021-22 Adopted Budget of \$1,586,444. The increase is primarily attributable to the following:

- Wage increase for General Government employees;
- 3% Health Insurance premium rate increase;
- 5% increase in Workers Compensation premiums;
- 10% increase and General Liability Insurance premiums;
- Increase in annual software maintenance costs.



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# Information Technology

EXPENDITURE GROUPING	FY 2019-20 Actuals	FY 2020-21 Actuals	FY 2021-22 Adopted	FY 2021-22 Amended	FY 2022-23 Adopted
<b><u>SALARIES</u></b>					
Executive Salaries	\$ 118,533	\$ 121,857	\$ 125,154	\$ 125,154	\$ 140,120
Regular Salaries & Wages	342,194	349,065	362,517	362,517	419,722
Other Salaries & Wages	1,205	6,851	9,200	9,200	7,200
Overtime	2,250	1,718	4,400	4,400	2,600
Special Pay	213	71	144	144	498
FICA/Medicare Taxes	32,263	33,387	34,723	34,723	43,629
<b>Total Salaries</b>	<b>496,658</b>	<b>512,949</b>	<b>536,138</b>	<b>536,138</b>	<b>613,769</b>
<b><u>BENEFITS</u></b>					
Retirement Contributions	18,737	19,020	20,106	20,106	22,867
Health Insurance	119,018	124,430	136,290	136,290	126,043
Workers' Compensation	484	576	673	619	662
<b>Total Benefits</b>	<b>138,239</b>	<b>144,026</b>	<b>157,069</b>	<b>157,015</b>	<b>149,572</b>
<b><u>OPERATING EXPENDITURES</u></b>					
Other Contractual Services	28,756	-	50,000	50,000	50,000
Travel & Per-Diem	1,038	188	3,991	3,991	2,589
Communications & Freight	44,129	36,377	41,561	47,561	47,634
Freight & Postage Service	26	155	350	350	350
Utility Services	6,639	7,201	7,057	7,057	7,537
Rentals & Leases	4,771	3,046	8,521	8,296	6,988
Insurance	2,853	3,384	3,708	3,745	4,151
Repair and Maintenance	579,087	618,320	720,039	808,339	877,436
Other Current Charges	20	53	100	100	100
Office Supplies	391	498	530	530	543
Operating Supplies	14,928	14,867	23,060	24,960	21,064
Books, Publications, Subs	10,081	15,721	34,320	31,320	21,265
<b>Total Operating Expenditures</b>	<b>692,719</b>	<b>699,810</b>	<b>893,237</b>	<b>986,249</b>	<b>1,039,657</b>
<b>Total Expenditures by Grouping</b>	<b>\$ 1,327,616</b>	<b>\$ 1,356,785</b>	<b>\$ 1,586,444</b>	<b>\$ 1,679,402</b>	<b>\$ 1,802,998</b>

## **5 Year Budget Projection**

EXPENDITURE GROUPING	2023-24 Projection	2024-25 Projection	2025-26 Projection	2026-27 Projection	2027-28 Projection
Salaries	633,410	653,679	674,596	696,184	718,461
Benefits	161,538	174,461	188,418	203,491	221,195
Operating Expenditures	1,091,847	1,146,668	1,204,253	1,264,741	1,328,282
<b>Total Projection</b>	<b>\$ 1,886,795</b>	<b>\$ 1,974,808</b>	<b>\$ 2,067,267</b>	<b>\$ 2,164,416</b>	<b>\$ 2,267,939</b>

# City Attorney

## Description

The office of City Attorney is a contracted service responsible for providing legal advice and recommendations to City Council, City staff, and to the various advisory and quasi-judicial boards. In addition, the City Attorney's office is responsible for all litigation brought against or on behalf of the City. The office communicates the City's position on various legislative matters to State legislative bodies and participates in the land code development process. The City Attorney is guided by the following principles and goals:

- Provide legal opinions and support to City Council and staff in a timely manner;
- Keep City laws and policies in compliance with current law;
- Keep City Council and management staff apprised of new developments in statutory, regulatory, and decisional law;
- Assist City Council and management staff in avoiding litigation and claims to the maximum extent possible;
- Successfully defend/prosecute litigation involving the City in a cost-effective manner.

EXPENDITURE GROUPING	FY 2019-20 Actuals	FY 2020-21 Actuals	FY 2021-22 Adopted	FY 2021-22 Amended	FY 2022-23 Adopted
<b>OPERATING EXPENDITURES</b>					
Professional Services	\$ 213,425	\$ 228,170	\$ 268,440	\$ 268,440	\$ 259,910
<b>Total Operating Expenditures</b>	<b>213,425</b>	<b>228,170</b>	<b>268,440</b>	<b>268,440</b>	<b>259,910</b>
<b>Total Expenditures by Grouping</b>	<b>\$ 213,425</b>	<b>\$ 228,170</b>	<b>\$ 268,440</b>	<b>\$ 268,440</b>	<b>\$ 259,910</b>

## 5 Year Budget Projection

EXPENDITURE GROUPING	2023-24 Projection	2024-25 Projection	2025-26 Projection	2026-27 Projection	2027-28 Projection
Operating Expenditures	272,906	286,551	300,878	315,922	331,718
<b>Total Projection</b>	<b>\$ 272,906</b>	<b>\$ 286,551</b>	<b>\$ 300,878</b>	<b>\$ 315,922</b>	<b>\$ 331,718</b>

# Development Services Department

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## **Description**

Under the direction of the Development Services Director, Administration is responsible for overseeing and providing managerial support for the Planning, Development Review, Code Enforcement, and Building Services Divisions. The Director also serves as liaison to the Local Planning Agency (LPA), the Public Arts Board, and interprets the provisions of the Land Development Code (LDC).

The **Planning Division** is responsible for monitoring compliance with and administering the City's Comprehensive Plan in accordance with Chapter 163, Florida Statutes, and Chapter 9J-5, Florida Administrative Code.

The Planning Division is responsible for:

1. Review of Comprehensive Plan amendments;
2. Coordination with various regional and State agencies;
3. Review projects for consistency with the City's zoning map, Land Development Code and Comprehensive Plan;
4. Making sure that adequate infrastructure and basic services are available to support new development;
5. Assisting developers and residents in complying with the City's Comprehensive Plan and Land Dev. Codes.

The **Development Review Division** is responsible for site plan reviews, architectural plan reviews, and the permitting of development applications through a coordinated review process. The process ensures compliance with the City's Comprehensive Plan, Land Development Code, and related ordinances. The Development Review Division also coordinates pre-application meetings, pre-construction meetings, progress meetings, reviews building permit applications, deviations, plats, special exception use orders, master land use plans, development agreements, and schedules and provides technical data and recommendations for amendments to the Land Development Code (LDC), City Council and the Local Planning Agency (LPA). The program acts as liaison to Metroplan - Orlando on pedestrian and bike issues, to the Lynx Regional Working Group, and the Seminole County Sun Rail Working Group.

The **Code Enforcement Division** is responsible for the enforcement of the City's Land Development Code and Code of Ordinances. The Code Enforcement Officers are proactive in inspecting properties for violations, and the Division also receives complaints via phone, email or in person, from residents, business owners and other city staff. Each complaint is then inspected and investigated to determine whether a violation exists or not.

The **Economic Development** program is responsible for promoting new business recruitment consistent with the City's Economic Development Strategic Plan and identifying target industries, developing and overseeing efforts focused on retention and expansion of existing businesses.





# Development Services Department

## Personnel Summary

	FY 18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	Change
Development Svcs Director	1.00	1.00	1.00	1.00	1.00	0.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00	0.00
Code Enforcement Officer	2.00	2.00	2.00	2.00	2.00	0.00
Code Enforcement Mng	1.00	1.00	1.00	1.00	1.00	0.00
Code Enforcement Spec.	1.00	1.00	0.00	0.00	0.00	0.00
Development Review Mng.	1.00	1.00	1.00	1.00	1.00	0.00
Development Review Coord.	0.00	0.00	1.00	1.00	1.00	0.00
Development Svcs Spec	0.00	0.00	1.00	1.00	1.00	0.00
Planner I	0.00	0.00	1.00	1.00	1.00	0.00
Planner II	2.00	2.00	1.00	1.00	1.00	0.00
Planning Manager	1.00	1.00	1.00	1.00	1.00	0.00
Planning Technician	1.00	1.00	1.00	1.00	1.00	0.00
Sr. Admin Assistant	1.00	1.00	0.00	0.00	0.00	0.00
Zoning Administrator	1.00	1.00	1.00	1.00	1.00	0.00
<b>Total</b>	<b>13.00</b>	<b>13.00</b>	<b>13.00</b>	<b>13.00</b>	<b>13.00</b>	<b>0.00</b>



ECONOMIC  
VITALITY

### Goals

- 3.1 Promote diversification of the local economy.
- 3.2 Continue to execute the strategic economic development plan with continued emphasis on regional efforts.
- 3.3 Foster redevelopment of business and commercial areas.



COMMUNITY  
CHARACTER

- 6.1 Develop a more uniquely identifiable and attractive city.
- 6.2 Maintain and enhance neighborhood quality.
- 6.3 Support civic pride and community participation.

## Department Objectives

1. Foster redevelopment of business and commercial areas.
2. Pursue mixed-use development in the downtown mixed-use districts.
3. Ensure development and redevelopment is done in a sustainable manner.
4. Develop a City plan to merge the character of the Historic Downtown with the City's new Downtown.
5. Foster connectivity for all types of vehicles; increase biking and walking options.
6. Ensure that development or redevelopment is done in a sustainable manner.
7. Revise the City codes to promote redevelopment; continue to enhance business relocation services.
8. Continue on-going business retention efforts.
9. Compliance with the City's Code of Ordinances.
10. Provide Code Enforcement services on a proactive basis, as well as, with timely response to complaints.

# Development Services Department

## Performance Measurements

### Legend

Workload = Level of Productivity

Goal	Department Objective	Strategy/Measure	Performance Indicator	2019-20	2020-21	2021-22	2022-23
				Actual	Actual	Target	Target
6.2	6. Ensure development and redevelopment is done in a sustainable manner.	# of large scale comp plan applications	Workload	-	-	1	1
		# of rezoning applications	Workload	3	1	2	2
		# of deviation applications	Workload	18	13	19	19
3.1	8. Continue on-going business retention efforts	Business tax receipts applications (new and renewals)	Workload	4,000	947	2,100	2,100
6.3	10. Provide Code Enforcement services on a proactive basis, as well as, with timely response to complaints.	# of proactive cases	Workload	1,298	1,454	2,000	2,000
		# of reactive cases	Workload	914	961	1,250	1,250
		Business days from complaint till first inspection	1	1	1	1	1
		% of complaints resolved without Code Enforcement Board	95%	96.50%	85.60%	95.00%	95.00%

## Accomplishments

- See accomplishments for Development Services Department on pages 34 and 47.

## Budget Highlights

The FY 2022-23 Adopted Budget of \$1,366,440, is an increase of \$174,713, or 14.66%, over the FY 2021-22 Adopted Budget of \$1,191,727. The increase is primarily attributable to the following:

- Wage increase for General Government employees;
- 3% Health Insurance premium rate increase;
- 5% increase in Workers Compensation premiums;
- 10% increase in General Liability Insurance premiums;
- Increase in Professional Services for Planning and Development Review consulting services;

# Development Services Department

EXPENDITURE GROUPING	FY 2019-20 Actuals	FY 2020-21 Actuals	FY 2021-22 Adopted	FY 2021-22 Amended	FY 2022-23 Adopted
<b><u>SALARIES</u></b>					
Executive Salaries	\$ 118,525	\$ 125,454	\$ 125,167	\$ 125,167	\$ 147,265
Regular Salaries & Wages	515,236	565,719	632,505	632,505	731,763
Other Salaries & Wages	32,385	6,663	6,322	6,322	8,078
Overtime	649	573	3,430	3,430	3,120
Special Pay	284	-	72	72	144
FICA/Medicare Taxes	50,775	53,066	58,443	58,443	68,182
<b>Total Salaries</b>	<b>717,854</b>	<b>751,475</b>	<b>825,939</b>	<b>825,939</b>	<b>958,552</b>
<b><u>BENEFITS</u></b>					
Retirement Contributions	29,990	32,290	36,110	36,110	41,684
Health Insurance	118,536	129,768	161,282	161,282	192,264
Workers' Compensation	3,158	3,252	4,479	4,123	4,070
Unemployment	441	86	-	-	-
<b>Total Benefits</b>	<b>152,125</b>	<b>165,396</b>	<b>201,871</b>	<b>201,515</b>	<b>238,018</b>
<b><u>OPERATING EXPENDITURES</u></b>					
Professional Services	164,894	121,692	76,200	418,693	80,430
Travel & Per-Diem	244	28	7,515	7,115	7,829
Communications & Freight	4,621	4,980	5,339	5,114	4,679
Freight & Postage Service	3,454	3,633	3,750	3,950	3,875
Utility Services	7,706	7,686	7,992	7,992	8,009
Rentals & Leases	16,707	15,624	15,120	14,480	13,971
Insurance	7,582	8,998	9,865	9,964	10,504
Repair and Maintenance	745	289	1,000	1,675	1,100
Printing and Binding	1,316	902	1,843	1,438	1,743
Other Current Charges	11,133	12,160	11,240	11,320	13,452
Office Supplies	3,892	4,157	5,185	5,935	5,840
Operating Supplies	4,084	5,091	9,016	8,816	7,301
Books, Publications, Subs	4,606	3,145	9,852	9,377	11,137
<b>Total Operating Expenditures</b>	<b>230,984</b>	<b>188,385</b>	<b>163,917</b>	<b>505,869</b>	<b>169,870</b>
<b>Total Expenditures by Grouping</b>	<b>\$ 1,100,963</b>	<b>\$ 1,105,256</b>	<b>\$ 1,191,727</b>	<b>\$ 1,533,323</b>	<b>\$ 1,366,440</b>

## 5 Year Budget Projection

EXPENDITURE GROUPING	2023-24 Projection	2024-25 Projection	2025-26 Projection	2026-27 Projection	2027-28 Projection
Salaries	989,226	1,020,881	1,053,549	1,087,263	1,122,055
Benefits	257,059	277,624	299,834	323,821	351,993
Operating Expenditures	178,889	188,411	198,467	209,089	220,313
<b>Total Projection</b>	<b>\$ 1,425,174</b>	<b>\$ 1,486,916</b>	<b>\$ 1,551,850</b>	<b>\$ 1,620,173</b>	<b>\$ 1,694,361</b>

# Police Department

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## **Description**

The Oviedo Police Department is divided into six program areas: Community Policing/Patrol; Records; Community Involvement/ Outreach; Criminal Investigations; Community Response Team and Education and Training. Police Administration provides managerial support as well as command, control and guidance over the six program areas. The Administration's role is focused on upholding and supporting all federal, state and municipal laws; safeguarding and respecting the constitutional rights of citizens and improving the quality of life in the Oviedo community.

**Community Policing/Patrol** is the core law enforcement function of the Oviedo Police Department that provides an array of law enforcement services focusing on: responding to calls for service by the public both emergency and non-emergency in nature, the protection of life and property; prevention of crime; apprehension of criminals and traffic control. Community Policing responds to approximately 45,000 calls for service annually, conducts over 15,000 traffic stops and provides for area business checks under a program known as Night Eyes.

**Police Records Management** is the first point of contact with the public during normal business hours and provides internal upkeep and management of all Police Department records through an automated records management system maintained by Seminole County. Records processes over 12,000 arrest and accident reports, field contact cards, and citations annually. This division is responsible for copying case packages and forwarding them to the State Attorney's Office for prosecution or to the County Clerk for processing in the case of traffic violations and fulfilling public record requests that have increased dramatically over the past several years.

**Community Involvement** provides the public with educational and pro-active crime prevention, community outreach and public safety information. It also provides youth with life-skills intervention through a school-based officer-taught program offered in cooperation with the public schools: FOCUS on Safety and Training. They are responsible for the safety and security planning and implementation in all seven public schools. In addition, the department is responsible for the security and traffic control planning of many special events held in the City, both organized by the City or outside organizations.

The School Resource Officer (SRO) program is a collaborative effort between the City and the Seminole County School Board for an equal sharing the costs incurred by the Oviedo Police Department in providing an SRO at all public schools within the City Limits.

The **Criminal Investigations** Program conducts follow-up investigations into approximately 600 criminal cases documented annually. This program responds to and evaluates each unattended death within the City to document the cause (natural, suspicious, or criminal). They investigate all reported criminal activity within the City. This includes, but is not limited to property crimes, fraud and financial crimes, and crimes against persons. In addition, Criminal Investigations participates with other law enforcement agencies in Seminole, Orange, Lake, Volusia and Brevard Counties, as well as in local task forces and ensures the proper custody and control of all crime evidence and impounded property submitted to the agency.

The **Community Response Team (CRT)** is a pro-active unit that specializes in neighborhood issues, street crime, sexual offender notification/verification, long term action plans (such as Operation Clerk Alert), addressing crime trends and illegal drug activity. The team is deployed to solve problems that cross shifts or are too time-consuming for patrol officers. The Community Response team also participates in Federal, Statewide, and Local drug task-forces and ensures the proper custody and control of all crime evidence and impounded property submitted to the agency.

# Police Department

This **Police Education & Training** program is responsible for the coordination of all in-service and new officer field training activities for the department. It oversees/schedules approximately 5,800 hours of training of various types for the varied activities of the law enforcement personnel, annually. In addition, it is responsible for tracking and maintaining all training records of all Department members.



## Personnel Summary

	FY 18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	Change
Police Chief	1.00	1.00	1.00	1.00	1.00	0.00
Accreditation Manager	1.00	1.00	1.00	1.00	1.00	0.00
Administrative Assistant	2.00	2.00	2.00	2.00	2.00	0.00
Administrative Coordinator	1.00	1.00	1.00	1.00	1.00	0.00
Crime Analyst	1.00	1.00	1.00	1.00	1.00	0.00
Deputy Police Chief	2.00	2.00	2.00	2.00	2.00	0.00
Detective	9.00	9.00	8.00	8.00	8.00	0.00
Police Lieutenant	6.00	6.00	6.00	6.00	6.00	0.00
Police Officer	38.00	39.00	41.00	40.00	41.00	1.00
Police Sergeant	8.00	8.00	8.00	9.00	8.00	-1.00
Police Records	1.00	1.00	1.00	1.00	1.00	0.00
Property & Evidence	1.00	1.00	1.00	1.00	1.00	0.00
School Resource Officer *	9.00	10.00	9.00	9.00	9.00	0.00
Staff Assistant - PT	0.75	0.75	0.75	0.75	0.75	0.00
<b>Total</b>	<b>80.75</b>	<b>82.75</b>	<b>82.75</b>	<b>82.75</b>	<b>82.75</b>	<b>0.00</b>

\* For the 9 School Resource Officers Budgeted in FY 2022-23 Budget, 2 are funded at 100% (salary and benefits) by the Seminole County Sheriff's office, and 7 are funded at 50%.



SAFETY AND  
SECURITY

## Goals

- 4.1 Be one of the safest communities in the region.
- 4.2 Maintain fire and police response times at superior levels.
- 4.3 Ensure a high level of readiness to manage and recover from disasters.

## Department Objectives

1. Be one of the safest communities in the region.
2. Provide leadership on critical local and regional issues.
3. Maintain up-to-date equipment and appropriate facilities with emphasis on the funding a vehicle replacement program and planning for a new Public Headquarters.
4. Maintain traffic safety.

# Police Department

5. Focus on crime prevention, community awareness, and other policing activities.
6. Maintain fire and police response levels at superior levels.
7. Support community participation.
8. Ensure a high level of readiness to manage and recover from disasters.
9. Development of a new Emergency Operations Center (EOC).
10. Periodic review and updating of the strategic plan.

## Performance Measurements

### Legend

Workload = Level of Productivity

Goal	Department Objective	Strategy/Measure	Performance Indicator	2019-20	2020-21	2021-22	2022-23
				Actual	Actual	Target	Target
4.1	1. Be one of the safest communities in the region	Number of Part 1 Crimes	Workload	348	149	513	386
		Number of Traffic Stops	Workload	10,158	5,941	20,610	15,534
		Number of citations issued	Workload	4,097	1,809	9,008	4,754
		# of criminal cases investigated	Workload	428	438	620	520
		Part 1 crimes per 1,000 population	Workload	8.70	3.72	12.82	9.62
		Total Service and Activity Calls	Workload	35,921	37,379	48,890	48,890
4.2	5. Focus on Crime Prevention, Community Awareness, and other community policing activities	Number of Crime Prevention presentations	16	6.00	10.00	16.00	10.00
		Number of Crime Prevention inspections	6	-	14.00	6.00	20.00
		Classes offered at the COPS center (2)	50	32.00	17.00	-	-
4.1	6. Maintain fire and police response times at superior levels	Total calls received	Workload	35,923	21,708	50,470	50,470
		# 911 calls	Workload	2,712	1,224	3,090	3,090
		Avg response time to priority 1 calls (1)	N/A	2.18	2.15	2.27	2.27
(1) Officer Dispatch is done by the County.							
(2) COPS center closed.							

## Accomplishments

- Onsite accreditation was held and the Oviedo Police Department was recommended for its sixth re-accreditation. The Department maintains its excelsior status which is the highest level attainable.
- Enacted the second semester of school and traffic plans to educate citizens about school zones, bike and pedestrian safety.
- See all accomplishments on page 35-37.

## Budget Highlights

The FY 2022-23 Adopted Budget of \$10,617,667 is an increase of \$474,478, or 4.68%, over the FY 2021-22 Adopted Budget of \$10,143,189. Significant changes to FY 2022-23 Adopted Budget include the following:

- 5.5% Wage increase for Police bargaining employees;
- 4% Wage increase for Police non-bargaining employees;
- 3% Health Insurance premium rate increase;

# Police Department

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- 5% increase in Workers Compensation premiums;
- 10% increase in General Liability Insurance premiums;
- Increase in the City's Police Pension Contribution percentage as per the current Actuarial report;
- Decrease in Communication for the removal of the COPS phone/data line;
- An increase in the repairs and maintenance costs.
- An increase in Operating Supplies for fuel, uniforms and small tools;
- Capital purchase, totaling \$57,500:
  - SRT Vests;
  - AED Replacement Pads and Batteries.



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# Police Department

EXPENDITURE GROUPING	FY 2019-20 Actuals	FY 2020-21 Actuals	FY 2021-22 Adopted	FY 2021-22 Amended	FY 2022-23 Adopted
<b><u>SALARIES</u></b>					
Executive Salaries	\$ 128,943	\$ 131,084	\$ 136,176	\$ 136,176	\$ 151,620
Regular Salaries & Wages	4,824,286	4,859,988	5,281,270	5,281,270	5,566,178
Other Salaries & Wages	20,395	22,375	22,205	22,205	27,245
Overtime	170,468	158,831	241,200	241,200	242,200
Special Pay	89,666	92,866	89,379	89,379	93,679
FICA/Medicare Taxes	381,379	383,501	420,242	420,242	466,158
<b>Total Salaries</b>	<b>5,615,137</b>	<b>5,648,645</b>	<b>6,190,472</b>	<b>6,190,472</b>	<b>6,547,080</b>
<b><u>BENEFITS</u></b>					
Retirement Contributions	679,085	633,502	630,991	630,991	714,552
Health Insurance	1,111,669	1,199,568	1,390,112	1,390,112	1,399,165
Workers' Compensation	80,238	89,796	113,315	104,365	102,276
Unemployment	1,524	138	-	-	-
<b>Total Benefits</b>	<b>1,872,516</b>	<b>1,923,004</b>	<b>2,134,418</b>	<b>2,125,468</b>	<b>2,215,993</b>
<b><u>OPERATING EXPENDITURES</u></b>					
Professional Services	16,724	9,068	19,020	28,070	18,510
Other Contractual Services	358,522	388,296	419,600	419,600	455,300
Travel & Per-Diem	9,243	2,610	21,536	21,338	32,271
Communications & Freight	69,221	86,498	74,211	74,211	74,575
Freight & Postage Service	1,531	1,206	2,100	2,058	2,600
Utility Services	33,975	33,702	36,057	36,057	31,674
Rentals & Leases	451,598	325,767	479,992	479,881	287,415
Insurance	66,247	78,226	86,146	86,995	94,799
Repair and Maintenance	198,192	209,088	243,865	243,865	292,470
Printing and Binding	2,959	2,282	4,835	5,020	5,280
Promotional Activities	1,412	4,588	7,200	9,460	13,200
Other Current Charges	1,240	187	870	891	1,862
Office Supplies	4,333	3,966	5,530	6,134	5,481
Operating Supplies	306,604	312,547	353,597	426,971	433,042
Books, Publications, Subs	19,680	27,244	44,740	44,231	48,615
<b>Total Operating Expenditures</b>	<b>1,541,481</b>	<b>1,485,275</b>	<b>1,799,299</b>	<b>1,884,782</b>	<b>1,797,094</b>
<b><u>CAPITAL</u></b>					
Buildings	-	9,413	-	-	-
Capital Assets	5,030	6,394	19,000	21,755	57,500
<b>Total Capital</b>	<b>5,030</b>	<b>15,807</b>	<b>19,000</b>	<b>21,755</b>	<b>57,500</b>
<b>Total Expenditures by Grouping</b>	<b>\$ 9,034,164</b>	<b>\$ 9,072,731</b>	<b>\$ 10,143,189</b>	<b>\$ 10,222,477</b>	<b>\$ 10,617,667</b>

## 5 Year Budget Projection

EXPENDITURE GROUPING	2023-24 Projection	2024-25 Projection	2025-26 Projection	2026-27 Projection	2027-28 Projection
Salaries	6,756,587	6,972,797	7,195,927	7,426,197	7,663,835
Benefits	2,393,272	2,584,734	2,791,513	3,014,834	3,277,125
Operating Expenditures	1,891,689	1,991,487	2,096,797	2,207,945	2,325,282
<b>Total Projection</b>	<b>\$ 11,041,548</b>	<b>\$ 11,549,019</b>	<b>\$ 12,084,237</b>	<b>\$ 12,648,976</b>	<b>\$ 13,266,242</b>

# Fire Department

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## **Description**

Fire Administration is responsible for providing the managerial support for Fire/Rescue (a system that includes 2 fire stations that provide City-wide fire suppression, rescue services, hazardous materials response, basic and advanced life support, and EMS transport), Community Outreach, Fire Prevention, and Training/Education programs.

Administration also coordinates EMS billing for emergency medical services with an outside contractor and oversees and coordinates the City's Emergency Management activities. The Fire Chief also serves as the City's Emergency Management Coordinator and is responsible for the maintenance and updating of the Emergency Management Plan.

**Fire Suppression and Rescue** responds to service-related calls, rescue incidents, fire calls, and medical-related emergencies that require basic or advanced life support and provides patient transport to medical facilities from 2 fire stations located within the City limits. The Department also participates in the countywide first response program, a reciprocal arrangement between the Cities and Seminole County that provides for an initial response from the closest unit or station regardless of jurisdictional boundaries

**Fire Prevention** is a life safety program that conducts fire inspections of approximately 1,352 existing commercial businesses on a routine basis and all daycare centers, assisted living facilities, and hospital/free standing ER annually. Fire Prevention also conducts multiple inspections during the new construction and remodel phases for commercial projects.

The Fire Marshal reviews building plans for approximately 534 private commercial projects annually and conducts fire investigations and public education through prevention workshops and presentations. Fire Prevention staff also participates in the City's development review process through the review of site development plans, attendance at pre-application meetings and pre-construction meetings. The program also reviews all City special event permits.

The **Education and Training** division directs fire and EMS-related training, including scheduling and development of required training activities; maintains department training records; and conducts new employee orientation. The division also oversees the department's EMS transport service and coordinates all EMS activities in consultation with the Seminole County Medical Director. The division is in charge of assuring compliance with the Florida Bureau of Health EMS' rules and protocols, as well as ensuring compliance with Florida State Fire Marshal and Federal safety regulations.

In addition, the Division Chief assigned to this division serves as the City's Infections Control Officer and manages the infectious control program. Other activities include serving as the public information officer for emergency incidents and general media release liaison with the public and media and serving as the Department Safety officer.



# Fire Department

## Personnel Summary

	FY 18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	Change
Fire Chief	1.00	1.00	1.00	1.00	1.00	0.00
Administrative Coordinator	1.00	1.00	1.00	1.00	1.00	0.00
Battalion Chief	3.00	3.00	3.00	3.00	3.00	0.00
Division Chief	2.00	2.00	2.00	2.00	0.00	-2.00
Fire Deputy Chief-Admin	0.00	0.00	0.00	0.00	1.00	1.00
Fire Deputy Chief-Operations	0.00	0.00	0.00	0.00	1.00	1.00
Fire Inspector	1.00	2.00	2.00	2.00	2.00	0.00
Fire Lieutenant	9.00	9.00	9.00	9.00	9.00	0.00
Fire Marshal	1.00	1.00	1.00	1.00	1.00	0.00
Firefighter/EMT	36.00	36.00	36.00	36.00	39.00	3.00
<b>Total</b>	<b>54.00</b>	<b>55.00</b>	<b>55.00</b>	<b>55.00</b>	<b>58.00</b>	<b>3.00</b>



SAFETY AND  
SECURITY

## Goals

- 4.1 Be one of the safest communities in the region.
- 4.2 Maintain fire and police response times at superior levels.
- 4.3 Ensure a high level of readiness to manage and recover from disasters.

## Department Objectives

1. Be one of the safest communities in the region.
2. Maintain fire response times at superior levels.
3. Ensure a high level of readiness to manage and recover from disasters.
4. Maintain disaster preparedness readiness and disaster recovery plan.
5. Continue commitment to comparatively superior ISO and CRS ratings and performance measures.
6. Expand internal fire re-inspection capabilities for existing commercial buildings.

## Performance Measurements

### Legend

Workload = Level of Productivity

Goal	Department Objective	Strategy/Measure	Performance Indicator	2019-20	2020-21	2021-22	2022-23
				Actual	Actual	Target	Target
4.2	2. Maintain fire response times at superior levels	# EMS/rescue calls	Workload	2,592	3,062	2,850	2,850
		# Fire related calls	Workload	76	103	65	65
		# of transports	Workload	1,509	1,650	1,650	1,750
		# of first responder calls outside the City limits	Workload	1,116	1,404	900	900
		% of in City calls with response time < 5 minutes	90.00%	84.00%	50.00%	82.00%	82.00%
		% of calls as first responder with response time < 5 minutes outside City	30.00%	29.10%	31.10%	20.80%	20.80%
		% property contents saved as a % of pre-incident value	95.00%	70.10%	97.40%	92.90%	92.90%
4.1	5. Continued commitment to comparatively superior ISO and CRS ratings and performance measures.	ISO Community rating	2.00	2.00	2.00	2.00	2.00
4.1	6. Expand internal fire re-inspection capabilities for existing commercial buildings.	# of commercial inspections - existing	Workload	268	728	650	750
		# of reinspections	Workload	210	484	250	375
		% of all commercial structures inspected	Workload	19.00%	51.00%	46.00%	46.00%

# Fire Department

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## **Accomplishments**

- See accomplishments for Fire Department on pages 36-37.

## **Budget Highlights**

The FY 2022-23 Adopted Budget of \$8,641,032, is an increase of \$1,323,491, or 18.09%, over the FY 2021-22 Adopted Budget of \$7,317,541. Significant changes to FY 2022-23 Adopted Budget include the following:

- Three (3) new Firefighter/EMT positions;
- 4% Wage increase for Fire employees;
- 3% Health Insurance premium rate increase;
- 5% increase in Workers Compensation premiums;
- 10% increase in General Liability Insurance premiums;
- Increase in the City's Fire Pension Contribution percentage as per the current Actuarial report;
- An increase in Contractual Services for outsourcing of Fire Prevention services to PCDS, LLC;
- An increase in the contribution to the vehicle replacement plan;
- An increase in Operating Supplies for fuel;
- Capital purchases, totaling \$204,500:
  - EMS Cardiac Monitors;
  - SCBA Compressor and Fill Station;
  - 800mhz Portable Radios;
  - SCBA Testing Equipment.



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# Fire Department

EXPENDITURE GROUPING	FY 2019-20 Actuals	FY 2020-21 Actuals	FY 2021-22 Adopted	FY 2021-22 Amended	FY 2022-23 Adopted
<b><u>SALARIES</u></b>					
Executive Salaries	\$ 129,377	\$ 179,448	\$ 124,106	\$ 124,106	\$ 148,958
Regular Salaries & Wages	3,453,484	3,407,807	3,607,375	3,606,205	3,854,016
Overtime	564,465	714,977	458,800	457,569	478,750
Special Pay	2,345	2,061	857	857	7,040
FICA/Medicare Taxes	303,841	310,305	304,870	304,870	342,991
<b>Total Salaries</b>	<b>4,453,512</b>	<b>4,614,598</b>	<b>4,496,008</b>	<b>4,493,607</b>	<b>4,831,755</b>
<b><u>BENEFITS</u></b>					
Retirement Contributions	272,924	461,615	443,170	443,170	641,013
Health Insurance	802,558	835,360	923,510	923,510	911,930
Workers' Compensation	76,265	93,068	105,385	97,065	100,788
Unemployment	359	23	-	-	-
<b>Total Benefits</b>	<b>1,152,106</b>	<b>1,390,066</b>	<b>1,472,065</b>	<b>1,463,745</b>	<b>1,653,731</b>
<b><u>OPERATING EXPENDITURES</u></b>					
Professional Services	2,790	6,415	3,860	3,860	13,460
Other Contractual Services	32,871	35,262	41,080	95,240	398,800
Travel & Per-Diem	145	171	8,827	5,778	10,198
Communications & Freight	24,967	20,071	24,448	24,425	23,098
Freight & Postage Service	853	801	1,050	1,050	2,500
Utility Services	61,284	62,056	65,754	65,754	66,736
Rentals & Leases	393,781	255,506	389,553	390,121	349,571
Insurance	95,963	109,504	119,116	120,203	131,054
Repair and Maintenance	238,202	293,110	278,180	275,480	365,073
Printing and Binding	1,048	2,086	2,250	2,250	1,500
Promotional Activities	294	1,646	2,000	2,000	4,000
Other Current Charges	120	1,524	140	140	280
Office Supplies	4,736	5,096	5,035	6,425	8,313
Operating Supplies	232,470	287,871	326,111	376,019	490,424
Books, Publications, Subs	44,109	46,787	67,064	77,776	86,039
<b>Total Operating Expenditures</b>	<b>1,133,633</b>	<b>1,127,906</b>	<b>1,334,468</b>	<b>1,446,521</b>	<b>1,951,046</b>
<b><u>CAPITAL</u></b>					
Capital Assets	119,862	88,020	15,000	-	204,500
<b>Total Capital</b>	<b>119,862</b>	<b>88,020</b>	<b>15,000</b>	<b>-</b>	<b>204,500</b>
<b>Total Expenditures by Grouping</b>	<b>\$ 6,859,113</b>	<b>\$ 7,220,590</b>	<b>\$ 7,317,541</b>	<b>\$ 7,403,873</b>	<b>\$ 8,641,032</b>

## 5 Year Budget Projection

EXPENDITURE GROUPING	2023-24 Projection	2024-25 Projection	2025-26 Projection	2026-27 Projection	2027-28 Projection
Salaries	4,986,371	5,145,935	5,310,605	5,480,544	5,655,922
Benefits	1,786,029	1,928,912	2,083,225	2,249,883	2,445,623
Operating Expenditures	2,055,151	2,165,117	2,281,301	2,404,088	2,533,886
<b>Total Projection</b>	<b>\$ 8,827,552</b>	<b>\$ 9,239,963</b>	<b>\$ 9,675,131</b>	<b>\$ 10,134,515</b>	<b>\$ 10,635,430</b>

# Public Works



## Description

Public Works Operations oversees the daily activities of the Grounds and Right of Way Maintenance (ROW) department, along with, the Streets and Sidewalks Maintenance departments. The Public Works Operations Division is the liaison with the City's solid waste contractor and serves as the central point of contact for citizen inquiries and complaints.

**Grounds and ROW (right-of-way) Maintenance** is performed by continuing service contracts. The landscape and grounds maintenance of various City facilities, parks and right-of-way's, includes mowing, landscape maintenance, irrigation repairs, fertilizer and pest management, and tree trimming, which is managed by the Special Contracts Inspector.

The **Streets and Sidewalk Maintenance** department is responsible for the following maintenance activities:

1. Repairing and replacing City street signs;
2. Repair and construction of sidewalks and curbs;
3. General street repairs and pothole patching to City-maintained roads;
4. Tree trimming and other roadway maintenance.

The **Hurricane recovery department** is used to isolate and record all the general fund expenditures for debris removal and clean up as a result of a hurricane. The FY 2019-20 Actuals reflect expenses related to Hurricane Dorian, while the 2020-21 actuals reflect expenses related and the COVID-19 Pandemic.

## Personnel Summary

	FY 18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	Change
Crew Leader	2.00	2.00	2.00	2.00	2.00	0.00
Heavy Equip Operator I	1.00	1.00	1.00	1.00	1.00	0.00
Heavy Equip Operator II	1.00	1.00	1.00	1.00	1.00	0.00
Maintenance Worker I	2.00	4.00	4.00	4.00	4.00	0.00
Maintenance Worker II	3.00	1.00	1.00	1.00	1.00	0.00
Operations Supervisor	1.00	1.00	1.00	1.00	1.00	0.00
Special Contracts Inspect.	0.00	1.00	1.00	1.00	1.00	0.00
<b>Total</b>	<b>10.00</b>	<b>11.00</b>	<b>11.00</b>	<b>11.00</b>	<b>11.00</b>	<b>0.00</b>



## Goals

1.4 Maintain public health protection.



- 2.1 Continue implementing transportation master plan.
- 2.2 Promote connections to regional multi-modal systems with particular emphasis on:
  - a. Promotion and expansion of the Flex area (Pick-up line).



- 6.1 Develop a more uniquely identifiable and attractive city.
- 6.2 Maintain and enhance neighborhood quality.
- 6.3 Support civic pride and community participation.

# Public Works

## Department Objectives

1. Develop a more uniquely identifiable and attractive City.
2. Adopt city-wide streetscaping standards.
3. Increase walking and biking options.
4. Develop connectivity for all types of vehicles and for pedestrians.
5. Continue to provide a high level of maintenance for the City's roadway network.
6. Continue and enhance solid waste recycling

## Performance Measurements

### Legend

Workload = Level of Productivity

▲ Impacted by COVID-19

Goal	Department Objective	Strategy/Measure	Performance Indicator	2019-20	2020-21	2021-22	2022-23
				Actual	Actual	Target	Target
2.1	5. Continue to provide a high level of maintenance for the City's roadway network.	Concrete repairs (in square feet)	Workload	55,704	18,893	40,000	40,000
		Asphalt repairs (tons)	Workload	112	17	140	140
		# street/traffic signs repaired/replaced	Workload	72	2	100	100
		% of street/ traffic signs replaced	Workload	1.35%	0.00%	1.87%	1.87%
1.4	6. Continue and enhance solid waste recycling	▲Tons of recyclables collected	Workload	3,277	2,177	4,485	4,485
		▲Tons of yard waste collected	Workload	2,405	3,098	2,850	2,850
		▲ % recycling rate (1)	Workload	48.00%	51.00%	57.00%	57.00%
(1) % recycling rate is calculated as a percentage of tons of recyclables collected plus tons of yard waste collected divided by the total tons collected, which includes garbage/waste.							

## Accomplishments

- See accomplishments for Public Works on pages 31-32 and 33.

## Budget Highlights

The FY 2022-23 Adopted Budget of \$1,404,717, is an increase of \$280, or 0.02%, over the FY 2021-22 Adopted Budget of \$1,404,437. Significant changes to FY 2022-23 Adopted Budget include the following:

- Wage increase for General Government employees;
- 3% Health Insurance premium rate increase;
- 5% increase in Workers Compensation premiums;
- 10% increase in General Liability Insurance premiums;
- A decrease in Insurance for the OSC Extension Landfill;
- A decrease in Other Contractual Services for the Ultimate Image landscape right-of-way mowing;
- A decrease in the contribution to the vehicle replacement plan.



# Public Works

EXPENDITURE GROUPING	FY 2019-20 Actuals	FY 2020-21 Actuals	FY 2021-22 Adopted	FY 2021-22 Amended	FY 2022-23 Adopted
<b><u>SALARIES</u></b>					
Regular Salaries & Wages	\$ 371,260	\$ 384,062	\$ 448,536	\$ 448,536	\$ 534,633
Overtime	4,372	3,851	10,100	10,100	5,000
Special Pay	-	-	500	500	1,280
FICA/Medicare Taxes	28,148	29,148	34,159	34,159	40,990
<b>Total Salaries</b>	<b>403,780</b>	<b>417,061</b>	<b>493,295</b>	<b>493,295</b>	<b>581,903</b>
<b><u>BENEFITS</u></b>					
Retirement Contributions	15,537	16,226	19,636	19,636	23,996
Health Insurance	117,492	127,061	155,443	155,443	165,766
Workers' Compensation	13,641	13,587	18,808	17,322	19,374
Unemployment	-	138	-	-	-
<b>Total Benefits</b>	<b>146,670</b>	<b>157,012</b>	<b>193,887</b>	<b>192,401</b>	<b>209,136</b>
<b><u>OPERATING EXPENDITURES</u></b>					
Professional Services	4,090	576	-	48,944	-
Other Contractual Services	162,407	156,055	170,508	162,331	159,682
Travel & Per-Diem	54	-	-	-	-
Communications & Freight	6,194	8,023	6,824	6,824	8,214
Freight & Postage Service	320	301	200	200	200
Utility Services	73,527	51,939	76,286	76,286	53,161
Rentals & Leases	94,901	50,751	121,797	118,064	70,134
Insurance	25,558	29,646	30,993	31,188	21,624
Repair and Maintenance	147,733	146,355	156,317	177,994	166,605
Promotional Activities	15	-	5,000	5,000	10,000
Other Current Charges	(196)	248	350	350	816
Office Supplies	2,671	2,960	3,160	3,160	3,412
Operating Supplies	53,144	64,534	76,320	81,170	87,530
Road Materials & Supplies	15,590	11,133	67,000	57,000	30,000
Books, Publications, Subs	867	368	2,500	2,500	2,300
<b>Total Operating Expenditures</b>	<b>586,875</b>	<b>522,889</b>	<b>717,255</b>	<b>771,011</b>	<b>613,678</b>
<b>Total Expenditures by Grouping</b>	<b>\$ 1,137,325</b>	<b>\$ 1,096,962</b>	<b>\$ 1,404,437</b>	<b>\$ 1,456,707</b>	<b>\$ 1,404,717</b>

## 5 Year Budget Projection

EXPENDITURE GROUPING	2023-24 Projection	2024-25 Projection	2025-26 Projection	2026-27 Projection	2027-28 Projection
Salaries	600,524	619,741	639,572	660,039	681,160
Benefits	225,867	243,936	263,451	284,527	309,281
Operating Expenditures	645,443	678,905	714,158	751,305	790,453
<b>Total Projection</b>	<b>\$ 1,471,834</b>	<b>\$ 1,542,581</b>	<b>\$ 1,617,182</b>	<b>\$ 1,695,871</b>	<b>\$ 1,780,894</b>

# Recreation & Parks Department

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## **Description**

Recreation and Parks Administration provides the administrative support and leadership necessary to oversee the daily activities of ten operating programs, including:

- 1) Administration;
- 2) Riverside Recreational Programs;
- 3) Gymnasium and Athletic Programs;
- 4) Recreation & Parks Maintenance;
- 5) Oviedo Blvd Aquatics;
- 6) Facility Maintenance & Custodial; and
- 7) Oviedo on the Park Amphitheater/Cultural Center.

**Riverside Recreation** promotes and coordinates activities focused mainly at youth events such as: summer camps, school days out events (approximately 30 days per school year), and five (5) fifth grade dances. In addition, this division oversees other recreation facilities and programs such as tennis, racquetball, and indoor contractual programs. Staff oversees a special needs program that meets 3 times each month throughout the school year. Riverside Skate Park includes a 30,000 square foot Skate Park facility that allows beginners, intermediate, and advanced skaters to utilize, on a fee basis, the state-of-the-art facility to learn fundamentals of skating or gain experience. The Skate Park, is a supervised facility, and is available for rollerblading and/or skateboarding. The skate park also offers BMX bike and scooter sessions, which have been introduced this past year.

The **Gymnasium and Athletic Program** division oversees all athletic activities and programming. The division is responsible for coordinating and scheduling the use of fields by outside youth and adult athletic leagues such as Babe Ruth, Little League, Central Florida Soccer Alliance Seminole County schools. Adult leagues include flag-football, basketball, and softball. Youth leagues include archery, flag-football, basketball, volleyball, indoor rock climbing, and the Start Smart youth program.

The Gymnasium consists of a 20,000 square foot building with a high school regulation basketball/volleyball court, fitness center, climbing wall, multi-purpose room, and locker rooms for men and women. Programming includes volleyball and basketball league play for youth and adults, clinics, and an “open use” for the gym and fitness room. Located adjacent to the Aquatics facility, the Gymnasium staff also monitors Aquatic facility usage, registers participants, and collects pool fees.

The **Recreation & Parks Maintenance Program** includes:

- 1) Fields maintenance;
- 2) Hard court maintenance;
- 3) Maintenance and repair of playground equipment, shelters, and restroom facilities at 11 city parks. The maintenance activities include field preparation and mowing of 20 athletic fields (5 adult softball fields, 8 youth baseball fields, 3 multi-purpose fields, 4 soccer fields), 11 tennis courts, and general facility maintenance including janitorial services, as well as repair of lighting, fencing, and irrigation.

**Oviedo Blvd Aquatics** consists of a 50-meter Olympic sized swimming pool and a “Splash Zone” family pool. The 552,000-gallon Olympic pool has a 306-person capacity, whereas the recreational Splash Zone/family pool contains almost 60,000 gallons and has a 66-person capacity.

The Aquatic Facility provides private and public swimming instruction. Programs include: water aerobics, youth school days out, and summer camp, and the facility can be rented for birthday parties, family reunions, etc. Youth pool dances and family pool nights are also offered at Riverside Park.

# Recreation & Parks Department

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**Facility Maintenance and Custodial Services** is a support service function of City government. It provides repair and maintenance services for recreation facility buildings and structures. The services provided include janitorial, routine electrical, plumbing, carpentry, air conditioning, painting, and miscellaneous repairs as well as oversight of contracted services for electrical, extermination, and air conditioning.

**Oviedo on the Park** includes a Cultural Center which can be used to host weddings, receptions, conferences, theater productions, and programs, as well as, host musical concert style events. In addition, the park offers a large outdoor Amphitheatre, small outdoor stage, Veterans Tribute, wet deck, dog park, children's playground, and a boat house with paddle boat rentals.

Special events are included in the Oviedo on the Park budget. Ordinance No. 1546 defines events "sponsored by the City". The Recreation and Parks Department currently organizes (5) five special events annually. These events are Carnival of Screams, Winterfest at Snow Mountain, Dr. Martin Luther King Jr., Egg-ceptional Family Fest, and 4th of July Celebration.

Additionally, concessions are included in the Oviedo on the Park budget. Concessions consists of six (6) sites – including one full service concession facility with hot and cold menu items located at the Gymnasium/Aquatic Facility. All other concession facilities serve pre-packaged food items. One concession stand is available at the Riverside Park; two are available at the Oviedo Sports Complex; one at Shane Kelly Park; and one facility at Center Lake Park's Cantina.



# Recreation & Parks Department

## Personnel Summary

	FY 18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	Change
Recreation & Parks Director	1.00	1.00	1.00	1.00	1.00	0.00
Administrative Assistant	3.00	2.00	2.00	2.00	3.00	1.00
Administrative Assistant Sr.	0.00	1.00	1.00	1.00	1.00	0.00
Aquatics Coordinator II	1.00	1.00	1.00	2.00	2.00	0.00
Aquatics Supervisor	1.00	1.00	1.00	0.00	0.00	0.00
Aquatics & Rec Superint.	0.00	0.00	0.00	1.00	1.00	0.00
Athletic Program Coordinator	2.00	2.00	2.00	2.00	2.00	0.00
Athletic Programs Supervisor	0.00	1.00	1.00	1.00	1.00	0.00
Athletic Superintendent	1.00	1.00	1.00	1.00	1.00	0.00
Building Custodian	7.00	9.00	9.00	9.00	8.00	-1.00
Building Custodian - PT	0.00	0.00	0.00	0.00	1.25	1.25
Concession Coordinator	1.00	2.00	2.00	2.00	2.00	0.00
Concession Coordinator - PT	0.50	0.00	0.00	0.00	0.00	0.00
Crew Leader	3.00	4.00	4.00	4.00	5.00	1.00
Events Manager	1.00	1.00	1.00	1.00	1.00	0.00
Events Marketing Coord.	1.00	1.00	1.00	1.00	1.00	0.00
Facilities Manager	1.00	1.00	1.00	1.00	1.00	0.00
Facilities Maint. Foreman	1.00	1.00	1.00	1.00	1.00	0.00
Food Service Supervisor	1.00	1.00	1.00	1.00	1.00	0.00
Head Lifeguard	2.00	2.00	2.00	1.00	1.00	0.00
Irrigation & Project Spec.	0.00	0.00	0.00	1.00	1.00	0.00
Landscape & Project Spec.	0.00	0.00	0.00	1.00	1.00	0.00
Lifeguard PT	0.00	0.00	0.00	1.00	1.00	0.00
Maintenance Worker I	10.00	8.00	8.00	7.00	7.00	0.00
Maintenance Worker II	3.00	3.00	3.00	3.00	2.00	-1.00
Maintenance Worker III	0.00	1.00	1.00	1.00	2.00	1.00
Park & Field Supervisor	1.00	0.00	0.00	0.00	0.00	0.00
Parks Manager	1.00	1.00	1.00	1.00	1.00	0.00
Park Ranger	0.00	2.00	2.00	2.00	2.00	0.00
Parks Superintendent	1.00	1.00	1.00	1.00	1.00	0.00
Rec Aide Specialist	5.00	3.00	3.00	2.00	2.00	0.00
Rec Aide Specialist - PT	1.25	1.75	1.75	1.75	3.625	1.875
Rec Events Program Coord.	1.00	1.00	1.00	1.00	1.00	0.00
Rec Events Superintendent	1.00	1.00	1.00	1.00	1.00	0.00
Recreation Business Mng	1.00	1.00	1.00	1.00	1.00	0.00
Recreation Program Coord.	3.00	2.00	2.00	2.00	2.00	0.00
Skate Park Supervisor	1.00	1.00	1.00	0.00	0.00	0.00
Sr. Recreation Manager	1.00	1.00	1.00	1.00	1.00	0.00
Tennis Program Coordinator	0.00	1.00	1.00	1.00	0.00	-1.00
Tradesworker	1.00	1.00	1.00	1.00	1.00	0.00
<b>Total</b>	<b>58.75</b>	<b>61.75</b>	<b>61.75</b>	<b>61.75</b>	<b>64.875</b>	<b>3.125</b>

# Recreation & Parks Department



## Goals

- 5.1 Execute and update the Recreation Master Plan.
- 5.2 Maintain the fiscal health and affordability of recreation programming.
- 5.3 Maintain the current ratio of park land to number of residents.

## Department Objectives

1. Execute and update the Recreation Master Plan.
2. Maintain the fiscal health and affordability of recreation programming.
3. Maintain the current ratio of park land to number of residents.
4. Update recreation fees on an annual basis to maintain cost recovery.
5. Continue high levels of customer service, productivity and efficiency.
6. Continue to deliver a diverse range of recreation programs.
7. Develop new programming at Oviedo on the Park.
8. Attain national accreditation for Recreation and Parks.
9. Support civic pride and community participation.

## Performance Measurements

### Legend

Workload = Level of Productivity

▲ Impacted by COVID-19

Goal	Department Objective	Strategy/Measure	Performance Indicator	2019-20	2020-21	2021-22	2022-23
				Actual	Actual	Target	Target
5.2	4. Update recreation fees on an annual basis to maintain cost recovery.	Total revenue collected	Workload	532,364	961,805	1,573,100	1,604,436
		Percent cost recovery	30.00%	9.23%	24.35%	27.27%	27.82%
5.2	5. Continue high levels of customer service, productivity and efficiency.	# of work orders completed	Workload	2,933	2,581	2,544	2,639
		# of emergency work orders completed within 24 hours	100.00%	75.00%	100.00%	100.00%	100.00%
5.1 & 5.3	6. Continue to deliver a diverse range of recreation programming.	Total number of participants:					
		▲ Riverside recreation	Workload	919	3,658	1,343	3,640
		▲ Gym & Athletics	Workload	25,161	34,746	31,835	54,718
		▲ Aquatics	Workload	5,906	16,406	12,745	16,449
		▲ OOTP Events	Workload	22,710	16,400	38,200	46,300
		▲ OOTP Special Events	Workload	8,700	-	19,000	6,300

## Accomplishments

- See accomplishments for all Recreation & Parks Divisions on pages 39-46.

## Budget Highlights

The FY 2022-23 Adopted Budget of \$7,536,677, is an increase of \$448,596, or 6.33%, over the FY 2021-22 Adopted Budget of \$7,088,081. The increase is primarily attributable to the following:

- Wage increase for General Government employees;
- Funding for two (2) 25-hour Building Custodians;
- Funding for two (2) 25-hour Rec Aide Specialists;
- 3% Health Insurance premium rate increase;
- 5% increase in Workers Compensation premiums;
- 10% increase in General Liability Insurance premiums;
- An increase in Contractual Services for the CEPRA landscaping contract;
- An increase in Operating Supplies for fuel;
- Capital purchase, totaling \$35,00:
  - Laser Level Fields

# Recreation & Parks Department

EXPENDITURE GROUPING	FY 2019-20 Actuals	FY 2020-21 Actuals	FY 2021-22 Adopted	FY 2021-22 Amended	FY 2022-23 Adopted
<b><u>SALARIES</u></b>					
Executive Salaries	\$ 136,362	\$ 134,535	\$ 141,477	\$ 141,477	\$ 117,530
Regular Salaries & Wages	1,944,990	2,004,633	2,279,791	2,216,855	2,561,466
Other Salaries & Wages	259,436	457,222	669,878	804,878	858,138
Overtime	41,840	51,432	42,950	42,950	43,700
Special Pay	1,349	1,137	645	645	2,633
FICA/Medicare Taxes	165,144	166,211	186,373	186,373	224,123
<b>Total Salaries</b>	<b>2,549,121</b>	<b>2,815,170</b>	<b>3,321,114</b>	<b>3,393,178</b>	<b>3,807,590</b>
<b><u>BENEFITS</u></b>					
Retirement Contributions	100,883	104,712	119,980	119,980	132,522
Health Insurance	664,449	711,101	892,497	892,497	827,720
Workers' Compensation	40,249	40,601	54,552	50,241	49,844
Unemployment	12,455	1,076	-	-	-
<b>Total Benefits</b>	<b>818,036</b>	<b>857,490</b>	<b>1,067,029</b>	<b>1,062,718</b>	<b>1,010,086</b>
<b><u>OPERATING EXPENDITURES</u></b>					
Professional Services	23,916	14,506	24,255	18,149	23,255
Other Contractual Services	150,058	223,075	410,314	494,638	651,003
Travel & Per-Diem	3,429	4,640	12,748	9,748	12,773
Communications & Freight	25,013	33,852	35,747	35,747	34,503
Freight & Postage Service	406	301	450	450	450
Utility Services	404,935	425,717	436,440	436,440	473,771
Rentals & Leases	218,064	146,539	255,750	245,211	172,485
Insurance	84,984	97,284	107,126	108,136	118,507
Repair and Maintenance	503,955	596,603	426,827	575,070	489,238
Printing and Binding	6,607	5,744	6,000	4,000	6,000
Promotional Activities	18,011	13,450	24,550	18,440	23,900
Other Current Charges	27,763	31,639	43,042	49,042	40,260
Office Supplies	9,018	11,838	15,889	14,889	12,700
Operating Supplies	354,902	435,588	574,463	587,245	598,273
Books, Publications, Subs	13,214	15,784	26,837	21,337	26,883
<b>Total Operating Expenditures</b>	<b>1,844,275</b>	<b>2,056,560</b>	<b>2,400,438</b>	<b>2,618,542</b>	<b>2,684,001</b>
<b><u>CAPITAL</u></b>					
Buildings	-	-	105,000	69,637	-
Improvements Other than Bldgs	-	30,466	148,000	293,250	-
Capital Assets	8,200	8,414	46,500	79,493	35,000
<b>Total Capital</b>	<b>8,200</b>	<b>38,880</b>	<b>299,500</b>	<b>442,380</b>	<b>35,000</b>
<b>Total Expenditures by Grouping</b>	<b>\$ 5,219,632</b>	<b>\$ 5,768,100</b>	<b>\$ 7,088,081</b>	<b>\$ 7,516,818</b>	<b>\$ 7,536,677</b>

## 5 Year Budget Projection

EXPENDITURE GROUPING	2023-24 Projection	2024-25 Projection	2025-26 Projection	2026-27 Projection	2027-28 Projection
Salaries	3,923,241	4,048,785	4,178,346	4,312,053	4,450,038
Benefits	1,090,893	1,178,164	1,272,417	1,374,211	1,493,767
Operating Expenditures	2,824,126	2,971,851	3,127,613	3,291,880	3,465,149
<b>Total Projection</b>	<b>\$ 7,838,260</b>	<b>\$ 8,198,800</b>	<b>\$ 8,578,376</b>	<b>\$ 8,978,144</b>	<b>\$ 9,408,955</b>

# Recreation & Parks Department

EXPENDITURE GROUPING	FY 2019-20 Actuals	FY 2020-21 Actuals	FY 2021-22 Adopted	FY 2021-22 Amended	FY 2022-23 Adopted
<b><u>SALARIES</u></b>					
Executive Salaries	\$ 136,362	\$ 134,535	\$ 141,477	\$ 141,477	\$ 117,530
Regular Salaries & Wages	1,944,990	2,004,633	2,279,791	2,216,855	2,561,466
Other Salaries & Wages	259,436	457,222	669,878	804,878	858,138
Overtime	41,840	51,432	42,950	42,950	43,700
Special Pay	1,349	1,137	645	645	2,633
FICA/Medicare Taxes	165,144	166,211	186,373	186,373	224,123
<b>Total Salaries</b>	<b>2,549,121</b>	<b>2,815,170</b>	<b>3,321,114</b>	<b>3,393,178</b>	<b>3,807,590</b>
<b><u>BENEFITS</u></b>					
Retirement Contributions	100,883	104,712	119,980	119,980	132,522
Health Insurance	664,449	711,101	892,497	892,497	827,720
Workers' Compensation	40,249	40,601	54,552	50,241	49,844
Unemployment	12,455	1,076	-	-	-
<b>Total Benefits</b>	<b>818,036</b>	<b>857,490</b>	<b>1,067,029</b>	<b>1,062,718</b>	<b>1,010,086</b>
<b><u>OPERATING EXPENDITURES</u></b>					
Professional Services	23,916	14,506	24,255	18,149	23,255
Other Contractual Services	150,058	223,075	410,314	494,638	651,003
Travel & Per-Diem	3,429	4,640	12,748	9,748	12,773
Communications & Freight	25,013	33,852	35,747	35,747	34,503
Freight & Postage Service	406	301	450	450	450
Utility Services	404,935	425,717	436,440	436,440	473,771
Rentals & Leases	218,064	146,539	255,750	245,211	172,485
Insurance	84,984	97,284	107,126	108,136	118,507
Repair and Maintenance	503,955	596,603	426,827	575,070	489,238
Printing and Binding	6,607	5,744	6,000	4,000	6,000
Promotional Activities	18,011	13,450	24,550	18,440	23,900
Other Current Charges	27,763	31,639	43,042	49,042	40,260
Office Supplies	9,018	11,838	15,889	14,889	12,700
Operating Supplies	354,902	435,588	574,463	587,245	598,273
Books, Publications, Subs	13,214	15,784	26,837	21,337	26,883
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<b><u>CAPITAL</u></b>					
Buildings	-	-	105,000	69,637	-
Improvements Other than Bldgs	-	30,466	148,000	293,250	-
Capital Assets	8,200	8,414	46,500	79,493	35,000
<b>Total Capital</b>	<b>8,200</b>	<b>38,880</b>	<b>299,500</b>	<b>442,380</b>	<b>35,000</b>
<b>Total Expenditures by Grouping</b>	<b>\$ 5,219,632</b>	<b>\$ 5,768,100</b>	<b>\$ 7,088,081</b>	<b>\$ 7,516,818</b>	<b>\$ 7,536,677</b>

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Benefits	1,090,893	1,178,164	1,272,417	1,374,211	1,493,767
Operating Expenditures	2,824,126	2,971,851	3,127,613	3,291,880	3,465,149
<b>Total Projection</b>	<b>\$ 7,838,260</b>	<b>\$ 8,198,800</b>	<b>\$ 8,578,376</b>	<b>\$ 8,978,144</b>	<b>\$ 9,408,955</b>





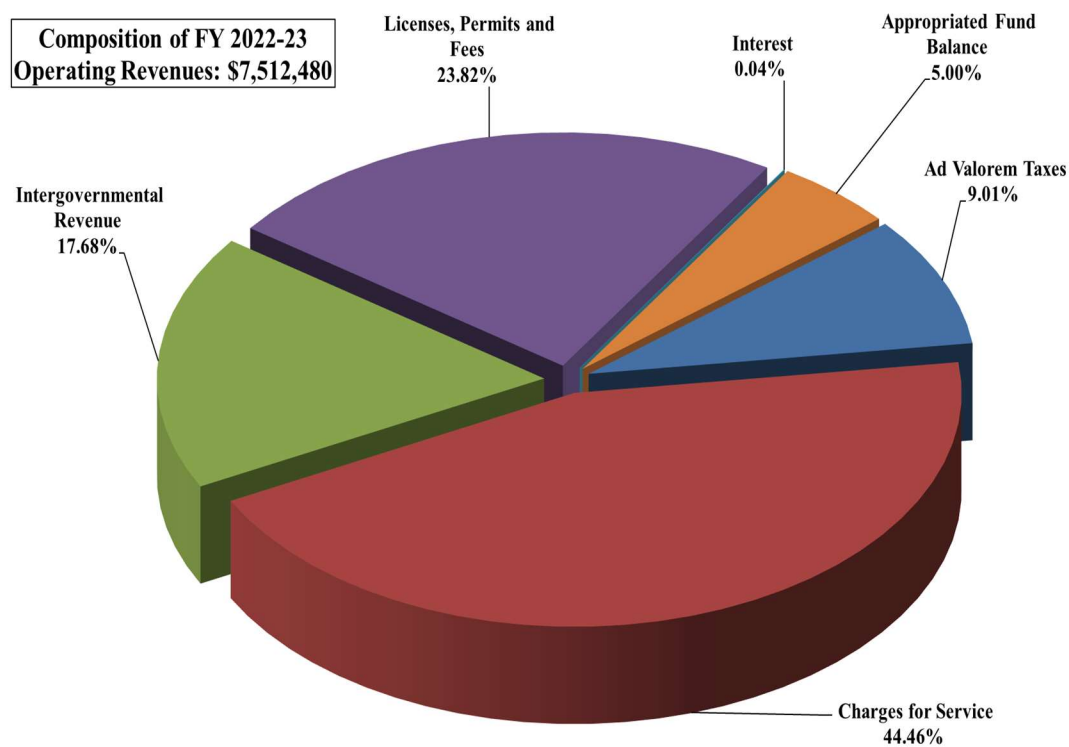
# **SPECIAL REVENUE FUNDS**

# Consolidated Summary Special Revenue Funds

## FY 2022-23 Budgeted Revenues

	CRA Fund	Capital Expansion Funds (A)	Transp. Improv Fund	Tree Bank Fund	Solid Waste Fund	Building Services Fund	Street Light Fund	Total All Funds
<b>BUDGETED REVENUES</b>								
Ad Valorem Taxes	\$ 676,959	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 676,959
Charges for Service	-	-	-	-	3,339,735	-	-	3,339,735
Intergovernmental Revenue	618,603	-	709,402	-	-	-	-	1,328,005
Licenses, Permits and Fees	-	202,000	-	-	-	585,400	1,001,943	1,789,343
Interest	-	-	2,000	-	750	-	-	2,750
<b>TOTAL OPERATING REVENUES</b>	<b>\$ 1,295,562</b>	<b>\$ 202,000</b>	<b>\$ 711,402</b>	<b>\$ -</b>	<b>\$ 3,340,485</b>	<b>\$ 585,400</b>	<b>\$ 1,001,943</b>	<b>\$ 7,136,792</b>
Appropriated Fund Balance	\$ -	\$ 215,500	\$ 120,188	\$ 40,000	\$ -	\$ -	\$ -	\$ 375,688
<b>TOTAL NON-OPERATING REVENUES</b>	<b>\$ -</b>	<b>\$ 215,500</b>	<b>\$ 120,188</b>	<b>\$ 40,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 375,688</b>
<b>TOTAL BUDGETED REVENUES AND FUND BALANCES</b>	<b>\$ 1,295,562</b>	<b>\$ 417,500</b>	<b>\$ 831,590</b>	<b>\$ 40,000</b>	<b>\$ 3,340,485</b>	<b>\$ 585,400</b>	<b>\$ 1,001,943</b>	<b>\$ 7,512,480</b>

(A) Capital Expansion Funds include: Administrative, Transportation, Police, Fire and Recreation Impact Fees; Public Arts Fund; and Multi-Mobility Fund.

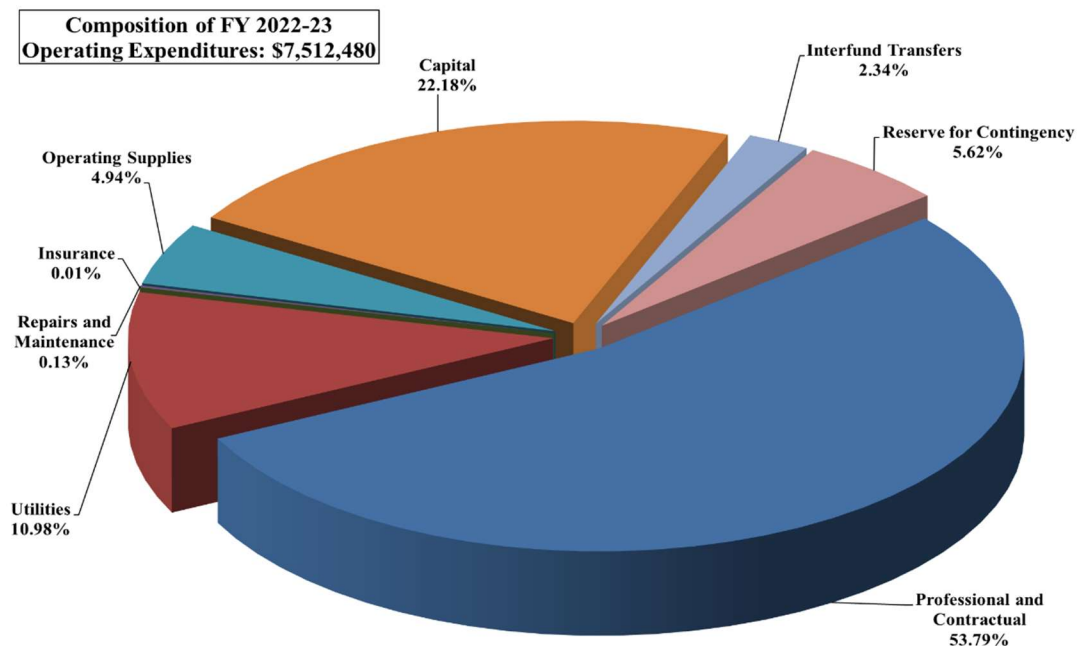


# Consolidated Summary Special Revenue Funds

## FY 2022-23 Budgeted Expenditures

	CRA Fund	Capital Expansion Funds (A)	Transp. Improv Fund	Tree Bank Fund	Solid Waste Fund	Building Services Fund	Street Light Fund	Total All Funds
<b>BUDGETED EXPENDITURES</b>								
Professional and Contractual	\$ 5,000	\$ -	\$ 345,590	\$ -	\$ 3,260,257	\$ 421,488	\$ 8,500	\$ 4,040,835
Communications and Utilities	-	-	-	-	-	11,021	814,200	825,221
Insurance	-	-	-	-	-	786	-	786
Repairs and Maintenance	-	-	10,000	-	-	-	-	10,000
Operating Supplies	45,175	-	250,000	40,000	-	30,004	6,000	371,179
Capital	1,190,387	250,000	226,000	-	-	-	-	1,666,387
<b>TOTAL OPERATING EXPENDITURES</b>	<b>\$ 1,240,562</b>	<b>\$ 250,000</b>	<b>\$ 831,590</b>	<b>\$ 40,000</b>	<b>\$ 3,260,257</b>	<b>\$ 463,299</b>	<b>\$ 828,700</b>	<b>\$ 6,914,408</b>
Transfers out	\$ 55,000	\$ 70,500	\$ -	\$ -	\$ -	\$ 50,000	\$ -	\$ 175,500
Reserve for Contingency	-	97,000	-	-	80,228	72,101	173,243	422,572
<b>TOTAL NON-OPERATING EXPENDITURES</b>	<b>\$ 55,000</b>	<b>\$ 167,500</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 80,228</b>	<b>\$ 122,101</b>	<b>\$ 173,243</b>	<b>\$ 598,072</b>
<b>TOTAL APPROPRIATED EXPENDITURES AND RESERVES</b>	<b>\$ 1,295,562</b>	<b>\$ 417,500</b>	<b>\$ 831,590</b>	<b>\$ 40,000</b>	<b>\$ 3,340,485</b>	<b>\$ 585,400</b>	<b>\$ 1,001,943</b>	<b>\$ 7,512,480</b>

(A) Capital Expansion Funds include: Administrative, Transportation, Police, Fire and Recreation Impact Fees; Public Arts Fund; and Multi-Mobility Fund.



# Oviedo CRA Fund (015)

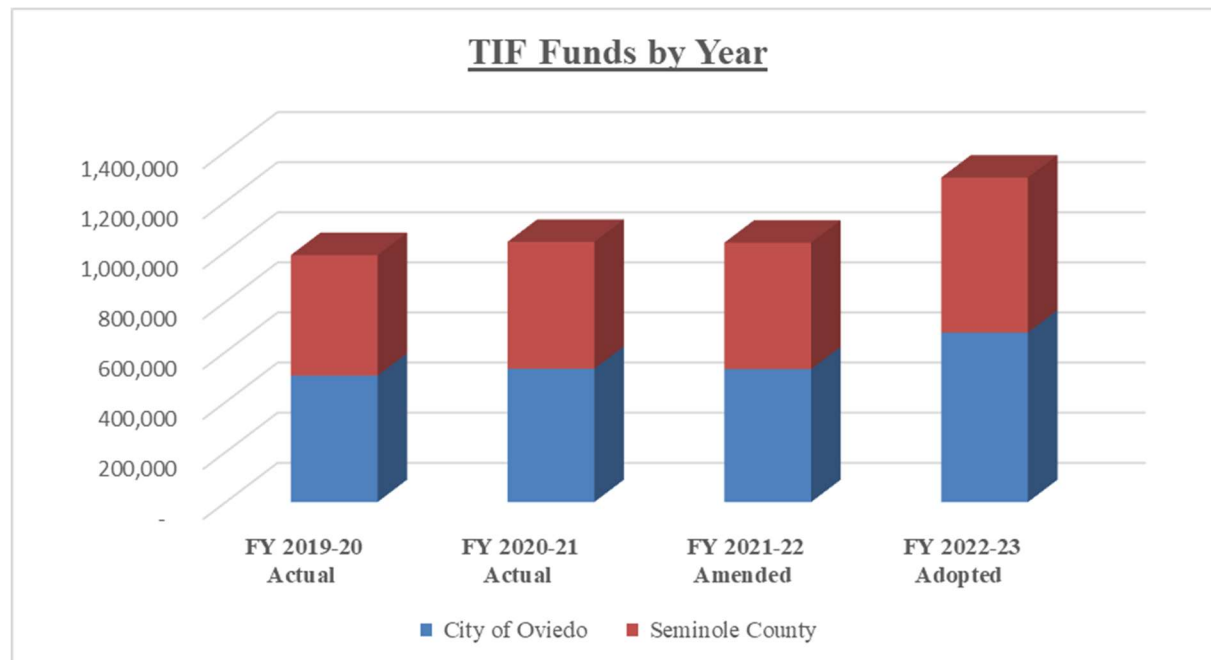
## Description

A Community Redevelopment Agency (CRA) is a mechanism used to help direct ad valorem tax revenue within a designated boundary of a City or County. The long-term goal of the CRA is to rejuvenate blighted areas by enabling and stimulating new development, creating new job opportunities, and focusing public investment in an area to foster additional private development. Tax Increment Financing or Funds (TIF) is the funding method generated by establishing a base year of property values at the date of establishment of the CRA. Tax increment is the additional ad-valorem tax revenue generated from increases in property values in excess of the base year values. Funds derived from a Tax Increment can only be used within the CRA boundary on public investment or public improvement projects.

The City of Oviedo created the City of Oviedo Community Redevelopment Agency on June 30, 2008 through the adoption of Resolution 1836-08 pursuant to *Florida Statutes 163.512*, and generates a majority of its annual income from tax increment revenues. The CRA Trust Fund was created on September 20, 2010 through the adoption of Ordinance No. 1496. The base year value was established in 2010 with an assessed taxable value of \$69,546,934. Subsequent years' ad valorem taxes that are collected by the City and County beyond the base-year's value are placed in the CRA Trust Fund. For FY 2022-23, both the City of Oviedo and Seminole County will make a TIF contribution to the CRA of 50% of the increment value. The County's participation in the TIF is limited to twenty (20) years, while the term of the CRA is thirty (30) years. CRA Trust Fund dollars may be used for programs, projects, and improvements within the CRA area that have been identified in the Oviedo Community Redevelopment Plan.

The Oviedo CRA boundary encompasses the Old Downtown Oviedo, the New Downtown Oviedo, Oviedo on the Park development area, and four residential neighborhoods. The CRA boundary contains approximately 674 acres of developed and undeveloped land.

The chart below details the historical collection of TIF Funds by year.



# Oviedo CRA Fund (015)

REVENUE GROUPING	FY 2019-20 Actual	FY 2020-21 Actual	FY 2021-22 Adopted	FY 2021-22 Amended	FY 2022-23 Adopted
<b><u>Operating Revenues</u></b>					
Property Taxes	504,866	532,396	530,971	530,971	676,959
Intergovernmental	481,234	506,634	504,835	504,835	618,603
Interest/Change in Fair Value	12,730	3,622	-	-	-
<b>Total Operating Revenues</b>	<b>998,830</b>	<b>1,042,652</b>	<b>1,035,806</b>	<b>1,035,806</b>	<b>1,295,562</b>
<b><u>Appropriated for other eligible Capital Projects</u></b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,575,574</b>	<b>-</b>
<b>Total Revenues</b>	<b>\$ 998,830</b>	<b>\$ 1,042,652</b>	<b>\$ 1,035,806</b>	<b>\$ 2,611,380</b>	<b>\$ 1,295,562</b>
EXPENDITURE GROUPING	FY 2019-20 Actual	FY 2020-21 Actual	FY 2021-22 Adopted	FY 2021-22 Amended	FY 2022-23 Adopted
<b><u>Operating Expenditures</u></b>					
Professional and Contractual	90,000	84,785	90,000	177,659	5,000
Operating Supplies	2,797	254	55,000	69,526	45,175
<b>Total Operating Expenditures</b>	<b>92,797</b>	<b>85,039</b>	<b>145,000</b>	<b>247,185</b>	<b>50,175</b>
<b><u>Capital</u></b>					
Improv Other than Buildings	300,058	61,541	604,630	2,056,757	1,190,387
<b>Total Capital</b>	<b>300,058</b>	<b>61,541</b>	<b>604,630</b>	<b>2,056,757</b>	<b>1,190,387</b>
<b><u>Transfers out</u></b>	<b>258,368</b>	<b>253,448</b>	<b>248,528</b>	<b>293,528</b>	<b>55,000</b>
<b><u>Reserve for Contingencies</u></b>	<b>-</b>	<b>-</b>	<b>37,648</b>	<b>13,910</b>	<b>-</b>
<b>Total Expenditures</b>	<b>\$ 651,223</b>	<b>\$ 400,028</b>	<b>\$ 1,035,806</b>	<b>\$ 2,611,380</b>	<b>\$ 1,295,562</b>

# Administrative Facilities Impact Fee Fund (101)

## Description

As permitted under *Florida Statutes 163.31801*, the City of Oviedo adopted its original Transportation, Recreation and Parks, Fire and Rescue, and Law Enforcement Impact Fees on April 8, 1987 under Ordinance No. 591. On September 6, 2006, the City Council adopted Ordinance No. 1371 updating the Impact Fee Schedules and creating the City's Administrative Facilities Impact Fee consistent with the 2006 Impact Fee Update Technical Report prepared by Tindale-Oliver & Associates. Ordinance No. 1371 was codified in the City's *Code of Ordinances* as Chapter 28, Impact Fees by Public Facility. Ordinance No. 1371 required the City to annually adjust the impact schedules to account for inflationary increases in costs to the City of providing public facilities during years when no update to the technical report occurred. On November 4, 2013, City Council adopted Ordinance No. 1576 which amended Part II, Chapter 28, Impact Fees for Fire Rescue, Law Enforcement, Recreation & Parks, and Administrative Facilities, and converted Transportation Impact Fees to Multimodal Fees. The last update to the Impact Schedules occurred on June 3, 2019 through the adoption of Ordinance No. 1683. Ordinance No. 1683 amended Chapter 28, Articles I and II, updated the Impact Fees and adopted an Impact Fee update study.

Code of Ordinances Section 28-12 states that "at least once every five (5) years the City shall update the technical report which provides the basis for the impact fees imposed under this chapter".

Administrative Facilities Impact Fees shall be assessed and collected from new development, pursuant to all applicable provisions of the City of Oviedo Code of Ordinances, Chapter 28-25, and in accordance with the fee schedule. Administrative facilities impact fee revenues shall be spent only on administrative facilities and administrative facilities capital costs. Administrative facilities means the land and buildings as may be necessary to meet the needs for City Administration which are created by new development. Administrative facilities capital costs include, but are not limited to, costs associated with the planning, design and construction of new or expanded administrative facilities, which have a life expectancy of three or more years, and the land acquisitions, land improvements, design, and engineering related thereto.

REVENUE GROUPING	FY 2019-20 Actual	FY 2020-21 Actual	FY 2021-22 Adopted	FY 2021-22 Amended	FY 2022-23 Adopted
<b>Operating Revenues</b>					
Licenses, Permits and Fees	29,945	20,142	34,000	34,000	26,000
Interest/Change in Fair Value	1,231	-	-	-	-
<b>Total Operating Revenues</b>	<b>31,176</b>	<b>20,142</b>	<b>34,000</b>	<b>34,000</b>	<b>26,000</b>
<b>Total Revenues</b>	<b>\$ 31,176</b>	<b>\$ 20,142</b>	<b>\$ 34,000</b>	<b>\$ 34,000</b>	<b>\$ 26,000</b>
EXPENDITURE GROUPING	FY 2019-20 Actual	FY 2020-21 Actual	FY 2021-22 Adopted	FY 2021-22 Amended	FY 2022-23 Adopted
<b>Transfers out</b>	130,748	130,457	-	-	-
<b>Reserve for Contingencies</b>	-	-	34,000	34,000	26,000
<b>Total Expenditures</b>	<b>\$ 130,748</b>	<b>\$ 130,457</b>	<b>\$ 34,000</b>	<b>\$ 34,000</b>	<b>\$ 26,000</b>

# Transportation Impact Fee Fund (102)

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## **Description**

As permitted under *Florida Statutes 163.31801*, the City of Oviedo adopted its original Transportation, Recreation and Parks, Fire and Rescue, and Law Enforcement Impact Fees on April 8, 1987 under Ordinance No. 591. On September 6, 2006, the City Council adopted Ordinance No. 1371 updating the Impact Fee Schedules and creating the City's Administrative Facilities Impact Fee consistent with the 2006 Impact Fee Update Technical Report prepared by Tindale-Oliver & Associates. Ordinance No. 1371 was codified in the City's *Code of Ordinances* as Chapter 28, Impact Fees by Public Facility. Ordinance No. 1371 required the City to annually adjust the impact schedules to account for inflationary increases in costs to the City of providing public facilities during years when no update to the technical report occurred. On November 4, 2013, City Council adopted Ordinance No. 1576 which amended Part II, Chapter 28, Impact Fees for Fire Rescue, Law Enforcement, Recreation & Parks, and Administrative Facilities, and converted Transportation Impact Fees to Multimodal Fees. The last update to the Impact Schedules occurred on June 3, 2019 through the adoption of Ordinance No. 1683. Ordinance No. 1683 amended Chapter 28, Articles I and II, updated the Impact Fees and adopted an Impact Fee update study.

Code of Ordinances Section 28-12 states that "at least once every five (5) years the City shall update the technical report which provides the basis for the impact fees imposed under this chapter".

Transportation Impact Fees shall be assessed and collected from new development, pursuant to all applicable provisions of the City of Oviedo Code of Ordinances, Chapter 28-21, and in accordance with the fee schedule. Transportation impact fee revenues shall be spent only on transportation facilities and transportation capital costs. Transportation facilities means the transportation and transit facilities, including land that are planned and designed to provide off-site transportation capacity to new development. Transportation capital costs include, but are not limited to, costs associated with the planning, design and construction of new or expanded roadway improvements to the City's classified road system and transit facilities which have a life expectancy of three or more years, and the land acquisitions, land improvements, design, and engineering related thereto.



# Transportation Impact Fee Fund (102)

REVENUE GROUPING	FY 2019-20 Actual	FY 2020-21 Actual	FY 2021-22 Adopted	FY 2021-22 Amended	FY 2022-23 Adopted
<b><u>Operating Revenues</u></b>					
Licenses, Permits and Fees	121,602	105,109	85,000	85,000	105,000
Interest/Change in Fair Value	4,704	1,218	-	-	-
<b>Total Operating Revenues</b>	<u>126,306</u>	<u>106,327</u>	<u>85,000</u>	<u>85,000</u>	<u>105,000</u>
<b><u>Appropriated Fund Balance</u></b>	-	-	115,000	422,118	145,000
<b>Total Revenues</b>	<b>\$ 126,306</b>	<b>\$ 106,327</b>	<b>\$ 200,000</b>	<b>\$ 507,118</b>	<b>\$ 250,000</b>

EXPENDITURE GROUPING	FY 2019-20 Actual	FY 2020-21 Actual	FY 2021-22 Adopted	FY 2021-22 Amended	FY 2022-23 Adopted
<b><u>Operating Expenditures</u></b>					
Professional and Contractual	-	-	-	34,656	-
<b>Total Operating Expenditures</b>	<u>-</u>	<u>-</u>	<u>-</u>	<u>34,656</u>	<u>-</u>
<b><u>Capital</u></b>					
Improv Other than Buildings	3,658	45,943	200,000	472,462	250,000
<b>Total Capital</b>	<u>3,658</u>	<u>45,943</u>	<u>200,000</u>	<u>472,462</u>	<u>250,000</u>
<b>Total Expenditures</b>	<b>\$ 3,658</b>	<b>\$ 45,943</b>	<b>\$ 200,000</b>	<b>\$ 507,118</b>	<b>\$ 250,000</b>

# State Law Enforcement Trust Fund (103)

## Description

As per *Florida Statutes 932.703*, a contraband article, vessel, motor vehicle, aircraft, other personal property, or real property used in violation of any provision of the Florida Contraband Forfeiture Act, or in, upon, or by means of which any violation of the Florida Contraband Act has taken or is taking place, may be seized and shall be forfeited subject to the Florida Contraband Forfeiture Act. Florida Statutes 932.7055(5)(a) states that if the seizing agency is a county or municipal agency, any remaining proceeds from the seizure, after payment of any liens and costs, shall be deposited into a special law enforcement trust fund established by the governing body of the municipality. Such proceeds and interest earned therefrom shall be used for school resource officer, crime prevention, safe neighborhood, drug abuse education and prevention programs, or for other law enforcement purposes. The proceeds and interest earned may not be used to meet normal operating expenses of the law enforcement agency. The funds may be expended upon request by the chief of police to the governing body of the municipality.

Florida Statutes 932.7061, states that the law enforcement agency and the entity having budgetary control over the law enforcement agency may not anticipate future forfeitures or proceeds therefrom in the adoption and approval of the budget for the law enforcement agency. As such, proceeds and uses of funds are not budgeted annually and are expended upon request of the Chief of Police and based on available funding.

REVENUE GROUPING	FY 2019-20 Actual	FY 2020-21 Actual	FY 2021-22 Adopted	FY 2021-22 Amended	FY 2022-23 Adopted
<b>Operating Revenues</b>					
Fines and Forfeitures	-	12,077	-	-	-
Miscellaneous	2,420	-	-	-	-
Interest/Change in Fair Value	373	77	-	-	-
<b>Total Operating Revenues</b>	2,793	12,154	-	-	-
<b>Total Revenues</b>	<b>\$ 2,793</b>	<b>\$ 12,154</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

EXPENDITURE GROUPING	FY 2019-20 Actual	FY 2020-21 Actual	FY 2021-22 Adopted	FY 2021-22 Amended	FY 2022-23 Adopted
<b>Operating Expenditures</b>					
Operating Supplies	5,000	5,035	-	-	-
<b>Total Operating Expenditures</b>	5,000	5,035	-	-	-
<b>Total Expenditures</b>	<b>\$ 5,000</b>	<b>\$ 5,035</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

# Local Option Gas Tax Fund (105)

## Description

As per *Florida Statutes 336.025*, County and Municipal governments may levy a fuel tax upon every gallon of motor fuel and diesel fuel sold in a county. County and municipal governments shall use moneys received for transportation expenditures needed to meet the requirement of the capital improvements element of an adopted comprehensive plan or for expenditures needed to meet immediate local transportation problems and for other transportation-related expenditures that are critical for building comprehensive roadway networks by local governments.

Transportation expenditures includes: public transportation operations and maintenance; roadway and right-of-way maintenance; street lighting, installation, operation, maintenance and repair; traffic signs, traffic engineering, signalization; bridge maintenance and operation; and debt service and current expenditures for transportation capital projects. Expenditures for the construction of new roads, the reconstruction or resurfacing of existing paved roads, or the paving of existing graded roads shall be deemed to increase capacity and such projects shall be included in the capital improvements element of an adopted comprehensive plan.

REVENUE GROUPING	FY 2019-20 Actual	FY 2020-21 Actual	FY 2021-22 Adopted	FY 2021-22 Amended	FY 2022-23 Adopted
<b><u>Operating Revenues</u></b>					
Intergovernmental	701,378	716,879	704,977	704,977	709,402
Miscellaneous	-	1,955	-	-	-
Interest/Change in Fair Value	6,957	2,005	1,000	1,000	2,000
<b>Total Operating Revenues</b>	<b>708,335</b>	<b>720,839</b>	<b>705,977</b>	<b>705,977</b>	<b>711,402</b>
<b><u>Appropriated Fund Balance</u></b>	<b>-</b>	<b>-</b>	<b>22,619</b>	<b>340,901</b>	<b>120,188</b>
<b>Total Revenues</b>	<b>\$ 708,335</b>	<b>\$ 720,839</b>	<b>\$ 728,596</b>	<b>\$ 1,046,878</b>	<b>\$ 831,590</b>

EXPENDITURE GROUPING	FY 2019-20 Actual	FY 2020-21 Actual	FY 2021-22 Adopted	FY 2021-22 Amended	FY 2022-23 Adopted
<b><u>Operating Expenditures</u></b>					
Professional and Contractual	297,343	253,545	418,596	400,726	345,590
Repairs and Maintenance	5,857	25,424	10,000	11,376	10,000
Operating Supplies	28,960	471,382	250,000	559,518	250,000
<b>Total Operating Expenditures</b>	<b>332,160</b>	<b>750,351</b>	<b>678,596</b>	<b>971,620</b>	<b>605,590</b>
<b><u>Capital</u></b>					
Improv Other than Buildings	25,188	16,133	50,000	75,258	226,000
<b>Total Capital</b>	<b>25,188</b>	<b>16,133</b>	<b>50,000</b>	<b>75,258</b>	<b>226,000</b>
<b>Total Expenditures</b>	<b>\$ 357,348</b>	<b>\$ 766,484</b>	<b>\$ 728,596</b>	<b>\$ 1,046,878</b>	<b>\$ 831,590</b>

# Federal Law Enforcement Trust Fund (106)

## Description

The Federal Law Enforcement Trust Fund accounts for the receipt of funds received from the Department of Justice Asset Forfeiture Program and the disbursement of funds in accordance with the *Guide to Equitable Sharing for State and Local Law Enforcement Agencies*.

The Department of Justice Asset Forfeiture Program is a nationwide law enforcement initiative that removes the tools of crime from criminal organizations, deprives wrongdoers of the proceeds of their crimes, recovers property that may be used to compensate victims and deters crime. Any state or local law enforcement agency that directly participates in an investigation or prosecution that results in a federal forfeiture may request an equitable share of the net proceeds of the forfeiture

Equitable Sharing specifies that shared funds shall not be used to replace or supplant the appropriated resources of the recipient. The recipient agency must benefit directly from the sharing. Agencies should not spend or budget anticipated receipts. Receiving agencies may not commit to the spending of sharing funds for a certain purpose in advance. However, agencies may earmark or budget sharing funds already received. As such, shared funds are not budgeted and are expended as needed in addition to the City of Oviedo Police Departments annual appropriations.

Shared funds may be used for the following: law enforcement operations and investigations; law enforcement training and education; law enforcement, public safety, and detention facilities; law enforcement equipment; joint law enforcement/public safety operations; law enforcement travel and per diem; law enforcement awards and memorials; drug and gang education and other awareness programs; and support of community-based programs. Shared funds may be used to pay salaries and benefits of sworn officers only under the following circumstances: an officer is hired to replace an officer assigned to a task force or the officer is assigned to a specialized program such as an SRO or DARE officer.

REVENUE GROUPING	FY 2019-20 Actual	FY 2020-21 Actual	FY 2021-22 Adopted	FY 2021-22 Amended	FY 2022-23 Adopted
<b>Operating Revenues</b>					
Fines and Forfeitures	17,453	21,306	-	-	-
Miscellaneous	-	13,252	-	-	-
Interest/Change in Fair Value	1,285	181	-	-	-
<b>Total Operating Revenues</b>	18,738	34,739	-	-	-
<b>Appropriated Fund Balance</b>	-	-	-	10,049	-
<b>Total Revenues</b>	<b>\$ 18,738</b>	<b>\$ 34,739</b>	<b>\$ -</b>	<b>\$ 10,049</b>	<b>\$ -</b>

EXPENDITURE GROUPING	FY 2019-20 Actual	FY 2020-21 Actual	FY 2021-22 Adopted	FY 2021-22 Amended	FY 2022-23 Adopted
<b>Transfers out</b>	53,366	53,784	-	10,049	-
<b>Total Expenditures</b>	<b>\$ 53,366</b>	<b>\$ 53,784</b>	<b>\$ -</b>	<b>\$ 10,049</b>	<b>\$ -</b>

# Police Impact Fee Fund (107)

## Description

As permitted under *Florida Statutes 163.31801*, the City of Oviedo adopted its original Transportation, Recreation and Parks, Fire and Rescue, and Law Enforcement Impact Fees on April 8, 1987 under Ordinance No. 591. On September 6, 2006, the City Council adopted Ordinance No. 1371 updating the Impact Fee Schedules and creating the City's Administrative Facilities Impact Fee consistent with the 2006 Impact Fee Update Technical Report prepared by Tindale-Oliver & Associates. Ordinance No. 1371 was codified in the City's *Code of Ordinances* as Chapter 28, Impact Fees by Public Facility. Ordinance No. 1371 required the City to annually adjust the impact schedules to account for inflationary increases in costs to the City of providing public facilities during years when no update to the technical report occurred. On November 4, 2013, City Council adopted Ordinance No. 1576 which amended Part II, Chapter 28, Impact Fees for Fire Rescue, Law Enforcement, Recreation & Parks, and Administrative Facilities, and converted Transportation Impact Fees to Multimodal Fees. The last update to the Impact Schedules occurred on June 3, 2019 through the adoption of Ordinance No. 1683. Ordinance No. 1683 amended Chapter 28, Articles I and II, updated the Impact Fees and adopted an Impact Fee update study.

Code of Ordinances Section 28-12 states that "at least once every five (5) years the City shall update the technical report which provides the basis for the impact fees imposed under this chapter".

Law Enforcement Impact Fees shall be assessed and collected from new development, pursuant to all applicable provisions of the City of Oviedo Code of Ordinances, Chapter 28-22, and in accordance with the fee schedule. Law Enforcement impact fee revenues shall be spent only on law enforcement facilities and law enforcement capital costs. Law Enforcement facilities means the land, building, structures, equipment and facilities as may be necessary to meet the needs for city law enforcement protection which are created by new development. Law Enforcement capital costs include, but are not limited to, costs associated with the planning, design and construction of new or expanded law enforcement facilities which have a life expectancy of three or more years, and the land acquisitions, land improvements, design, and engineering related thereto.

REVENUE GROUPING	FY 2019-20 Actual	FY 2020-21 Actual	FY 2021-22 Adopted	FY 2021-22 Amended	FY 2022-23 Adopted
<b><u>Operating Revenues</u></b>					
Licenses, Permits and Fees	18,994	13,428	27,500	27,500	17,000
Interest/Change in Fair Value	1,778	276	-	-	-
<b>Total Operating Revenues</b>	<u>20,772</u>	<u>13,704</u>	<u>27,500</u>	<u>27,500</u>	<u>17,000</u>
<b>Total Revenues</b>	<b>\$ 20,772</b>	<b>\$ 13,704</b>	<b>\$ 27,500</b>	<b>\$ 27,500</b>	<b>\$ 17,000</b>
EXPENDITURE GROUPING	FY 2019-20 Actual	FY 2020-21 Actual	FY 2021-22 Adopted	FY 2021-22 Amended	FY 2022-23 Adopted
<b><u>Operating Expenses</u></b>					
Operating Supplies	10,525	-	-	-	-
<b>Total Operating Expenses</b>	<u>10,525</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b><u>Transfers out</u></b>	40,000	-	-	-	-
<b><u>Reserve for Contingencies</u></b>	-	-	27,500	27,500	17,000
<b>Total Expenditures</b>	<b>\$ 50,525</b>	<b>\$ -</b>	<b>\$ 27,500</b>	<b>\$ 27,500</b>	<b>\$ 17,000</b>

# Fire Impact Fee Fund (108)

## Description

As permitted under *Florida Statutes 163.31801*, the City of Oviedo adopted its original Transportation, Recreation and Parks, Fire and Rescue, and Law Enforcement Impact Fees on April 8, 1987 under Ordinance No. 591. On September 6, 2006, the City Council adopted Ordinance No. 1371 updating the Impact Fee Schedules and creating the City's Administrative Facilities Impact Fee consistent with the 2006 Impact Fee Update Technical Report prepared by Tindale-Oliver & Associates. Ordinance No. 1371 was codified in the City's *Code of Ordinances* as Chapter 28, Impact Fees by Public Facility. Ordinance No. 1371 required the City to annually adjust the impact schedules to account for inflationary increases in costs to the City of providing public facilities during years when no update to the technical report occurred. On November 4, 2013, City Council adopted Ordinance No. 1576 which amended Part II, Chapter 28, Impact Fees for Fire Rescue, Law Enforcement, Recreation & Parks, and Administrative Facilities, and converted Transportation Impact Fees to Multimodal Fees. The last update to the Impact Schedules occurred on June 3, 2019 through the adoption of Ordinance No. 1683. Ordinance No. 1683 amended Chapter 28, Articles I and II, updated the Impact Fees and adopted an Impact Fee update study.

Code of Ordinances Section 28-12 states that "at least once every five (5) years the City shall update the technical report which provides the basis for the impact fees imposed under this chapter".

Fire and Rescue Impact Fees shall be assessed and collected from new development, pursuant to all applicable provisions of the City of Oviedo Code of Ordinances, Chapter 28-23, and in accordance with the fee schedule. Fire and Rescue impact fee revenues shall be spent only on Fire and Rescue facilities and Fire and Rescue capital costs. Fire and Rescue facilities means the land, building, structures, equipment and facilities as may be necessary to meet the needs for city fire and emergency medical services which are created by new development. Fire and Rescue capital costs include, but are not limited to, costs associated with the planning, design and construction of new or expanded fire and rescue (emergency medical service) facilities which have a life expectancy of three or more years, and the land acquisitions, land improvements, design, and engineering related thereto.

REVENUE GROUPING	FY 2019-20 Actual	FY 2020-21 Actual	FY 2021-22 Adopted	FY 2021-22 Amended	FY 2022-23 Adopted
<b>Operating Revenues</b>					
Licenses, Permits and Fees	20,844	14,503	27,500	27,500	18,000
Interest/Change in Fair Value	1,003	46	-	-	-
<b>Total Operating Revenues</b>	<u>21,847</u>	<u>14,549</u>	<u>27,500</u>	<u>27,500</u>	<u>18,000</u>
<b>Appropriated Fund Balance</b>	-	-	-	-	70,500
<b>Total Revenues</b>	<b>\$ 21,847</b>	<b>\$ 14,549</b>	<b>\$ 27,500</b>	<b>\$ 27,500</b>	<b>\$ 88,500</b>
EXPENDITURE GROUPING	FY 2019-20 Actual	FY 2020-21 Actual	FY 2021-22 Adopted	FY 2021-22 Amended	FY 2022-23 Adopted
<b>Transfers out</b>	100,000	30,000	-	-	70,500
<b>Reserve for Contingencies</b>	-	-	27,500	27,500	18,000
<b>Total Expenditures</b>	<b>\$ 100,000</b>	<b>\$ 30,000</b>	<b>\$ 27,500</b>	<b>\$ 27,500</b>	<b>\$ 88,500</b>

# Recreational Impact Fee Fund (109)

## Description

As permitted under *Florida Statutes 163.31801*, the City of Oviedo adopted its original Transportation, Recreation and Parks, Fire and Rescue, and Law Enforcement Impact Fees on April 8, 1987 under Ordinance No. 591. On September 6, 2006, the City Council adopted Ordinance No. 1371 updating the Impact Fee Schedules and creating the City's Administrative Facilities Impact Fee consistent with the 2006 Impact Fee Update Technical Report prepared by Tindale-Oliver & Associates. Ordinance No. 1371 was codified in the City's *Code of Ordinances* as Chapter 28, Impact Fees by Public Facility. Ordinance No. 1371 required the City to annually adjust the impact schedules to account for inflationary increases in costs to the City of providing public facilities during years when no update to the technical report occurred. The last update to the Impact Schedules occurred on November 4, 2013 through the adoption of Ordinance No. 1576.

Code of Ordinances Section 28-12 states that "at least once every five (5) years the City shall update the technical report which provides the basis for the impact fees imposed under this chapter".

Recreation and Parks Impact Fees shall be assessed and collected from new development, pursuant to all applicable provisions of the City of Oviedo Code of Ordinances, Chapter 28-23, and in accordance with the fee schedule. Recreation and Parks impact fee revenues shall be spent only on recreation and parks facilities and recreation and parks capital costs. Recreation and Parks facilities means the land, building, structures, equipment and facilities as may be necessary to meet the needs for city community and regional recreation and parks system, which are created by new development. Recreation and parks facilities capital costs include, but are not limited to, costs associated with the planning, design and construction of new or expanded recreation and parks facilities which have a life expectancy of three or more years, and the land acquisitions, land improvements, design, and engineering related thereto.

REVENUE GROUPING	FY 2019-20 Actual	FY 2020-21 Actual	FY 2021-22 Adopted	FY 2021-22 Amended	FY 2022-23 Adopted
<b>Operating Revenues</b>					
Licenses, Permits and Fees	46,032	27,367	35,000	35,000	36,000
Interest/Change in Fair Value	503	155	-	-	-
<b>Total Operating Revenues</b>	46,535	27,522	35,000	35,000	36,000
<b>Total Revenues</b>	<b>\$ 46,535</b>	<b>\$ 27,522</b>	<b>\$ 35,000</b>	<b>\$ 35,000</b>	<b>\$ 36,000</b>

EXPENDITURE GROUPING	FY 2019-20 Actual	FY 2020-21 Actual	FY 2021-22 Adopted	FY 2021-22 Amended	FY 2022-23 Adopted
<b>Transfers out</b>	-	80,000	-	-	-
<b>Reserve for Contingencies</b>	-	-	35,000	35,000	36,000
<b>Total Expenditures</b>	<b>\$ -</b>	<b>\$ 80,000</b>	<b>\$ 35,000</b>	<b>\$ 35,000</b>	<b>\$ 36,000</b>



# Tree Bank Fund (112)

## Description

On September 18, 2017, City Council approved Resolution No. 3470-17, which created a new Standard Operating Procedure (SOP) establishing a mechanism to facilitate the use of funds related to LDC Section 15.2(E)(5).

Land Development Code (LDC) Section 15.2 (E)(5) established a City Tree Bank. Monies collected in the tree bank are to be used for planting of trees on public lands. Amounts to be paid into the tree bank are determined by the provisions established in LDC Article XV, Environmental Preserve.

REVENUE GROUPING	FY 2019-20 Actual	FY 2020-21 Actual	FY 2021-22 Adopted	FY 2021-22 Amended	FY 2022-23 Adopted
<b>Operating Revenues</b>					
Fines and Forfeitures	17,700	31,000	-	-	-
Interest/Change in Fair Value	3,739	705	-	-	-
<b>Total Operating Revenues</b>	21,439	31,705	-	-	-
<b>Appropriated Fund Balance</b>	-	-	40,000	40,000	40,000
<b>Total Revenues</b>	<b>\$ 21,439</b>	<b>\$ 31,705</b>	<b>\$ 40,000</b>	<b>\$ 40,000</b>	<b>\$ 40,000</b>
<b>EXPENDITURE GROUPING</b>	<b>FY 2019-20 Actual</b>	<b>FY 2020-21 Actual</b>	<b>FY 2021-22 Adopted</b>	<b>FY 2021-22 Amended</b>	<b>FY 2022-23 Adopted</b>
<b>Operating Expenditures</b>					
Operating Supplies	-	15,487	40,000	40,000	40,000
<b>Total Operating Expenditures</b>	-	15,487	40,000	40,000	40,000
<b>Transfers out</b>	-	40,068	-	-	-
<b>Total Expenditures</b>	<b>\$ -</b>	<b>\$ 55,555</b>	<b>\$ 40,000</b>	<b>\$ 40,000</b>	<b>\$ 40,000</b>

# Sidewalk Fund (114)

## **Description**

On July 15, 2019, City Council approved Resolution No. 3774-19, which created a new Standard Operating Procedure (SOP) establishing a mechanism to facilitate the use of funds related to LDC Section 11.1(D)(3).

Land Development Code (LDC) Section 11.1(D)(3) states that in lieu of construction, a fee equal to the cost of constructing the sidewalk may be paid into the City's Sidewalk Fund upon review and approval by the City Engineer.

Special Revenue Funds account for specific revenue sources that are restricted by law or internal administrative action for a specific purpose. Prior to July, 2019, all proceeds collected for the Sidewalk Fund are deposited into a restricted cash account within the Local Option Gas Tax Fund.

REVENUE GROUPING	FY 2019-20 Actual	FY 2020-21 Actual	FY 2021-22 Adopted	FY 2021-22 Amended	FY 2022-23 Adopted
<b><u>Interfund Transfers</u></b>	-	-	-	-	-
<b>Total Revenues</b>	\$ -	\$ -	\$ -	\$ -	\$ -

EXPENDITURE GROUPING	FY 2019-20 Actual	FY 2020-21 Actual	FY 2021-22 Adopted	FY 2021-22 Amended	FY 2022-23 Adopted
<b><u>Operating Expenditures</u></b>					
Repairs and Maintenance	5,831	-	-	-	-
<b>Total Operating Expenditures</b>	5,831	-	-	-	-
<b>Total Expenditures</b>	\$ 5,831	\$ -	\$ -	\$ -	\$ -

# Solid Waste Fund (115)

## Description

The Solid Waste Fund accounts for the receipt of monthly residential solid waste and recycling collection revenues and payment for services to the City's solid waste contractor, Waste Pro of Florida.



On September 21, 2020, City Council adopted Resolution 3958-20, approving an Exclusive Residential Solid Waste, Recycling, Yard Waste and Bulk Waste Collection, Transport, and Disposal Services Franchise Agreement with Waste Pro of Florida. The agreement became effective October 1, 2020. The initial term of the Agreement is five (5) years. At the option of the City, the agreement shall be automatically renewed for two (2) additional terms of one (1) year each. The residential rate charged to customers is \$25.00 per month. The City bills customers for the actual services provided, plus franchise and administrative fees.

There are two (2) main cost components of the Waste Pro contract, the collection cost and the disposal cost. The current rate the City pays Waste Pro is \$16.84 per month for residential solid waste and recycling collection. In addition, the City pays Seminole County actual costs each month for residential disposal and processing costs.

REVENUE GROUPING	FY 2019-20 Actual	FY 2020-21 Actual	FY 2021-22 Adopted	FY 2021-22 Amended	FY 2022-23 Adopted
<b>Operating Revenues</b>					
Charges for Services	2,778,272	3,029,944	3,343,260	3,343,260	3,339,735
Interest/Change in Fair Value	2,664	404	750	750	750
<b>Total Operating Revenues</b>	<u>2,780,936</u>	<u>3,030,348</u>	<u>3,344,010</u>	<u>3,344,010</u>	<u>3,340,485</u>
<b>Total Revenues</b>	<b>\$ 2,780,936</b>	<b>\$ 3,030,348</b>	<b>\$ 3,344,010</b>	<b>\$ 3,344,010</b>	<b>\$ 3,340,485</b>

EXPENDITURE GROUPING	FY 2019-20 Actual	FY 2020-21 Actual	FY 2021-22 Adopted	FY 2021-22 Amended	FY 2022-23 Adopted
<b>Operating Expenditures</b>					
Professional and Contractual	2,744,509	3,102,851	3,237,900	3,237,900	3,260,257
Operating Supplies	6,867	1,839	-	-	-
<b>Total Operating Expenditures</b>	<u>2,751,376</u>	<u>3,104,690</u>	<u>3,237,900</u>	<u>3,237,900</u>	<u>3,260,257</u>
<b>Reserve for Contingencies</b>	-	-	106,110	106,110	80,228
<b>Total Expenditures</b>	<b>\$ 2,751,376</b>	<b>\$ 3,104,690</b>	<b>\$ 3,344,010</b>	<b>\$ 3,344,010</b>	<b>\$ 3,340,485</b>

# Building Services Fund (120)

## Description

The Building Services Division is responsible for the review of all building construction plans and specifications to ensure compliance with the Florida Building Code and other applicable code regulations. The Division reviews and issues approximately 5,000 building permits annually and conducts approximately 12,000 inspections per year.



Building Services was outsourced in 2010. Consequently, there is no City staff or related personnel costs for this program. The personnel are supplied by the contractor, PCDS, LLC.



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## Goals

- 3.1 Promote diversification of the local economy.
- 3.2 Continue to execute the strategic economic development plan with continued emphasis on regional efforts.
- 3.3 Foster redevelopment of business and commercial areas.

## Department Objectives

1. Ensure that new development or redevelopment is done in a sustainable manner.
2. Monitor and oversee improved permitting process.
3. Continue high levels of customer service, productivity, and efficiency.

## Performance Measurements

### Legend

Workload = Number or percent that is dependent on business operations  
Output = actual production, customer base, physical assets or inventories

★ Impacted by new construction and growth

Goal	Department Objective	Strategy/Measure	Performance Indicator	2019-20	2020-21	2021-22	2022-23
				Actual (1)	Actual	Target	Target
3.1 & 3.2	2. Monitor and oversee improved permitting process	★ # of inspections completed	Workload	14,229	8,260	9,100	9,100
		# re-inspections required	Workload	3,315	1,310	1,402	1,402
		★ # plans reviewed	Workload	1,905	1,789	1,850	1,850
		# of plans reviewed requiring corrections	Workload	390	305	331	331
		Total revenue generated	Output	529,389	491,000	500,600	500,600
		% of inspections requiring re-inspection	Workload	19.00%	15.86%	15.41%	15.41%
		% of plans reviewed requiring correction	Workload	20.47%	17.05%	17.89%	17.89%
		Average # of days for all plan reviews	5	4.25	5.00	5.00	5.00

(1) FY 2019-20 Actuals have been amended.

## Budget Highlights

The FY 2022-23 Adopted Budget of \$585,400, is an increase of \$84,800, or 16.94%, over the FY 2021-22 Adopted Budget of \$500,600. The increase is primarily attributable to the following:

- An increase in the projected building revenues and corresponding increase in professional/contractual fees to PCDS.

# Building Services Fund (120)

REVENUE GROUPING	FY 2019-20 Actual	FY 2020-21 Actual	FY 2021-22 Adopted	FY 2021-22 Amended	FY 2022-23 Adopted
<b><u>Operating Revenues</u></b>					
Intergovernmental	3,705	-	-	-	-
Licenses, Permits and Fees	523,112	639,923	500,600	500,600	585,400
Interest/Change in Fair Value	2,572	357	-	-	-
<b>Total Operating Revenues</b>	<b>529,389</b>	<b>640,280</b>	<b>500,600</b>	<b>500,600</b>	<b>585,400</b>
<b>Total Revenues</b>	<b>\$ 529,389</b>	<b>\$ 640,280</b>	<b>\$ 500,600</b>	<b>\$ 500,600</b>	<b>\$ 585,400</b>

EXPENDITURE GROUPING	FY 2019-20 Actual	FY 2020-21 Actual	FY 2021-22 Adopted	FY 2021-22 Amended	FY 2022-23 Adopted
<b><u>Operating Expenditures</u></b>					
Professional and Contractual	377,767	460,745	360,432	360,432	421,488
Communications	2,445	2,582	2,587	2,587	2,596
Utilities	7,935	7,972	8,300	8,300	8,425
Rentals and Leases	1,210	1,210	1,211	1,690	2,033
Insurance	549	651	714	714	786
Operating Supplies	22,494	20,569	19,986	19,986	23,041
Other	2,258	2,033	4,930	4,930	4,930
<b>Total Operating Expenditures</b>	<b>414,658</b>	<b>495,762</b>	<b>398,160</b>	<b>398,639</b>	<b>463,299</b>
<b><u>Transfers out</u></b>	<b>150,868</b>	<b>100,365</b>	<b>50,177</b>	<b>50,177</b>	<b>50,000</b>
<b><u>Reserve for Contingencies</u></b>	<b>-</b>	<b>-</b>	<b>52,263</b>	<b>51,784</b>	<b>72,101</b>
<b>Total Expenditures</b>	<b>\$ 565,526</b>	<b>\$ 596,127</b>	<b>\$ 500,600</b>	<b>\$ 500,600</b>	<b>\$ 585,400</b>

# Law Enforcement Fund (125)

## Description

In all criminal and violation-of-probation or community-control cases, convicted persons are liable for payment of the costs of prosecution, including investigative costs incurred by law enforcement agencies. *Florida Statutes 938.27(7)* states that investigative costs that are recovered must be returned to the appropriate investigative agency that incurred the expense. Such costs include actual expenses incurred in conducting the investigation and prosecution of the criminal case; however, recoverable costs may also include the salaries of permanent employees.

Investigative funds collected are restricted for law enforcement purposes. Law Enforcement Funds are not budgeted during the annual budget process. Funds are spent throughout the year as determined and authorized by the appropriate level of authority and based on available funding.

REVENUE GROUPING	FY 2019-20 Actual	FY 2020-21 Actual	FY 2021-22 Adopted	FY 2021-22 Amended	FY 2022-23 Adopted
<b><u>Operating Revenues</u></b>					
Fines and Forfeitures	41,536	40,184	-	-	-
Interest/Change in Fair Value	2,137	412	-	-	-
<b>Total Operating Revenues</b>	43,673	40,596	-	-	-
<b>Total Revenues</b>	<b>\$ 43,673</b>	<b>\$ 40,596</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

EXPENDITURE GROUPING	FY 2019-20 Actual	FY 2020-21 Actual	FY 2021-22 Adopted	FY 2021-22 Amended	FY 2022-23 Adopted
<b><u>Operating Expenditures</u></b>					
Repairs and Maintenance	-	47,418	-	-	-
Operating Supplies	10,269	300	-	-	-
<b>Total Operating Expenditures</b>	10,269	47,718	-	-	-
<b><u>Transfers out</u></b>	-	37,992	-	-	-
<b>Total Expenditures</b>	<b>\$ 10,269</b>	<b>\$ 85,710</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

# Police Donations Fund (126)

## Description

The Police Donations Fund accounts for donated funds received that are specifically restricted to law enforcement purposes. Donated funds received are currently restricted into the following categories: General Law Enforcement; Cops and Explorers; K-9; and Shop with a Cop. Police Donation Funds are not budgeted during the annual budget process. Funds are spent throughout the year as determined and authorized by the appropriate level of authority and based on available funding.

REVENUE GROUPING	FY 2019-20 Actual	FY 2020-21 Actual	FY 2021-22 Adopted	FY 2021-22 Amended	FY 2022-23 Adopted
<b>Operating Revenues</b>					
Miscellaneous	18,936	20,400	-	-	-
Interest/Change in Fair Value	406	101	-	-	-
<b>Total Operating Revenues</b>	19,342	20,501	-	-	-
<b>Total Revenues</b>	<b>\$ 19,342</b>	<b>\$ 20,501</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

EXPENDITURE GROUPING	FY 2019-20 Actual	FY 2020-21 Actual	FY 2021-22 Adopted	FY 2021-22 Amended	FY 2022-23 Adopted
<b>Operating Expenditures</b>					
Operating Supplies	18,812	9,230	-	-	-
<b>Total Operating Expenditures</b>	18,812	9,230	-	-	-
<b>Total Expenditures</b>	<b>\$ 18,812</b>	<b>\$ 9,230</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>



## Second Dollar Fund (127)

### Description

Second Dollar Funds are covered under Florida Statute 938.15. In addition to the costs provided for in F.S. 938.01, municipalities and counties may assess an additional \$2 for expenditures for criminal justice education degree programs and training courses, including basic recruit training, for their respective officers and employing agency support personnel, provided such education degree programs and training courses are approved by the employing agency administrator, on a form provided by the Criminal Justice Standards and Training Commission, for local funding.

- (1) Workshops, meetings, conference, and conventions shall, on a form approved by the Criminal Justice Standards and Training Commission for use by the employing agency, be individually approved by the employing agency administrator prior to attendance.

Second Dollar Funds are not budgeted during the annual budget process and are expended throughout the year as determined by the agency administrator.

REVENUE GROUPING	FY 2019-20 Actual	FY 2020-21 Actual	FY 2021-22 Adopted	FY 2021-22 Amended	FY 2022-23 Adopted
<b><u>Operating Revenues</u></b>					
Fines and Forfeitures	4,735	5,712	-	-	-
Interest/Change in Fair Value	782	108	-	-	-
<b>Total Operating Revenues</b>	<u>5,517</u>	<u>5,820</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>Total Revenues</b>	<b>\$ 5,517</b>	<b>\$ 5,820</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

EXPENDITURE GROUPING	FY 2019-20 Actual	FY 2020-21 Actual	FY 2021-22 Adopted	FY 2021-22 Amended	FY 2022-23 Adopted
<b><u>Operating Expenditures</u></b>					
Other	19,990	2,247	-	-	-
<b>Total Operating Expenditures</b>	<u>19,990</u>	<u>2,247</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>Total Expenditures</b>	<b>\$ 19,990</b>	<b>\$ 2,247</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

# Public Arts Fund (141)

## Description

On August 7, 2017, City Council approved Ordinance No. 1653, which created a new public arts policy, created City of Oviedo Public Arts Board and established a public arts fund in which funds appropriated or donated for the purposes of public art shall be deposited. Funds for public works of art projects may be identified or solicited from public sector agencies, private foundations and granting bodies, businesses, organizations or individuals. In addition, any estimates for the construction or renovation of capital projects, with the exception of infrastructure, roadway and utility, shall include a contribution to the Public Art Fund equal to one percent (1%) of the total cost of the project.

Art works may be defined as works of art, architectural enhancement or special landscape treatment which may be integral parts of the building; situated within or outside the building, may be located in or near government facilities which have already been constructed, or may be located in other public places where numbers of people may experience them.

REVENUE GROUPING	FY 2019-20 Actual	FY 2020-21 Actual	FY 2021-22 Adopted	FY 2021-22 Amended	FY 2022-23 Adopted
<b><u>Operating Revenues</u></b>					
Miscellaneous	4,238	1,584	-	-	-
Interest/Change in Fair Value	363	68	-	-	-
<b>Total Operating Revenues</b>	<u>4,601</u>	<u>1,652</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>Total Revenues</b>	<b>\$ 4,601</b>	<b>\$ 1,652</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

EXPENDITURE GROUPING	FY 2019-20 Actual	FY 2020-21 Actual	FY 2021-22 Adopted	FY 2021-22 Amended	FY 2022-23 Adopted
<b><u>Operating Expenditures</u></b>					
Professional and Contractual	500	-	-	-	-
Operating Supplies	4,709	-	-	-	-
<b>Total Operating Expenditures</b>	<u>5,209</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>Total Expenditures</b>	<b>\$ 5,209</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

# Multi-Mobility Fund (142)

## Description

On July 15, 2019, City Council approved Resolution No. 3773-19 which created a new Standard Operating Procedure (SOP) for application and expenditure of Multi-Mobility revenues. Revenues are received by the City from certain property owners/developers for which mobility strategies, of fee in lieu of, are required pursuant to Goal 2-2 of the Transportation Element of the adopted Comprehensive Plan. The funds could be used for city approved projects that enhance transportation mobility options and reduce greenhouse gas emissions. Some of the permitted uses include: enhancements to pedestrian and bicycle facilities, interconnectivity of sidewalks and roads, and ride-sharing lots that promote carpooling.

REVENUE GROUPING	FY 2019-20 Actual	FY 2020-21 Actual	FY 2021-22 Adopted	FY 2021-22 Amended	FY 2022-23 Adopted
<b>Operating Revenues</b>					
Miscellaneous	18,830	-	-	-	-
Interest/Change in Fair Value	333	85	-	-	-
<b>Total Operating Revenues</b>	19,163	85	-	-	-
<b>Total Revenues</b>	<b>\$ 19,163</b>	<b>\$ 85</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

EXPENDITURE GROUPING	FY 2019-20 Actual	FY 2020-21 Actual	FY 2021-22 Adopted	FY 2021-22 Amended	FY 2022-23 Adopted
<b>Reserve for Contingencies</b>	-	-	-	-	-
<b>Total Expenditures</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

# Street Light Fund (150)

## Description

On February 19, 2018, City Council adopted Ordinance No. 1667 which established a Street Lighting special assessment district in the City of Oviedo. Ordinance No. 1667 established the guidelines for the implementation of a special assessment in accordance with Florida Statutes.

On July 16, 2018, City Council adopted Resolution No. 3578-18, which adopted a preliminary rate resolution for FY 2018-19.

The Street Lighting assessment is structured to fund the costs of operating and maintaining the public right-of-way street lighting and to establish a capital infrastructure expansion funding source to install streetlights currently in un-lit areas. The service area covered by the Street Lighting assessment encompasses the corporate limits of the City and applies to all street lighting within the public right-of-way.

REVENUE GROUPING	FY 2019-20 Actual	FY 2020-21 Actual	FY 2021-22 Adopted	FY 2021-22 Amended	FY 2022-23 Adopted
<b><u>Operating Revenues</u></b>					
Licenses, Permits and Fees	995,766	1,005,310	995,931	995,931	1,001,943
Miscellaneous	-	316	-	-	-
Interest/Change in Fair Value	7,418	1,229	-	-	-
<b>Total Operating Revenues</b>	<u>1,003,184</u>	<u>1,006,855</u>	<u>995,931</u>	<u>995,931</u>	<u>1,001,943</u>
<b>Total Revenues</b>	<b>\$ 1,003,184</b>	<b>\$ 1,006,855</b>	<b>\$ 995,931</b>	<b>\$ 995,931</b>	<b>\$ 1,001,943</b>
EXPENDITURE GROUPING	FY 2019-20 Actual	FY 2020-21 Actual	FY 2021-22 Adopted	FY 2021-22 Amended	FY 2022-23 Adopted
<b><u>Operating Expenditures</u></b>					
Professional and Contractual	8,500	8,500	8,500	8,500	8,500
Utilities	802,503	801,386	816,000	816,000	814,200
Operating Supplies	7,002	5,562	4,980	49,012	6,000
<b>Total Operating Expenditures</b>	<u>818,005</u>	<u>815,448</u>	<u>829,480</u>	<u>873,512</u>	<u>828,700</u>
<b><u>Capital</u></b>					
Improv Other than Buildings	-	486,122	-	8,114	-
<b>Total Capital</b>	<u>-</u>	<u>486,122</u>	<u>-</u>	<u>8,114</u>	<u>-</u>
<b><u>Reserve for Contingencies</u></b>	<u>-</u>	<u>-</u>	<u>166,451</u>	<u>114,305</u>	<u>173,243</u>
<b>Total Expenditures</b>	<b>\$ 818,005</b>	<b>\$ 1,301,570</b>	<b>\$ 995,931</b>	<b>\$ 995,931</b>	<b>\$ 1,001,943</b>

# American Rescue Plan Fund (155)

## Description

On March 22, 2021, President Joseph R. Biden Jr. signed into law the American Rescue Plan Act of 2021 (ARPA). Allocated within this Legislation is \$362 billion in Coronavirus State and Local Fiscal Recovery Funds. This funding provides direct payments to address the economic effects of COVID-19 on State, Local and Tribal Governments in the United States. On September 20, 2021 City Council adopted Resolution No. 4133-21, which approved the American Rescue Plan Act Local Fiscal Recovery Fund Agreement with the State of Florida, Division of Emergency Management (FDEM). The City of Oviedo will receive \$20,965,734 which will be divided into two (2) equal payments. The first payment of \$10,482,867 was received in October 2021, and the second payment was received in August 2022. Due to the timing of the second payment it is not yet included in the FY 2021-22 Amended Budget.

REVENUE GROUPING	FY 2019-20 Actual	FY 2020-21 Actual	FY 2021-22 Adopted	FY 2021-22 Amended	FY 2022-23 Adopted
<b><u>Operating Revenues</u></b>					
Intergovernmental	-	-	-	10,482,867	-
<b>Total Operating Revenues</b>	-	-	-	10,482,867	-
<b>Total Revenues</b>	\$ -	\$ -	\$ -	\$ 10,482,867	\$ -
EXPENDITURE GROUPING	FY 2019-20 Actual	FY 2020-21 Actual	FY 2021-22 Adopted	FY 2021-22 Amended	FY 2022-23 Adopted
<b><u>Operating Expenditures</u></b>					
Professional and Contractual	-	-	-	140,000	-
Repairs and Maintenance	-	-	-	1,021,784	-
Operating Supplies	-	-	-	597,267	-
<b>Total Operating Expenditures</b>	-	-	-	1,759,051	-
<b><u>Capital</u></b>					
Buildings	-	-	-	50,000	-
Improv Other than Buildings	-	-	-	6,056,900	-
Machinery and Equipment	-	-	-	1,312,320	-
<b>Total Capital</b>	-	-	-	7,419,220	-
<b><u>Reserve for Contingencies</u></b>	-	-	-	1,304,596	-
<b>Total Expenditures</b>	\$ -	\$ -	\$ -	\$ 10,482,867	\$ -



# DEBT SERVICE FUNDS

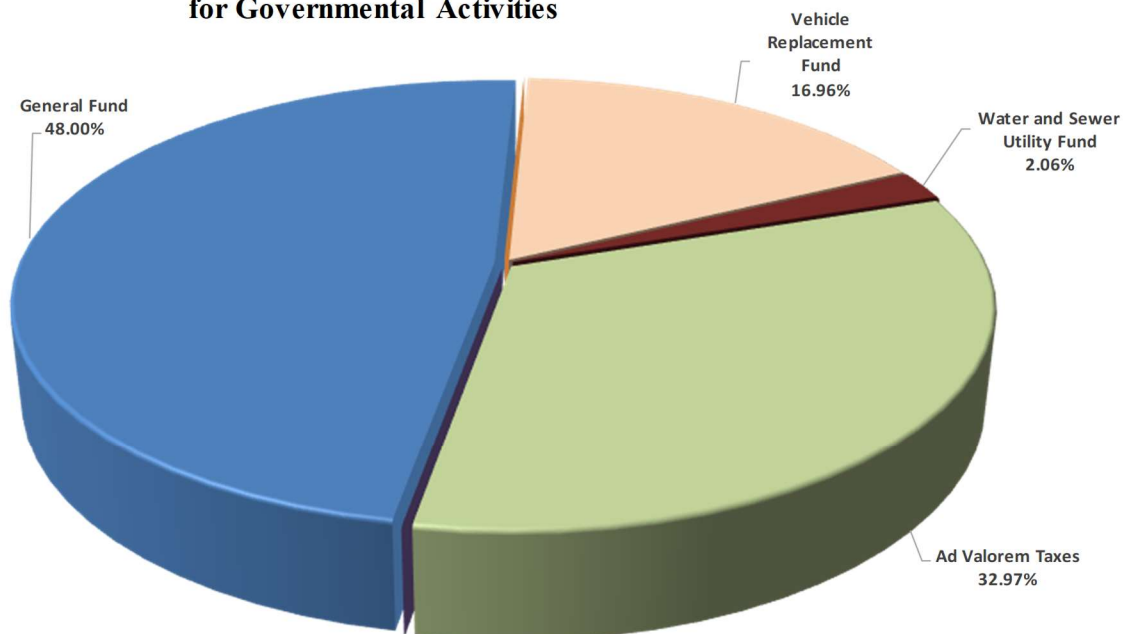
# Schedule of Debt Service Requirements

## Governmental Activities

			Total Debt Service Requirements		
	FY 2022-23 Debt Service Requirements	Percent of Total Debt Service Requirement	Principal Outstanding 10/1/2022	Total Interest to Maturity at 10/1/2022	Requirements to Maturity
<b><u>Governmental Activities:</u></b>					
<i>Revenue Notes</i>					
Capital Improvement Refunding Revenue Note	389,524	26.46%	2,120,000	184,796	2,304,796
Public Improvement Revenue Note Series 2013	347,580	23.61%	2,100,000	179,340	2,279,340
Limited Ad Valorem Revenue Note Series 2013	485,441	32.97%	4,857,000	1,010,182	5,867,182
<i>Leases</i>					
2020 Equipment Lease	249,691	16.96%	790,532	16,684	807,216
<b><i>Total Governmental Activities</i></b>	<b><i>\$ 1,472,236</i></b>	<b><i>100.00%</i></b>	<b><i>\$ 9,867,532</i></b>	<b><i>\$ 1,391,002</i></b>	<b><i>\$ 11,258,534</i></b>

<b>Budget Guidelines:</b>	Actual	Guideline	General Fund Operating Revenues	2022 Gross Taxable Value
of General Fund Operating Revenues should not exceed 10%	3.37%	< 10%	36,277,840	
(excluding revenue bonds) to no more than three percent (3%) of the gross taxable value of the City.	0.27%	<3%		3,655,148,934

**FY 2022-23 Revenue Sources for Debt Service Payments for Governmental Activities**





# Public Improvement Revenue Bonds

## Fund 201

REVENUE GROUPING	FY 2019-20 Actual	FY 2020-21 Actual	FY 2021-22 Adopted	FY 2021-22 Amended	FY 2022-23 Adopted
<b><u>Transfers in:</u></b>					
General Fund	1,680,810	2,999,590	1,604,322	1,543,199	706,721
Administrative Impact Fee Fund	130,748	130,457	-	-	-
Utility Fund	30,734	30,660	30,491	30,491	30,383
<b>Total Transfers in</b>	<b>1,842,292</b>	<b>3,160,707</b>	<b>1,634,813</b>	<b>1,573,690</b>	<b>737,104</b>
<b><u>Appropriated Fund Balance</u></b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,146,000</b>	<b>-</b>
<b>TOTAL REVENUES</b>	<b>\$ 1,842,292</b>	<b>\$ 3,160,707</b>	<b>\$ 1,634,813</b>	<b>\$ 2,719,690</b>	<b>\$ 737,104</b>

EXPENDITURE GROUPING	FY 2019-20 Actual	FY 2020-21 Actual	FY 2021-22 Adopted	FY 2021-22 Amended	FY 2022-23 Adopted
<b><u>Operating Expenditures</u></b>					
<b><u>Principal:</u></b>					
Bond/Note	1,617,000	1,823,000	1,480,000	2,543,000	634,000
<b><u>Interest:</u></b>					
Bond/Note	224,256	190,283	154,313	151,190	103,104
<b><u>Other:</u></b>					
Bond/Note	-	500	500	4,080	-
<b>Total Bonds</b>	<b>1,841,256</b>	<b>2,013,783</b>	<b>1,634,813</b>	<b>2,698,270</b>	<b>737,104</b>
<b><u>Reserve for Contingencies:</u></b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>21,420</b>	<b>-</b>
<b>TOTAL EXPENDITURES</b>	<b>\$ 1,841,256</b>	<b>\$ 2,013,783</b>	<b>\$ 1,634,813</b>	<b>\$ 2,719,690</b>	<b>\$ 737,104</b>

### **5 Year Budget Projections**

EXPENDITURE GROUPING	2023-24 Projection	2024-25 Projection	2025-26 Projection	2026-27 Projection	2027-28 Projection
Principal	641,000	649,000	657,000	665,000	674,000
Interest	86,189	69,060	51,705	34,121	16,296
<b>Total Projections</b>	<b>\$ 727,189</b>	<b>\$ 718,060</b>	<b>\$ 708,705</b>	<b>\$ 699,121</b>	<b>\$ 690,296</b>

# Debt Overview

## Bonds/Notes

### Capital Improvement Refunding Revenue Note, Series 2012B (CIRRN 2012B)

A \$4,779,000 Note was issued in July 2012. CIRRN 2012B refunds the Capital Improvement Revenue Note, Series 2007. The Series 2007 Note financed the acquisition, construction and equipping of a firestation and related administration building; and a public works complex consisting of an administration, operations and fleet maintenance facility. This Note matures in 6 years (2027/28).

Revenue Pledged: Utility tax revenues and communication service tax revenues.

FY	PRINCIPAL	INTEREST	TOTAL
2022-23	334,000	55,524	389,524
2023-24	341,000	45,929	386,929
2024-25	349,000	36,120	385,120
2025-26	357,000	26,085	383,085
2026-27	365,000	15,821	380,821
Thereafter	374,000	5,316	379,316
TOTAL	\$ 2,120,000	\$ 184,796	\$ 2,304,796

### Public Improvement Revenue Note, Series 2013 (PIRN 2013)

A \$3,900,000 Note was issued in August 2013. PIRN 2013 financed the costs of various capital improvements within the City, including but not limited to improvements to Oviedo on the Park's Center Lake Park; the construction of a new fire station, that will combine two existing fire stations; and the construction of a new Public Safety building. This Note matures in 7 years (2028/29).

Revenue Pledged: Utility tax revenues and communication service tax revenues.

FY	PRINCIPAL	INTEREST	TOTAL
2022-23	300,000	47,580	347,580
2023-24	300,000	40,260	340,260
2024-25	300,000	32,940	332,940
2025-26	300,000	25,620	325,620
2026-27	300,000	18,300	318,300
Thereafter	600,000	14,640	614,640
TOTAL	\$ 2,100,000	\$ 179,340	\$ 2,279,340

### **Total Governmental Activities Debt: Fund 201**

FY	PRINCIPAL	INTEREST	TOTAL
2022-23	634,000	103,104	737,104
2023-24	641,000	86,189	727,189
2024-25	649,000	69,060	718,060
2025-26	657,000	51,705	708,705
2026-27	665,000	34,121	699,121
Thereafter	974,000	19,956	993,956
TOTAL	\$ 4,220,000	\$ 364,136	\$ 4,584,136

# General Obligation Bond Debt Service Fund

## Fund 203

REVENUE GROUPING	FY 2019-20 Actual	FY 2020-21 Actual	FY 2021-22 Adopted	FY 2021-22 Amended	FY 2022-23 Adopted
<b><u>Operating Revenues</u></b>					
Ad Valorem	490,461	490,460	489,093	489,093	486,135
Interest/Change in Fair Value	4,343	848	-	-	-
<b>Total Revenues</b>	<b>494,804</b>	<b>491,308</b>	<b>489,093</b>	<b>489,093</b>	<b>486,135</b>
<b><u>Appropriated Fund Balance</u></b>	<b>-</b>	<b>-</b>	<b>57</b>	<b>57</b>	<b>-</b>
<b>TOTAL REVENUES</b>	<b>\$ 494,804</b>	<b>\$ 491,308</b>	<b>\$ 489,150</b>	<b>\$ 489,150</b>	<b>\$ 486,135</b>

EXPENDITURE GROUPING	FY 2019-20 Actual	FY 2020-21 Actual	FY 2021-22 Adopted	FY 2021-22 Amended	FY 2022-23 Adopted
<b><u>Operating Expenditures</u></b>					
<b><u>Principal:</u></b>					
Bond/Note	-	-	-	-	-
GO Bond	305,000	313,000	326,000	326,000	333,000
<b><u>Interest:</u></b>					
Bond/Note	-	-	-	-	-
GO Bond	183,576	173,534	163,150	163,150	152,441
<b><u>Other:</u></b>					
GO Bond	-	-	-	-	694
<b>Total Bonds</b>	<b>488,576</b>	<b>486,534</b>	<b>489,150</b>	<b>489,150</b>	<b>486,135</b>
<b>TOTAL EXPENDITURES</b>	<b>\$ 488,576</b>	<b>\$ 486,534</b>	<b>\$ 489,150</b>	<b>\$ 489,150</b>	<b>\$ 486,135</b>

### **5 Year Budget Projections**

EXPENDITURE GROUPING	2023-24 Projection	2024-25 Projection	2025-26 Projection	2026-27 Projection	2027-28 Projection
Principal	345,000	356,000	372,000	383,000	398,000
Interest	141,424	130,033	118,203	105,934	93,243
<b>Total Projections</b>	<b>\$ 486,424</b>	<b>\$ 486,033</b>	<b>\$ 490,203</b>	<b>\$ 488,934</b>	<b>\$ 491,243</b>

# Debt Overview

## General Obligation Bond

### **Limited Ad Valorem Revenue Note, Series 2013**

A \$5,900,000 Note was issued in September 2013. The Limited Ad Valorem Revenue Note, Series 2013, refunds a portion of the City's outstanding Limited Ad Valorem Bonds, Series 2003. The Limited Ad Valorem Bonds, Series 2003 were issued to finance the cost of implementation of the Oviedo Downtown Master Plan. This Note matures in 12 years (2033/34).

Revenue Pledged: Ad Valorem revenues not to exceed 0.9 mills per year.

FY	PRINCIPAL	INTEREST	TOTAL
2022-23	333,000	152,441	485,441
2023-24	345,000	141,424	486,424
2024-25	356,000	130,033	486,033
2025-26	372,000	118,203	490,203
2026-27	383,000	105,934	488,934
Thereafter	3,068,000	362,148	3,430,148
TOTAL	\$ 4,857,000	\$ 1,010,182	\$ 5,867,182

### **Total Governmental Activities Debt: Fund 203**

FY	PRINCIPAL	INTEREST	TOTAL
2022-23	333,000	152,441	485,441
2023-24	345,000	141,424	486,424
2024-25	356,000	130,033	486,033
2025-26	372,000	118,203	490,203
2026-27	383,000	105,934	488,934
Thereafter	3,068,000	362,148	3,430,148
TOTAL	4,857,000	1,010,182	\$ 5,867,182

# Lease Financing Fund

## Fund 205

REVENUE GROUPING	FY 2019-20 Actual	FY 2020-21 Actual	FY 2021-22 Adopted	FY 2021-22 Amended	FY 2022-23 Adopted
<b>Transfers in:</b>					
General Fund	201,883	263,815	66,093	66,093	-
Vehicle Replacement Fund	583,074	679,335	584,763	284,763	249,691
Stormwater	71,269	67,890	30,729	30,729	-
2008 Revenue Bond Const Fund	-	-	-	-	-
<b>Total Transfers in</b>	<u>856,226</u>	<u>1,011,040</u>	<u>681,585</u>	<u>381,585</u>	<u>249,691</u>
<b>Appropriated Fund Balance</b>	-	-	-	312,722	-
<b>TOTAL REVENUES</b>	<b>\$ 856,226</b>	<b>\$1,011,040</b>	<b>\$ 681,585</b>	<b>\$ 694,307</b>	<b>\$ 249,691</b>

EXPENDITURE GROUPING	FY 2019-20 Actual	FY 2020-21 Actual	FY 2021-22 Adopted	FY 2021-22 Amended	FY 2022-23 Adopted
<b>Principal:</b>					
Lease	780,935	736,849	479,425	677,147	241,997
<b>Interest:</b>					
Lease	30,737	26,467	17,160	17,160	7,694
<b>Other:</b>					
Lease	29,000	-	35,000	-	-
<b>Total Bonds</b>	<u>840,672</u>	<u>763,316</u>	<u>531,585</u>	<u>694,307</u>	<u>249,691</u>
<b>Reserve for Contingencies:</b>	-	-	150,000	-	-
<b>TOTAL EXPENDITURES</b>	<b>\$ 840,672</b>	<b>\$ 763,316</b>	<b>\$ 681,585</b>	<b>\$ 694,307</b>	<b>\$ 249,691</b>

### 5 Year Budget Projections

EXPENDITURE GROUPING	2023-24 Projection	2024-25 Projection	2025-26 Projection	2026-27 Projection	2027-28 Projection
Principal	244,615	168,062	90,309	45,549	-
Interest	5,076	2,531	1,185	198	-
<b>Total Projections</b>	<b>\$ 249,691</b>	<b>\$ 170,593</b>	<b>\$ 91,494</b>	<b>\$ 45,747</b>	<b>\$ -</b>

# Debt Overview

## Leases

### GOVERNMENTAL ACTIVITIES DEBT: FUND 205 (LEASES)

#### 2020 Equipment Lease

A \$1,385,800 Lease was issued in April 2020. The Lease finances a Fire Engine, Ambulance, Parks equipment and Police radios. This Note matures in 5 years (2026/27).

FY	PRINCIPAL	INTEREST	TOTAL
2022-23	241,997	7,694	249,691
2023-24	244,615	5,076	249,691
2024-25	168,062	2,531	170,593
2025-26	90,309	1,185	91,494
2026-27	45,549	198	45,747
Thereafter	-	-	-
TOTAL	\$ 790,532	\$ 16,684	\$ 807,216

#### **Total Governmental Activities Debt: Fund 205**

FY	PRINCIPAL	INTEREST	TOTAL
2022-23	241,997	7,694	249,691
2023-24	244,615	5,076	249,691
2024-25	168,062	2,531	170,593
2025-26	90,309	1,185	91,494
2026-27	45,549	198	45,747
Thereafter	-	-	-
TOTAL	\$ 790,532	\$ 16,684	\$ 807,216



# CAPITAL PROJECT FUNDS



# Capital Project Funds

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Capital project funds are used to account for the acquisition and construction of major capital facilities other than those financed by proprietary funds and trust funds.

**Vehicle/Equipment Replacement Fund (302)** – to account for the purchase of transportation vehicles and equipment for the General Fund. Vehicles and equipment are funded through charges for services to the General Fund.

**3<sup>rd</sup> Generation Sales Tax (304)** – to account for the City’s construction projects approved to use the extra one cent sales tax approved by voters. Additional information on the 3<sup>rd</sup> Generation Sales Tax Fund is included in this section preceding the Fund 304 schedule of appropriations.

**Local Option Sales Tax Construction Fund (309)** – to account for the City’s road construction projects approved to use the extra one cent sales tax approved by voters through the year 2011. No additional funds are received into this fund. Any remaining fund balance may be budgeted and used on approved projects.

**Technology Improvement Fund (320)** – to account for the purchase of the City’s technology improvements.

**OSC Extension Landfill Closure Fund (327)** – to account for the costs associated with the post closure monitoring of the OSC Extension Landfill. The OSC Extension Landfill was sold in September 2021.

**General Facilities Improvement Fund (330)** – to account for the purchase and improvement of the City’s facilities as they relate to the General Government programs and activities. Projects are funded through a transfer from the General Fund, proceeds from grants received, or other sources.

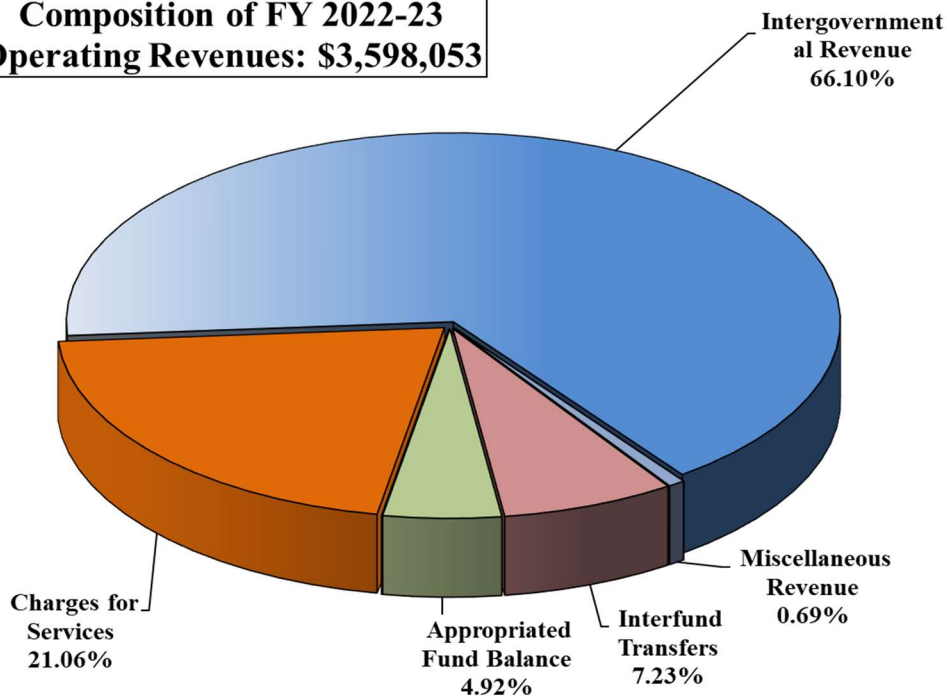
**Recreation Facilities Improvement Fund (340)** – to account for the purchase and improvement of the City’s recreational facilities as they relate to the General Government programs and activities. Projects are funded through a transfer from the General Fund, proceeds from grants received, or other sources.

# Consolidated Summary Capital Project Funds

## FY 2022-23 Budgeted Revenues

	Vehicle Replacement Fund	3rd Generation Sales Tax Fund	Technology Improvement Fund	Total All Funds
<b><u>BUDGETED REVENUES</u></b>				
Charges for Services	\$ 757,835	\$ -	\$ -	\$ 757,835
Intergovernmental Revenue	-	2,378,247	-	2,378,247
Miscellaneous Revenue	25,000	-	-	25,000
<b>TOTAL OPERATING REVENUES</b>	<b>\$ 782,835</b>	<b>\$ 2,378,247</b>	<b>\$ -</b>	<b>\$ 3,161,082</b>
Interfund Transfers	\$ -	\$ -	\$ 260,000	\$ 260,000
Appropriated Fund Balance	-	-	176,971	176,971
<b>TOTAL NON-OPERATING REVENUES</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 436,971</b>	<b>\$ 436,971</b>
<b>TOTAL BUDGETED REVENUES AND FUND BALANCES</b>	<b>\$ 782,835</b>	<b>\$ 2,378,247</b>	<b>\$ 436,971</b>	<b>\$ 3,598,053</b>

**Composition of FY 2022-23  
Operating Revenues: \$3,598,053**

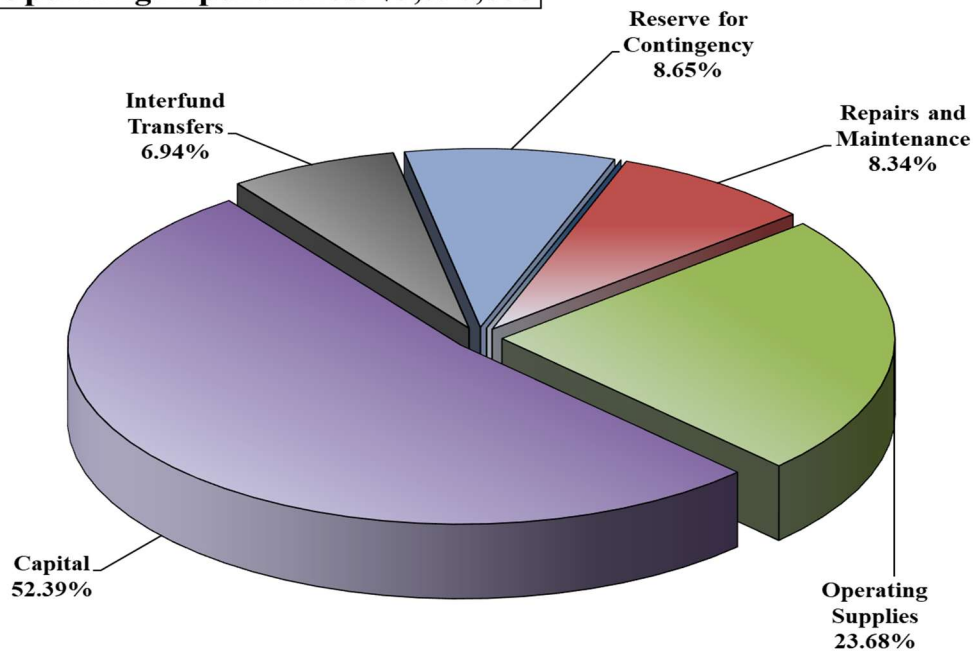


# Consolidated Summary Capital Project Funds

## FY 2022-23 Budgeted Expenditures

	Vehicle Replacement Fund	3rd Generation Sales Tax Fund	Technology Improvement Fund	Total All Funds
<b><u>BUDGETED EXPENDITURES</u></b>				
Repairs and Maintenance	\$ -	\$ 300,000	\$ -	\$ 300,000
Operating Supplies	-	500,000	351,971	851,971
Capital	505,000	1,320,000	60,000	1,885,000
<b>TOTAL OPERATING EXPENDITURES</b>	<b>\$ 505,000</b>	<b>\$ 2,120,000</b>	<b>\$ 411,971</b>	<b>\$ 3,036,971</b>
Transfers Out	\$ 249,691	\$ -	\$ -	\$ 249,691
Reserve for Contingency	28,144	258,247	25,000	311,391
<b>TOTAL NON-OPERATING EXPENDITURES</b>	<b>\$ 277,835</b>	<b>\$ 258,247</b>	<b>\$ 25,000</b>	<b>\$ 561,082</b>
<b>TOTAL APPROPRIATED EXPENDITURES AND RESERVES</b>	<b>\$ 782,835</b>	<b>\$ 2,378,247</b>	<b>\$ 436,971</b>	<b>\$ 3,598,053</b>

**Composition of FY 2022-23  
Operating Expenditures: \$3,598,053**



# Vehicle Replacement Fund (302)

REVENUE GROUPING	FY 2019-20 Actual	FY 2020-21 Actual	FY 2021-22 Adopted	FY 2021-22 Amended	FY 2022-23 Adopted
<b><u>Operating Revenues</u></b>					
Charges for Services	1,018,042	662,928	1,113,494	1,113,494	757,835
Debt Proceeds	1,385,800	-	-	-	-
Miscellaneous	113,920	23,020	25,000	25,000	25,000
Interest/Change in Fair Value	4,909	154	-	-	-
<b>Total Operating Revenues</b>	<b>2,522,671</b>	<b>686,102</b>	<b>1,138,494</b>	<b>1,138,494</b>	<b>782,835</b>
<b><u>Interfund Transfers</u></b>	<b>65,000</b>	<b>1,123,518</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b><u>Appropriated Fund Balance</u></b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,688,154</b>	<b>-</b>
<b>TOTAL REVENUES</b>	<b>\$2,587,671</b>	<b>\$1,809,620</b>	<b>\$1,138,494</b>	<b>\$2,826,648</b>	<b>\$ 782,835</b>

EXPENDITURE GROUPING	FY 2019-20 Actual	FY 2020-21 Actual	FY 2021-22 Adopted	FY 2021-22 Amended	FY 2022-23 Adopted
<b><u>Operating Expenditures</u></b>					
Operating Supplies	124,773	21,827	-	24,034	-
<b>Total Operating Expenditures</b>	<b>124,773</b>	<b>21,827</b>	<b>-</b>	<b>24,034</b>	<b>-</b>
<b><u>Capital</u></b>					
Machinery and Equipment	1,445,713	281,395	525,500	2,497,362	505,000
<b>Total Capital</b>	<b>1,445,713</b>	<b>281,395</b>	<b>525,500</b>	<b>2,497,362</b>	<b>505,000</b>
<b><u>Transfers out</u></b>	<b>583,074</b>	<b>679,335</b>	<b>584,763</b>	<b>284,763</b>	<b>249,691</b>
<b><u>Reserve for Contingencies</u></b>	<b>-</b>	<b>-</b>	<b>28,231</b>	<b>20,489</b>	<b>28,144</b>
<b>TOTAL EXPENDITURES</b>	<b>\$2,153,560</b>	<b>\$ 982,557</b>	<b>\$1,138,494</b>	<b>\$2,826,648</b>	<b>\$ 782,835</b>

# Third Generation Sales Tax Fund (304)

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## **Description**

Per Section 212.055(2)(a)(1), Florida Statutes, the governing authority in each county may levy a discretionary sales surtax of 0.5 percent or 1 percent. The levy of the surtax shall be pursuant to an ordinance enacted by a majority of the members of the county governing authority and approved by a majority of the electors of the county voting in a referendum on the surtax. If the governing bodies of the municipalities representing a majority of the county's population adopt uniform resolutions establishing the rate of the surtax and calling for a referendum on the surtax, the levy of the surtax shall be placed on the ballot and shall take effect if approved by a majority of the electors of the county voting in the referendum on the surtax.

Pursuant to s. 212.054(4), the proceeds of the surtax levied under this subsection shall be distributed to the county and the municipalities within such county in which the surtax was collected, according to:

1. An interlocal agreement between the county governing authority and the governing bodies of the municipalities representing a majority of the county's municipal population, which agreement may include a school district with the consent of the county governing authority and the governing bodies of the municipalities representing a majority of the county's municipal population.

In FY 2014, Seminole County voters approved the Third Generation Penny Sales Tax Referendum. Under the authority of Section 212.055(2), Florida Statutes, and pursuant to Seminole County Ordinance No. 2014-8, Seminole County imposed a one percent local government infrastructure sales surtax upon taxable transactions occurring in Seminole County and has provided for distribution of the proceeds from the surtax. The net revenues derived from the sales surtax levied and imposed by the County shall be distributed by the Department of Revenue directly to the City of Oviedo. An interlocal agreement is in effect among Seminole County, the School Board of Seminole County and the Signatory Municipalities pertaining to the shared distribution and use of the one cent local government infrastructure surtax.

A projects list is included in the interlocal agreement with Seminole County. Projects may be added or removed from the projects list only after approval by the governmental entity controlling the project following a noticed public meeting. City of Oviedo projects include, but are not limited to: Mitchell Hammock Road Corridor Improvement; Solary Park Trail Connectivity; city-wide road resurfacing; future sidewalk connectivity projects; Lockwood Road Access Management Study; and Oviedo Blvd Extension study.

# Third Generation Sales Tax Fund (304)

REVENUE GROUPING	FY 2019-20 Actual	FY 2020-21 Actual	FY 2021-22 Adopted	FY 2021-22 Amended	FY 2022-23 Adopted
<b><u>Operating Revenues</u></b>					
Intergovernmental	2,947,159	3,354,624	2,583,660	4,262,276	2,378,247
Miscellaneous	16,012	5,893	-	-	-
Interest/Change in Fair Value	75,497	8,446	-	-	-
<b>Total Operating Revenues</b>	<b>3,038,668</b>	<b>3,368,963</b>	<b>2,583,660</b>	<b>4,262,276</b>	<b>2,378,247</b>
<b><u>Interfund Transfers</u></b>	<b>-</b>	<b>240,068</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b><u>Appropriated Fund Balance</u></b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>2,947,824</b>	<b>-</b>
<b>TOTAL REVENUES</b>	<b>\$ 3,038,668</b>	<b>\$ 3,609,031</b>	<b>\$ 2,583,660</b>	<b>\$ 7,210,100</b>	<b>\$ 2,378,247</b>
<b><u>EXPENDITURE GROUPING</u></b>	<b><u>FY 2019-20 Actual</u></b>	<b><u>FY 2020-21 Actual</u></b>	<b><u>FY 2021-22 Adopted</u></b>	<b><u>FY 2021-22 Amended</u></b>	<b><u>FY 2022-23 Adopted</u></b>
<b><u>Operating Expenditures</u></b>					
Professional and Contractual	38,604	16,519	-	30,016	-
Repairs and Maintenance	160,868	83,402	100,000	105,922	300,000
Operating Supplies	-	1,861,424	500,000	546,994	500,000
<b>Total Operating Expenditures</b>	<b>199,472</b>	<b>1,961,345</b>	<b>600,000</b>	<b>682,932</b>	<b>800,000</b>
<b><u>Capital</u></b>					
Buildings	-	-	-	14,947	-
Improv Other than Buildings	3,417,956	4,442,866	750,000	4,525,748	1,320,000
<b>Total Capital</b>	<b>3,417,956</b>	<b>4,442,866</b>	<b>750,000</b>	<b>4,540,695</b>	<b>1,320,000</b>
<b><u>Reserve for Contingencies</u></b>	<b>-</b>	<b>-</b>	<b>1,233,660</b>	<b>1,986,473</b>	<b>258,247</b>
<b>TOTAL EXPENDITURES</b>	<b>\$ 3,617,428</b>	<b>\$ 6,404,211</b>	<b>\$ 2,583,660</b>	<b>\$ 7,210,100</b>	<b>\$ 2,378,247</b>

# Local Option Sales Tax Construction Fund (309)

REVENUE GROUPING	FY 2019-20 Actual	FY 2020-21 Actual	FY 2021-22 Adopted	FY 2021-22 Amended	FY 2022-23 Adopted
<b><u>Operating Revenues</u></b>					
Interest/Change in Fair Value	1,230	154	-	-	-
<b>Total Operating Revenues</b>	1,230	154	-	-	-
<b><u>Appropriated Fund Balance</u></b>	-	-	-	14,900	-
<b>TOTAL REVENUES</b>	<b>\$ 1,230</b>	<b>\$ 154</b>	<b>\$ -</b>	<b>\$ 14,900</b>	<b>\$ -</b>
<b><u>EXPENDITURE GROUPING</u></b>	<b>FY 2019-20 Actual</b>	<b>FY 2020-21 Actual</b>	<b>FY 2021-22 Adopted</b>	<b>FY 2021-22 Amended</b>	<b>FY 2022-23 Adopted</b>
<b><u>Operating Expenditures</u></b>					
Professional and Contractual	2,394	1,490	-	-	-
<b>Total Operating Expenditures</b>	2,394	1,490	-	-	-
<b><u>Capital</u></b>					
Improv Other than Buildings	18,452	63,576	-	14,900	-
<b>Total Capital</b>	18,452	63,576	-	14,900	-
<b>TOTAL EXPENDITURES</b>	<b>\$ 20,846</b>	<b>\$ 65,066</b>	<b>\$ -</b>	<b>\$ 14,900</b>	<b>\$ -</b>



# Technology Improvement Fund (320)

REVENUE GROUPING	FY 2019-20 Actual	FY 2020-21 Actual	FY 2021-22 Adopted	FY 2021-22 Amended	FY 2022-23 Adopted
<b><u>Operating Revenues</u></b>					
Miscellaneous	4,966	3,509	-	-	-
Interest/Change in Fair Value	3,703	937	-	-	-
<b>Total Operating Revenues</b>	<u>8,669</u>	<u>4,446</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b><u>Interfund Transfers</u></b>	263,500	225,000	225,000	268,500	260,000
<b><u>Appropriated Fund Balance</u></b>	-	-	70,982	230,019	176,971
<b>TOTAL REVENUES</b>	<b>\$ 272,169</b>	<b>\$ 229,446</b>	<b>\$ 295,982</b>	<b>\$ 498,519</b>	<b>\$ 436,971</b>
EXPENDITURE GROUPING	FY 2019-20 Actual	FY 2020-21 Actual	FY 2021-22 Adopted	FY 2021-22 Amended	FY 2022-23 Adopted
<b><u>Operating Expenditures</u></b>					
Repairs and Maintenance	12,852	11,247	-	22,001	-
Operating Supplies	150,951	57,956	212,982	250,921	351,971
<b>Total Operating Expenditures</b>	<u>163,803</u>	<u>69,203</u>	<u>212,982</u>	<u>272,922</u>	<u>351,971</u>
<b><u>Capital</u></b>					
Machinery and Equipment	42,476	22,003	83,000	225,597	60,000
<b>Total Capital</b>	<u>42,476</u>	<u>22,003</u>	<u>83,000</u>	<u>225,597</u>	<u>60,000</u>
<b><u>Reserve for Contingencies</u></b>	-	-	-	-	25,000
<b>TOTAL EXPENDITURES</b>	<b>\$ 206,279</b>	<b>\$ 91,206</b>	<b>\$ 295,982</b>	<b>\$ 498,519</b>	<b>\$ 436,971</b>

# OSC Extension Landfill Closure Fund (327)

REVENUE GROUPING	FY 2019-20 Actual	FY 2020-21 Actual	FY 2021-22 Adopted	FY 2021-22 Amended	FY 2022-23 Adopted
<b><u>Operating Revenues</u></b>					
Miscellaneous	15,000	15,000	15,000	15,000	-
Interest/Change in Fair Value	943	187	-	-	-
<b>Total Operating Revenues</b>	<u>15,943</u>	<u>15,187</u>	<u>15,000</u>	<u>15,000</u>	<u>-</u>
<b><u>Appropriated Fund Balance</u></b>	-	-	5,000	5,000	-
<b>TOTAL REVENUES</b>	<b>\$ 15,943</b>	<b>\$ 15,187</b>	<b>\$ 20,000</b>	<b>\$ 20,000</b>	<b>\$ -</b>
EXPENDITURE GROUPING	FY 2019-20 Actual	FY 2020-21 Actual	FY 2021-22 Adopted	FY 2021-22 Amended	FY 2022-23 Adopted
<b><u>Operating Expenditures</u></b>					
Professional and Contractual	9,128	8,000	20,000	20,000	-
<b>Total Operating Expenditures</b>	<u>9,128</u>	<u>8,000</u>	<u>20,000</u>	<u>20,000</u>	<u>-</u>
<b><u>Transfers out</u></b>	-	85,096	-	-	-
<b>TOTAL EXPENDITURES</b>	<b>\$ 9,128</b>	<b>\$ 93,096</b>	<b>\$ 20,000</b>	<b>\$ 20,000</b>	<b>\$ -</b>

# General Facilities Improvement Fund (330)

REVENUE GROUPING	FY 2019-20 Actual	FY 2020-21 Actual	FY 2021-22 Adopted	FY 2021-22 Amended	FY 2022-23 Adopted
<u>Interfund Transfers</u>	571,328	453,734	105,152	105,152	-
<u>Appropriated Fund Balance</u>	-	-	-	348,583	-
<b>TOTAL REVENUES</b>	<b>\$ 571,328</b>	<b>\$ 453,734</b>	<b>\$ 105,152</b>	<b>\$ 453,735</b>	<b>\$ -</b>

EXPENDITURE GROUPING	FY 2019-20 Actual	FY 2020-21 Actual	FY 2021-22 Adopted	FY 2021-22 Amended	FY 2022-23 Adopted
<u>Operating Expenditures</u>					
Repairs and Maintenance	29,835	20,589	-	-	-
<b>Total Operating Expenditures</b>	<b>29,835</b>	<b>20,589</b>	<b>-</b>	<b>-</b>	<b>-</b>
<u>Capital</u>					
Buildings	34,411	276,054	-	-	-
Machinery and Equipment	21,984	-	-	-	-
<b>Total Capital</b>	<b>56,395</b>	<b>276,054</b>	<b>-</b>	<b>-</b>	<b>-</b>
<u>Debt</u>	4,336	3,515	2,672	2,672	-
<u>Transfers out</u>	-	31,471	102,480	451,063	-
<b>TOTAL EXPENDITURES</b>	<b>\$ 90,566</b>	<b>\$ 331,629</b>	<b>\$ 105,152</b>	<b>\$ 453,735</b>	<b>\$ -</b>

# Recreation Facilities Improvements Fund (340)

REVENUE GROUPING	FY 2019-20 Actual	FY 2020-21 Actual	FY 2021-22 Adopted	FY 2021-22 Amended	FY 2022-23 Adopted
<b><u>Operating Revenues</u></b>					
Intergovernmental	77,760	250,000	-	250,000	-
<b>Total Operating Revenues</b>	77,760	250,000	-	250,000	-
<b><u>Interfund Transfers</u></b>	-	600,000	-	-	-
<b><u>Appropriated Fund Balance</u></b>	-	-	-	720,993	-
<b>TOTAL REVENUES</b>	<b>\$ 77,760</b>	<b>\$ 850,000</b>	<b>\$ -</b>	<b>\$ 970,993</b>	<b>\$ -</b>
EXPENDITURE GROUPING	FY 2019-20 Actual	FY 2020-21 Actual	FY 2021-22 Adopted	FY 2021-22 Amended	FY 2022-23 Adopted
<b><u>Operating Expenditures</u></b>					
Repairs and Maintenance	-	9,535	-	45,686	-
Operating Supplies	-	3,943	-	29,754	-
<b>Total Operating Expenditures</b>	-	13,478	-	75,440	-
<b><u>Capital</u></b>					
Improv Other than Buildings	494,372	61,842	-	895,553	-
<b>Total Capital</b>	494,372	61,842	-	895,553	-
<b><u>Transfers out</u></b>	-	200,000	-	-	-
<b>TOTAL EXPENDITURES</b>	<b>\$ 494,372</b>	<b>\$ 275,320</b>	<b>\$ -</b>	<b>\$ 970,993</b>	<b>\$ -</b>



# ENTERPRISE FUNDS

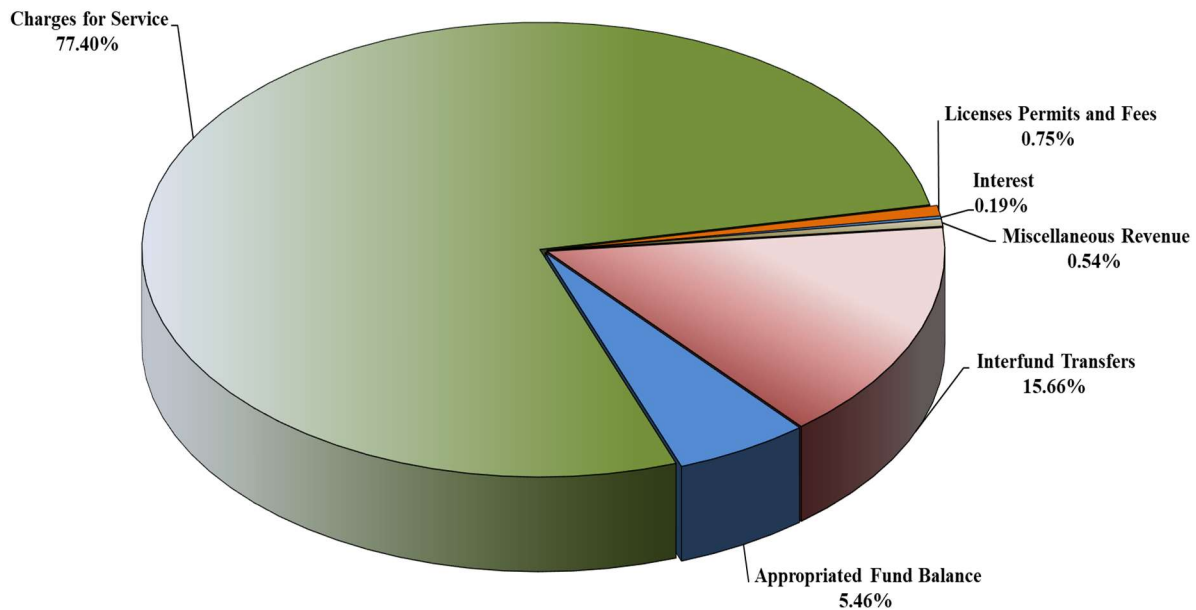
# Consolidated Summary Enterprise Funds

## FY 2022-23 by Budgeted Revenue

	Water / Wastewater Operating Fund	Debt Service Sinking Fund	Water / Wastewater R & R Fund	Vehicle Replacement Fund	Utility Capital Expansion Funds (A)	Stormwater Fund	Twin Rivers Golf Course Fund	Total All Funds
<b>BUDGETED REVENUES</b>								
Charges for Service	\$ 17,776,836	\$ -	\$ -	\$ 400,428	\$ -	\$ 2,756,399	\$ 1,886,117	\$ 22,819,780
Licenses, Permits and Fees	-	-	-	-	220,000	-	-	220,000
Interest	38,000	-	10,000	2,000	3,000	3,000	-	56,000
Miscellaneous Revenue	160,160	-	-	-	-	-	-	160,160
<b>TOTAL OPERATING REVENUE</b>	<b>\$ 17,974,996</b>	<b>\$ -</b>	<b>\$ 10,000</b>	<b>\$ 402,428</b>	<b>\$ 223,000</b>	<b>\$ 2,759,399</b>	<b>\$ 1,886,117</b>	<b>\$ 23,255,940</b>
Interfund Transfers	\$ -	\$ 3,196,255	\$ 1,419,816	\$ -	\$ -	\$ -	\$ -	\$ 4,616,071
Appropriated Fund Balance	116,294	-	360,000	480,572	492,312	161,104	-	1,610,282
<b>TOTAL NON-OPERATING REVENUES</b>	<b>\$ 116,294</b>	<b>\$ 3,196,255</b>	<b>\$ 1,779,816</b>	<b>\$ 480,572</b>	<b>\$ 492,312</b>	<b>\$ 161,104</b>	<b>\$ -</b>	<b>\$ 6,226,353</b>
<b>TOTAL BUDGETED REVENUES AND FUND BALANCES</b>	<b>\$ 18,091,290</b>	<b>\$ 3,196,255</b>	<b>\$ 1,789,816</b>	<b>\$ 883,000</b>	<b>\$ 715,312</b>	<b>\$ 2,920,503</b>	<b>\$ 1,886,117</b>	<b>\$ 29,482,293</b>

(A) - Utility Capital Expansion Funds include: Water and Sewer Impact Fee Funds.

**Composition of FY 2022-23  
Operating Revenues: \$29,482,293**



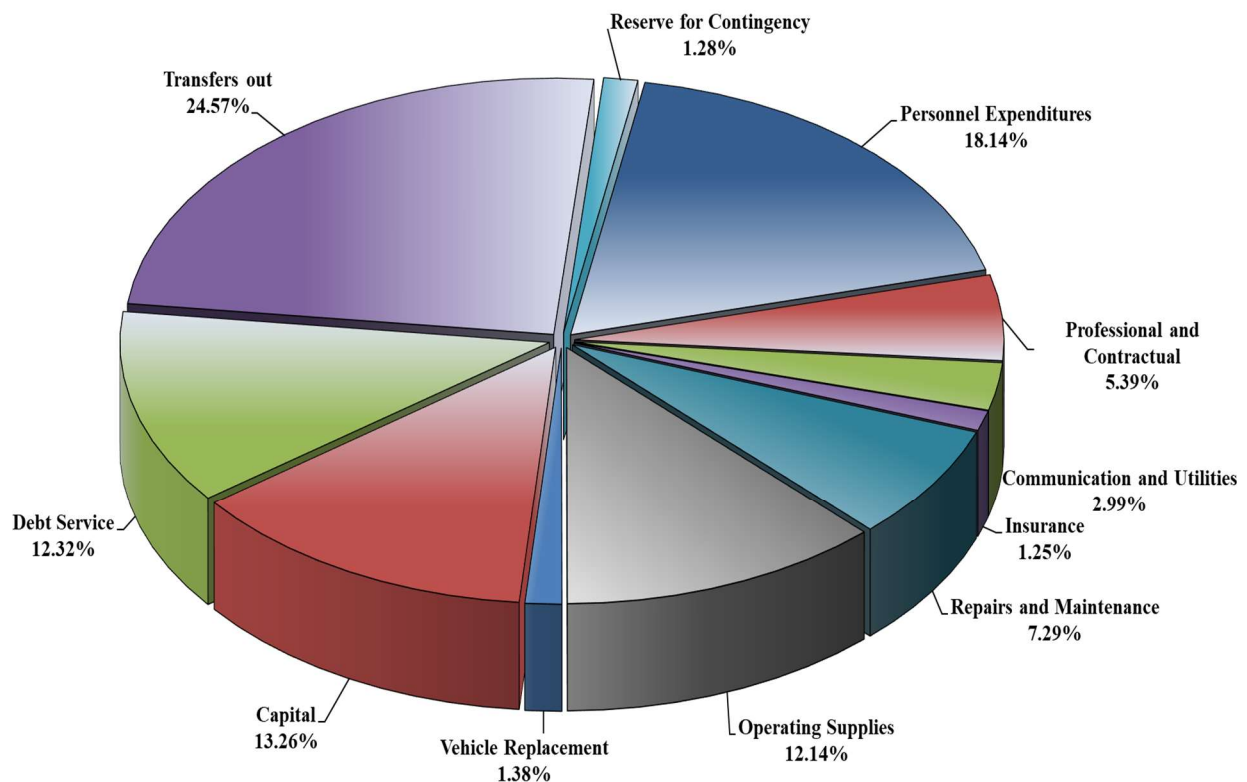
# Consolidated Summary Enterprise Funds

## FY 2022-23 by Budgeted Expenses

	Water / Wastewater Operating Fund	Debt Service Sinking Fund	Water / Wastewater R & R Fund	Vehicle Replacement Fund	Utility Capital Expansion Funds (A)	Stormwater Fund	Twin Rivers Golf Course Fund	Total All Funds
<b>BUDGETED EXPENSES</b>								
Personnel Expenditures	\$ 4,481,755	\$ -	\$ -	\$ -	\$ -	\$ 866,370	\$ -	\$ 5,348,125
Professional and Contractual	1,401,033	-	-	-	-	186,722	-	1,587,755
Communication and Utilities	867,021	-	-	-	-	14,228	-	881,249
Insurance	350,980	-	-	-	-	18,221	-	369,201
Repairs and Maintenance	868,510	-	1,095,000	-	-	184,326	-	2,147,836
Operating Supplies	1,447,830	-	219,000	-	75,000	75,605	1,762,736	3,580,171
Vehicle Replacement	263,144	-	-	-	-	142,937	-	406,081
Capital	1,350,000	-	425,816	883,000	600,000	650,000	-	3,908,816
Debt Service	-	3,196,255	-	-	-	434,906	-	3,631,161
<b>TOTAL OPERATING EXPENSES</b>	<b>\$ 11,030,273</b>	<b>\$ 3,196,255</b>	<b>\$ 1,739,816</b>	<b>\$ 883,000</b>	<b>\$ 675,000</b>	<b>\$ 2,573,315</b>	<b>\$ 1,762,736</b>	<b>\$ 21,860,395</b>
Transfers out	6,957,251	-	-	-	40,312	245,819	-	7,243,382
Reserve for Contingency	103,766	-	50,000	-	-	101,369	123,381	378,516
<b>TOTAL NON-OPERATING EXPENSES</b>	<b>\$ 7,061,017</b>	<b>\$ -</b>	<b>\$ 50,000</b>	<b>\$ -</b>	<b>\$ 40,312</b>	<b>\$ 347,188</b>	<b>\$ 123,381</b>	<b>\$ 7,621,898</b>
<b>TOTAL APPROPRIATED EXPENSES AND RESERVES</b>	<b>\$ 18,091,290</b>	<b>\$ 3,196,255</b>	<b>\$ 1,789,816</b>	<b>\$ 883,000</b>	<b>\$ 715,312</b>	<b>\$ 2,920,503</b>	<b>\$ 1,886,117</b>	<b>\$ 29,482,293</b>

(A) - Utility Capital Expansion Funds include: Water and Sewer Impact Fee Funds.

**Composition of FY 2022-23  
Operating Expenses: \$29,482,293**





# Water/Wastewater Operating Fund (401)

## Revenue Summary by Major Account Category

	FY 2019-20 Actual	FY 2020-21 Actual	FY 2021-22 Adopted	FY 2021-22 Amended	FY 2022-23 Adopted
<b><u>Water/Wastewater Fund Revenues:</u></b>					
<b><u>Operating Revenues</u></b>					
Water and Irrigation Sales	5,733,483	6,076,616	5,931,926	5,961,275	6,597,534
Sewer Service Fees	8,369,231	8,692,483	8,620,785	8,665,418	9,440,798
Reclaimed Water/Alternative Water Sales	1,439,075	1,515,621	1,482,247	1,489,922	1,645,964
Meter Installation Fees (Parts and Labor)	17,423	10,340	17,400	17,400	17,400
Meter Reconnection Charges	68,780	75,140	68,800	68,800	75,140
<b>Total Operating Revenues</b>	<b>15,627,992</b>	<b>16,370,200</b>	<b>16,121,158</b>	<b>16,202,815</b>	<b>17,776,836</b>
<b><u>Other Revenues</u></b>					
Miscellaneous Revenue	185,142	191,320	176,582	176,582	160,160
<b>Total Other Revenues</b>	<b>185,142</b>	<b>191,320</b>	<b>176,582</b>	<b>176,582</b>	<b>160,160</b>
<b><u>Non-Operating Revenues</u></b>					
Interest Earnings	129,584	35,484	37,932	37,932	38,000
Federal ARRA (BABS) **	611,802	90,105	-	-	-
Developer Contributions	51,418	-	-	-	-
Interfund Transfers	579,492	1,598,648	70,500	352,500	-
Appropriated Fund Balance	-	-	112,603	4,671,855	116,294
<b>Total Non-Operating Revenues</b>	<b>1,372,296</b>	<b>1,724,237</b>	<b>221,035</b>	<b>5,062,287</b>	<b>154,294</b>
<i>** Build America Bonds (BABS) subsidy relate to the Series 2010B taxable Utility Revenue Bonds</i>					
<b>Total Revenues</b>	<b>\$17,185,430</b>	<b>\$ 18,285,757</b>	<b>\$ 16,518,775</b>	<b>\$ 21,441,684</b>	<b>\$ 18,091,290</b>

# Water/Wastewater Operating Fund (401)

## Expense Summary by Department/Division

EXPENSE GROUPING	FY 2019-20 Actual	FY 2020-21 Actual	FY 2021-22 Adopted	FY 2021-22 Amended	FY 2022-23 Adopted
<b><u>Water and Sewer Administration</u></b>					
Personal Services	1,128,372	1,218,137	1,281,398	1,280,987	1,638,953
Operating Expenses	384,355	233,867	306,752	371,324	251,991
Capital Outlay	19,500	-	155,000	1,039,890	100,000
<b>Sub-Total: Water Production and Distribution</b>	<b>1,532,227</b>	<b>1,452,004</b>	<b>1,743,150</b>	<b>2,692,201</b>	<b>1,990,944</b>
<b><u>Utility Billing and Customer Service</u></b>					
Personal Services	291,808	348,275	346,061	346,034	408,573
Operating Expenses	318,925	305,410	306,311	306,877	326,078
<b>Sub-Total: Utility Billing and Customer Service</b>	<b>610,733</b>	<b>653,685</b>	<b>652,372</b>	<b>652,911</b>	<b>734,651</b>
<b><u>Water Production</u></b>					
Personal Services	389,136	392,063	487,831	487,295	683,132
Operating Expenses	1,248,952	1,166,286	1,416,716	1,500,046	1,505,992
Capital Outlay	-	-	590,000	2,153,449	200,000
<b>Sub-Total: Water Production</b>	<b>1,638,088</b>	<b>1,558,349</b>	<b>2,494,547</b>	<b>4,140,790</b>	<b>2,389,124</b>
<b><u>Water Distribution and Maintenance</u></b>					
Personal Services	567,394	600,991	601,847	601,116	623,015
Operating Expenses	353,025	249,793	280,095	298,923	285,438
Capital Outlay	-	-	35,000	35,000	-
<b>Sub-Total: Water Distribution and Maintenance</b>	<b>920,419</b>	<b>850,784</b>	<b>916,942</b>	<b>935,039</b>	<b>908,453</b>
<b><u>Reclaimed Water</u></b>					
Personal Services	77,113	80,945	83,653	83,547	98,379
Operating Expenses	159,346	190,849	240,685	240,736	212,200
Capital Outlay	-	-	-	115,060	-
<b>Sub-Total: Reclaimed Water</b>	<b>236,459</b>	<b>271,794</b>	<b>324,338</b>	<b>439,343</b>	<b>310,579</b>
<b><u>Cross Connection Control</u></b>					
Personal Services	83,837	88,854	92,167	92,050	104,698
Operating Expenses	34,197	38,523	41,433	42,591	53,464
<b>Sub-Total: Cross Connection Control</b>	<b>118,034</b>	<b>127,377</b>	<b>133,600</b>	<b>134,641</b>	<b>158,162</b>
<b><u>Wastewater Collection and Reuse Distribution</u></b>					
Personal Services	271,876	293,580	376,894	376,408	465,823
Operating Expenses	920,875	1,221,044	1,023,157	1,132,443	1,100,259
Capital Outlay	-	-	150,000	1,097,569	650,000
<b>Sub-Total: Wastewater Collection and Reuse</b>	<b>1,192,751</b>	<b>1,514,624</b>	<b>1,550,051</b>	<b>2,606,420</b>	<b>2,216,082</b>
<b><u>Alafaya Wastewater/Reclaimed</u></b>					
Personal Services	342,868	384,110	471,634	471,046	459,182
Operating Expenses	1,178,609	1,260,421	1,405,580	1,513,194	1,463,096
Capital Outlay	-	1	125,000	918,252	400,000
<b>Sub-Total: Alafaya Wastewater/Reclaimed</b>	<b>1,521,477</b>	<b>1,644,532</b>	<b>2,002,214</b>	<b>2,902,492</b>	<b>2,322,278</b>
<b><u>Depreciation Expense</u></b>	<b>3,972,065</b>	<b>3,501,628</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b><u>Non-Departmental Expense</u></b>	<b>939</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b><u>Interfund Transfers</u></b>					
General Fund (001)	2,150,000	2,150,000	2,150,000	2,150,000	2,150,000
Revenue Bond Sinking Fund (201)	30,734	30,660	30,491	30,491	30,383
Technology Improvement Fund (320)	112,500	101,250	101,250	101,250	117,000
Utility Debt Service (403)	4,156,517	3,864,159	3,362,396	3,362,396	3,155,943
Renewal and Replacement Fund (406)	1,800,000	1,101,813	873,315	873,315	1,419,816
Insurance Deductible Fund (512)	84,109	84,109	84,109	84,109	84,109
Health Insurance Fund (510)	87,380	21,789	-	-	-
<b>Sub-Total: Interfund Transfers</b>	<b>8,421,240</b>	<b>7,353,780</b>	<b>6,601,561</b>	<b>6,601,561</b>	<b>6,957,251</b>
<b><u>Reserve for Contingency</u></b>	<b>-</b>	<b>-</b>	<b>100,000</b>	<b>336,286</b>	<b>103,766</b>
<b>Total Expenses</b>	<b>\$ 20,164,432</b>	<b>\$ 18,928,557</b>	<b>\$ 16,518,775</b>	<b>\$ 21,441,684</b>	<b>\$ 18,091,290</b>

# Water/Wastewater Operating Fund (401)

## Actual and Budget Comparison by Revenue Grouping

REVENUE GROUPINGS	FY 2019-20 Actual	FY 2020-21 Actual	FY 2021-22 Adopted	FY 2021-22 Amended	FY 2022-23 Adopted
<b><u>CHARGES FOR SERVICES</u></b>					
Physical Environment	15,627,992	16,370,200	16,121,158	16,202,815	17,776,836
<b>Total Charges for Services</b>	15,627,992	16,370,200	16,121,158	16,202,815	17,776,836
<b><u>INTERGOVERNMENTAL REVENUE</u></b>					
Federal Grants	611,802	90,105	-	-	-
<b>Total Intergovernmental</b>	611,802	90,105	-	-	-
<b><u>MISCELLANEOUS REVENUES</u></b>					
Interest Earnings	129,584	35,484	37,932	37,932	38,000
Capital Contributions	51,418	-	-	-	-
Other Miscellaneous Revenues	185,142	191,320	176,582	176,582	160,160
<b>Total Misc Revenues</b>	366,144	226,804	214,514	214,514	198,160
<b><u>OTHER SOURCES</u></b>					
Interfund Transfers	579,492	1,598,648	70,500	352,500	-
Appropriated Fund Balance	-	-	112,603	4,671,855	116,294
<b>Total Other Sources</b>	579,492	1,598,648	183,103	5,024,355	116,294
<b>Total Revenues by Grouping</b>	<b>\$ 17,185,430</b>	<b>\$ 18,285,757</b>	<b>\$ 16,518,775</b>	<b>\$ 21,441,684</b>	<b>\$18,091,290</b>

# Water/Wastewater Operating Fund (401)

## Actual and Budget Comparison by Expense Grouping

EXPENSE GROUPINGS	FY 2019-20 Actual	FY 2020-21 Actual	FY 2021-22 Adopted	FY 2021-22 Amended	FY 2022-23 Adopted
<b><u>SALARIES</u></b>					
Executive Salaries	128,299	132,152	136,192	136,192	151,286
Regular Salaries & Wages	2,050,466	2,152,615	2,400,155	2,400,155	2,936,248
Other Salaries & Wages	6,018	9,774	5,000	5,000	16,000
Overtime	88,619	103,959	95,250	95,250	117,415
Special Pay	12,412	11,700	12,197	12,197	13,762
FICA/Medicare Taxes	163,314	171,447	189,494	189,494	240,561
<b>Total Salaries</b>	<b>2,449,128</b>	<b>2,581,647</b>	<b>2,838,288</b>	<b>2,838,288</b>	<b>3,475,272</b>
<b><u>BENEFITS</u></b>					
Retirement Contributions	103,966	110,125	122,009	122,009	151,421
Health Insurance	569,099	684,496	743,210	743,210	813,045
Workers' Compensation	29,798	29,046	37,978	34,976	42,017
Unemployment	413	1,641	-	-	-
<b>Total Benefits</b>	<b>703,276</b>	<b>825,308</b>	<b>903,197</b>	<b>900,195</b>	<b>1,006,483</b>
<b><u>OPERATING EXPENSES</u></b>					
Professional Services	211,201	117,992	201,227	356,587	206,227
Other Contractual Services	1,007,463	1,306,434	1,282,613	1,315,073	1,194,806
Travel & Per-Diem	(70)	469	14,410	10,548	15,340
Communications & Freight	57,981	58,439	64,188	67,498	68,164
Freight & Postage Service	2,378	2,378	2,965	2,965	3,165
Utility Services	769,366	763,241	806,575	806,575	798,857
Rentals & Leases	514,650	446,715	433,856	433,977	462,446
Insurance	249,427	293,009	320,711	323,677	350,980
Repair and Maintenance	716,730	722,240	798,355	868,715	868,510
Printing and Binding	3,296	2,162	5,599	5,449	5,599
Promotional Activities	3,145	5,458	7,500	7,500	7,500
Other Current Charges	385,998	348,503	273,468	276,648	286,460
Office Supplies	13,500	12,086	15,801	15,951	15,891
Operating Supplies	650,114	573,813	765,667	889,177	886,029
Road Materials & Supplies	1,300	592	2,000	2,000	2,000
Books, Publications, Subs	11,805	12,662	25,794	23,794	26,544
<b>Total Operating Expenses</b>	<b>4,598,284</b>	<b>4,666,193</b>	<b>5,020,729</b>	<b>5,406,134</b>	<b>5,198,518</b>
<b><u>DEPRECIATION</u></b>					
Depreciation	3,972,065	3,501,628	100,000	336,286	103,766
<b>Total Depreciation</b>	<b>3,972,065</b>	<b>3,501,628</b>	<b>100,000</b>	<b>336,286</b>	<b>103,766</b>
<b><u>CAPITAL</u></b>					
Buildings	20,738	384	-	9,789	-
Improvements Other than Bldgs	277,359	1,472,048	1,055,000	4,509,920	700,000
Capital Assets	6,350	44,545	-	839,511	650,000
Contra Assets	(284,947)	(1,516,976)	-	-	-
<b>Total Capital</b>	<b>19,500</b>	<b>1</b>	<b>1,055,000</b>	<b>5,359,220</b>	<b>1,350,000</b>
<b><u>NON-DEPARTMENTAL</u></b>					
	939	-	-	-	-
<b><u>TRANSFERS AND RESERVES</u></b>					
Interfund Transfers	8,421,240	7,353,780	6,601,561	6,601,561	6,957,251
Reserve for Contingencies	-	-	-	-	-
<b>Total Transfers and Reserve</b>	<b>8,421,240</b>	<b>7,353,780</b>	<b>6,601,561</b>	<b>6,601,561</b>	<b>6,957,251</b>
<b>Total Expenses by Grouping</b>	<b>\$20,164,432</b>	<b>\$18,928,557</b>	<b>\$ 16,518,775</b>	<b>\$21,441,684</b>	<b>\$ 18,091,290</b>

# Water/Wastewater Utility Administration

## Description

Utilities Administration, which includes the City's Engineering division, directs and manages the services and technical activities of Water Production and Distribution; Wastewater Collection; Reuse Distribution; and Cross Connection Control/Backflow Prevention. In conjunction with the City's Engineering Division, the Utilities Administration Division also coordinates "renewal and replacement" capital improvement projects that are essential to the on-going maintenance and repair of the utility system infrastructure.

Utilities Administration also includes Engineering and Inspection Services. It is responsible for coordinating and managing all City capital improvement projects from conceptual design through final construction, including:

- 1) Serving as liaison with consulting engineers for engineering and design services;
- 2) Bidding, construction, and project management of road, drainage, water and sewer, beautification, and other capital improvement projects identified in the City's 10-Year Capital Improvements Program (CIP);
- 3) Survey, mapping, and in-house design of projects that are not contracted to engineering consultants;
- 4) Monitoring, inspecting, and providing general oversight of projects under construction;
- 5) Obtaining professional technical services through the competitive bid process in accordance with the provisions of 287.55, Florida Statutes;
- 6) Management of contractual obligations for all awarded contracts.

## Personnel Summary

	FY 18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	Change
Public Works Director	1.00	1.00	1.00	1.00	1.00	0.00
Administrative Assistant	2.00	2.00	2.00	2.00	2.00	0.00
Asst City Engineer/Eng Manager	0.00	0.00	0.00	0.00	1.00	1.00
Asst PW Director/ City Eng.	1.00	1.00	1.00	1.00	1.00	0.00
Business Analyst	1.00	1.00	1.00	1.00	1.00	0.00
Engineer I	1.00	1.00	1.00	1.00	1.00	0.00
Engineer II	2.00	1.00	1.00	1.00	1.00	0.00
Engineer III	0.00	1.00	0.00	0.00	1.00	1.00
Engineering Coordinator	0.00	0.00	1.00	1.00	1.00	0.00
Eng. Specialist/Inspector	1.00	1.00	1.00	1.00	1.00	0.00
Ops and Utility Manager	0.00	0.00	0.00	0.00	0.00	0.00
Operational Resources Mng	1.00	1.00	1.00	1.00	0.00	-1.00
Operations Manager	1.00	1.00	1.00	1.00	1.00	0.00
Project Administrator	1.00	1.00	1.00	1.00	1.00	0.00
Public Works Business Mng	0.00	0.00	0.00	0.00	1.00	1.00
Special Contract Inspector	1.00	0.00	0.00	0.00	0.00	0.00
Utilities Manager	1.00	1.00	1.00	1.00	1.00	0.00
<b>Total</b>	<b>14.00</b>	<b>13.00</b>	<b>13.00</b>	<b>13.00</b>	<b>15.00</b>	<b>2.00</b>



## Goals

- 1.2 Ensure that the infrastructure meets the capacity needs of the City by:
  - a. Developing infrastructure that enables quality/smart growth.
  - b. Eliminating existing infrastructure deficits.
- 1.3 Ensure that new development or redevelopment is done in a sustainable manner.

# Water/Wastewater Utility Administration

## Department Objectives

1. Promote low impact development solutions, healthy-design solutions, and environmentally-friendly building design practices during the review of new development and redevelopment within the City.
2. Review infrastructure master plan and prepare a schedule for updating the plan.
3. Removal of the percolation ponds currently located north of City Hall from service.
4. Widen SR 426 – SR 426/CR 419 Phase 2 road widening project.

## Performance Measurements

### Legend

Workload = Level of Productivity

★ Impacted by new construction and growth

Goal	Department Objective	Strategy/Measure	Performance Indicator	2019-20	2020-21	2021-22	2022-23
				Actual	Actual	Target	Target
1.2 & 1.3	1. Promote low impact development solutions, healthy-design solutions, and environmentally-friendly building design practices during the review of new development and redevelopment within the City.	★ # Design Projects Completed	Workload	9	9	10	10
		# Construction Projects Completed	Workload	7	-	11	11
		% Projects Designed within 30 days of schedule	100%	43%	35%	100%	100%
		% Projects Constructed within 45 days of scheduler	100%	100%	0%	100%	100%
	2. Review infrastructure master plan and prepare a schedule for updating the plan.	# Development Plans Reviewed	Workload	165	65	196	196
		# Plot Plans/Final Surveys/Reviewed and Inspected	Workload	79	45	134	134

## Accomplishments

- See accomplishments Water/Wastewater Utility Administration on pages 31 and 33.

## Budget Highlights

The FY 2022-23 Adopted Budget of \$1,990,944 is an increase of \$247,794, or 14.22%, over the FY 2021-22 Adopted Budget of \$1,743,150. Significant changes to the FY 2022-23 Adopted Budget include the following:

- Wage increase for General Government employees;
- One new FTE for Engineer III;
- 3% Health Insurance premium rate increase;
- 5% increase in Workers Compensation and General Liability Insurance premiums;
- Increase in Capital expenditures for on-going maintenance and improvements to the Water and Wastewater systems totaling \$100,000:
  - Public Works Maintenance Yard improvements

# Water/Wastewater Utility Administration

EXPENSE GROUPING	FY 2019-20 Actuals	FY 2020-21 Actuals	FY 2021-22 Adopted	FY 2021-22 Amended	FY 2022-23 Adopted
<b><u>SALARIES</u></b>					
Executive Salaries	\$ 128,299	\$ 132,152	\$ 136,192	\$ 136,192	\$ 151,286
Regular Salaries & Wages	691,084	735,879	781,328	781,328	1,064,359
Other Salaries & Wages	6,018	9,774	5,000	5,000	16,000
Overtime	3,704	3,448	4,500	4,500	5,300
Special Pay	71	782	642	642	214
FICA/Medicare Taxes	58,411	59,477	64,304	64,304	82,853
<b>Total Salaries</b>	<b>887,587</b>	<b>941,512</b>	<b>991,966</b>	<b>991,966</b>	<b>1,320,012</b>
<b><u>BENEFITS</u></b>					
Retirement Contributions	38,476	40,712	42,922	42,922	54,337
Health Insurance	196,030	231,504	241,311	241,311	257,364
Workers' Compensation	6,279	4,409	5,199	4,788	7,240
<b>Total Benefits</b>	<b>240,785</b>	<b>276,625</b>	<b>289,432</b>	<b>289,021</b>	<b>318,941</b>
<b><u>OPERATING EXPENSES</u></b>					
Professional Services	109,643	45,354	85,300	147,776	90,300
Other Contractual Services	4,189	240	100,000	78,960	19,520
Travel & Per-Diem	(70)	67	894	894	895
Communications & Freight	7,182	7,585	7,618	7,618	8,170
Freight & Postage Service	539	550	500	500	500
Utility Services	20,492	22,167	21,376	21,376	25,402
Rentals & Leases	60,990	35,002	31,372	31,266	42,842
Insurance	6,950	7,579	8,776	8,858	9,692
Repair and Maintenance	21,766	23,761	20,786	20,786	22,965
Printing and Binding	71	-	200	200	200
Other Current Charges	124,580	72,101	1,259	4,439	1,371
Office Supplies	4,738	4,747	5,870	5,870	5,863
Operating Supplies	17,620	7,474	11,550	33,530	13,020
Books, Publications, Subs	5,665	7,240	11,251	9,251	11,251
<b>Total Operating Expenses</b>	<b>384,355</b>	<b>233,867</b>	<b>306,752</b>	<b>371,324</b>	<b>251,991</b>
<b><u>CAPITAL</u></b>					
Improvements Other than Bldgs	230,980	97,663	155,000	1,039,890	100,000
Contra Asset Account	(211,480)	(97,663)	-	-	-
<b>Total Capital</b>	<b>19,500</b>	<b>-</b>	<b>155,000</b>	<b>1,039,890</b>	<b>100,000</b>
<b>Total Expenses by Grouping</b>	<b>\$ 1,532,227</b>	<b>\$ 1,452,004</b>	<b>\$ 1,743,150</b>	<b>\$ 2,692,201</b>	<b>\$ 1,990,944</b>

## 5 Year Budget Projection

EXPENSE GROUPING	2023-24 Projection	2024-25 Projection	2025-26 Projection	2026-27 Projection	2027-28 Projection
Salaries	1,362,252	1,405,844	1,450,831	1,497,258	1,545,170
Benefits	344,456	372,013	401,774	433,916	471,666
Operating Expenses	265,075	278,862	293,391	308,706	324,851
<b>Total Projection</b>	<b>\$ 1,971,784</b>	<b>\$ 2,056,719</b>	<b>\$ 2,145,997</b>	<b>\$ 2,239,880</b>	<b>\$ 2,341,688</b>



# Utility Billing & Customer Service

## Description

Utility Billing and Customer Service manage and oversee the City's utility billing system which include billing, cash receipts, customer services, collection agency referrals and lien processing. Approximately 167,000 bills are produced annually for utility services which consist of water, reclaimed water, irrigation, sewer, stormwater and solid waste. Customer Service also assists customers with service applications, payments, billing questions, and other related services.

## Personnel Summary

	FY 18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	Change
Customer Service Rep	3.00	2.00	2.00	2.00	2.00	0.00
Sr. Customer Service Rep	0.00	1.00	1.00	1.00	1.00	0.00
Utility Billing Specialist	1.00	1.00	1.00	1.00	1.00	0.00
Utility Billing Supervisor	1.00	1.00	1.00	1.00	1.00	0.00
<b>Total</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>0.00</b>



## Goals

- 7.1 Continue high levels of customer service, productivity, and efficiency while maintaining fiscal and organizational health.
- 7.2 Provide high quality, affordable services.

## Department Objectives

1. Provide timely billing of utility accounts and a broad spectrum of payment options.
2. Continue high levels of customer service, productivity, and efficiency.

## Performance Measurements

### Legend

Workload = Level of Productivity

Efficiency=how much did it cost

▲ Impacted by COVID-19

Goal	Department Objective	Strategy/Measure	Performance Indicator	2019-20	2020-21	2021-22	2022-23
				Actual	Actual	Target	Target
7.1 & 7.2	1. Provide timely billing of utility accounts and a broad spectrum of payment options	% of payments from bank drafting	Workload	11.4%	11.8%	11.4%	12.0%
		% payments from credit card transactions	Workload	44.8%	47.2%	44.9%	43.0%
		▲ % payments from walk up customers	Workload	5.4%	5.4%	9.0%	6.0%
	2. Continue high levels of customer service, productivity, and efficiency.	Total # of utility bills processed (Annual)		167,000	166,827	83,485	167,000
		Total # of Liens Recorded	Workload	10	-	12	12
		Cost per bill processed	Efficiency	4.00	3.61	3.91	3.91
		% Productivity rate of personnel as % of total available hours		83.30%	83.30%	85.00%	85.00%

## Accomplishments

- See accomplishments for Utility Billing and Customer Service on pages 53-54.

## Budget Highlights

The FY 2022-23 Adopted Budget of \$734,651 is an increase of \$82,279, or 12.61%, over the FY 2021-22 Adopted Budget of \$652,372. Significant changes to the FY 2022-23 Proposed Budget include the following:

- Wage increase for General Government employees;
- 3% Health Insurance premium rate increase;
- 5% increase in Workers Compensation and General Liability Insurance premiums.

# Utility Billing & Customer Service

EXPENSE GROUPING	FY 2019-20 Actuals	FY 2020-21 Actuals	FY 2021-22 Adopted	FY 2021-22 Amended	FY 2022-23 Adopted
<b><u>SALARIES</u></b>					
Regular Salaries & Wages	\$ 197,589	\$ 239,455	\$ 240,885	\$ 240,885	\$ 296,556
Overtime	837	2,625	1,000	1,000	2,500
Special Pay	711	-	-	-	284
FICA/Medicare Taxes	14,590	16,234	16,268	16,268	22,879
<b>Total Salaries</b>	<b>213,727</b>	<b>258,314</b>	<b>258,153</b>	<b>258,153</b>	<b>322,219</b>
<b><u>BENEFITS</u></b>					
Retirement Contributions	10,291	10,428	10,620	10,620	13,144
Health Insurance	67,558	79,251	76,952	76,952	72,855
Workers' Compensation	232	282	336	309	355
<b>Total Benefits</b>	<b>78,081</b>	<b>89,961</b>	<b>87,908</b>	<b>87,881</b>	<b>86,354</b>
<b><u>OPERATING EXPENSES</u></b>					
Professional Services	25,381	-	-	-	-
Other Contractual Services	74,692	76,149	80,280	80,780	84,508
Travel & Per-Diem	-	-	581	81	1,510
Communications & Freight	356	352	422	422	418
Freight & Postage Service	1,529	1,594	1,700	1,700	1,700
Utility Services	1,679	1,744	1,796	1,796	1,850
Rentals & Leases	1,210	1,210	1,211	1,690	2,033
Insurance	6,757	8,023	8,792	8,879	9,767
Repair and Maintenance	19,086	20,071	20,900	20,900	22,200
Printing and Binding	723	569	1,027	877	1,027
Other Current Charges	180,159	192,539	184,830	184,830	196,448
Office Supplies	3,576	1,656	2,012	2,162	2,157
Operating Supplies	3,777	1,503	2,010	2,010	1,710
Books, Publications, Subs	-	-	750	750	750
<b>Total Operating Expenses</b>	<b>318,925</b>	<b>305,410</b>	<b>306,311</b>	<b>306,877</b>	<b>326,078</b>
<b>Total Expenses by Grouping</b>	<b>\$ 610,733</b>	<b>\$ 653,685</b>	<b>\$ 652,372</b>	<b>\$ 652,911</b>	<b>\$ 734,651</b>

## **5 Year Budget Projection**

EXPENSE GROUPING	2023-24 Projection	2024-25 Projection	2025-26 Projection	2026-27 Projection	2027-28 Projection
Salaries	332,530	343,171	354,152	365,485	377,181
Benefits	93,262	100,723	108,781	117,484	127,705
Operating Expenses	342,870	360,551	379,169	398,778	419,432
<b>Total Projection</b>	<b>\$ 768,663</b>	<b>\$ 804,445</b>	<b>\$ 842,103</b>	<b>\$ 881,747</b>	<b>\$ 924,317</b>

# Water Division

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The **Water Production Division** is responsible for the operation and maintenance of all equipment associated with the City's drinking water treatment facilities for maintaining the highest water quality standards per the City's Strategic Plan Focus Area for Natural and Built Systems. The West Mitchell Hammock Water Treatment Facility (WMHWTF) has a 10 million gallon per day (MGD) capacity. The WMHWTF has a drinking water storage capacity of 2.5 MG and the AM Jones Re-pump Facility has a drinking water storage capacity of 1.0 MG.



The Water Production program operates and maintains ten (10) raw water production wells, eleven (11) ground water monitoring wells, and completes all required quality testing, sampling, and reporting as permitted by the St. Johns River Water Management Regulation Protection (FDEP) division.

The **Water Distribution Division** is responsible for distributing an average of over 4.0 million gallons per day of water to more than 13,600 accounts and maintaining approximately 183 miles of water mains and 1,249 hydrants. In addition, this program is responsible for the installation of all new water meters, testing, calibration and/or replacement of existing water meters. This program uses all radio read meters and responds to customer requests for assistance and completes any repairs necessary to maintain the system with the goal of distributing water with the highest quality standards, and promoting water conservation per the City's Strategic Plan Focus Area for Natural and Built Systems.

The **Reclaimed Water Conservation Division** is in direct response to a City Council initiative to create sustainable water resources through a series of incentives to residents. The promotion of conservation practices is a goal included in the City's Strategic Plan Focus Area for Natural and Built Systems. This division also supports and adheres to the St. Johns River Water Management District 40C rule pertaining to the City's CUP for potable water distribution and water conservation. The program has several ordinances and award-winning programs, such as the H<sub>2</sub>O Oviedo incentive program, that saves our natural resource potable water for future generations.

The City produces up to 1.0 MGD of reclaimed water through its own Reclamation facility. The City also has a supplemental supply of reclaimed water from the City of Orlando's Iron Bridge Wastewater Treatment facility through an agreement between Seminole County and the City of Oviedo. This agreement provides up to 3 million additional gallons of reclaimed water per day. The City currently has over 4,800 metered, reclaimed water customers.

The **Cross-Connection/Back Flow Prevention Division** was established in June 1996 and is responsible for the following activities: inspections of over 6,000 water service connections annually; testing of over 2,000 residential back flow preventers; changing-out over 2,000 dual checks annually; monitoring the testing of over 2,000 commercial backflow preventers annually; and performing inspections of new water services for cross-connection compliance. Working in conjunction with the Water Distribution and Water Production divisions, Cross-Connection Control ensures the safety of drinking water that is supplied through the water distribution system. Cross-Connection Control activities are required by federal and state regulations and are mandatory for all public drinking water systems.

# Water Division

## Personnel Summary

	FY 18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	Change
Compliance Project Admin	0.00	0.00	0.00	1.00	1.00	0.00
Cross Connection Ctrl Coord	1.00	1.00	1.00	1.00	1.00	0.00
Lead Operator	1.00	1.00	1.00	1.00	1.00	0.00
Maintenance Worker II	1.00	1.00	0.00	0.00	0.00	0.00
Plant Maint and Elec Tech	1.00	1.00	1.00	1.00	1.00	0.00
Plant Operator	3.00	3.00	3.00	3.00	3.00	0.00
Utility Supervisor	1.00	1.00	1.00	1.00	1.00	0.00
Utility Technician	7.00	7.00	8.00	8.00	10.00	2.00
Water Conservation Coord	1.00	1.00	1.00	1.00	1.00	0.00
Water Plant Superintendent	1.00	1.00	1.00	0.00	0.00	0.00
<b>Total</b>	<b>17.00</b>	<b>17.00</b>	<b>17.00</b>	<b>17.00</b>	<b>19.00</b>	<b>2.00</b>

## Goals



- 1.1 Sustain programs and efforts to conserve natural resources.
- 1.2 Ensure that the infrastructure meets the capacity needs of the City by
  - a. Developing infrastructure that enables quality/smart growth.
  - b. Eliminating existing infrastructure deficits.
- 1.3 Ensure that new development or redevelopment is done in a sustainable manner.
- 1.4 Maintain public health protections

## Department Objectives

1. Maintain highest water quality standards.
2. Improve and expand City distribution and transmission systems.
3. Ensure that new development or redevelopment is done in a sustainable manner.
4. Maintain public health protections.

## Performance Measurements

### Legend

Workload = Level of Productivity

★ Impacted by new construction and growth

Goal	Department Objective	Strategy/Measure	Performance Indicator	2019-20 Actual	2020-21 Actual	2021-22 Target	2022-23 Target
1.4	1. Maintain highest water quality standards	# gallons water produced (in million)	Workload	1,681	1,712	1,209	1,733
		Water Consumption	Workload	1,278	1,292	1,305	1,305
		Per capita consumption/day (gal)	Workload	89	85	85	85
		Water Quality Complaints	0	3	3	5	5
		% water produced within FDEP compliance	100%	100.00%	100.00%	100.00%	100.00%
1.2	2. Improve and expand City distribution and transmission systems	Total Meters Systemwide	Workload	18,549	18,628	18,670	18,670
		★ #new meters installs	50	48.00	43.00	50.00	50.00
		# Total work orders completed	Workload	11,073	12,114	12,650	14,620
		Linear ft of reclaim lines maintained	376,500	308,188	376,200	376,500	376,500
		Avg time to resolve customer issue (hours)	2	2	2	2	2
		Total # of reclaimed water customers	Workload	4,526	4,540	4,540	4,540

# Water Division

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## **Accomplishments**

- See accomplishments for Water Division on page 31.

## **Budget Highlights**

The FY 2022-23 Adopted Budget of \$3,766,318 is a decrease of \$103,109, or -2.66%, over the FY 2021-22 Adopted Budget of \$3,869,472. Significant changes to the FY 2022-23 Adopted Budget include the following:

- Two (2) new Utility Technician positions;
- Wage increase for General Government employees;
- 3% Health Insurance premium rate increase;
- 5% increase in Workers Compensation and General Liability Insurance premiums;
- Capital expenditures for on-going maintenance and improvements to the Water and Wastewater systems totaling \$200,000:
  - West Mitchell Hammock Water Treatment Plant 2018 Improvements;
  - Crane truck.

# Water Division

EXPENSE GROUPING	FY 2019-20 Actuals	FY 2020-21 Actuals	FY 2021-22 Adopted	FY 2021-22 Amended	FY 2022-23 Adopted
<b><u>SALARIES</u></b>					
Regular Salaries & Wages	\$ 740,103	\$ 736,226	\$ 810,826	\$ 810,826	\$ 976,054
Overtime	57,901	61,609	56,400	56,400	71,369
Special Pay	6,491	5,220	6,240	6,240	7,914
FICA/Medicare Taxes	58,010	59,791	63,840	63,840	80,741
<b>Total Salaries</b>	<b>862,505</b>	<b>862,846</b>	<b>937,306</b>	<b>937,306</b>	<b>1,136,078</b>
<b><u>BENEFITS</u></b>					
Retirement Contributions	36,806	38,270	41,469	41,469	52,758
Health Insurance	204,291	245,079	267,871	267,871	300,536
Workers' Compensation	13,465	15,017	18,852	17,362	19,852
Unemployment	413	1,641	-	-	-
<b>Total Benefits</b>	<b>254,975</b>	<b>300,007</b>	<b>328,192</b>	<b>326,702</b>	<b>373,146</b>
<b><u>OPERATING EXPENSES</u></b>					
Professional Services	58,457	50,180	60,617	65,722	60,617
Other Contractual Services	192,005	270,106	344,798	344,798	311,798
Travel & Per-Diem	-	-	6,603	3,241	6,603
Communications & Freight	24,591	25,009	25,863	26,053	27,295
Freight & Postage Service	275	234	615	615	815
Utility Services	375,620	370,559	392,408	392,408	383,347
Rentals & Leases	132,822	139,474	115,901	115,649	103,175
Insurance	144,177	170,339	186,470	188,237	204,420
Repair and Maintenance	390,945	218,177	292,846	327,327	323,327
Printing and Binding	2,502	1,593	4,372	4,372	4,372
Promotional Activities	3,145	5,458	7,500	7,500	7,500
Other Current Charges	2,119	1,587	2,370	2,370	2,370
Office Supplies	3,723	4,094	6,139	6,139	6,071
Operating Supplies	460,571	384,401	522,374	587,812	604,781
Road Materials & Supplies	1,300	592	2,000	2,000	2,000
Books, Publications, Subs	3,268	3,648	8,053	8,053	8,603
<b>Total Operating Expenses</b>	<b>1,795,520</b>	<b>1,645,451</b>	<b>1,978,929</b>	<b>2,082,296</b>	<b>2,057,094</b>
<b><u>CAPITAL</u></b>					
Improvements Other than Bldgs	19,792	1,317,356	625,000	3,348,449	50,000
Capital Assets	-	4,619	-	115,060	150,000
Contra Asset Account	(19,792)	(2,568,713)	-	-	-
<b>Total Capital</b>	<b>-</b>	<b>(1,246,738)</b>	<b>625,000</b>	<b>3,463,509</b>	<b>200,000</b>
<b>Total Expenses by Grouping</b>	<b>\$ 2,913,000</b>	<b>\$ 1,561,566</b>	<b>\$ 3,869,427</b>	<b>\$ 6,809,813</b>	<b>\$ 3,766,318</b>

## **5 Year Budget Projection**

EXPENSE GROUPING	2023-24 Projection	2024-25 Projection	2025-26 Projection	2026-27 Projection	2027-28 Projection
Salaries	1,345,072	1,388,114	1,432,534	1,478,375	1,525,683
Benefits	402,998	435,237	470,056	507,661	551,828
Operating Expenses	2,170,170	2,289,921	2,416,785	2,551,228	2,693,754
<b>Total Projection</b>	<b>\$ 3,918,239</b>	<b>\$ 4,113,273</b>	<b>\$ 4,319,375</b>	<b>\$ 4,537,264</b>	<b>\$ 4,771,264</b>

# Wastewater Division

## Description

Wastewater Collection is responsible for collecting an average of 1,500,000 gallons per day of wastewater from approximately 10,375 accounts. The City's wastewater collection system utilizes 127 miles of sanitary sewer (both gravity and force main) and seventy (70) lift stations, meeting the goal of protecting the public health, as included in the City's Strategic Plan Focus Area for Natural and Built Systems.



The City presently relies on its own wastewater facility and a sewer agreement with Seminole County (at wholesale prices) that allows the City to pump wastewater into Seminole County's transmission main, which is interconnected to the City of Orlando's Iron Bridge Wastewater Treatment Facility.

The Wastewater Reclamation Facility is a 2.4 MGD (million gallons per day) permitted facility. It is a domestic wastewater treatment facility consisting of two extended aeration treatment (parallel) plants designed for a maximum of 1.2 MGD each. The plant facility includes a new sludge dewatering screw press; a master lift station; one mechanical bar screen; one surge tank with aeration from two surge blowers and surge pumps; two clarifiers; two 1.5 MGD filtration units; two aerobic digesters; and two reuse tanks totaling 2.5 MGD of storage. The wastewater facility also operates two bio-solids sludge removal containers. The facility currently treats an average of 1.5 MGD of influent and produces about 1 MGD of reclaimed water.

On August 24, 2010, the City purchased the assets of Alafaya Utilities. This facility is regulated by permit from the Florida Department of Environmental Protection (FDEP).

## Personnel Summary

	FY 18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	Change
Lead Operator	1.00	1.00	1.00	1.00	1.00	0.00
Lift Station Mechanic	3.00	3.00	4.00	4.00	4.00	0.00
Maintenance Worker I	0.00	1.00	1.00	0.00	1.00	1.00
Maintenance Worker II	1.00	0.00	0.00	1.00	0.00	-1.00
Plant Maintenance Specialist	1.00	0.00	0.00	0.00	0.00	0.00
Plant Operator	3.00	3.00	3.00	3.00	3.00	0.00
Utility Equipment Operator	2.00	2.00	1.00	1.00	1.00	0.00
Utility Supervisor	1.00	1.00	1.00	1.00	1.00	0.00
Wastewater Plant Superint.	0.00	1.00	1.00	1.00	0.00	-1.00
<b>Total</b>	<b>12.00</b>	<b>12.00</b>	<b>12.00</b>	<b>12.00</b>	<b>11.00</b>	<b>-1.00</b>



## Goals

- 1.2 Ensure that the infrastructure meets the capacity needs of the City by
  - a. Developing infrastructure that enables quality/smart growth.
  - b. Eliminating existing infrastructure deficits.



# Wastewater Division

## Department Objectives

1. Improve the City's wastewater reclamation facility to treatment and maximize sustainable reclaimed irrigation water supply.
2. Improve WMHWTP treatment process to meet future demand and Consumptive Use Permit conditions.
3. Review infrastructure master plans to determine if updates are needed, and prepare a schedule for updating the plans.
4. Advance the City's wastewater reclamation facility to improve treatment and maximize sustainable reclaimed irrigation supply.

## Performance Measurements

### Legend

Workload = Level of Productivity

Input = resources used

★ Impacted by new construction and growth

Goal	Department Objective	Strategy/Measure	Performance Indicator	2019-20	2020-21	2021-22	2022-23
				Actual	Actual	Target	Target
1.2	2. Improve WMHWTP treatment process to meet future demand and Consumptive Use Permit conditions	Waste Water transmission (per million gallons)	Workload	619	612	620	620
		★ Customers Served	Workload	10,375	10,375	10,400	10,400
		Lift Stations in Service	Input	70	70	71	71
		# customer complains	Workload	41	31	42	42
		Avg time to resolve complains	3	3	3	3	3
1.2	4. Advance the City's wastewater reclamation facility to improve treatment and maximize sustainable reclaimed irrigation supply	# gallons reuse produced (MG)	550	539	550	542	542
		Reuse sold (MG)	550	479	550	550	550

## Accomplishments

- See accomplishments for Wastewater Division on page 31.

## Budget Highlights

The FY 2022-23 Adopted Budget of \$4,538,360 is an increase of \$986,095, or 27.76%, over the FY 2021-22 Adopted Budget of \$3,552,265. Significant changes to the FY 2022-23 Adopted Budget include the following:

- Wage increase for General Government employees;
- 3% Health Insurance premium rate increase;
- 5% increase in Workers Compensation and General Liability Insurance premiums;
- Capital expenditures for on-going maintenance and improvements to the Water and Wastewater systems totaling \$1,050,000:
  - Lockwood Master Lift Station Phase II
  - Live Oak Reserve Force Main Replacement
  - Reject Force main at Oviedo Reclamation Facility – design
  - Long Acres Force main improvements – design
  - Wastewater master Plan projects

# Wastewater Division

EXPENSE GROUPING	FY 2019-20 Actuals	FY 2020-21 Actuals	FY 2021-22 Adopted	FY 2021-22 Amended	FY 2022-23 Adopted
<b><u>SALARIES</u></b>					
Regular Salaries & Wages	\$ 421,690	\$ 441,055	\$ 567,116	\$ 567,116	\$ 599,279
Overtime	26,177	36,277	33,350	33,350	38,246
Special Pay	5,139	5,698	5,315	5,315	5,350
FICA/Medicare Taxes	32,303	35,945	45,082	45,082	54,088
<b>Total Salaries</b>	<b>485,309</b>	<b>518,975</b>	<b>650,863</b>	<b>650,863</b>	<b>696,963</b>
<b><u>BENEFITS</u></b>					
Retirement Contributions	18,393	20,715	26,998	26,998	31,182
Health Insurance	101,220	128,662	157,076	157,076	182,290
Workers' Compensation	9,822	9,338	13,591	12,517	14,570
<b>Total Benefits</b>	<b>129,435</b>	<b>158,715</b>	<b>197,665</b>	<b>196,591</b>	<b>228,042</b>
<b><u>OPERATING EXPENSES</u></b>					
Professional Services	17,720	22,458	55,310	143,089	55,310
Other Contractual Services	736,577	959,939	757,535	810,535	778,980
Travel & Per-Diem	-	402	6,332	6,332	6,332
Communications & Freight	25,852	25,493	30,285	33,405	32,281
Freight & Postage Service	35	-	150	150	150
Utility Services	371,575	368,771	390,995	390,995	388,258
Rentals & Leases	319,628	271,029	285,372	285,372	314,396
Insurance	91,543	107,068	116,673	117,703	127,101
Repair and Maintenance	284,933	460,231	463,823	499,702	500,018
Other Current Charges	79,140	82,276	85,009	85,009	86,271
Office Supplies	1,463	1,589	1,780	1,780	1,800
Operating Supplies	168,146	180,435	229,733	265,825	266,518
Books, Publications, Subs	2,872	1,774	5,740	5,740	5,940
<b>Total Operating Expenses</b>	<b>2,099,484</b>	<b>2,481,465</b>	<b>2,428,737</b>	<b>2,645,637</b>	<b>2,563,355</b>
<b><u>CAPITAL</u></b>					
Buildings	20,738	384	-	9,789	-
Improvements Other than Bldgs	26,587	57,029	275,000	1,281,581	550,000
Capital Assets	6,350	39,926	-	724,451	500,000
Contra Asset Account	(53,675)	(97,338)	-	-	-
<b>Total Capital</b>	<b>-</b>	<b>1</b>	<b>275,000</b>	<b>2,015,821</b>	<b>1,050,000</b>
<b>Total Expenses by Grouping</b>	<b>\$ 2,714,228</b>	<b>\$ 3,159,156</b>	<b>\$ 3,552,265</b>	<b>\$ 5,508,912</b>	<b>\$ 4,538,360</b>

## 5 Year Budget Projection

EXPENSE GROUPING	2023-24 Projection	2024-25 Projection	2025-26 Projection	2026-27 Projection	2027-28 Projection
Salaries	719,266	742,282	766,035	790,548	815,846
Benefits	246,285	265,988	287,267	310,249	337,240
Operating Expenses	2,697,878	2,839,762	2,989,440	3,147,371	3,314,043
<b>Total Projection</b>	<b>\$ 3,663,429</b>	<b>\$ 3,848,033</b>	<b>\$ 4,042,743</b>	<b>\$ 4,248,168</b>	<b>\$ 4,467,130</b>

# Utility Revenue Bond/SRF Sinking Fund (403)

## Schedule of Debt Service Requirements, Business-type Activities

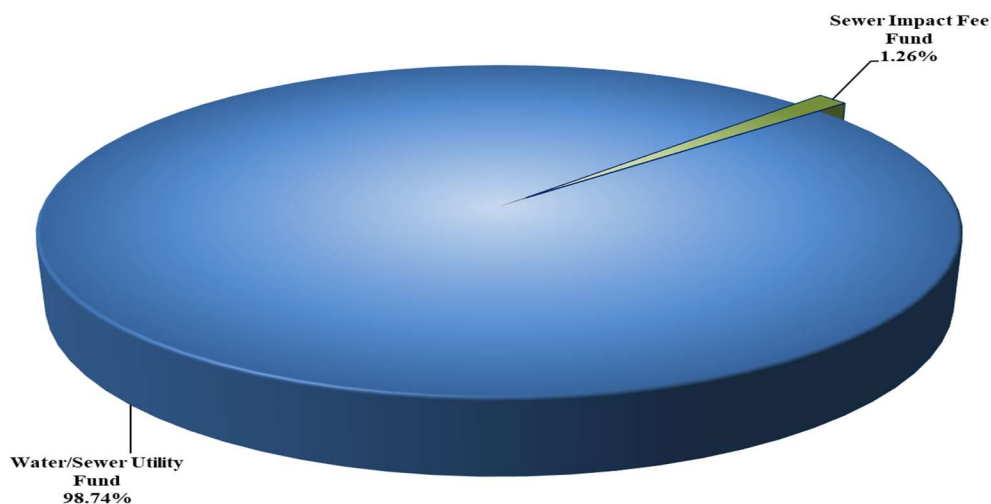
	FY 2022-23 Debt Service Requirements	Percent of Total Debt Service Requirement	Total Debt Service Requirements		
			Principal Outstanding 10/1/2022	Total Interest to Maturity at 10/1/2022	Requirements to Maturity
<b>Business Type Activities:</b>					
<i>Revenue Notes Supported by Enterprise Funds</i>					
Utility Revenue Note Series 2007	270,550	8.46%	1,445,000	173,411	1,618,411
Utility Refunding Revenue Note Series 2014	449,766	14.07%	6,423,000	1,407,493	7,830,493
Utility Refunding Revenue Note Series 2014A	371,074	11.61%	1,413,000	71,737	1,484,737
Utility Revenue Note Series 2017					
<i>Revenue Bonds Supported by Enterprise Funds</i>					
Utility Revenue Bonds Series 2020A*	1,709,000	53.47%	27,675,000	14,637,275	42,312,275
<i>Notes Payable</i>					
State Revolving Fund Loan Series 2006	237,546	7.43%	894,767	55,415	950,183
State Revolving Fund Loan Series 2012	157,369	4.92%	1,562,442	325,989	1,888,431
<i>Leases</i>					
<i>Debt Service Costs</i>					
Other Debt Service Costs	950	0.03%	-	-	-
<b>Total Business Type Activities</b>	<b>\$ 3,196,255</b>	<b>100.00%</b>	<b>\$ 39,413,209</b>	<b>\$ 16,671,320</b>	<b>\$ 56,084,529</b>

### Bond Ratings:

Moody's Investors Services, Inc ("Moody's")	<b>Aa3</b>
S&P Global Ratings (S&P)	<b>AA</b>

<b>Budget Guidelines:</b>	<b>Actual</b>	<b>Guideline</b>	<b>Income Available for Debt Service</b>
Debt Service coverage should be a minimum of 125% in the Water/Wastewater Fund	2.60	>1.25	8,294,723

### FY 2022-23 Revenue Sources for Debt Service Payments for Business Type Activities



## Utility Revenue Bond/SRF Sinking Fund (403)

REVENUE GROUPINGS	FY 2019-20 Actual	FY 2020-21 Actual	FY 2021-22 Adopted	FY 2021-22 Amended	FY 2022-23 Adopted
<b><u>Transfers in</u></b>	4,196,825	3,904,514	3,402,753	3,402,753	3,196,255
<b>TOTAL REVENUES</b>	<b>\$4,196,825</b>	<b>\$3,904,514</b>	<b>\$3,402,753</b>	<b>\$3,402,753</b>	<b>\$3,196,255</b>

EXPENSE GROUPINGS	FY 2017-18 Actual	FY 2018-19 Actual	FY 2019-20 Adopted	FY 2019-20 Amended	FY 2022-23 Adopted
<b><u>Debt Services</u></b>					
Principal	-	-	1,781,689	1,781,689	1,637,746
Interest	2,248,450	1,790,661	1,621,064	1,621,064	1,557,559
Other	(6,896)	312,426	-	-	950
<b>Total Debt Service</b>	<b>2,241,554</b>	<b>2,103,087</b>	<b>3,402,753</b>	<b>3,402,753</b>	<b>3,196,255</b>
<b><u>Transfer out</u></b>	-	3,581,831	-	-	-
<b>TOTAL EXPENSES</b>	<b>\$2,241,554</b>	<b>\$5,684,918</b>	<b>\$3,402,753</b>	<b>\$3,402,753</b>	<b>\$3,196,255</b>

# Utility Revenue Bond/SRF Sinking Fund (403)

## Debt Overview – Bonds/Notes

### Utility Revenue Bond, Series 2007

A \$3,752,000 Bond was issued in 2007. The Series 2007 Bond financed the cost of the design, permitting, acquisition and construction of the sewer line extension of SR 426 and the water main installation along Mitchell Hammock Road. This Bond matures in 6 years (2027/28).

Revenue Pledged: Net revenues of the City's Utility System.

FY	PRINCIPAL	INTEREST	TOTAL
2022-23	219,000	51,550	270,550
2023-24	227,000	42,943	269,943
2024-25	236,000	34,007	270,007
2025-26	245,000	24,723	269,723
2026-27	254,000	15,093	269,093
Thereafter	264,000	5,095	269,095
TOTAL	\$ 1,445,000	\$ 173,411	\$ 1,618,411

### Utility Refunding and Revenue Bonds, Series 2020A

A \$28,360,000 Series 2020A Bonds were issued in November 2020. The Series 2020A Bonds were issued to (1) refund the outstanding balance of the Taxable Utility Revenue Bonds, Series 2010B that funded the acquisition of a wastewater collection, treatment, effluent disposal utility system, and reclaimed water utility facility, from Alafaya Utilities, Inc, and (2) finance various improvements to the utility system. This Bond matures in 19 years (2040/41).

Revenue Pledged: Net revenues of the Utility System, System Development Charges, and Water System Development Charges.

FY	PRINCIPAL	INTEREST	TOTAL
2022-23	510,000	1,199,000	1,709,000
2023-24	530,000	1,173,000	1,703,000
2024-25	560,000	1,145,750	1,705,750
2025-26	585,000	1,117,125	1,702,125
2026-27	595,000	1,087,625	1,682,625
Thereafter	24,895,000	8,914,775	33,809,775
TOTAL	\$ 27,675,000	\$ 14,637,275	\$ 42,312,275

### Utility Refunding Revenue Note, Series 2014

A \$8,054,000 Note was issued in April 2014. The Series 2014 Note refunded the outstanding principal amount of the Revenue Bonds, Series 2003. The Series 2003 Bonds were issued for the purpose of financing the cost of acquisition, construction and equipping of a new water treatment plant for the City's Utility System. This Note matures in 11 years (2032/33).

Revenue Pledged: Net revenues of the City's Utility System.

FY	PRINCIPAL	INTEREST	TOTAL
2022-23	245,000	204,766	449,766
2023-24	251,000	196,706	447,706
2024-25	257,000	188,451	445,451
2025-26	268,000	179,920	447,920
2026-27	695,000	164,271	859,271
Thereafter	4,707,000	473,379	5,180,379
TOTAL	\$ 6,423,000	\$ 1,407,493	\$ 7,830,493

### Utility Refunding Revenue Note, Series 2014A

A \$3,628,000 Note was issued in August 2014. The Series 2014A Note refunded the outstanding principal amount of the City's Utility Revenue Refunding Bonds, Series 2004, which refunded the City's Utility Revenue Bonds, Series 1996. The Series 1996 Bonds were issued to provide funds to finance the design, permitting, acquisition and construction of Phase I and Phase II of the Water System Master Plan. This Note matures in 4 years (2025/26).

Revenue Pledged: Net revenues of the City's Utility System.

FY	PRINCIPAL	INTEREST	TOTAL
2022-23	340,000	31,074	371,074
2023-24	349,000	22,463	371,463
2024-25	358,000	13,625	371,625
2025-26	366,000	4,575	370,575
2026-27	-	-	-
Thereafter	-	-	-
TOTAL	\$ 1,413,000	\$ 71,737	\$ 1,484,737

# Utility Revenue Bond/SRF Sinking Fund (403)

## Debt Overview – Bonds/Notes, continued

### BUSINESS TYPE ACTIVITIES OBLIGATION DEBT (BONDS/NOTES), CONTINUED

#### State Revolving Fund (SRF) 2006

A \$3,656,548 Loan was issued in 2006. The SRF 2006 funds various surface water restoration and wastewater projects. The Loan matures in 4 years (2025/26).

Revenue Pledged: Gross revenues derived yearly from the operation of the Water & Sewer Systems.

FY	PRINCIPAL	INTEREST	TOTAL
2022-23	214,742	22,803	237,546
2023-24	220,601	16,944	237,546
2024-25	226,620	10,926	237,546
2025-26	232,803	4,742	237,545
2026-27	-	-	-
Thereafter	-	-	-
TOTAL	\$ 894,767	\$ 55,415	\$ 950,183

#### State Revolving Fund (SRF) 2012

A \$2,278,892 Loan was issued in 2012. The SRF 2012 funds various surface water restoration and wastewater projects. This Loan matures in 12 years (2033/34).

Revenue Pledged: Gross revenues derived yearly from the operation of the Water & Sewer Systems.

FY	PRINCIPAL	INTEREST	TOTAL
2022-23	109,004	48,365	157,369
2023-24	112,465	44,905	157,369
2024-25	116,035	41,334	157,369
2025-26	119,719	37,650	157,369
2026-27	123,520	33,849	157,369
Thereafter	981,698	119,886	1,101,585
TOTAL	\$ 1,562,442	\$ 325,989	\$ 1,888,431

#### Total Business Type Obligation Debt (Bonds/Notes)

FY	PRINCIPAL	INTEREST	TOTAL
2022-23	1,637,747	1,557,558	3,195,305
2023-24	1,690,066	1,496,960	3,187,026
2024-25	1,753,656	1,434,093	3,187,749
2025-26	1,816,523	1,368,735	3,185,258
2025-26	1,667,520	1,300,838	2,968,358
Thereafter	30,847,698	9,513,135	40,360,834
TOTAL	\$ 39,413,209	\$ 16,671,320	\$ 56,084,529

## Water/Wastewater R & R Fund (406)

REVENUE GROUPINGS	FY 2019-20 Actual	FY 2020-21 Actual	FY 2021-22 Adopted	FY 2021-22 Amended	FY 2022-23 Adopted
Interest	23,324	8,176	7,672	7,672	10,000
<b>Total Revenues</b>	<b>23,324</b>	<b>8,176</b>	<b>7,672</b>	<b>7,672</b>	<b>10,000</b>
<b>Transfers in</b>	<b>1,800,000</b>	<b>1,101,813</b>	<b>905,295</b>	<b>971,878</b>	<b>1,419,816</b>
<b>Appropriated Fund Balance</b>	<b>-</b>	<b>-</b>	<b>1,170,033</b>	<b>1,448,779</b>	<b>360,000</b>
<b>TOTAL REVENUES</b>	<b>\$1,823,324</b>	<b>\$1,109,989</b>	<b>\$2,083,000</b>	<b>\$2,428,329</b>	<b>\$1,789,816</b>

EXPENSE GROUPINGS	FY 2019-20 Actual	FY 2020-21 Actual	FY 2021-22 Adopted	FY 2021-22 Amended	FY 2022-23 Adopted
<b>Operating Expenses</b>					
Repairs and Maintenance	873,212	696,138	1,170,000	1,423,860	1,095,000
Operating Supplies	111,712	136,510	253,000	253,000	219,000
<b>Total Operating Expenses</b>	<b>984,924</b>	<b>832,648</b>	<b>1,423,000</b>	<b>1,676,860</b>	<b>1,314,000</b>
<b>Capital:</b>	<b>-</b>	<b>-</b>	<b>560,000</b>	<b>641,671</b>	<b>425,816</b>
<b>Transfer out</b>	<b>68,165</b>	<b>318,006</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Reserve for Contingencies</b>	<b>-</b>	<b>-</b>	<b>100,000</b>	<b>109,798</b>	<b>50,000</b>
<b>TOTAL EXPENSES</b>	<b>\$1,053,089</b>	<b>\$1,150,654</b>	<b>\$2,083,000</b>	<b>\$2,428,329</b>	<b>\$1,789,816</b>



## Vehicle and Equipment Replacement Fund (407)

REVENUE GROUPINGS	FY 2019-20 Actual	FY 2020-21 Actual	FY 2021-22 Adopted	FY 2021-22 Amended	FY 2022-23 Adopted
Charges for Services	456,807	379,334	348,016	348,016	400,428
Interest	70,211	22,829	2,000	2,000	2,000
<b>Total Revenues</b>	<b>527,018</b>	<b>402,163</b>	<b>350,016</b>	<b>350,016</b>	<b>402,428</b>
<b>Transfers in</b>	-	155,000	-	-	-
<b>Appropriated Fund Balance</b>	-	-	-	31,292	480,572
<b>TOTAL REVENUES</b>	<b>\$ 527,018</b>	<b>\$ 557,163</b>	<b>\$ 350,016</b>	<b>\$ 381,308</b>	<b>\$ 883,000</b>

EXPENSE GROUPINGS	FY 2019-20 Actual	FY 2020-21 Actual	FY 2021-22 Adopted	FY 2021-22 Amended	FY 2022-23 Adopted
<b>Capital:</b>	-	-	310,000	356,148	883,000
<b>Transfer out</b>	478,310	266,446	-	-	-
<b>Reserve for Contingencies</b>	-	-	40,016	25,160	-
<b>TOTAL EXPENSES</b>	<b>\$ 478,310</b>	<b>\$ 266,446</b>	<b>\$ 350,016</b>	<b>\$ 381,308</b>	<b>\$ 883,000</b>

# Water System Impact Fee Fund (408)

REVENUE GROUPINGS	FY 2019-20 Actual	FY 2020-21 Actual	FY 2021-22 Adopted	FY 2021-22 Amended	FY 2022-23 Adopted
Licenses, Permits and Fees	150,636	1,516,012	125,000	125,000	125,000
Interest	6,909	1,541	-	-	-
Miscellaneous	-	-	-	-	-
<b>Total Revenues</b>	157,545	1,517,553	125,000	125,000	125,000
<b><u>Appropriated Fund Balance</u></b>	-	-	-	-	450,000
<b>TOTAL REVENUES</b>	<b>\$ 157,545</b>	<b>\$ 1,517,553</b>	<b>\$ 125,000</b>	<b>\$ 125,000</b>	<b>\$ 575,000</b>

EXPENSE GROUPINGS	FY 2019-20 Actual	FY 2020-21 Actual	FY 2021-22 Adopted	FY 2021-22 Amended	FY 2022-23 Adopted
<b><u>Operating Expenses</u></b>					
Operating Supplies	98,552	32,817	75,000	75,000	75,000
<b>Total Operating Expenses</b>	98,552	32,817	75,000	75,000	75,000
<b><u>Capital:</u></b>	-	-	-	-	500,000
<b><u>Transfer out</u></b>	16,437	1,210,146	-	-	-
<b><u>Reserve for Contingencies</u></b>	-	-	50,000	50,000	-
<b>TOTAL EXPENSES</b>	<b>\$ 114,989</b>	<b>\$ 1,242,963</b>	<b>\$ 125,000</b>	<b>\$ 125,000</b>	<b>\$ 575,000</b>

# Wastewater System Impact Fee Fund (409)

REVENUE GROUPINGS	FY 2019-20 Actual	FY 2020-21 Actual	FY 2021-22 Adopted	FY 2021-22 Amended	FY 2022-23 Adopted
Licenses, Permits and Fees	109,096	1,117,450	95,000	95,000	95,000
Interest	10,116	3,597	1,000	1,000	3,000
Miscellaneous	-	-	-	-	-
<b>Total Revenues</b>	119,212	1,121,047	96,000	96,000	98,000
<b><u>Appropriated Fund Balance</u></b>	-	-	479,357	1,639,357	42,312
<b>TOTAL REVENUES</b>	<b>\$ 119,212</b>	<b>\$1,121,047</b>	<b>\$ 575,357</b>	<b>\$1,735,357</b>	<b>\$ 140,312</b>

EXPENSE GROUPINGS	FY 2019-20 Actual	FY 2020-21 Actual	FY 2021-22 Adopted	FY 2021-22 Amended	FY 2022-23 Adopted
<b><u>Capital</u></b>	-	-	525,000	1,685,000	100,000
<b><u>Transfer out</u></b>	96,794	40,355	40,357	40,357	40,312
<b><u>Reserve for Contingencies</u></b>	-	-	10,000	10,000	-
<b>TOTAL EXPENSES</b>	<b>\$ 96,794</b>	<b>\$ 40,355</b>	<b>\$ 575,357</b>	<b>\$1,735,357</b>	<b>\$ 140,312</b>

# Stormwater Fund (410)

## Revenue and Expense by Category

REVENUE GROUPING	FY 2019-20 Actual	FY 2020-21 Actual	FY 2021-22 Adopted	FY 2021-22 Amended	FY 2022-23 Adopted
<b><u>Operating Revenues</u></b>					
Stormwater Operating	2,768,066	2,649,365	2,823,546	2,823,546	2,756,399
Intergovernmental	20,316	390,999	-	-	-
Interest Earnings	10,898	5,839	3,000	3,000	3,000
Miscellaneous	7,964	4,959	-	-	-
<b>Total Operating Revenues</b>	<b>2,807,244</b>	<b>3,051,162</b>	<b>2,826,546</b>	<b>2,826,546</b>	<b>2,759,399</b>
<b><u>Non-Operating Revenues</u></b>					
Interfund Transfers	39,906	95,603	-	-	-
Appropriated Fund Balance	-	-	232,495	482,608	161,104
<b>Total Non-Operating Revenues</b>	<b>39,906</b>	<b>95,603</b>	<b>232,495</b>	<b>482,608</b>	<b>161,104</b>
<b>TOTAL REVENUES</b>	<b>\$ 2,847,150</b>	<b>\$ 3,146,765</b>	<b>\$ 3,059,041</b>	<b>\$ 3,309,154</b>	<b>\$ 2,920,503</b>
EXPENSE GROUPING	FY 2019-20 Actual	FY 2020-21 Actual	FY 2021-22 Adopted	FY 2021-22 Amended	FY 2022-23 Adopted
<b><u>Personnel Services</u></b>					
Salaries & Wages	438,616	426,192	530,147	530,147	643,591
Benefits	171,378	181,973	216,968	215,902	222,779
<b>Total Personnel Services</b>	<b>609,994</b>	<b>608,165</b>	<b>747,115</b>	<b>746,049</b>	<b>866,370</b>
<b><u>Operating Expenses</u></b>					
Professional and Contractual	118,024	128,624	157,272	376,707	186,722
Communications & Freight	3,591	5,521	7,656	7,656	7,728
Utility Services	5,991	6,115	6,200	6,200	6,500
Rentals and Leases	-	-	8,000	8,000	5,000
Insurance	12,867	15,426	16,402	16,565	18,221
Repairs and Maintenance	154,850	248,304	168,791	170,291	184,326
Operating Supplies	40,652	53,321	56,450	63,220	66,370
Vehicle Replacement	138,598	130,271	121,061	121,061	142,937
Other	24,881	60,440	4,365	4,365	4,235
<b>Total Operating Expenses</b>	<b>499,454</b>	<b>648,022</b>	<b>546,197</b>	<b>774,065</b>	<b>622,039</b>
<b><u>Capital</u></b>	<b>1</b>	<b>-</b>	<b>985,553</b>	<b>1,014,731</b>	<b>650,000</b>
<b><u>Debt</u></b>	<b>128,127</b>	<b>119,048</b>	<b>435,378</b>	<b>435,378</b>	<b>434,906</b>
<b><u>Transfers &amp; Reserve</u></b>					
Transfers to Other Funds	334,568	338,984	274,798	274,798	245,819
Reserve for Contingency	-	-	70,000	64,133	101,369
<b>Total Transfers &amp; Reserve</b>	<b>334,568</b>	<b>338,984</b>	<b>344,798</b>	<b>338,931</b>	<b>347,188</b>
<b>TOTAL EXPENSES</b>	<b>\$ 2,371,909</b>	<b>\$ 2,422,271</b>	<b>\$ 3,059,041</b>	<b>\$ 3,309,154</b>	<b>\$ 2,920,503</b>

# Stormwater Fund (410)

## Revenue and Expense by Department/Division

REVENUE GROUPING	FY 2019-20 Actual	FY 2020-21 Actual	FY 2021-22 Adopted	FY 2021-22 Amended	FY 2022-23 Adopted
<b><u>Charges for Services</u></b>					
Stormwater Operating	2,768,066	2,649,365	2,823,546	2,823,546	2,756,399
<b>Total Charges for Services</b>	2,768,066	2,649,365	2,823,546	2,823,546	2,756,399
<b><u>Intergovernmental Revenue</u></b>					
Stormwater Operating	20,316	390,999	-	-	-
<b>Total Intergovernmental Revenue</b>	20,316	390,999	-	-	-
<b><u>Miscellaneous Revenues</u></b>					
Debt Proceeds	-	-	-	-	-
Interest Earnings	10,898	5,839	3,000	3,000	3,000
Miscellaneous	7,964	4,959	-	-	-
<b>Total Miscellaneous Revenues</b>	18,862	10,798	3,000	3,000	3,000
<b><u>Interfund Transfers</u></b>	39,906	95,603	-	-	-
<b><u>Fund Balance</u></b>	-	-	232,495	482,608	161,104
<b>TOTAL REVENUES</b>	<b>\$ 2,847,150</b>	<b>\$ 3,146,765</b>	<b>\$3,059,041</b>	<b>\$3,309,154</b>	<b>\$2,920,503</b>
EXPENSE GROUPING	FY 2019-20 Actual	FY 2020-21 Actual	FY 2021-22 Adopted	FY 2021-22 Amended	FY 2022-23 Adopted
<b><u>Stormwater Administration</u></b>					
Personnel Services	165,533	149,177	246,188	246,058	283,694
Operating Expenses	56,656	106,527	67,911	68,445	79,220
<b>Total Administrative</b>	222,189	255,704	314,099	314,503	362,914
<b><u>Stormwater Maintenance</u></b>					
Personnel Services	444,461	458,988	500,927	499,991	582,676
Operating Expenses	442,798	539,126	478,286	486,185	542,819
Capital Outlay	-	-	85,553	90,210	-
<b>Total Operations</b>	887,259	998,114	1,064,766	1,076,386	1,125,495
<b><u>Stormwater Capital Projects</u></b>					
Operating Expenses	-	2,369	-	219,435	-
Capital Outlay	1	-	900,000	924,521	650,000
<b>Total Capital Projects</b>	1	2,369	900,000	1,143,956	650,000
<b><u>Debt</u></b>	128,127	119,048	435,378	435,378	434,906
<b><u>Depreciation</u></b>	799,765	708,052	-	-	-
<b><u>Transfers/Reserve for Contingency</u></b>					
Transfers to Other Funds	334,568	338,984	274,798	274,798	245,819
Reserve for Contingency	-	-	70,000	64,133	101,369
<b>Total Transfers/Reserves</b>	334,568	338,984	344,798	338,931	347,188
<b>TOTAL EXPENSES</b>	<b>\$ 2,371,909</b>	<b>\$ 2,422,271</b>	<b>\$3,059,041</b>	<b>\$3,309,154</b>	<b>\$2,920,503</b>

# Stormwater Utility

## Description

The **Stormwater Administration** is a division of the Public Works Administration Department. Stormwater is responsible for maintenance and repairs to City maintained ponds, ditches/culverts, and drain structures. In addition, the City's street sweeping is also maintained within the Stormwater department. The City's Stormwater Coordinator oversees the monitoring of City-owned environmentally sensitive lands per state and federal permit requirements and ensures compliance with the National Pollutant Discharge Elimination System Permit (NPDES). Other compliance responsibilities include, but are not limited to: preparation of permit documents; submittal of annual reports; and coordinating with local and national auditors to oversee that higher regulatory standards are being met. The Community Rating System through the National Flood Insurance Program and FEMA is also part of the Stormwater Coordinator's daily functions, as well as creating public outreach documents to educate the residents and businesses about Floodplain Management and the necessity of Flood Protection; Best Management Practices to reduce pollutants and protect the environment; cost effective measures for both public and private properties; and is available to the residents to provide Base Flood Determinations and information on the availability of Elevation Certificates on those properties within Special Flood Hazard Areas.

The **Stormwater Maintenance Division** is responsible for maintaining and keeping in functional condition, City owned Stormwater ponds. Some privately owned ponds, which receive public roadway drainage, are functionally maintained as well, but not aesthetically. Stormwater Maintenance's primary goal is to reduce flooding, and meet state water quality standards and the City's National Pollutant Discharge and Elimination Permit requirement standards through FDEP. In addition, the Stormwater Maintenance Department is responsible to inspect for compliance the 308 wet or dry retention/detention ponds that serve as treatment areas for Stormwater run-off.

## **Personnel Summary**

	<b>FY 18-19</b>	<b>FY 19-20</b>	<b>FY 20-21</b>	<b>FY 21-22</b>	<b>FY 22-23</b>	<b>Change</b>
Engineer II PT	0.50	0.50	0.50	0.50	0.50	0.00
Crew Leader	1.00	1.00	1.00	1.00	1.00	0.00
Eng & Operations Coord.	0.00	0.00	0.00	0.00	0.00	0.00
Eng Specialist/ Inspector	1.00	1.00	1.00	0.00	0.00	0.00
Environmental Technician	1.00	1.00	1.00	1.00	1.00	0.00
Field Inspector	0.00	0.00	0.00	1.00	1.00	0.00
Heavy Equipment Operator II	2.00	2.00	2.00	2.00	2.00	0.00
Maintenance Worker I	1.00	2.00	2.00	3.00	3.00	0.00
Maintenance Worker II	2.00	1.00	1.00	0.00	0.00	0.00
Stormwater Coordinator	1.00	1.00	1.00	1.00	1.00	0.00
Street Sweeper/Vac Truck	2.00	2.00	2.00	2.00	2.00	0.00
<b>Total</b>	<b>11.50</b>	<b>11.50</b>	<b>11.50</b>	<b>11.50</b>	<b>11.50</b>	<b>0.00</b>



## **Goals**

- 1.2 Ensure that the infrastructure meets the capacity needs of the City by
  - a. Developing infrastructure that enables quality/smart growth.
  - b. Eliminating existing infrastructure deficits.

# Stormwater Utility

## Department Objectives

1. Maintain and enhance stormwater management.
2. Monitor NPDES permit compliance at a high level.
3. Provide leadership on critical local issues.
4. Reduce flooding; meet State water quality standards and NPDES standards.
5. Maintain stormwater ponds at a superior level.
6. Continue to inspect wet and dry retention/detention ponds at high level.

## Performance Measurements

### Legend

Workload = Level of Productivity

Input = resources used

Goal	Department Objective	Strategy/Measure	Performance Indicator	2019-20	2020-21	2021-22	2022-23
				Actual	Actual	Target	Target
1.2	1. Maintain and enhance stormwater management.	Linear feet of stormwater lines (1)	Input	397,150	412,160	400,000	400,000
		# of work orders received	Workload	823	453	900	900
		Stormpipe cleaned (feet)	3,500	1,062	750	3,500	3,500
		Miles of Ditches Maintained & Inspected (2)	Workload	22	4	28	28
		Drainage Complaints/ Inquiries by residents	Workload	38	32	30	30
	5. Maintain stormwater ponds at a superior level	# of ponds maintained (3)	120	286	41	120	120
		# of public pond inspections (4)	400	237	40	400	400
		% of City ponds inspected one time per year	100%	17%	100%	80%	80%
		% of City ponds in compliance with standards	100%	80%	100%	100%	100%
	(1) Linear feet of stormwater lines was revised in FY 2019-20 to include length between inlets.						
	(2) Includes Ditch work and construction.						
	(3) The goal is to perform maintenance on all of the public ponds within three (3) years.						
	(4) The City has 308 public ponds that should be inspected once a year.						

## Accomplishments

- See accomplishments for Stormwater Utility on page 31.

## Budget Highlights

The FY 2022-23 Adopted Budget of \$2,138,409 is a decrease of \$140,456, or -6.16%, over the FY 2021-22 Adopted Budget of \$2,278,865. Significant changes to the FY 2022-23 Proposed Budget include the following:

- Wage increase for General Government employees;
- 3% Health Insurance premium rate increase;
- 5% increase in Workers Compensation and General Liability Insurance premiums;
- Capital expenses for on-going maintenance and improvements to the stormwater system, totaling \$650,000:
  - Lake Charm Drainage improvements;
  - Stormwater Master Plan improvement project;
  - McKinnon Ditch Piping project;
  - Live Oak/Ridgewood Pond Improvement;



# Stormwater Utility

EXPENSE GROUPING	FY 2019-20 Actuals	FY 2020-21 Actuals	FY 2021-22 Adopted	FY 2021-22 Amended	FY 2022-23 Adopted
<b><u>SALARIES</u></b>					
Regular Salaries & Wages	\$ 370,249	\$ 356,202	\$ 450,297	\$ 450,297	\$ 547,288
Other Salaries & Wages	33,244	34,134	35,918	35,918	44,760
Overtime	5,538	7,057	8,200	8,200	5,200
Special Pay	-	569	427	427	1,030
FICA/Medicare Taxes	29,585	28,230	35,305	35,305	45,313
<b>Total Salaries</b>	<b>438,616</b>	<b>426,192</b>	<b>530,147</b>	<b>530,147</b>	<b>643,591</b>
<b><u>BENEFITS</u></b>					
Retirement Contributions	18,449	17,424	22,127	22,127	25,340
Health Insurance	141,587	153,059	181,342	181,342	180,510
Workers' Compensation	11,342	11,490	13,499	12,433	16,929
<b>Total Benefits</b>	<b>171,378</b>	<b>181,973</b>	<b>216,968</b>	<b>215,902</b>	<b>222,779</b>
<b><u>OPERATING EXPENSES</u></b>					
Professional Services	19,798	31,366	50,000	269,435	60,000
Other Contractual Services	98,226	97,258	107,272	107,272	126,722
Communications & Freight	3,591	5,521	7,656	7,656	7,728
Freight & Postage Service	2	169	-	-	100
Utility Services	5,991	6,115	6,200	6,200	6,500
Rentals & Leases	138,598	130,271	129,061	129,061	147,937
Insurance	12,867	15,426	16,402	16,565	18,221
Repair and Maintenance	154,850	248,304	168,791	170,291	184,326
Printing and Binding	-	345	500	500	500
Promotional Activities	2,000	2,823	2,500	2,500	-
Other Current Charges	23,645	58,363	265	265	265
Office Supplies	194	217	300	300	300
Operating Supplies	38,456	49,767	53,150	59,920	65,470
Books, Publications, Subs	1,236	2,077	4,100	4,100	3,970
<b>Total Operating Expenses</b>	<b>499,454</b>	<b>648,022</b>	<b>546,197</b>	<b>774,065</b>	<b>622,039</b>
<b><u>CAPITAL</u></b>					
Improvements Other than Bldgs	237,760	458,123	900,000	924,521	650,000
Capital Assets	8,118	-	85,553	90,210	-
Contra Asset Account	(245,877)	(458,123)	-	-	-
<b>Total Capital</b>	<b>1</b>	<b>-</b>	<b>985,553</b>	<b>1,014,731</b>	<b>650,000</b>
<b>Total Expenses by Grouping</b>	<b>\$ 1,109,449</b>	<b>\$ 1,256,187</b>	<b>\$ 2,278,865</b>	<b>\$ 2,534,845</b>	<b>\$ 2,138,409</b>

## 5 Year Budget Projection

EXPENSE GROUPING	2023-24 Projection	2024-25 Projection	2025-26 Projection	2026-27 Projection	2027-28 Projection
Salaries	664,186	685,440	707,374	730,010	753,370
Benefits	240,601	259,849	280,637	303,088	329,457
Operating Expenses	654,052	687,757	723,247	760,622	799,987
<b>Total Projection</b>	<b>\$ 1,558,839</b>	<b>\$ 1,633,046</b>	<b>\$ 1,711,258</b>	<b>\$ 1,793,720</b>	<b>\$ 1,882,814</b>

# Stormwater Fund (410)

## Schedule of Debt Service Requirements and Overview

			Total Debt Service Requirements		
	FY 2022-23 Debt Service Requirements	Percent of Total Debt Service Requirement	Principal Outstanding 10/1/2022	Total Interest to Maturity at 10/1/2022	Requirements to Maturity
<b>Stormwater Activities:</b>					
<i>Revenue Notes Supported by Stormwater Funds</i>					
Utility Revenue Note Series 2017	434,906	100.00%	3,770,000	574,493	4,344,493
<b>Total Stormwater Activities</b>	<b>\$ 434,906</b>	<b>100.00%</b>	<b>\$ 3,770,000</b>	<b>\$ 574,493</b>	<b>\$ 4,344,493</b>

FY 2022-23 Revenue Sources for Debt Service Payments  
for Stormwater Activities

Stormwater Fund  
100.0%

### Utility Revenue Note, Series 2017

A \$5,000,000 Note was issued in January 2017. The Series 2017 Note financed the purchase of the Twin Rivers Golf Course. The Note matures in 10 years (2031/32).

Revenue Pledged: Net revenues of the System, Sewer System Development Charges, the Water System Development Charges and the moneys in certain funds and accounts creation pursuant to the Resolution all in the manner and to the extent provided in the Resolution.

FY	PRINCIPAL	INTEREST	TOTAL
2022-23	330,000	104,906	434,906
2023-24	340,000	95,157	435,157
2024-25	350,000	85,118	435,118
2025-26	360,000	74,787	434,787
2026-27	370,000	64,166	434,166
Thereafter	2,020,000	150,360	2,170,360
<b>TOTAL</b>	<b>\$ 3,770,000</b>	<b>\$ 574,493</b>	<b>\$ 4,344,493</b>

### Total Stormwater Obligation Debt

FY	PRINCIPAL	INTEREST	TOTAL
2022-23	330,000	104,906	434,906
2023-24	340,000	95,157	435,157
2024-25	350,000	85,118	435,118
2025-26	360,000	74,787	434,787
2026-27	370,000	64,166	434,166
Thereafter	2,020,000	150,360	2,170,360
<b>TOTAL</b>	<b>\$ 3,770,000</b>	<b>\$ 574,493</b>	<b>\$ 4,344,493</b>

## Series 2007 Utility Construction Fund (415)

REVENUE GROUPINGS	FY 2019-20 Actual	FY 2020-21 Actual	FY 2021-22 Adopted	FY 2021-22 Amended	FY 2022-23 Adopted
Interest	15	-	-	-	-
<b>Total Revenues</b>	15	-	-	-	-
<b>TOTAL REVENUES</b>	<b>\$ 15</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

EXPENSE GROUPINGS	FY 2019-20 Actual	FY 2020-21 Actual	FY 2021-22 Adopted	FY 2021-22 Amended	FY 2022-23 Adopted
<u>Transfer out</u>	1,141	-	-	-	-
<b>TOTAL EXPENSES</b>	<b>\$ 1,141</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

## Series 2010A Util. Rev. Bonds Const. Fund (416)

REVENUE GROUPINGS	FY 2019-20 Actual	FY 2020-21 Actual	FY 2021-22 Adopted	FY 2021-22 Amended	FY 2022-23 Adopted
Interest	12	-	-	-	-
<b>Total Revenues</b>	12	-	-	-	-
<b>TOTAL REVENUES</b>	<b>\$ 12</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
EXPENSE GROUPINGS	FY 2019-20 Actual	FY 2020-21 Actual	FY 2021-22 Adopted	FY 2021-22 Amended	FY 2022-23 Adopted
<u>Reserve for Contingencies</u>	-	-	-	-	-
<b>TOTAL EXPENSES</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

## Series 2010B Util. Rev. Bonds Const. Fund (417)

REVENUE GROUPINGS	FY 2019-20 Actual	FY 2020-21 Actual	FY 2021-22 Adopted	FY 2021-22 Amended	FY 2022-23 Adopted
Interest	27	-	-	-	-
<b>Total Revenues</b>	27	-	-	-	-
<b>TOTAL REVENUES</b>	<b>\$ 27</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
EXPENSE GROUPINGS	FY 2019-20 Actual	FY 2020-21 Actual	FY 2021-22 Adopted	FY 2021-22 Amended	FY 2022-23 Adopted
<u>Reserve for Contingencies</u>	-	-	-	-	-
<b>TOTAL EXPENSES</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

## 2020A Revenue Refunding Bonds Fund (418)

REVENUE GROUPINGS	FY 2019-20 Actual	FY 2020-21 Actual	FY 2021-22 Adopted	FY 2021-22 Amended	FY 2022-23 Adopted
Interest	-	7,835	-	-	-
<b>Total Revenues</b>	-	7,835	-	-	-
<b><u>Transfers in</u></b>	-	3,581,831	-	-	-
<b><u>Appropriated Fund Balance</u></b>	-	-	-	3,538,919	-
<b>TOTAL REVENUES</b>	<b>\$ -</b>	<b>\$3,589,666</b>	<b>\$ -</b>	<b>\$3,538,919</b>	<b>\$ -</b>

EXPENSE GROUPINGS	FY 2019-20 Actual	FY 2020-21 Actual	FY 2021-22 Adopted	FY 2021-22 Amended	FY 2022-23 Adopted
<b><u>Operating Expenses</u></b>					
Professional and Contractual	-	410	-	5,330	-
<b>Total Operating Expenses</b>	-	410	-	5,330	-
<b><u>Capital:</u></b>	-	-	-	3,533,589	-
<b><u>Transfer out</u></b>	-	42,503	-	-	-
<b>TOTAL EXPENSES</b>	<b>\$ -</b>	<b>\$ 42,913</b>	<b>\$ -</b>	<b>\$3,538,919</b>	<b>\$ -</b>

# Twin Rivers Golf Course Fund (480)

## Description

At its March 6, 2017, meeting, City Council adopted Resolution No. 3388-17 approving the purchase and sale agreement for the acquisition of the Twin Rivers Golf Course property. The purpose of the acquisition was to preserve the area currently occupied by the golf course and prevent residential development. The golf course provides an important function through its designation as open space in the City's Community Rating System (CRS). The open space credit the City receives for the golf course provides a major benefit for the Community Rating System. With the substantial acreage of the golf course, the City is able to offer its residents in special flood hazard areas a ten percent (10%) discount for flood insurance. Without the golf course, the flood insurance discount reduces to five percent (5%). The golf course is also a vital part of the flood plain management of the Little and Big Econlockhatchee Rivers.

On March 6, 2017, City Council also adopted Resolution No. 3389-17 approving an agreement for golf course management and maintenance operations with SSS Down to Earth OPCO, LLC. Following approval of Resolution No. 3389-17, the Twin Rivers Golf Course Enterprise Fund was established. The City Council committed operational funding from the Stormwater Fund to assist with operational start-up costs associated with the first three (3) years of operations. The City intends to continue the golf course operation, however, if the operation is not financially feasible, the City may convert it to park land and open space.

REVENUE GROUPINGS	FY 2019-20 Actual	FY 2020-21 Actual	FY 2021-22 Adopted	FY 2021-22 Amended	FY 2022-23 Adopted
Charges for Services	1,559,401	1,868,745	1,700,919	1,700,919	1,886,117
<b>Total Revenues</b>	1,559,401	1,868,745	1,700,919	1,700,919	1,886,117

<b>TOTAL REVENUES</b>	<b>\$1,559,401</b>	<b>\$1,868,745</b>	<b>\$1,700,919</b>	<b>\$1,700,919</b>	<b>\$1,886,117</b>
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EXPENSE GROUPINGS	FY 2019-20 Actual	FY 2020-21 Actual	FY 2021-22 Adopted	FY 2021-22 Amended	FY 2022-23 Adopted
<b>Operating Expenses</b>					
Operating Supplies	1,445,200	1,633,713	1,670,559	1,670,559	1,762,736
<b>Total Operating Expenses</b>	1,445,200	1,633,713	1,670,559	1,670,559	1,762,736

## Debt Services

Interest	10,275	10,397	-	-	-
<b>Total Debt Service</b>	10,275	10,397	-	-	-

<b>Transfer out</b>	-	12,150	-	-	-
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<b>Reserve for Contingencies</b>	-	-	30,360	30,360	123,381
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<b>TOTAL EXPENSES</b>	<b>\$1,455,475</b>	<b>\$1,656,260</b>	<b>\$1,700,919</b>	<b>\$1,700,919</b>	<b>\$1,886,117</b>
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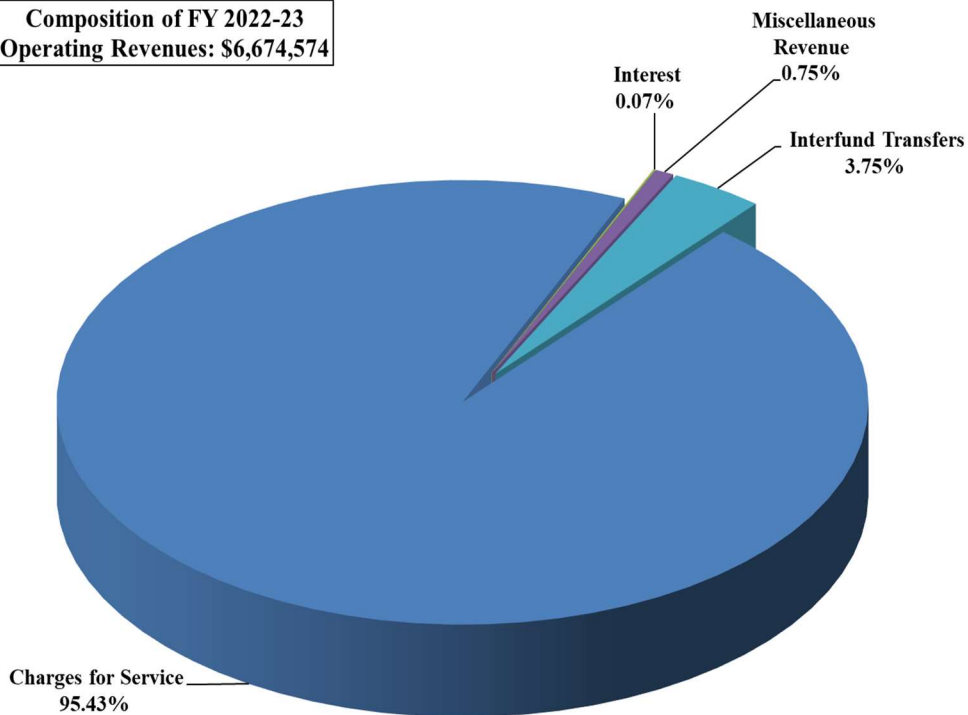
# **INTERNAL SERVICE FUNDS**

# Consolidated Summary – Internal Service Funds

## FY 2022-23 by Budgeted Revenues

	Fleet Fund	Medical Insurance Fund	Insurance Deductible Fund	Total All Funds
<b>BUDGETED REVENUES</b>				
Charges for Service	\$ 627,747	\$ 5,741,827	\$ -	\$ 6,369,574
Internal Service Charges	-	-	-	-
Interest	-	5,000	-	5,000
Miscellaneous Revenue	-	50,000	-	50,000
<b>TOTAL OPERATING REVENUES</b>	<b>\$ 627,747</b>	<b>\$ 5,796,827</b>	<b>\$ -</b>	<b>\$ 6,424,574</b>
Interfund Transfers	\$ -	\$ -	\$ 250,000	\$ 250,000
<b>TOTAL NON-OPERATING REVENUES</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 250,000</b>	<b>\$ 250,000</b>
<b>TOTAL BUDGETED REVENUES AND FUND BALANCES</b>	<b>\$ 627,747</b>	<b>\$ 5,796,827</b>	<b>\$ 250,000</b>	<b>\$ 6,674,574</b>

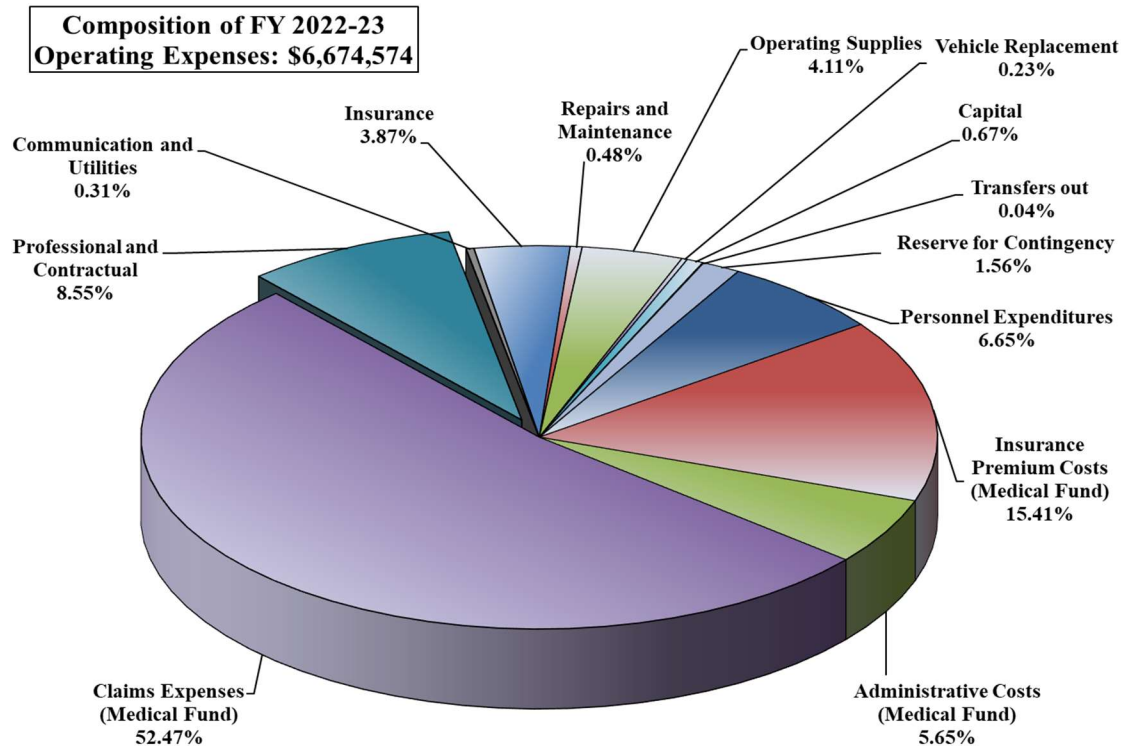
**Composition of FY 2022-23  
Operating Revenues: \$6,674,574**



# Consolidated Summary – Internal Service Funds

## FY 2022-23 by Budgeted Expenses

	Fleet Fund	Medical Insurance Fund	Insurance Deductible Fund	Total All Funds
<b>BUDGETED EXPENSES</b>				
Personnel Expenditures	\$ 443,636	\$ -	\$ -	\$ 443,636
Insurance Premium Costs (Medical Fund)	-	1,028,505	-	1,028,505
Administrative Costs (Medical Fund)	-	376,823	-	376,823
Claims Expenses (Medical Fund)	-	3,502,000	-	3,502,000
Professional and Contractual	4,500	566,500	-	571,000
Communication and Utilities	9,788	11,015	-	20,803
Insurance	8,479	-	250,000	258,479
Repairs and Maintenance	23,600	8,500	-	32,100
Operating Supplies	64,436	210,167	-	274,603
Vehicle Replacement	15,036	-	-	15,036
<b>TOTAL OPERATING EXPENSES</b>	<b>\$ 569,475</b>	<b>\$ 5,703,510</b>	<b>\$ 250,000</b>	<b>\$ 6,522,985</b>
Capital	\$ 45,000	\$ -	\$ -	\$ 45,000
<b>TOTAL CAPITAL</b>	<b>\$ 45,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 45,000</b>
Transfers out	\$ 2,790	\$ -	\$ -	\$ 2,790
Reserve for Contingency	10,482	93,317	-	103,799
<b>TOTAL NON-OPERATING EXPENSES</b>	<b>\$ 13,272</b>	<b>\$ 93,317</b>	<b>\$ -</b>	<b>\$ 106,589</b>
<b>TOTAL APPROPRIATED EXPENSES AND RESERVES</b>	<b>\$ 627,747</b>	<b>\$ 5,796,827</b>	<b>\$ 250,000</b>	<b>\$ 6,674,574</b>



# Fleet Internal Service Fund (504)

## Description

Fleet Maintenance is a support service department of City government that provides a comprehensive array of repair and preventive maintenance services for a fleet of approximately 190 vehicles and 330 pieces of equipment, including twenty (20) emergency generators and other non-rolling stock. The fleet department maintains a parts shop and inventory, coordinates all sublet repairs, including some for fire pumpers and rescue vehicles, and manages the City's vehicle replacement program. In addition, fleet oversees operations of the City's central fueling facility and maintains management and billing information for all vehicles and equipment.

As an "internal service" operation, Fleet Maintenance recovers its labor and overhead through an hourly labor rate charged to user departments. The cost of all parts and sublet repairs are charged directly to the affected department, as well as a monthly charge to the departments for the overhead costs budgeted in the Fleet Fund in total.

## Personnel Summary

	FY 18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	Change
Fleet Maint. Supervisor	1.00	1.00	1.00	1.00	1.00	0.00
Fleet Maint. Mechanic	2.00	2.00	2.00	2.00	2.00	0.00
Fleet Specialist	1.00	1.00	1.00	1.00	1.00	0.00
Lead Fleet Maint. Mechanic	1.00	1.00	1.00	1.00	1.00	0.00
<b>Total</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>0.00</b>



## Goals

- 7.1 Continue high levels of customer service, productivity, and efficiency while maintaining fiscal and organizational health.
- 7.2 Provide high quality, affordable services.

## Department Objectives

- 1. Ensure a high level of City vehicle maintenance.
- 2. Continue high levels of customer service, productivity, and efficiency while maintaining fiscal health.

## Performance Measurements

### Legend

Workload = Level of Productivity  
 Input = resources used  
 Efficiency=how much did it cost

Goal	Department Objective	Strategy/Measure	Performance Indicator	2019-20 Actual	2020-21 Actual	2021-22 Target	2022-23 Target
7.1 & 7.2	1. Ensure a high level of City vehicle maintenance	# pieces of rolling stock	Input	210	210	220	210
		# pieces of non-rolling stock	Input	176	176	180	176
		# "services" or work orders completed: Preventive Maintenance Services	Workload	1,222	331	1,730	1,750
		# "services" or work orders completed: Repairs/Other	Workload	891	632	390	1,000
	2. Continue high levels of customer service, productivity, and efficiency while maintaining fiscal health	Average Cost per Vehicle	Efficiency	364	403	525	400
		Average time to complete repairs (hours)	1	1	1	1	1
		Mechanic productivity rate	70%	55.00%	42.00%	80.00%	65.00%

# **Fleet Internal Service Fund (504)**

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## **Accomplishments**

- See accomplishments for Fleet on pages 52-53.

## **Budget Highlights**

The FY 2022-23 Adopted Budget of \$627,747, is an increase of \$141,935, or 29.22%, over the FY 2021-22 Adopted Budget of \$485,812. Significant changes to the FY 2022-23 Adopted include the following:

- Wage increase for General Government employees;
- 3% Health Insurance premium rate increase;
- 5% Workers Compensation and General Liability Insurance premium increases;
- Increase in Repairs and Maintenance for fuel island repairs;
- Increase in Capital for the following item:
  - Four post drive on style lift.



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# Fleet Internal Service Fund (504)

REVENUE GROUPING	FY 2019-20 Actual	FY 2020-21 Actual	FY 2021-22 Adopted	FY 2021-22 Amended	FY 2022-23 Adopted
<b><u>Operating Revenues</u></b>					
Charges for Services	442,234	443,205	485,812	485,812	627,747
<b>Total Operating Revenues</b>	442,234	443,205	485,812	485,812	627,747
<b>TOTAL REVENUES</b>	<b>\$ 442,234</b>	<b>\$ 443,205</b>	<b>\$ 485,812</b>	<b>\$ 485,812</b>	<b>\$ 627,747</b>
EXPENSE GROUPING	FY 2019-20 Actual	FY 2020-21 Actual	FY 2021-22 Adopted	FY 2021-22 Amended	FY 2022-23 Adopted
<b><u>Personnel Services</u></b>					
Salaries & Wages	249,152	281,559	282,621	282,621	348,315
Benefits	78,181	95,292	95,931	95,604	95,321
<b>Total Personnel Services</b>	327,333	376,851	378,552	378,225	443,636
<b><u>Operating Expenses</u></b>					
Professional and Contractual	358	3,018	3,100	3,100	4,500
Communications	2,184	2,369	2,488	4,138	2,460
Utilities	6,554	6,962	6,981	6,981	7,328
Rentals and Leases	730	985	1,342	1,215	1,127
Insurance	6,101	7,100	7,738	7,804	8,479
Repairs and Maintenance	37,776	41,376	20,900	20,900	23,600
Operating Supplies	10,281	13,075	16,956	14,456	29,419
Unleaded and Diesel Fuel	(284)	6,605	3,870	5,590	5,090
Vehicle Replacement	22,070	11,125	15,454	15,454	15,036
Other	10,932	13,221	20,700	23,200	28,800
<b>Total Operating Expenses</b>	96,702	105,836	99,529	102,838	125,839
<b><u>Capital</u></b>	-	-	-	-	45,000
<b><u>Transfers &amp; Reserve</u></b>					
Transfers to Other Funds	7,176	2,790	2,790	2,790	2,790
Reserve for Contingency	-	-	4,941	1,959	10,482
<b>Total Transfers &amp; Reserve</b>	7,176	2,790	7,731	4,749	13,272
<b>TOTAL EXPENSES</b>	<b>\$ 431,211</b>	<b>\$ 485,477</b>	<b>\$ 485,812</b>	<b>\$ 485,812</b>	<b>\$ 627,747</b>

# Medical Insurance Fund (510)

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## **Description**

Effective October 1, 2006 the City of Oviedo established a self-insurance program for the payment of health and medical claims, long term disability and life insurance. The fund is operated on cost reimbursement and break-even basis and accounts for the City's and employees' contributions for health insurance, medical claims and premiums, claims processing and administration, and costs associated with the wellness program and the operation of the wellness facility. The fund is managed by the City with the assistance of a third-party broker.

The City is committed to providing comprehensive, yet cost effective health benefits to its employees. Each year staff explores new ways to reduce group claims and mitigate the impact of medical trends in order to provide an affordable health insurance program. In recent years, the program has experienced significant reductions in costs as a result of adding a wellness incentive program to reward positive steps made by employees to better their health; providing preventive care and health screenings; providing long-term health education and maintenance; and through efficient management of employee's health at the on-site Wellness Clinic.

As a result of rising medical insurance costs nationwide, this year's budget includes an increase in health benefits costs of 3%.



## **Goals**

- 7.1 Continue high levels of customer service, productivity, and efficiency while maintaining fiscal and organizational health.

## **Department Objectives**

1. Continue to ensure financial health of the City through tax base diversification and growth; adequate financial reserves; comprehensive contract management; and prudent cost recovery practices.
2. Promote employee wellness by offering incentive for completing Health Risk Assessments, as well as for employees meeting health benchmarks.
3. Work with Wellness Committee and recommend continuing incentives to encourage continued employee wellness.

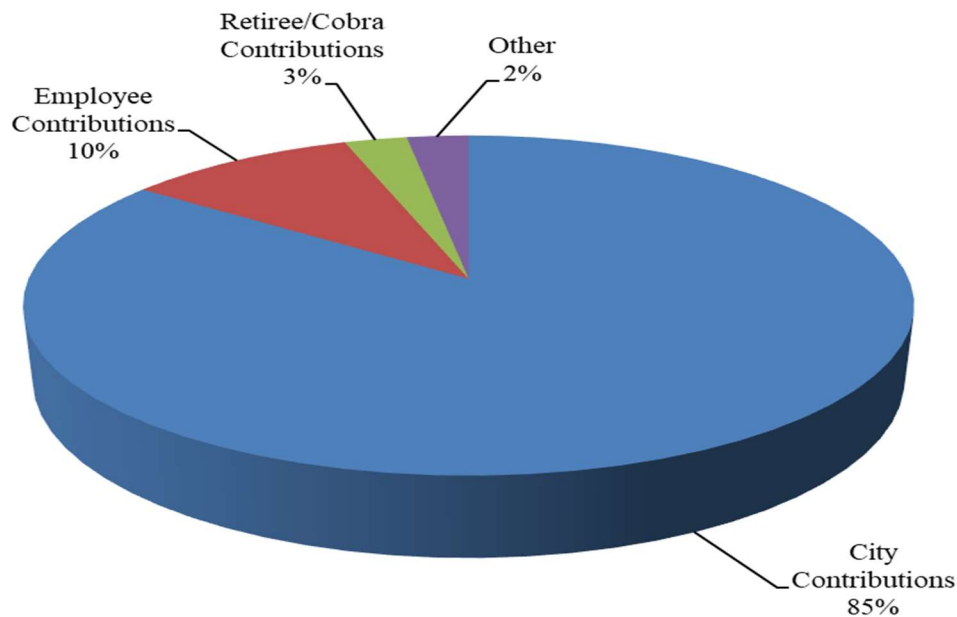
## **Accomplishments**

- See accomplishments for Risk, Wellness and Health Management on page 51.

# Medical Insurance Fund (510)

## Revenue Summary by Major Account Category

RREVENUE GROUPING	FY 2019-20 Actual	FY 2020-21 Actual	FY 2021-22 Adopted	FY 2021-22 Amended	FY 2022-23 Adopted
<b>INTERNAL SERVICE CHARGES</b>					
City Contribution/Employee Health	2,219,840	2,408,489	3,028,035	3,028,035	3,131,678
City Contribution/Dependent Health	1,664,558	1,751,326	1,897,597	1,897,597	1,794,836
Employee Contribution/Dependent Health	578,215	600,601	618,986	618,986	566,114
Retiree/Cobra Contribution	122,546	143,489	146,795	146,795	153,215
Charges for Services - Other	87,480	89,502	95,526	95,526	95,984
<b>Total Internal Service Charges</b>	<b>4,672,639</b>	<b>4,993,407</b>	<b>5,786,939</b>	<b>5,786,939</b>	<b>5,741,827</b>
<b>Non-Operating Revenues</b>					
Interest Earnings	24,315	5,903	5,000	5,000	5,000
Miscellaneous	313,491	276,397	50,000	50,000	50,000
Interfund Transfers	458,410	353,085	-	-	-
<b>Total Non-Operating Revenues</b>	<b>796,216</b>	<b>635,385</b>	<b>55,000</b>	<b>55,000</b>	<b>55,000</b>
<b>TOTAL REVENUES</b>	<b>\$5,468,855</b>	<b>\$5,628,792</b>	<b>\$5,841,939</b>	<b>\$5,841,939</b>	<b>\$ 5,796,827</b>



Medical Insurance Fund Revenues by Source:	FY 2022-23 Adopted	FY 2021-22 Adopted	Variance
City Contributions	\$ 4,926,514	\$ 4,925,632	\$ 882
Employee Contributions	566,114	618,986	(52,872)
Retiree/Cobra Contributions	153,215	146,795	6,420
Other	150,984	150,526	458
<b>Total</b>	<b>\$ 5,796,827</b>	<b>\$ 5,841,939</b>	<b>\$ (45,112)</b>



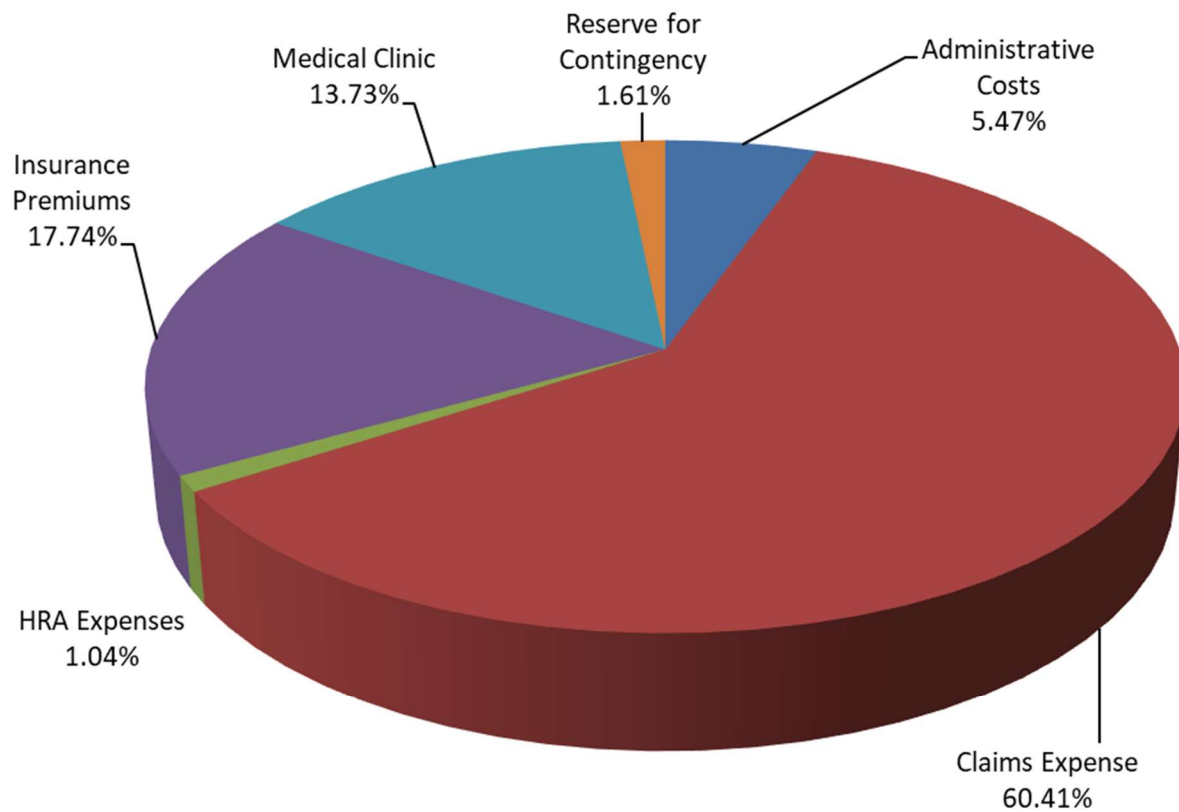
# Medical Insurance Fund (510)

## Expense Summary by Major Account Category

EXPENSE GROUPING	FY 2019-20 Actual	FY 2020-21 Actual	FY 2021-22 Adopted	FY 2021-22 Amended	FY 2022-23 Adopted
<b><u>ADMINISTRATIVE COSTS</u></b>					
Claims Processing and Administration	278,493	277,659	305,068	305,068	299,757
Accounting/Auditing/Actuary	8,760	6,000	15,000	15,000	15,000
Health Reimbursement Account	32,754	29,800	60,000	60,000	60,000
Contractual Services	1,202	1,196	1,202	1,202	1,204
Other Administrative Expenses	1,163	1,199	817	817	862
<b>Total Administrative Costs</b>	<b>322,372</b>	<b>315,854</b>	<b>382,087</b>	<b>382,087</b>	<b>376,823</b>
<b><u>CLAIMS EXPENSES/LIABILITIES</u></b>					
Shock Claims	1,790,512	1,177,853	1,250,000	1,250,000	1,250,000
Pharmacy Benefit Program	27,121	17,075	150,000	150,000	150,000
Inpatient Claims	1,037,808	999,040	1,000,000	1,000,000	1,000,000
Other Medical Claims	85,414	33,518	102,000	102,000	102,000
Outpatient Claims	58,878	58,298	100,000	100,000	100,000
Pharmacy Claims	261,402	303,407	350,000	350,000	350,000
Specialist Claims	484,009	628,624	550,000	550,000	550,000
IBNR Claims	33,557	(32,026)	-	-	-
<b>Total Claims Expenditures</b>	<b>3,778,701</b>	<b>3,185,789</b>	<b>3,502,000</b>	<b>3,502,000</b>	<b>3,502,000</b>
<b><u>INSURANCE PREMIUMS</u></b>					
Individual Excess Loss & Aggregate	546,689	650,304	824,525	824,525	932,521
Life Insurance	29,594	30,267	32,274	32,274	32,355
Long Term Disability	57,948	59,256	63,252	63,252	63,629
<b>Total Insurance Premiums</b>	<b>634,231</b>	<b>739,827</b>	<b>920,051</b>	<b>920,051</b>	<b>1,028,505</b>
<b><u>Operating Expenses</u></b>					
Professional and Contractual	503,529	487,942	553,120	553,120	566,500
Communications	4,249	4,525	5,174	3,174	3,060
Utilities	7,601	7,518	7,927	7,927	7,955
Rentals and Leases	576	247	247	247	-
Repairs and Maintenance	280	-	872	872	8,500
Operating Supplies	96,469	99,202	124,780	129,780	185,167
Other	20,014	39,169	25,000	25,000	25,000
<b>Total Operating Expenses</b>	<b>632,718</b>	<b>638,603</b>	<b>717,120</b>	<b>720,120</b>	<b>796,182</b>
<b><u>Capital</u></b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>21,310</b>	<b>-</b>
<b><u>Depreciation</u></b>	<b>4,230</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b><u>Transfers &amp; Reserve</u></b>					
Reserve for Contingency	-	-	320,681	296,371	93,317
<b>Total Transfers &amp; Reserve</b>	<b>-</b>	<b>-</b>	<b>320,681</b>	<b>296,371</b>	<b>93,317</b>
<b>TOTAL EXPENSES</b>	<b>\$5,372,252</b>	<b>\$4,880,073</b>	<b>\$5,841,939</b>	<b>\$5,841,939</b>	<b>\$ 5,796,827</b>

# Medical Insurance Fund (510)

## Expense Summary by Major Account Category



Medical Insurance Fund Expenses by Category:	FY 2021-23 Adopted	FY 2021-22 Adopted	Variance
Administrative Costs	\$ 316,823	\$ 322,087	\$ (5,264)
Claims Expense	3,502,000	3,502,000	-
HRA Expenses	60,000	60,000	-
Insurance Premiums	1,028,505	920,051	108,454
Medical Clinic	796,182	717,120	79,062
Reserve for Contingency	93,317	320,681	(227,364)
<b>Total</b>	<b>\$ 5,796,827</b>	<b>\$ 5,841,939</b>	<b>\$ (45,112)</b>

# Insurance Deductible Fund (512)

## Description

The City has transitioned from a zero-deductible insurance policy to a deductible property and casualty insurance policy. This transition resulted in significant savings in insurance premiums but also created the need to establish an insurance deductible reserve. The current property and casualty insurance contract require a \$10,000 deductible option per incident, with a maximum aggregate loss of \$250,000. In order to track the payments related to the insurance deductible, the City has established an internal service fund - Insurance Deductible Fund, that will be funded via internal transfers from the General Fund, Water and Sewer Fund, Stormwater Fund and the Fleet Fund.



## Goals

- 7.1 Continue high levels of customer service, productivity, and efficiency while maintaining fiscal and organizational health.

## Department Objectives

1. Continue to ensure financial health of the City through tax base diversification and growth; adequate financial reserves; comprehensive contract management; and prudent cost recovery practices.
2. Continue high levels of customer service, productivity, and efficiency while maintaining fiscal and organizational health.

## Accomplishments

- See accomplishments for Risk Management on pages 50-51.

REVENUE GROUPING	FY 2019-20 Actual	FY 2020-21 Actual	FY 2021-22 Adopted	FY 2021-22 Amended	FY 2022-23 Adopted
<b>Non-Operating Revenues</b>					
Interfund Transfers	250,000	250,000	250,000	250,000	250,000
<b>Total Non-Operating Revenues</b>	250,000	250,000	250,000	250,000	250,000
<b>TOTAL REVENUES</b>	<b>\$ 250,000</b>	<b>\$ 250,000</b>	<b>\$ 250,000</b>	<b>\$ 250,000</b>	<b>\$ 250,000</b>

EXPENSE GROUPING	FY 2019-20 Actual	FY 2020-21 Actual	FY 2021-22 Adopted	FY 2021-22 Amended	FY 2022-23 Adopted
<b>Personnel Services</b>					
Benefits	83,011	59,328	-	-	-
<b>Total Personnel Services</b>	83,011	59,328	-	-	-
<b>Operating Expenses</b>					
Insurance	166,990	190,671	250,000	250,000	250,000
<b>Total Operating Expenses</b>	166,990	190,671	250,000	250,000	250,000
<b>TOTAL EXPENSES</b>	<b>\$ 250,001</b>	<b>\$ 249,999</b>	<b>\$ 250,000</b>	<b>\$ 250,000</b>	<b>\$ 250,000</b>

## Capital Improvements Program (CIP) Section



*In the Capital Improvement Program Section, the reader will familiarize themselves with the City's planned capital improvements over the next ten years and their effect on each Capital Fund. This section also includes project pages for each capital project along with brief descriptions of the project, estimated costs, funding sources and operational impact.*



# Ten Year Capital Improvements Program (CIP)

## Project Summary and Operating Budget Impact

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The Ten-Year Capital Improvement Program (CIP) serves as the basis for prioritizing and recommending capital improvements and needs of the City consistent with the Comprehensive Plan and other master plans approved by City Council. The Ten-Year CIP allows for forecasting of future costs and their effect on revenues and future borrowing needs. It helps ensure the City is financially prepared to meet its immediate and long-term objectives.

The City of Oviedo CIP serves to:

- Identify, plan, build and maintain capital infrastructure while being fiscally responsible;
- Further the City of Oviedo Strategic Goals as identified in the Strategic Plan;
- Provide an annual update of the 10-year Capital Improvement Plan;
- Coordinate department resources and allow for project adjustments due to changing priorities and available funding;
- Effectively communicate the Capital Plan to stakeholders using the description/justification, costs and funding for the individual projects;
- Identify the operational impact of capital projects.

The City of Oviedo defines a “Capital Expenditure” as the cost(s) associated with permanent additions to the City’s fixed assets which include: acquisition of land, improvements to land, buildings, improvements to buildings, vehicles, machinery, equipment, infrastructure, and other assets with an initial, individual cost of more than \$5,000 and an estimated useful life in excess of one year.

Capital expenditures can be recurring and non-recurring. Recurring expenditures represent the cost(s) associated with items that are purchased on an annual basis, such as computer hardware, vehicles and equipment. Non-recurring expenditures represent the cost(s) associated with items that are not purchased on a regular basis.

At the start of the budget process, departments are directed to complete and submit capital project request forms, in addition to their annual operating budget requests. The forms state a description of the project, estimated costs, justification of the project, funding source and any impact to the annual operating budget. The forms are provided to the Finance/Budget Department for review. A CIP prioritization meeting is set up to review all submitted CIP requests for funding in the upcoming budget year. The CIP prioritization team includes the City Manager, Assistant City Manager, City Departments Directors and the Budget Office.

Capital Improvement Projects are prioritized for funding in accordance with the following criteria:

- Items which threaten public health or safety;
- Correcting existing deficiencies of infrastructure and public facilities;
- Renewal and replacement of obsolete or “worn out” facilities;
- Infrastructure and facilities needed to accommodate desired future growth;
- Items determined by the City Council to be of citywide benefit.

The Capital Budget is not a separate document and the process runs concurrently with the annual operating budget process. The City Council adopts the Ten-Year Capital Plan as part of the annual budget process. The first year of the Plan is formally adopted as the Capital Budget for the current year. The City’s Adopted Ten-Year Capital Improvements Program identifies an investment of \$130 million for infrastructure and community improvements of which \$11 million are funded for FY 2022-23. Additional \$21 million will be funded by the American Rescue Plan Act of 2021(ARPA) grant.

# Ten Year Capital Improvements Program (CIP)

## Project Summary and Operating Budget Impact

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The Capital Improvement Program (CIP) is systemized in the following manner: **Summary section** that provides a general overview of major project categories and includes the following summary schedules: Ten-Year Summary by Fund, Ten-Year Expenditure by Fund, Funded FY2022-23 CIP and Capital Outlay; **Ten-Year CIP Detail section** that includes schedules of project requests for the current year and the following nine years, organized by fund. All items that have been funded in the current year are denoted with an “**F**” and a copy of the CIP request forms is included. Forms are not required for capital outlay requests; **Ten-Year CIP Operating Impact section** that summarizes the impacts of non-recurring capital projects on current and future operating budgets.

Many of the Capital Improvement Program projects are not completed within one year. Consequently, these projects and programs are re-budgeted with carryforward funds until completion. The “Ten-Year CIP Detail” schedules provide information on uncommitted appropriations from prior years. The inclusion of this information aims to show a more comprehensive picture of the active projects, both old and new.

A separate schedule is provided for projects funded by the American Rescue Plan Act of 2021 (ARPA) federal grant funding. The American Rescue Plan Act of 2021 (ARPA) was approved by Congress and subsequently signed into law by President Biden on March 22, 2021. The City of Oviedo received \$20,965,734 in two separate disbursements. The first \$10,482,867 was received in October of 2021 and the funding was allocated to various capital projects as part of the FY 2021-22 Amended Budget. The second payment of \$10,482,867 was received in August of 2022 and due to its timing, it will be allocated to projects and included in the FY 2021-22 Amended Budget in early October. The unspent balances will then be carried over to FY2022-23.

Projects funded with the ARPA grant fall under the following categories defined by the Interim Final Rule adopted by the U.S. Treasury:

- Replacement of lost public sector revenue
- Response to far-reaching public health and negative economic impacts of the pandemic
- Investment in water, sewer, and broadband infrastructure

ARPA allows the greatest flexibility in replacing lost revenue, stating that ARPA funding may be used for “government services,” which include, but are not limited to:

- Maintenance or pay-go funded building of infrastructure (including roads).
- Modernization of cyber security Including hardware, software and protection of critical infrastructure.
- Health services.
- Environmental remediation.
- School or educational services.
- Provision of police, fire, and other public safety services (including vehicle purchases).

With these overall categories, recipients have broad flexibility to decide how best to use this funding to meet the needs of the community. The schedule presented in this section provide more detail on FY2021-22 funded ARPA projects as well as on the recommended FY 2022-23 projects.

*Below are highlights of projects within the major project categories and their relationship to the Strategic Plan.*



# Ten Year Capital Improvements Program (CIP)

## Project Summary and Operating Budget Impact

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### General Fund Projects

**Fund 001:** Projects include Capital requests submitted by departments that reside in the General Fund, whose projects don't have a specific funding source. Capital requests in the General Fund are funded based on available funding, and are prioritized for funding in accordance with the Capital Improvement Planning Guidelines. Capital Projects funded with the FY2022-23 Adopted budget include: Replacement of EMS Cardiac Monitors, replacement of SCBA Compressor and Fill Station and various public safety and recreation and parks related capital outlay items.



**Strategic Focus Area:** Safety and Security

**Goal:** *4.1 Be one of the safest communities in the region.*

- CIP Project: EMS Cardiac Monitors replacement, \$112,500
- CIP Project: SCBA Compressor and Fill station replacement, \$50,000

### Community Redevelopment Agency (CRA) Fund Projects

**Fund 015:** The community redevelopment activities undertaken by the Oviedo Community Redevelopment Agency (CRA) are guided by the redevelopment priorities, strategies, activities and projects identified in the City of Oviedo Community Redevelopment Plan.



**Strategic Focus Area:** Natural and Built Systems

**Goal:** *1.2 Ensure that the infrastructure meets the capacity of the City.*

- CIP Project: Lift Station #7 relocation, \$840,387
- CIP Project: Looping and Hydrant Study, \$100,000
- CIP Project: Wood Street Sidewalks design, \$75,000

**Goal:** *1.4 Maintain public health protections.*

- CIP Project: Historic Downtown Water Valve Replacement, \$75,000



**Strategic Focus Area:** Mobility and Transportation

**Goal:** *2.2 Promote connections to regional multi-modal systems.*

- CIP Project: S.R.434 Preliminary Engineering report, \$100,000

### Transportation Improvements

**Fund 102:** The Transportation Impact Fee Fund is a funding source for planning, design and construction of new and expanded roadway improvement to the City's classified road system and transit facilities.



**Strategic Focus Area:** Mobility and Transportation

**Goal:** *2.1 Continue implementing transportation master plan.*

- CIP Project: Mitchell Hammock Road (MHR) West Bound turn lane at Alfaya Woods, \$125,000
- CIP Project: Lockwood/Mitchell Hammock Road (MHR) turn lane improvements, \$125,000

**Fund 105:** Roadway Improvement projects for the construction of new roads, and the reconstruction and resurfacing of existing paved roads that increase capacity are eligible for funding from the Local Option Gas Tax Fund. The FY 2022-23 Adopted CIP includes: Annual Road Resurfacing; North Lockwood Right Turn Lane; and Traffic Calming Misc., and Oviedo Mall Bridge.

# Ten Year Capital Improvements Program (CIP)

## Project Summary and Operating Budget Impact

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### **Strategic Focus Area: Mobility and Transportation**

#### ***Goal: 2.1 Continue implementing transportation master plan***

- CIP Project: Annual Road Resurfacing, \$250,000
- CIP Project: North Lockwood Right Turn Lane construction, \$150,000
- CIP Project: Traffic Calming Misc., \$75,000

#### ***Goal: 2.2 Promote connections to regional multi-modal systems.***

- CIP Project: Oviedo Mall Bridge design, \$76,000

**Fund 304:** Projects to be funded by the Third Generation Sales Tax Fund for FY 2022-23 include: Mitchell Hammock Road (MHR) Left turn Lane at SR 434; Lockwood Road Improvement Project; CR426 Sidewalk and CR419 Sidewalk design. Included in FY 2022-23 CIP are also the Annual Road Resurfacing and Sidewalk Maintenance.



### **Strategic Focus Area: Mobility and Transportation**

#### ***Goal: 2.1 Continue implementing transportation master plan***

- CIP Project: Annual sidewalk and curbing maintenance, \$300,000
- CIP Project: Annual Road Resurfacing, \$500,000
- CIP Project: Lockwood Road Improvement Project design, \$250,000
- CIP Project: Lockwood/Old Lockwood Improvements design, \$180,000

#### ***Goal: 2.2 Promote connections to regional multi-modal systems.***

- CIP Project: CR426 Sidewalk design, \$250,000
- CIP Project: CR419 Sidewalk design, \$115,000
- CIP Project: MHR Left Turn Lane at SR 434 construction, \$525,000

### **ARPA Fund Projects**

**Fund 155:** The American Rescue Plan Act (ARPA) fund is a special revenue fund created to segregate projects funded by the ARPA grant. As noted earlier, various revenue replacement and Clean Water projects were added as part of the FY 2021-22 Amended Budget

### **Vehicle Replacement Fund 302**

**Fund 302:** The Vehicle and Equipment Replacement Fund is a capital fund that accounts for replacement purchases of vehicles and equipment for General Fund. The major expenses for this fund for FY 2022-23 are: purchase of a F-550 Dump truck, F-150 maintenance truck, roller and a stump grinder for the Public Works Department; scheduled replacements of vehicles for the Police and Parks and Recreation departments. Operating impacts include decreased maintenance costs as older vehicles are disposed of from the City fleet.



### **Strategic Focus Area/Goal: Safety and Security**

#### ***Goal: 4.1 Be one of the safest communities in the region.***

CIP Projects: Police, Public Works and Recreation and Parks vehicle replacements, \$505,000



# Ten Year Capital Improvements Program (CIP)

## Project Summary and Operating Budget Impact

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### Technology Improvement Fund

**Fund 320:** The major expenses for this fund are the replacement of City owned computers, servers, and other technological equipment. FY2022-23 projects include: annual desktop computer, thin client and Toughbook replacement; Network Infrastructure; Call Manager Cloud Solution; and Genetec Server replacement. The following projects are identified as possible ARPA funding – Development Services Electronic interface and Electronic access limitation.

### Water and Wastewater Utility Improvements and Vehicles & Equipment

**Fund 401:** Funded by the Water/Wastewater Operating Fund are various projects as depicted below:



**Strategic Focus Area:** Natural and Built Systems

**Goal: 1.4 Maintain public health protections.**

- CIP Project: Reject Force Main for OWRF, 250,000
- CIP Project: Wastewater Master Plan Projects, \$100,000
- CIP Project: Live Oak Reserve Force Main Replacement, \$500,000

**Goal: 1.2 Ensure that the infrastructure meets the capacity of the City.**

- CIP Project: Lockwood Master Station Ph 2, \$150,000
- CIP Project: Public Works Maintenance Yard Improvement, \$100,000
- CIP Project: Long Acres Force Main Improvement, \$50,000
- CIP Project: WMHWTP Improvements 2018, \$50,000



**Strategic Focus Area:** Safety and Security

**Goal: 1.4 Maintain public health protections.**

- CIP Project: Crane Truck, \$150,000

**Fund 406:** The renewal and replacement fund expenditures for FY 2022-23 center around projects designed to keep the Water Plant and Water Distribution System, Wastewater Plant and Wastewater System in peak working order. Operating impacts include decreased maintenance costs as older parts are replaced/upgraded.

Water Plant projects include: ammonia pump skid replacement; replace leaking and obsolete tanks, painting pipes; rehab/painting of wells; and general repair and maintenance. Water Distribution system projects include: repair and maintenance of fire hydrants; commercial and residential meter replacements; valve hot-taps; Sentinel water monitoring enhancements; miscellaneous fittings; and general repair and maintenance. Wastewater Plant projects include: welding and painting of pipes and tanks; Reuse Pumping Station VFD replacement; lift station motor, pump and valve replacement; lift station rehab; blower repair/replacement; bypass pumping for critical re-pumps; and general repair and maintenance. Wastewater system projects include: the rebuild of the master lift station control and piping; bypass pumps; lift station motor/pump/valve replacements; manhole rehabilitation/smoke testing; upgrade SCADA System HydraLink; MX Fuel Rocket tower/light Charger; and general repair and maintenance.

**Fund 407:** The Vehicle and Equipment Replacement Fund 407 is a capital fund that accounts for replacement purchases of vehicles and equipment for the Enterprise funds. The expenses for this fund for FY 2022-23 are: one (1) Utility Vacuum truck; one (1) roll of truck; one (1) equipment trailer for

# Ten Year Capital Improvements Program (CIP)

## Project Summary and Operating Budget Impact

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Stormwater; and one (1) Cat excavator for Stormwater. Operating impacts include decreased maintenance costs as older vehicles are disposed of from the City's fleet.



**Strategic Focus Area/Goal:** Safety and Security

**Goal:** *1.4 Maintain public health protections.*

- CIP Projects: Utility and Stormwater vehicle replacements, \$883,000

**Fund 408:** The following projects are considered capital expansion and are funded from the Water Impact Fee Fund (408).



**Strategic Focus Area:** Natural and Built Systems

**Goal:** *1.1 Sustain programs and efforts to conserve natural resources.*

- CIP Project: Long Acres Force Main Improvement, \$500,000

In addition, replacement of new meters is funded with Water Impact Fee Fund (408)

**Fund 409:** The following projects are considered capital expansion and are funded from the Wastewater Impact Fee Fund (409).



**Strategic Focus Area:** Natural and Built Systems

**Goal:** *1.4 Maintain public health protections.*

- CIP Project: Disk Filters, \$100,000

### Stormwater System Improvements

**Fund 410:** Stormwater projects address infrastructure deficiency and maintenance issues as a result of the aging infrastructure. Included in the FY 2022-23 Adopted CIP are the projects listed below:



**Strategic Focus Area/Goal:** Natural and Built Systems

**Goal:** *1.2 Ensure that the infrastructure meets the capacity of the City*

- CIP Project: Lake Charm Drainage Improvements design, \$50,000
- CIP Project: Stormwater Master Plan Improvement Projects, \$300,000
- CIP Project: McKinnon Ditch Pipping Project construction, \$250,000
- CIP Project: Live Oak/Raywood Pond Improvements design, \$50,000

### Fleet Internal Fund Projects

**Fund 504:** Fleet projects address the needs of the Internal Service fleet maintenance department. Expenditures for FY 2022-23 include:



**Strategic Focus Area/Goal:** Safety and Security

**Goal:** *1.4 Maintain public health protections.*

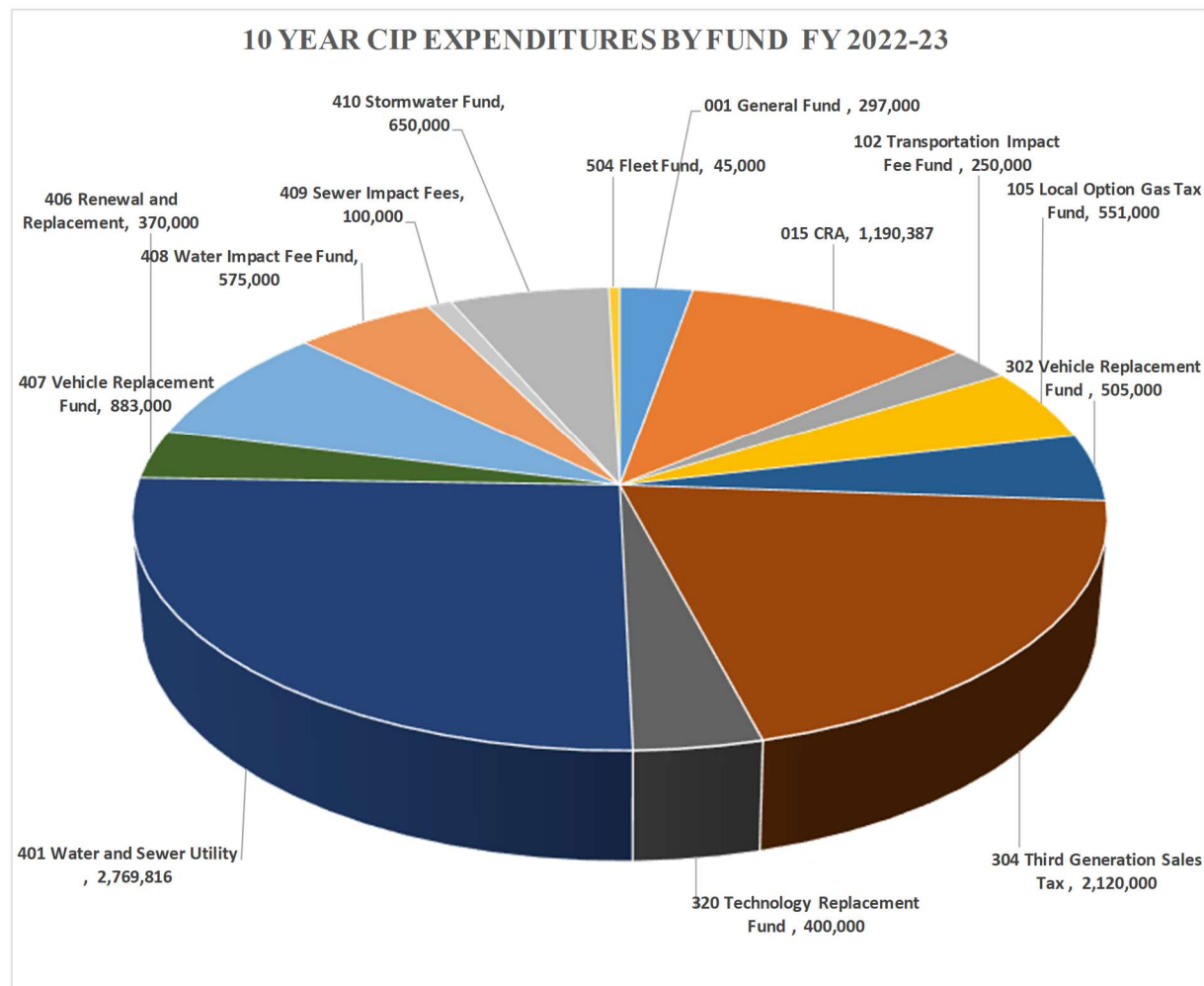
- CIP Projects: Four Post Drive on style lift replacements, \$45,000

# Ten Year CIP Summary by Fund

## Total Government Expenditure Summary

10 YEAR CIP EXPENDITURES BY FUND					
		FY 2022-23	% of Total	10 Year Outlook	% of Total
001	General Fund	297,000	2.77%	28,439,110	21.90%
015	CRA	1,190,387	11.12%	4,124,489	3.18%
102	Transportation Impact Fee Fund	250,000	2.34%	950,000	0.73%
105	Local Option Gas Tax Fund	551,000	5.15%	3,176,000	2.45%
109	Recreation Impact Fee Fund	-	0.00%	500,000	0.39%
155	American Rescue Plan Act Fund <sup>(1)</sup>	-	0.00%	-	0.00%
302	Vehicle Replacement Fund	505,000	4.72%	20,186,500	15.55%
304	Third Generation Sales Tax	2,120,000	19.80%	8,320,000	6.41%
320	Technology Replacement Fund	400,000	3.74%	1,489,160	1.15%
346	Police Construction Fund	-	0.00%	11,400,000	8.78%
401	Water and Sewer Utility	2,769,816	25.87%	38,919,816	29.98%
406	Renewal and Replacement	370,000	3.46%	370,000	0.28%
407	Vehicle Replacement Fund	883,000	8.25%	8,426,000	6.49%
408	Water Impact Fee Fund	575,000	5.37%	1,025,000	0.79%
409	Sewer Impact Fees	100,000	0.93%	100,000	0.08%
410	Stormwater Fund	650,000	6.07%	2,350,000	1.81%
504	Fleet Fund	45,000	0.42%	55,000	0.04%
<b>Total</b>		<b>10,706,203</b>	<b>100.00%</b>	<b>129,831,075</b>	<b>100.00%</b>

(1) The ARPA Projects are not funded in the FY 2022-23 Adopted Budget and will be carried forward from FY 2021-22



# Ten Year CIP Expenditure by Fund

## Total Government Expenditure Summary

CIP SUMMARY	FY 22/23 Adopted	FY 23/24 Projected	FY 24/25 Projected	FY 25/26 Projected	FY 26/27 Projected	FY 28-32 Projected	Total
<b>Grand Total</b>	<b>\$ 10,706,203</b>	<b>\$ 55,968,772</b>	<b>\$ 15,561,150</b>	<b>\$ 12,248,650</b>	<b>\$ 5,982,000</b>	<b>\$ 29,364,300</b>	<b>\$129,831,075</b>
<b>USE OF FUNDS</b>							
General Fund	297,000	32,811,010	1,973,150	1,043,650	693,000	3,521,300	40,339,110
Public Information	-	85,000	-	-	-	-	85,000
Development Services	-	175,000	175,000	-	-	-	350,000
Fire	204,500	2,095,700	-	5,000	58,500	806,000	3,169,700
Police	57,500	25,269,800	683,350	78,150	131,000	580,500	26,800,300
Public Works	-	219,210	17,000	27,000	44,000	130,000	437,210
Recreation and Parks	35,000	4,966,300	1,097,800	933,500	459,500	2,004,800	9,496,900
CRA	1,190,387	1,434,102	1,500,000	-	-	-	4,124,489
Transportation Impact Fee Fund	250,000	-	700,000	-	-	-	950,000
Local Option Gas Tax Fund	551,000	650,000	325,000	325,000	325,000	1,000,000	3,176,000
Vehicle Replacement Fund-Gen Gov	505,000	5,024,500	1,713,000	1,250,000	1,875,000	9,819,000	20,186,500
3rd Generation Sales Tax Fund	2,120,000	3,600,000	2,600,000	-	-	-	8,320,000
Technology Replacement Fund	400,000	144,160	170,000	105,000	390,000	280,000	1,489,160
Utility Funds	4,697,816	11,795,000	6,280,000	9,225,000	2,399,000	14,444,000	48,840,816
Stormwater Fund	650,000	500,000	300,000	300,000	300,000	300,000	2,350,000
Fleet Fund	45,000	10,000	-	-	-	-	55,000

CIP SUMMARY	FY 22/23 Adopted	FY 23/24 Projected	FY 24/25 Projected	FY 25/26 Projected	FY 26/27 Projected	FY 28-32 Projected	Total
<b>Grand Total</b>	<b>\$ 10,706,203</b>	<b>\$ 55,968,772</b>	<b>\$ 15,561,150</b>	<b>\$ 12,248,650</b>	<b>\$ 5,982,000</b>	<b>\$ 29,364,300</b>	<b>\$129,831,075</b>
<b>SOURCE OF FUNDS</b>							
General Fund (001)	297,000	20,911,010	1,973,150	1,043,650	693,000	3,521,300	28,439,110
CRA Fund (015)	1,190,387	1,434,102	1,500,000	-	-	-	4,124,489
Transportation Impact Fee Fund (102)	250,000	-	700,000	-	-	-	950,000
Local Option Gas Tax Fund (105)	551,000	650,000	325,000	325,000	325,000	1,000,000	3,176,000
Recreation Impact Fee Fund (109)	-	500,000	-	-	-	-	500,000
Vehicle Replacement Fund (302)	505,000	5,024,500	1,713,000	1,250,000	1,875,000	9,819,000	20,186,500
Third Generation Sales Tax (304)	2,120,000	3,600,000	2,600,000	-	-	-	8,320,000
Technology Replacement Fund (320)	400,000	144,160	170,000	105,000	390,000	280,000	1,489,160
Police Construction Fund (346)	-	11,400,000	-	-	-	-	11,400,000
Water and Sewer Utility (401)	2,769,816	8,125,000	1,440,000	1,390,000	1,440,000	5,380,000	20,544,816
Renewal and Replacement (406)	370,000	-	-	-	-	-	370,000
Vehicle Replacement Fund (407)	883,000	1,720,000	965,000	1,210,000	634,000	3,014,000	8,426,000
Water Impact Fee Fund (408)	575,000	75,000	75,000	75,000	75,000	150,000	1,025,000
Sewer Impact Fee Fund (409)	100,000	-	-	-	-	-	100,000
Stormwater Fund (410)	650,000	500,000	300,000	300,000	300,000	300,000	2,350,000
Fleet Fund (504)	45,000	10,000	-	-	-	-	55,000
SRF Loan	-	-	250,000	2,250,000	250,000	5,900,000	8,650,000
New Debt	-	1,875,000	3,550,000	4,300,000	-	-	9,725,000

# Funded FY 2022-23 CIP and Capital Outlay

## Total Government Summary by Department and Funding Source

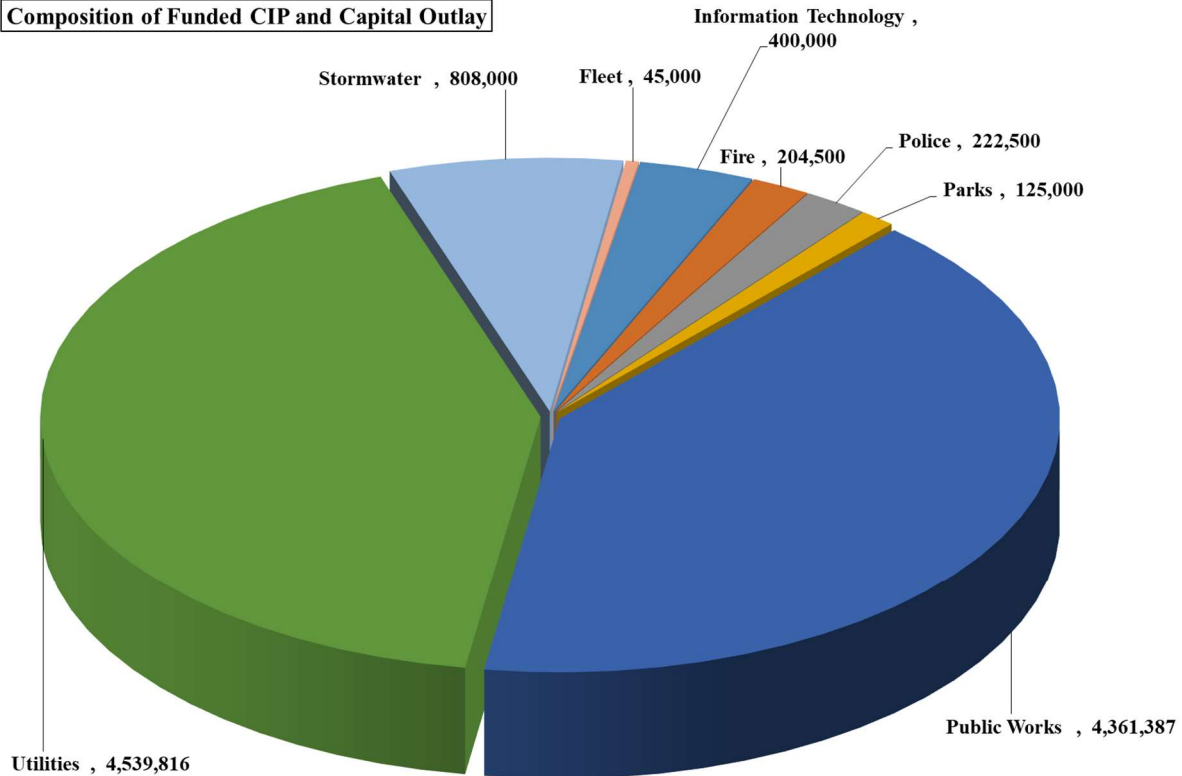
2022-23 FUNDED CIP AND CAPITAL OUTLAY BY DEPARTMENT												
Prj. Type [1]	Department/ Project name	Gen Fund	CRA	Trans Impact Fee Fund	Gas Tax Fund	Veh Repl Fund	3rd Gen Sales Tax Fund	Tech Improv Fund	Utility Funds [2]	SW Fund	Fleet	TOTAL
	Information Technology	-			-	-	-	400,000	-	-	-	400,000
CO	Desktop computer replacement	-	-		-	-	-	75,000	-	-	-	75,000
CO	Network Infrastructure	-	-		-	-	-	40,000	-	-	-	40,000
CO	Toughbook replacement program PD	-	-		-	-	-	210,000	-	-	-	210,000
CO	Thin client replacement	-	-		-	-	-	5,000	-	-	-	5,000
CO	Call Manager UM repl Cloud solution	-	-		-	-	-	50,000	-	-	-	50,000
CO	Genetec Server replacement	-	-		-	-	-	20,000	-	-	-	20,000
	Fire	204,500	-	-	-	-	-	-	-	-	-	204,500
CIP	E.M.S. Cardiac Monitors	112,500	-	-	-	-	-	-	-	-	-	112,500
CIP	S.C.B.A. Compressor And Fill Station	50,000	-	-	-	-	-	-	-	-	-	50,000
CO	800 Portable Radios	30,000	-	-	-	-	-	-	-	-	-	30,000
CO	SCBA Fit Testing Equipment	12,000	-	-	-	-	-	-	-	-	-	12,000
	Police	57,500		-	-	165,000	-	-	-	-	-	222,500
CO	SRT vests	51,000	-	-	-	-	-	-	-	-	-	51,000
CO	AED Replacement Pads & Batteries	6,500	-	-	-	-	-	-	-	-	-	6,500
CO	Police Vehicle/Equip Repl	-	-	-	-	165,000	-	-	-	-	-	165,000
	Parks	35,000		-	-	90,000	-	-	-	-	-	125,000
CO	Bobcat for Park (laser Leveling)	35,000	-	-	-	-	-	-	-	-	-	35,000
CO	Recreation & Parks Vehicle/Equip Repl	-	-	-	-	90,000	-	-	-	-	-	90,000
	Public Works	-	1,190,387	250,000	551,000	250,000	2,120,000	-	-	-	-	4,361,387
CIP	Lift Station #7 Relocation	-	840,387		-	-	-	-	-	-	-	840,387
CIP	S.R.434 Preliminary Engineering Report	-	100,000		-	-	-	-	-	-	-	100,000
CIP	Looping And Hydrant Study	-	100,000		-	-	-	-	-	-	-	100,000
CIP	Wood Street Sidewalks	-	75,000		-	-	-	-	-	-	-	75,000
CIP	Historic Downtown Water Valve Repl	-	75,000		-	-	-	-	-	-	-	75,000
		-										-
CIP	MHR WB Turn Ln At Alafaya Woods	-	-	125,000	-	-	-	-	-	-	-	125,000
CIP	Lockwood/MHR Turn Ln Imp	-	-	125,000	-	-	-	-	-	-	-	125,000
		-										-
CIP	Annual Road Resurfacing	-	-	-	250,000	-	-	-	-	-	-	250,000
CIP	North Lockwood Right Turn Lane	-	-	-	150,000	-	-	-	-	-	-	150,000
CIP	Traffic Calming Misc.	-	-	-	75,000	-	-	-	-	-	-	75,000
CIP	Oviedo Mall Bridge	-	-	-	76,000	-	-	-	-	-	-	76,000
		-										-
CO	Public Works Vehicle/Equip Repl	-	-	-	-	250,000	-	-	-	-	-	250,000
CIP	Annual Sidewalk And Curbing Maint	-	-	-	-	-	300,000	-	-	-	-	300,000
CIP	Annual Road Resurfacing	-	-	-	-	-	500,000	-	-	-	-	500,000
CIP	Lockwood Rd Improvement Project	-	-	-	-	-	250,000	-	-	-	-	250,000
CIP	Lockwood/Old Lockwood Improv	-	-	-	-	-	180,000	-	-	-	-	180,000
CIP	CR 426 Sidewalk	-	-	-	-	-	250,000	-	-	-	-	250,000
CIP	CR 419 Sidewalk	-	-	-	-	-	115,000	-	-	-	-	115,000
CIP	MHR Left Turn Lane At S.R434	-	-	-	-	-	525,000	-	-	-	-	525,000
	Utilities	-		-	-	-	-	-	4,539,816	-	-	4,539,816
CIP	Lockwood Master Lift Station Ph 2	-	-	-	-	-	-	-	150,000	-	-	150,000
CIP	Disk Filters	-	-	-	-	-	-	-	100,000	-	-	100,000
CIP	Reject Force Main For O.W.R.F	-	-	-	-	-	-	-	250,000	-	-	250,000
CIP	Wastewater Master Plan Projects	-	-	-	-	-	-	-	100,000	-	-	100,000
CIP	Renewal And Replacement	-	-	-	-	-	-	-	1,789,816	-	-	1,789,816
CIP	P.W. Maintenance Yard Imprv	-	-	-	-	-	-	-	100,000	-	-	100,000
CIP	Long Acres Force Main Imprv	-	-	-	-	-	-	-	50,000	-	-	50,000
CIP	Oviedo Blvd Reclaimed Water Exten	-	-	-	-	-	-	-	500,000	-	-	500,000
CIP	W.M.H.W.T.P Improvements 2018	-	-	-	-	-	-	-	50,000	-	-	50,000
CIP	Live Oak Reserve Force Main Repl	-	-	-	-	-	-	-	500,000	-	-	500,000
CIP	Crane Truck	-	-	-	-	-	-	-	150,000	-	-	150,000
CO	Vehicle Replacement (Utilities)	-	-	-	-	-	-	-	725,000	-	-	725,000
CO	New Water Meters	-	-	-	-	-	-	-	75,000	-	-	75,000
	Stormwater	-		-	-	-	-	-	158,000	650,000	-	808,000
CIP	Lake Charm Drainage Improv	-	-	-	-	-	-	-	-	50,000	-	50,000
CIP	Stormwater Masterplan Improv Projects	-	-	-	-	-	-	-	-	300,000	-	300,000
CIP	Mckinnon Ditch Piping Project	-	-	-	-	-	-	-	-	250,000	-	250,000
CIP	Live Oak/Raywood Pond Improv	-	-	-	-	-	-	-	-	50,000	-	50,000
CO	Vehicle Replacements (Stormwater)	-	-	-	-	-	-	-	158,000	-	-	158,000
	Fleet	-		-	-	-	-	-	-	-	45,000	45,000
CO	4 Post Drive On Style Lift	-	-	-	-	-	-	-	-	-	45,000	45,000
	TOTAL	297,000	1,190,387	250,000	551,000	505,000	2,120,000	400,000	4,697,816	650,000	45,000	10,706,203

# Funded FY 2022-23 CIP and Capital Outlay

## Total Government Summary by Department and Funding Source

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Composition of Funded CIP and Capital Outlay



# Ten Year CIP Detail

## General Fund (001) – Public Information

PUBLIC INFORMATION DEPARTMENT - GENERAL FUND 001									
		Uncommitted	New						
		Appropriations	Appropriations						
[2] Major Capital Project Name	[3]	FY2021-22[1]	FY2022-23	FY2023-24	FY2024-25	FY2025-26	FY2026-27	FY2028-32	Total
OpenGov		-	-	85,000	-	-	-	-	85,000
Capital Outlay [3]									
N/A		-	-	-	-	-	-	-	-
Total Capital	Budgets	-	-	85,000	-	-	-	-	85,000
Sources of Funds									
General Fund		-	-	85,000	-	-	-	-	85,000
New Debt			-	-	-	-	-	-	-
Total Sources of Funds		-	-	85,000	-	-	-	-	85,000

### Notes:

[1] Uncommitted Appropriation FY2021-22 represent remaining balances on projects that are active in FY2021-22. Balances are updated as of 09/19/2022.

[2] Items denoted with an "F" are funded in the FY 2022-23 Adopted Budget.

[3] CIP forms are included for all capital improvement projects (CIP) funded in the FY 2022-23 Budget. Forms are not required for capital outlay requests.

# Ten Year CIP Detail

## General Fund (001) – Development Services

DEVELOPMENT SERVICES DEPARTMENT - GENERAL FUND 001								
[2] Major Capital Project Name [3]	Uncommitted	New						Total
	Appropriations FY2021-22[1]	Appropriations FY2022-23	FY2023-24	FY2024-25	FY2025-26	FY2026-27	FY2028-32	
Land Developemnt Code Update	229,740	-	-	-	-	-	-	-
Sustainability Plan	-	-	175,000	175,000	-	-	-	350,000
<b>Capital Outlay [3]</b>								
N/A	-	-	-	-	-	-	-	-
<b>Total Capital Budgets</b>	<b>229,740</b>	<b>-</b>	<b>175,000</b>	<b>175,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>350,000</b>
<b>Sources of Funds</b>								
General Fund	229,740	-	175,000	175,000	-	-	-	350,000
New Debt		-	-	-	-	-	-	-
<b>Total Sources of Funds</b>	<b>229,740</b>	<b>-</b>	<b>175,000</b>	<b>175,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>350,000</b>

### Notes:

[1] Uncommitted Appropriation FY2021-22 represent remaining balances on projects that are active in FY2021-22. Balances are updated as of 09/19/2022.

[2] Items denoted with an "F" are funded in the FY 2022-23 Adopted Budget.

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# Ten Year CIP Detail

## General Fund (001) – Fire

FIRE DEPARTMENT - GENERAL FUND 001								
		Uncommitted	New					
		Appropriations	Appropriations					
[2] Major Capital Project Name	[3] FY2021-22[1]		FY2022-23	FY2023-24	FY2024-25	FY2025-26	FY2026-27	FY2028-32
								Total
<b>F</b> E.M.S. Cardiac Monitors	-		112,500	75,000	-	-	-	279,000
<b>F</b> S.C.B.A. Compressor And Fill Station	-		50,000	-	-	-	-	50,000
Wildland Fire Apparatus	-		-	220,000	-	-	-	220,000
Fire Station 46 And 48 Renovations	-		-	400,000	-	-	-	400,000
Public Safety Police/Fire Training Fac	-		-	1,200,000	-	-	-	1,200,000
<b>Capital Outlay [3]</b>								
<b>F</b> 800 Portable Radios	-		30,000	30,000	-	-	-	60,000
<b>F</b> SCBA Fit Testing Equipment	-		12,000	-	-	-	-	12,000
Monument Signage (Sta 46 & 48)	-		-	35,000	-	-	-	35,000
Positive Pressure Ventilation Fans	-		-	15,600	-	-	13,500	29,100
Station Security	-		-	20,000	-	-	-	20,000
Thermal Imaging Camera	-		-	4,000	-	-	-	24,000
Vehicle/Machinery Extrication Equip	-		-	60,000	-	-	-	105,000
BullEx Digital Extinguisher Trainer	-		-	12,000	-	-	-	12,000
Double Axle Public Education Trailer	-		-	10,000	-	-	-	10,000
Training Fire Hydrant	-		-	14,100	-	-	-	14,100
Replacement Gas Detectors	-		-	-	-	5,000	5,000	12,000
Ballistic Body Armor/SAVE	-		-	-	-	-	25,000	30,000
Wellness and Training Equipment	-		-	-	-	-	15,000	18,000
AED's	-		-	-	-	-	-	30,000
SCBA Replacement Program	-		-	-	-	-	-	298,000
Generators carried on Apparatus	-		-	-	-	-	-	14,000
<b>Total Capital Budgets</b>	<b>-</b>		<b>204,500</b>	<b>2,095,700</b>	<b>-</b>	<b>5,000</b>	<b>58,500</b>	<b>806,000</b>
<b>Sources of Funds</b>								
General Fund	-		204,500	2,095,700	-	5,000	58,500	3,169,700
New Debt	-		-	-	-	-	-	-
Fire Impact Fee	-		-	-	-	-	-	-
<b>Total Sources of Funds</b>	<b>-</b>		<b>204,500</b>	<b>2,095,700</b>	<b>-</b>	<b>5,000</b>	<b>58,500</b>	<b>806,000</b>

### Notes:

[1] Uncommitted Appropriation FY2021-22 represent remaining balances on projects that are active in FY2021-22. Balances are updated as of 09/19/2022.

[2] Items denoted with an "F" are funded in the FY 2022-23 Adopted Budget.

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# Ten Year CIP Detail

## General Fund (001) – Fire

### CAPITAL IMPROVEMENT PROGRAM DETAIL

#### E.M.S. CARDIAC MONITORS

<b>Department:</b>	Fire Department	<b>Division:</b>	Fire Rescue	<b>Project #:</b>	N/A
<b>Location:</b>	1934 W County Road 419				
<b>Project Status:</b>	Replacement			<b>Priority:</b>	High
<b>Strategic Focus Area:</b>	Safety and Security				
<b>Goal:</b>	4.1 Be one of the safest communities in the region.				
<b>Objective:</b>	Maintain up-to-date equipment and appropriate facilities				

#### DESCRIPTION/JUSTIFICATION

This project is for the replacement of a total of seven (7) Defibrillator/Monitor units over three fiscal years at a unit cost of \$37,500.00 ea. Three (3) units are scheduled to be replaced in FY 2022-23. Medical recommendations are that the units be replaced on a five (5) to eight (8) year cycle due to increases in down time and new capabilities and technology updates. This cycle of replacement puts these current monitors on the eight (8) to nine (9) year end of the replacement cycle. The next generation of Defibrillator/Monitor units were released in 2021 and the industry moved away from servicing and making replacement parts for the older models. These units are required to maintain our current Advanced Life Support (ALS) license and provide the current ALS level of service.



#### PROJECT EXPENDITURES/FUNDING SOURCES

Project Costs	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 28-32	Total
Engineering & Design	-	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-	-
Other		112,500	75,000	-	-	-	279,000	466,500
<b>Total Project Costs</b>	<b>\$ -</b>	<b>\$ 112,500</b>	<b>\$ 75,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 279,000</b>	<b>\$ 466,500</b>
Source of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 28-32	Total
General Fund		112,500	75,000	-	-	-	279,000	466,500
Fire Impact Fee	-	-	-	-	-	-	-	-
New Debt	-	-	-	-	-	-	-	-
<b>Total Project Revenues</b>	<b>\$ -</b>	<b>\$ 112,500</b>	<b>\$ 75,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 279,000</b>	<b>\$ 466,500</b>

#### OPERATIONAL IMPACT

No additional operating impact costs are expected related to this project.

Operational Impact	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 28-32	Total
<b>Additional Revenues:</b>								
Charges for Services	-	-	-	-	-	-	-	-
Other Revenues	-	-	-	-	-	-	-	-
<b>Less Expenditures:</b>								
Personnel	-	-	-	-	-	-	-	-
Operating	-	-	-	-	-	-	-	-
Non-operating	-	-	-	-	-	-	-	-
<b>Net Operating Impact</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

# Ten Year CIP Detail

## General Fund (001) – Fire

### CAPITAL IMPROVEMENT PROGRAM DETAIL

#### S.C.B.A. COMPRESSOR AND FILL STATION

<b>Department:</b>	Fire Department	<b>Division:</b>	Fire Rescue	<b>Project #:</b>	N/A
<b>Location:</b>	1934 W County Road 419				
<b>Project Status:</b>	Replacement			<b>Priority:</b>	High
<b>Strategic Focus Area:</b>	Safety and Security				
<b>Goal:</b>	4.1 Be one of the safest communities in the region.				
<b>Objective:</b>	Maintain up-to-date equipment and appropriate facilities				

#### DESCRIPTION/JUSTIFICATION

To purchase a replacement SCBA air compressor and fill station. This equipment is needed to refill SCBA bottles used during fireground and hazardous atmosphere type operations. The original equipment was purchased using Fire Act grant funds in 2004. This equipment will be 18 years old at time of replacement. The equipment continues to require additional repair, maintenance costs, and extended down time as it continues to age.



#### PROJECT EXPENDITURES/FUNDING SOURCES

Project Costs	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 28-32	Total
Engineering & Design	-	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-	-
Other		50,000	-	-	-	-	-	50,000
<b>Total Project Costs</b>	<b>\$ -</b>	<b>\$ 50,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 50,000</b>
Source of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 28-32	Total
General Fund		50,000	-	-	-	-	-	50,000
Fire Impact Fee	-	-	-	-	-	-	-	-
New Debt	-	-	-	-	-	-	-	-
<b>Total Project Revenues</b>	<b>\$ -</b>	<b>\$ 50,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 50,000</b>

#### OPERATIONAL IMPACT

No additional operating impact costs are expected related to this project.

Operational Impact	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 28-32	Total
<b>Additional Revenues:</b>								
Charges for Services	-	-	-	-	-	-	-	-
Other Revenues	-	-	-	-	-	-	-	-
<b>Less Expenditures:</b>								
Personnel	-	-	-	-	-	-	-	-
Operating	-	-	-	-	-	-	-	-
Non-operating	-	-	-	-	-	-	-	-
<b>Net Operating Impact</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

# Ten Year CIP Detail

## General Fund (001) – Police

POLICE DEPARTMENT - GENERAL FUND 001								
		Uncommitted	New					
		Appropriations	Appropriations					
[2] Major Capital Project Name	[3] FY2021-22[1]	FY2022-23	FY2023-24	FY2024-25	FY2025-26	FY2026-27	FY2028-32	Total
Special Response Team Vehicle	-	-	170,000	-	-	-	-	170,000
New Public Safety Building	-	-	25,000,000	-	-	-	-	25,000,000
Keytrack System	-	-	-	35,000	-	-	110,000	35,000
Axon Officer Safety Plan	-	-	-	570,000	-	-	-	570,000
Incident Comand Trailer	-	-	-	-	-	-	-	110,000
<b>Capital Outlay [3]</b>								
<b>F</b> SRT vests	-	51,000	-	-	-	-	61,000	112,000
<b>F</b> AED Replacement Pads & Batteries	-	6,500	6,500	6,500	7,000	7,000	36,500	70,000
Ballistic Vest	-	-	15,300	14,450	11,900	16,000	87,000	144,650
Patrol Rifles	-	-	11,000	11,000	-	-	-	22,000
Replacement of Lasers	-	-	10,000	10,000	10,000	10,000	20,000	60,000
Mobile Transportation Devices	-	-	9,000	-	10,000	-	11,000	30,000
Speed Measurement Trailer	-	-	10,000	-	-	-	10,000	20,000
Replacement K9's (Duke)	-	-	18,000	-	-	38,000	19,000	75,000
Community Patrol Furniture and Fixtu	-	-	20,000	-	-	-	-	20,000
Portable Printers	-	-	-	26,400	-	-	-	26,400
SRT Camera & Pole Replacement	-	-	-	10,000	-	-	-	10,000
Training Robot Replacement	-	-	-	-	20,000	-	-	20,000
SRT Rifles	-	-	-	-	19,250	-	-	19,250
Glock Replacement	-	-	-	-	-	60,000	-	60,000
Property & Evidence Shed Repl	-	-	-	-	-	-	10,000	10,000
Replace SRT Night Vision Equip.	-	-	-	-	-	-	50,000	50,000
Replacement of Radios	-	-	-	-	-	-	121,000	121,000
Armored Plates (Patrol Rifle Vest)	-	-	-	-	-	-	35,000	35,000
Replacement Evidence Refrigerator/Freezer	-	-	-	-	-	-	10,000	10,000
<b>Total Capital Budgets</b>	<b>-</b>	<b>57,500</b>	<b>25,269,800</b>	<b>683,350</b>	<b>78,150</b>	<b>131,000</b>	<b>580,500</b>	<b>26,800,300</b>
<b>Sources of Funds</b>								
General Fund		57,500	13,869,800	683,350	78,150	131,000	580,500	15,400,300
Police Impact Fees		-	-	-	-	-	-	-
Police Construction Fund		-	11,400,000	-	-	-	-	11,400,000
New Debt		-	-	-	-	-	-	-
<b>Total Sources of Funds</b>	<b>-</b>	<b>57,500</b>	<b>25,269,800</b>	<b>683,350</b>	<b>78,150</b>	<b>131,000</b>	<b>580,500</b>	<b>26,800,300</b>

### Notes:

[1] Uncommitted Appropriation FY2021-22 represent remaining balances on projects that are active in FY2021-22. Balances are updated as of 09/19/2022.

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# Ten Year CIP Detail

## General Fund (001) – Public Works

PUBLIC WORKS DEPARTMENT - GENERAL FUND 001								
[2] Major Capital Project Name [3]	Uncommitted	New						Total
	Appropriations FY2021-22 [1]	Appropriations FY2022-23	FY2023-24	FY2024-25	FY2025-26	FY2026-27	FY2028-32	
Asphalt Zipper	-	-	199,210	-	-	-		199,210
<b>Capital Outlay [3]</b>								
Parking Lot Resurfacing	-	-	20,000	17,000	27,000	44,000	130,000	238,000
<b>Total Capital Budgets</b>	-	-	219,210	17,000	27,000	44,000	130,000	437,210
<b>Sources of Funds</b>								
General Fund	-	-	219,210	17,000	27,000	44,000	130,000	437,210
<b>Total Sources of Funds</b>	-	-	219,210	17,000	27,000	44,000	130,000	437,210

### Notes:

- [1] Uncommitted Appropriation FY2021-22 represent remaining balances on projects that are active in FY2021-22. Balances are updated as of 9/19/2022.
- [2] Items denoted with an "F" are funded in the FY 2022-23 Adopted Budget.
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# Ten Year CIP Detail

## General Fund (001) – Parks

RECREATION AND PARKS DEPARTMENT - GENERAL FUND 001										
Uncommitted			New							
Appropriations			Appropriation:							
[2]	Major Capital Project Name	[3]	FY2021-22[1]	FY2022-23	FY2023-24	FY2024-25	FY2025-26	FY2026-27	FY2028-32	Total
	Riverwoods Park Fct Mgmnt Plan	-	-	-	115,000	80,000	100,000	155,000	20,000	470,000
	Shane Kelly Park Fct Mgmnt Plan	-	-	-	270,000	25,000	35,000	13,000	105,000	448,000
	New Master Plan Consultant	-	-	-	225,000	-	-	-	-	225,000
	Round Lake Park Community Center	-	-	-	1,575,000	-	-	-	-	1,575,000
	Trails/Park-To-Park Trails	-	-	-	250,000	-	250,000	-	750,000	1,250,000
	Riverside Skate Park Building	-	-	-	180,000	-	-	-	-	180,000
	New Vehicle Purchase - Facilities	-	-	-	40,000	-	-	-	-	40,000
	Self Propelled Boom Lift	-	-	-	50,000	-	-	-	-	50,000
	Big Kahuna Pool Deck Shade Ext	-	-	-	45,000	45,000	-	-	-	90,000
	Sweetwater Park Boardwalk Ext	-	-	-	250,000	-	-	-	-	250,000
	Long Lake Park/Stubbs Property	-	-	-	500,000	-	200,000	-	-	700,000
	Boston Hill Park Master Plan	-	-	-	300,000	450,000	-	-	-	750,000
	Sweetwater Park Master Plan	-	-	-	300,000	-	-	-	-	300,000
	Outdoor Restroom Reno	-	-	-	-	-	-	-	50,000	50,000
	Shade Structures	-	-	-	226,000	150,000	70,000	70,000	-	516,000
	H.V.A.C. Renewal And Repl	-	-	-	175,000	85,300	21,000	14,000	71,300	366,600
	Playground Structure / P.I.P.	-	-	-	125,000	180,000	175,000	125,000	430,000	1,035,000
	Pavilion Replacement	-	-	-	35,000	35,000	35,000	35,000	140,000	280,000
	Chemical Storage Building	50,000	-	-	-	-	-	-	-	-
	Capital Outlay [3]	-	-	-	-	-	-	-	-	-
F	Bobcat for Park (laser Leveling)	-	-	35,000	-	-	-	-	-	35,000
	BARD HVAC RPL	-	-	-	-	-	15,000	15,000	30,000	60,000
	OSC scoreboard replacement	-	-	-	-	-	-	-	33,000	33,000
	BB Goal Replacement (parks)	-	-	-	29,800	-	-	-	-	29,800
	Daktronics Video/Sound Upgr	-	-	-	-	15,000	-	-	30,000	45,000
	RS pool heater replacement	-	-	-	-	-	-	-	35,000	35,000
	Mobile Elctr Message Boards	-	-	-	24,000	-	-	-	-	24,000
	CLP Swan Boat Replacement	-	-	-	28,000	-	-	-	28,000	56,000
	Aquatic Facility Pump Room Lift	-	-	-	15,000	-	-	-	-	15,000
	Pool Vacuum	-	-	-	7,000	-	-	-	-	7,000
	Storage Shed(s)	-	-	-	15,000	-	-	-	-	15,000
	Thorgard Lighting Upgrade	-	-	-	35,000	-	-	-	105,000	140,000
	Splash Pad UV System	-	-	-	14,000	-	-	-	-	14,000
	Gym Fitness Equipment	-	-	-	35,000	-	-	-	-	35,000
	Parks Equipment Replacement	-	-	-	25,000	25,000	25,000	25,000	125,000	225,000
	Towable Generators/light tower	-	-	-	15,000	-	-	-	15,000	30,000
	Riverside Lockers	-	-	-	40,000	-	-	-	-	40,000
	Steel Safety Bollards for parks	-	-	-	15,000	-	-	-	-	15,000
	Annual Repl of Ice Machines	-	-	-	7,500	7,500	7,500	7,500	37,500	67,500
										-
Total Capital Budgets			50,000	35,000	4,966,300	1,097,800	933,500	459,500	2,004,800	9,496,900
Sources of Funds										
	General Fund	50,000	35,000	4,466,300	1,097,800	933,500	459,500	2,004,800		8,996,900
	Rec Impact Fee	-	-	500,000	-	-	-	-		500,000
	New Debt	-	-	-	-	-	-	-		-
	ARPA Fund	-	-	-	-	-	-	-		-
Total Sources of Funds			50,000	35,000	4,966,300	1,097,800	933,500	459,500	2,004,800	9,496,900

### Notes:

- [1] Uncommitted Appropriation FY2021-22 represent remaining balances on projects that are active in FY2021-22. Balances are updated as of 09/19/2022.
- [2] Items denoted with an "F" are funded in the FY 2022-23 Adopted Budget.
- [3] CIP forms are included for all capital improvement projects (CIP) funded in the FY 2022-23 Budget. Forms are not required for capital outlay requests.

# Ten Year CIP Detail

## CRA Fund (015)

COMMUNITY REDEVELOPMENT AGENCY (CRA) FUND 015								
[2] Major Capital Project Name [3]	Uncommitted	New						Total
	Appropriations FY2021-22[1]	Appropriations FY2022-23	FY2023-24	FY2024-25	FY2025-26	FY2026-27	FY2028-32	
<b>F</b> Lift Station #7 Relocation	-	840,387	759,102	-	-	-	-	1,599,489
<b>F</b> S.R.434 Preliminary Engineering Report	-	100,000	-	-	-	-	-	100,000
<b>F</b> Looping And Hydrant Study	-	100,000	-	-	-	-	-	100,000
<b>F</b> Wood Street Sidewalks	-	75,000	-	-	-	-	-	75,000
<b>F</b> Historic Downtown Water Valve Repl	-	75,000	75,000	-	-	-	-	150,000
Solary Park Pedestrian Bridge	5,000	-	100,000	-	-	-	-	100,000
Geneva Drive To Sr434 Connector	1,605,000	-	500,000	-	-	-	-	500,000
Franklin Street Extension	14,351	-	-	1,500,000	-	-	-	1,500,000
Demolition Of Old Post Office	42,092	-	-	-	-	-	-	-
<b>Capital Outlay [3]</b>								
N/A		-	-	-	-	-	-	-
<b>Total Capital Budgets</b>	<b>1,666,443</b>	<b>1,190,387</b>	<b>1,434,102</b>	<b>1,500,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>4,124,489</b>
<b>Sources of Funds</b>								
CRA	1,666,443	1,190,387	1,434,102	1,500,000	-	-	-	4,124,489
New Debt		-	-	-	-	-	-	-
<b>Total Sources of Funds</b>	<b>1,666,443</b>	<b>1,190,387</b>	<b>1,434,102</b>	<b>1,500,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>4,124,489</b>

### Notes:

[1] Uncommitted Appropriation FY2021-22 represent remaining balances on projects that are active in FY2021-22. Balances are updated as of 09/19/2022.

[2] Items denoted with an "F" are funded in the FY 2022-23 Adopted Budget.

[3] CIP forms are included for all capital improvement projects (CIP) funded in the FY 2022-23 Budget. Forms are not required for capital outlay requests.



# Ten Year CIP Detail

## CRA Fund (015)

### CAPITAL IMPROVEMENT PROGRAM DETAIL

#### LIFT STATION #7 RELOCATION

<b>Department:</b>	CRA	<b>Division:</b>	PW Administration	<b>Project #:</b>	PW2301
<b>Location:</b>					
<b>Project Status:</b>	New			<b>Priority:</b>	High
<b>Strategic Focus Area:</b>	Natural and Built Systems				
<b>Goal:</b>	1.2 Ensure that the infrastructure meets the capacity of the City				
<b>Objective:</b>	Eliminating existing infrastructure deficits				

#### DESCRIPTION/JUSTIFICATION

Lift Station #7 Relocation is required with the construction of the new Geneva Drive to SR434 Connector Road Project. The new road configuration will cross the existing Lift Station #7 site and will necessitate its relocation/replacement. The new location will be on the north side of the new Connector Road. The relocation includes a new wet well, control panel, hatches, discharge valve assembly and fixed emergency power. A driveway will be constructed within the new Connector Road north sidewalk. A small retaining wall may be necessary due to the proximity with Sweetwater Creek. A brick wall is also anticipated to makes the lift station location.



#### PROJECT EXPENDITURES/FUNDING SOURCES

Project Costs	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 28-32	Total
Engineering & Design	-	-	-	-	-	-	-	-
Construction	-	840,387	759,102	-	-	-	-	1,599,489
Other	-	-	-	-	-	-	-	-
<b>Total Project Costs</b>	<b>\$ -</b>	<b>\$ 840,387</b>	<b>\$ 759,102</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,599,489</b>
Source of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 28-32	Total
CRA	-	840,387	759,102	-	-	-	-	1,599,489
New Debt	-	-	-	-	-	-	-	-
<b>Total Project Revenues</b>	<b>\$ -</b>	<b>\$ 840,387</b>	<b>\$ 759,102</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,599,489</b>

#### OPERATIONAL IMPACT

No additional operating impact costs are expected related to this project.

Operational Impact	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 28-32	Total
<b>Additional Revenues:</b>								
Charges for Services	-	-	-	-	-	-	-	-
Other Revenues	-	-	-	-	-	-	-	-
<b>Less Expenditures:</b>								
Personnel	-	-	-	-	-	-	-	-
Operating	-	-	-	-	-	-	-	-
Non-operating	-	-	-	-	-	-	-	-
<b>Net Operating Impact</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>



# Ten Year CIP Detail

## CRA Fund (015)

### CAPITAL IMPROVEMENT PROGRAM DETAIL

#### S.R.434 PRELIMINARY ENGINEERING REPORT

<b>Department:</b>	CRA	<b>Division:</b>	PW Administration	<b>Project #:</b>	PW2302
<b>Location:</b>					
<b>Project Status:</b>	New			<b>Priority:</b>	High
<b>Strategic Focus Area:</b>	Mobility and Transportation				
<b>Goal:</b>	2.2 Promote connections to regional multi-modal systems -				
<b>Objective:</b>	Promotion and expansion of Flex area (pick-up line)				
	Continue to support multi-modal options				

#### DESCRIPTION/JUSTIFICATION

This is a Preliminary Engineering Report to evaluate the conceptual Alternative 2 proposed by Kittelson and Assoc. as part of their June, 2019 SR434 Corridor Study between Mitchell Hammock Road and State Road 426. Alternative 2 is a 3 lane section which is the least destructive alternative to the existing corridor plus provides a wide shared path along the east right of way for bicycles and pedestrians.



SECTION 2 - ALTERNATIVE 2



S.R. 434 CORRIDOR PLANNING STUDY  
Phase I & II of the Corridor Planning Study (between Mitchell Hammock Road to South Street/Section 2)  
Seminole County Florida  
Contract No. 19-0000-01

TYPICAL SECTION

Figure 2-6

#### PROJECT EXPENDITURES/FUNDING SOURCES

Project Costs	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 28-32	Total
Engineering & Design	-	100,000	-	-	-	-	-	100,000
Construction	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-
<b>Total Project Costs</b>	<b>\$ -</b>	<b>\$ 100,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 100,000</b>
Source of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 28-32	Total
CRA	-	100,000	-	-	-	-	-	100,000
New Debt	-	-	-	-	-	-	-	-
<b>Total Project Revenues</b>	<b>\$ -</b>	<b>\$ 100,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 100,000</b>

#### OPERATIONAL IMPACT

No additional operating impact costs are expected related to this project.

Operational Impact	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 28-32	Total
<b>Additional Revenues:</b>								
Charges for Services	-	-	-	-	-	-	-	-
Other Revenues	-	-	-	-	-	-	-	-
<b>Less Expenditures:</b>								
Personnel	-	-	-	-	-	-	-	-
Operating	-	-	-	-	-	-	-	-
Non-operating	-	-	-	-	-	-	-	-
<b>Net Operating Impact</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

# Ten Year CIP Detail

## CRA Fund (015)

### CAPITAL IMPROVEMENT PROGRAM DETAIL

#### LOOPING AND HYDRANT STUDY

<b>Department:</b>	CRA	<b>Division:</b>	PW Administration	<b>Project #:</b>	PW2303
<b>Location:</b>	CRA NE Quadrant				
<b>Project Status:</b>	New			<b>Priority:</b>	High
<b>Strategic Focus Area:</b>	Natural and Built Systems				
<b>Goal:</b>	1.2 Ensure that the infrastructure meets the capacity of the City				
<b>Objective:</b>	Eliminating existing infrastructure deficits				

#### DESCRIPTION/JUSTIFICATION

Looping & Hydrant Study for the NE quadrant - East of Division St to North of Broadway. Evaluation of the existing potable water system to provide sufficient hydrant fire flow plus to determine if sufficient hydrant spacing is provided. Staff anticipates using a portion of the funding to procure new hydrant installations as needed. If piping upgrades are required, additional funding will be necessary.



#### PROJECT EXPENDITURES/FUNDING SOURCES

Project Costs	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 28-32	Total
Engineering & Design	-	100,000	-	-	-	-	-	100,000
Construction	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-
<b>Total Project Costs</b>	<b>\$ -</b>	<b>\$ 100,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 100,000</b>
Source of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 28-32	Total
CRA	-	100,000	-	-	-	-	-	100,000
New Debt	-	-	-	-	-	-	-	-
<b>Total Project Revenues</b>	<b>\$ -</b>	<b>\$ 100,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 100,000</b>

#### OPERATIONAL IMPACT

No additional operating impact costs are expected related to this project.

Operational Impact	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 28-32	Total
<b>Additional Revenues:</b>								
Charges for Services	-	-	-	-	-	-	-	-
Other Revenues	-	-	-	-	-	-	-	-
<b>Less Expenditures:</b>								
Personnel	-	-	-	-	-	-	-	-
Operating	-	-	-	-	-	-	-	-
Non-operating	-	-	-	-	-	-	-	-
<b>Net Operating Impact</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

# Ten Year CIP Detail

## CRA Fund (015)

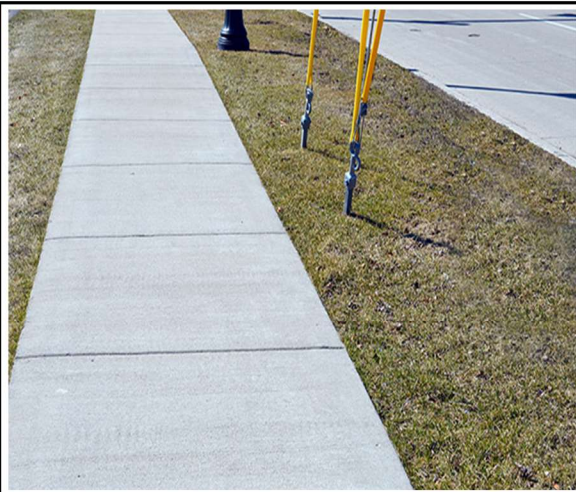
### CAPITAL IMPROVEMENT PROGRAM DETAIL

#### WOOD STREET SIDEWALKS

<b>Department:</b>	CRA	<b>Division:</b>	PW Administration	<b>Project #:</b>	PW2304
<b>Location:</b>	Wood Street				
<b>Project Status:</b>	New			<b>Priority:</b>	High
<b>Strategic Focus Area:</b>	Natural and Built Systems				
<b>Goal:</b>	1.2 Ensure that the infrastructure meets the capacity of the City				
<b>Objective:</b>	Eliminating existing infrastructure deficits				

#### DESCRIPTION/JUSTIFICATION

Sidewalks evaluation for Wood Street and Lindsay Lane from SR434 to Windy Pine Way. This is anticipated to be a routing study with some field survey collection. Additional funding may be necessary for a full engineering design.



#### PROJECT EXPENDITURES/FUNDING SOURCES

Project Costs	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 28-32	Total
Engineering & Design	-	75,000	-	-	-	-	-	75,000
Construction	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-
<b>Total Project Costs</b>	<b>\$ -</b>	<b>\$ 75,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 75,000</b>
Source of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 28-32	Total
CRA	-	75,000	-	-	-	-	-	75,000
New Debt	-	-	-	-	-	-	-	-
<b>Total Project Revenues</b>	<b>\$ -</b>	<b>\$ 75,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 75,000</b>

#### OPERATIONAL IMPACT

No additional operating impact costs are expected related to this project.

Operational Impact	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 28-32	Total
<b>Additional Revenues:</b>								
Charges for Services	-	-	-	-	-	-	-	-
Other Revenues	-	-	-	-	-	-	-	-
<b>Less Expenditures:</b>								
Personnel	-	-	-	-	-	-	-	-
Operating	-	-	-	-	-	-	-	-
Non-operating	-	-	-	-	-	-	-	-
<b>Net Operating Impact</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

# Ten Year CIP Detail

## CRA Fund (015)

### CAPITAL IMPROVEMENT PROGRAM DETAIL

#### HISTORIC DOWNTOWN WATER VALVE REPLACEMENT

<b>Department:</b>	CRA	<b>Division:</b>	PW Administration	<b>Project #:</b>	PW2305
<b>Location:</b>	Historic Downtown				
<b>Project Status:</b>	New			<b>Priority:</b>	High
<b>Strategic Focus Area:</b>	Natural and Built Systems				
<b>Goal:</b>	1.4 Maintain public health protections				
<b>Objective:</b>	Maintain highest water quality standards				

#### DESCRIPTION/JUSTIFICATION

This project is proposed to replace numerous existing water valves in the Historic Downtown area of the City. Many of the valves in the potable water distribution system in the Historic Downtown area are over 50 years old and in need of replacement. These water valves are critical to isolate sections of piping when there is a leak to be able to shut off water flow to an affected area.



#### PROJECT EXPENDITURES/FUNDING SOURCES

Project Costs	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 28-32	Total
Engineering & Design	-	-	-	-	-	-	-	-
Construction	-	75,000	75,000	-	-	-	-	150,000
Other	-	-	-	-	-	-	-	-
<b>Total Project Costs</b>	<b>\$ -</b>	<b>\$ 75,000</b>	<b>\$ 75,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 150,000</b>
Source of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 28-32	Total
CRA	-	75,000	75,000	-	-	-	-	150,000
New Debt	-	-	-	-	-	-	-	-
<b>Total Project Revenues</b>	<b>\$ -</b>	<b>\$ 75,000</b>	<b>\$ 75,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 150,000</b>

#### OPERATIONAL IMPACT

No additional operating impact costs are expected related to this project.

Operational Impact	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 28-32	Total
<b>Additional Revenues:</b>								
Charges for Services	-	-	-	-	-	-	-	-
Other Revenues	-	-	-	-	-	-	-	-
<b>Less Expenditures:</b>								
Personnel	-	-	-	-	-	-	-	-
Operating	-	-	-	-	-	-	-	-
Non-operating	-	-	-	-	-	-	-	-
<b>Net Operating Impact</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

# Ten Year CIP Detail

## Transportation Impact Fee Fund (102)

TRANSPORTATION IMPACT FEE FUND 102								
[2] Major Capital Project Name [3]	Uncommitted	New						Total
	Appropriations FY2021-22[1]	Appropriations FY2022-23	FY2023-24	FY2024-25	FY2025-26	FY2026-27	FY2028-32	
F MHR WB Turn Ln At Alafaya Woods	182,671	125,000	-	-	-	-	-	125,000
F Lockwood/MHR Turn Ln Imp	279,535	125,000	-	-	-	-	-	125,000
MHR EB Turn Ln At Alafaya Woods	-	-	-	700,000	-	-	-	700,000
Capital Outlay [3]								
N/A		-	-	-	-	-	-	-
Total Capital Budgets	462,206	250,000	-	700,000	-	-	-	950,000
Source of Funds								
Transportation Impact Fee	462,206	250,000	-	700,000	-	-	-	950,000
New Debt		-	-	-	-	-	-	-
Total Source of Funds	462,206	250,000	-	700,000	-	-	-	950,000

### Notes:

- [1] Uncommitted Appropriation FY2021-22 represent remaining balances on projects that are active in FY2021-22. Balances are updated as of 09/19/2022.
- [2] Items denoted with an "F" are funded in the FY 2022-23 Adopted Budget.
- [3] CIP forms are included for all capital improvement projects (CIP) funded in the FY 2022-23 Budget. Forms are not required for capital outlay requests.




# Ten Year CIP Detail

## Transportation Impact Fee Fund (102)

### CAPITAL IMPROVEMENT PROGRAM DETAIL

#### M.H.R. W.B TURN LN AT ALAFAYA WOODS

<b>Department:</b>	Public Works Department	<b>Division:</b>	Parks Administration	<b>Project #:</b>	PW2101
<b>Location:</b>	Mitchell Hammock and Alafaya Woods Blvd				
<b>Project Status:</b>	New			<b>Priority:</b>	High
<b>Strategic Focus Area:</b>	Mobility and Transportation				
<b>Goal:</b>	2.1 Continue implementing transportation master plan				
<b>Objective:</b>	Continue to execute strategies to reduce traffic crashes				

DESCRIPTION/JUSTIFICATION	
Extension of existing westbound turn lane on Mitchell Hammock Rd. at the intersection with Alafaya Woods Blvd.	

PROJECT EXPENDITURES/FUNDING SOURCES								
Project Costs	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 28-32	Total
Engineering & Design	49,992	125,000	-	-	-	-	-	125,000
Construction	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-
<b>Total Project Costs</b>	<b>\$ 49,992</b>	<b>\$ 125,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 125,000</b>
Source of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 28-32	Total
Transportation Impact Fee	49,992	125,000	-	-	-	-	-	125,000
New Debt	-	-	-	-	-	-	-	-
<b>Total Project Revenues</b>	<b>\$ 49,992</b>	<b>\$ 125,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 125,000</b>

OPERATIONAL IMPACT								
Annual Roadway Maintenance and staff time.								
Operational Impact	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 28-32	Total
Additional Revenues:								
Charges for Services	-	-	-	-	-	-	-	-
Other Revenues	-	-	-	-	-	-	-	-
Less Expenditures:								
Personnel	-	-	500	500	500	500	2,500	4,500
Operating	-	-	1,000	1,000	1,000	1,000	5,000	9,000
Non-operating	-	-	-	-	-	-	-	-
<b>Net Operating Impact</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,500</b>	<b>\$ 1,500</b>	<b>\$ 1,500</b>	<b>\$ 1,500</b>	<b>\$ 7,500</b>	<b>\$ 13,500</b>

# Ten Year CIP Detail

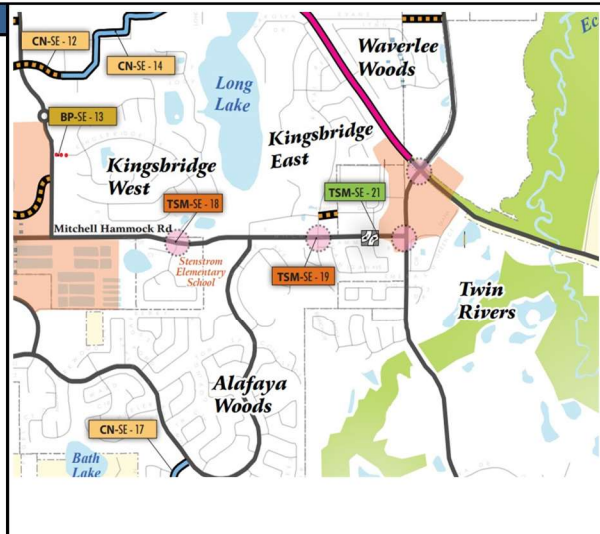
## Transportation Impact Fee Fund (102)

### CAPITAL IMPROVEMENT PROGRAM DETAIL

#### LOCKWOOD/M.H.R. TURN LN IMP

<b>Department:</b>	Public Works Department	<b>Division:</b>	PW Administration	<b>Project #:</b>	PW1807
<b>Location:</b>	Mitchell Hammock Rd and Lockwood Blvd.				
<b>Project Status:</b>	New	<b>Priority:</b> Low			
<b>Strategic Focus Area:</b>	Mobility and Transportation				
<b>Goal:</b>	2.1 Continue implementing transportation master plan				
<b>Objective:</b>	Implement strategies identified in the Transport Master Plan				

#### DESCRIPTION/JUSTIFICATION



#### PROJECT EXPENDITURES/FUNDING SOURCES

Project Costs	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 28-32	Total
Engineering & Design	-	125,000	-	-	-	-	-	125,000
Construction	47,010	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-
<b>Total Project Costs</b>	<b>\$ 47,010</b>	<b>\$ 125,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 125,000</b>
Source of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 28-32	Total
Transportation Impact Fee	47,010	125,000	-	-	-	-	-	125,000
New Debt	-	-	-	-	-	-	-	-
<b>Total Project Revenues</b>	<b>\$ 47,010</b>	<b>\$ 125,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 125,000</b>

#### OPERATIONAL IMPACT

Annual Roadway Maintenance and staff time.

Operational Impact	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 28-32	Total
<b>Additional Revenues:</b>								
Charges for Services	-	-	-	-	-	-	-	-
Other Revenues	-	-	-	-	-	-	-	-
<b>Less Expenditures:</b>								
Personnel	-	-	500	500	500	500	2,500	4,500
Operating	-	-	1,000	1,000	1,000	1,000	5,000	9,000
Non-operating	-	-	-	-	-	-	-	-
<b>Net Operating Impact</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,500</b>	<b>\$ 1,500</b>	<b>\$ 1,500</b>	<b>\$ 1,500</b>	<b>\$ 7,500</b>	<b>\$ 13,500</b>

# Ten Year CIP Detail

## Local Option Gas Tax Fund (105)

LOCAL OPTION GAS TAX FUND 105								
[2] Major Capital Project Name [3]	Uncommitted Appropriations	New Appropriations						Total
	FY2021-22[1]	FY2022-23	FY2023-24	FY2024-25	FY2025-26	FY2026-27	FY2028-32	
<b>F</b> Annual Road Resurfacing	253,087	250,000	250,000	250,000	250,000	250,000	1,000,000	2,250,000
<b>F</b> North Lockwood Right Turn Lane	9,352	150,000	-	-	-	-	-	150,000
<b>F</b> Traffic Calming Misc.	-	75,000	75,000	75,000	75,000	75,000	-	375,000
<b>F</b> Oviedo Mall Bridge	-	76,000	-	-	-	-	-	76,000
Boston Hill Pedestrian Crossing	-	-	125,000	-	-	-	-	125,000
Alafaya Woods Blvd Design	-	-	200,000	-	-	-	-	200,000
Solary Park Trail Connectivity	1,393	-	-	-	-	-	-	-
Franklin St Landscape Imprv	7,115	-	-	-	-	-	-	-
Traffic Calming Study	-	-	-	-	-	-	-	-
<b>Capital Outlay [3]</b>								
N/A	-	-	-	-	-	-	-	-
<b>Total Capital Budgets</b>	270,947	551,000	650,000	325,000	325,000	325,000	1,000,000	3,176,000
<b>Source of Funds</b>								
Local Option Gas Tax Fund	270,947	551,000	650,000	325,000	325,000	325,000	1,000,000	3,176,000
New Debt		-	-	-	-	-	-	-
<b>Total Source of Funds</b>	270,947	551,000	650,000	325,000	325,000	325,000	1,000,000	3,176,000

### Notes:

[1] Uncommitted Appropriation FY2021-22 represent remaining balances on projects that are active in FY2021-22. Balances are updated as of 09/19/2022.

[2] Items denoted with an "F" are funded in the FY 2022-23 Adopted Budget.

[3] CIP forms are included for all capital improvement projects (CIP) funded in the FY 2022-23 Budget. Forms are not required for capital outlay requests.



# Ten Year CIP Detail

## Local Option Gas Tax Fund (105)

### CAPITAL IMPROVEMENT PROGRAM DETAIL

#### ANNUAL ROAD RESURFACING

<b>Department:</b>	Public Works Department	<b>Division:</b>	Sidewalks & Streets	<b>Project #:</b>	RESURF
<b>Location:</b>	City Wide				
<b>Project Status:</b>	Replacement			<b>Priority:</b>	High
<b>Strategic Focus Area:</b>	Mobility and Transportation				
<b>Goal:</b>	2.1 Continue implementing transportation master plan				
<b>Objective:</b>	High level of maintenance for the City's roadway network				

#### DESCRIPTION/JUSTIFICATION

A regular program of road resurfacing is necessary to prevent City-maintained roads from rapid deterioration. The Pavement Management System is designed to treat arterials and residential streets in the worst conditions along with preventative maintenance measures to treat roadways in good to fair condition. This approach is proven to be the most efficient and cost-effective in pavement management and one which will have a lasting effect on the City. The strategy is to eliminate the roadways in poor condition. After that time, a moderate preventative maintenance program will be implemented to keep all the roadways in the City in fair or better conditions.



#### PROJECT EXPENDITURES/FUNDING SOURCES

Project Costs	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 28-32	Total
Engineering & Design	-	-	-	-	-	-	-	-
Construction	1,054,219	250,000	250,000	250,000	250,000	250,000	1,000,000	2,250,000
Other	17,630	-	-	-	-	-	-	-
<b>Total Project Costs</b>	<b>\$ 1,071,849</b>	<b>\$ 250,000</b>	<b>\$ 250,000</b>	<b>\$ 250,000</b>	<b>\$ 250,000</b>	<b>\$ 250,000</b>	<b>\$ 1,000,000</b>	<b>\$ 2,250,000</b>
Source of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 28-32	Total
Local Option Gas Tax	1,071,849	250,000	250,000	250,000	250,000	250,000	1,000,000	2,250,000
New Debt	-	-	-	-	-	-	-	-
<b>Total Project Revenues</b>	<b>\$ 1,071,849</b>	<b>\$ 250,000</b>	<b>\$ 250,000</b>	<b>\$ 250,000</b>	<b>\$ 250,000</b>	<b>\$ 250,000</b>	<b>\$ 1,000,000</b>	<b>\$ 2,250,000</b>

#### OPERATIONAL IMPACT

No additional operating impact costs are expected related to this project.

Operational Impact	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 28-32	Total
<b>Additional Revenues:</b>								
Charges for Services	-	-	-	-	-	-	-	-
Other Revenues	-	-	-	-	-	-	-	-
<b>Less Expenditures:</b>								
Personnel	-	-	-	-	-	-	-	-
Operating	-	-	-	-	-	-	-	-
Non-operating	-	-	-	-	-	-	-	-
<b>Net Operating Impact</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

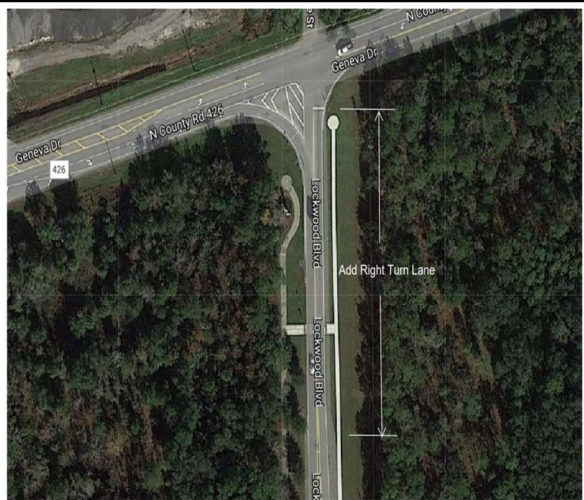
# Ten Year CIP Detail

## Local Option Gas Tax Fund (105)

### CAPITAL IMPROVEMENT PROGRAM DETAIL

#### NORTH LOCKWOOD RIGHT TURN LANE

<b>Department:</b>	Public Works Department	<b>Division:</b>	PW Administration	<b>Project #:</b>	PW2102
<b>Location:</b>	Lockwood/CR426				
<b>Project Status:</b>	New			<b>Priority:</b>	High
<b>Strategic Focus Area:</b>	Mobility and Transportation				
<b>Goal:</b>	2.1 Continue implementing transportation master plan				
<b>Objective:</b>	Develop connectivity for all types of vehicles and for pedestrians				

DESCRIPTION/JUSTIFICATION	
Construction of a new dedicated right turn lane from north Lockwood Rd. onto eastbound County Road 426.	

PROJECT EXPENDITURES/FUNDING SOURCES								
Project Costs	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 28-32	Total
Engineering & Design	-	-	-	-	-	-	-	-
Construction	-	150,000	-	-	-	-	-	150,000
Other	-	-	-	-	-	-	-	-
<b>Total Project Costs</b>	<b>\$ -</b>	<b>\$ 150,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 150,000</b>
Source of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 28-32	Total
Local Option Gas Tax	-	150,000	-	-	-	-	-	150,000
New Debt	-	-	-	-	-	-	-	-
<b>Total Project Revenues</b>	<b>\$ -</b>	<b>\$ 150,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 150,000</b>

OPERATIONAL IMPACT								
Annual Roadway Maintenance and staff time.								
Operational Impact	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 28-32	Total
Additional Revenues:								
Charges for Services	-	-	-	-	-	-	-	-
Other Revenues	-	-	-	-	-	-	-	-
Less Expenditures:								
Personnel	-	-	500	500	500	500	2,500	4,500
Operating	-	-	1,000	1,000	1,000	1,000	5,000	9,000
Non-operating	-	-	-	-	-	-	-	-
<b>Net Operating Impact</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,500</b>	<b>\$ 1,500</b>	<b>\$ 1,500</b>	<b>\$ 1,500</b>	<b>\$ 7,500</b>	<b>\$ 13,500</b>

# Ten Year CIP Detail

## Local Option Gas Tax Fund (105)

### CAPITAL IMPROVEMENT PROGRAM DETAIL

#### TRAFFIC CALMING MISC.

<b>Department:</b>	Public Works Department	<b>Division:</b>	PW Administration	<b>Project #:</b>	PW2202
<b>Location:</b>					
<b>Project Status:</b>	New			<b>Priority:</b>	High
<b>Strategic Focus Area:</b>	Mobility and Transportation				
<b>Goal:</b>	2.1 Continue implementing transportation master plan				
<b>Objective:</b>	Develop connectivity for all types of vehicles and for pedestrians				

#### DESCRIPTION/JUSTIFICATION

Miscellaneous traffic calming around the City.



#### PROJECT EXPENDITURES/FUNDING SOURCES

Project Costs	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 28-32	Total
Engineering & Design	-	-	-	-	-	-	-	-
Construction	-	75,000	75,000	75,000	75,000	75,000	-	375,000
Other	-	-	-	-	-	-	-	-
<b>Total Project Costs</b>	<b>\$ -</b>	<b>\$ 75,000</b>	<b>\$ 75,000</b>	<b>\$ 75,000</b>	<b>\$ 75,000</b>	<b>\$ 75,000</b>	<b>\$ -</b>	<b>\$ 375,000</b>
Source of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 28-32	Total
Local Option Gas Tax	-	75,000	75,000	75,000	75,000	75,000	-	375,000
New Debt	-	-	-	-	-	-	-	-
<b>Total Project Revenues</b>	<b>\$ -</b>	<b>\$ 75,000</b>	<b>\$ 75,000</b>	<b>\$ 75,000</b>	<b>\$ 75,000</b>	<b>\$ 75,000</b>	<b>\$ -</b>	<b>\$ 375,000</b>

#### OPERATIONAL IMPACT

No additional operating impact costs are expected related to this project.

Operational Impact	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 28-32	Total
<b>Additional Revenues:</b>								
Charges for Services	-	-	-	-	-	-	-	-
Other Revenues	-	-	-	-	-	-	-	-
<b>Less Expenditures:</b>								
Personnel	-	-	-	-	-	-	-	-
Operating	-	-	-	-	-	-	-	-
Non-operating	-	-	-	-	-	-	-	-
<b>Net Operating Impact</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>




# Ten Year CIP Detail

## Local Option Gas Tax Fund (105)

### CAPITAL IMPROVEMENT PROGRAM DETAIL

#### OVIEDO MALL BRIDGE

<b>Department:</b>	Public Works Department	<b>Division:</b>	PW Administration	<b>Project #:</b>	PW2306
<b>Location:</b>					
<b>Project Status:</b>	New			<b>Priority:</b>	High
<b>Strategic Focus Area:</b>	Mobility and Transportation				
<b>Goal:</b>	2.2 Promote connections to regional multi-modal systems - Promotion and expansion of Flex area (pick-up line)				
<b>Objective:</b>	Develop connectivity for all types of vehicles and for pedestrians				

DESCRIPTION/JUSTIFICATION	
Maintenance items to be mitigated per FDOT bridge structural report that was provided in fiscal year 21/22.	

PROJECT EXPENDITURES/FUNDING SOURCES								
Project Costs	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 28-32	Total
Engineering & Design	-	76,000	-	-	-	-	-	76,000
Construction	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-
<b>Total Project Costs</b>	<b>\$ -</b>	<b>\$ 76,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 76,000</b>
Source of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 28-32	Total
Local Option Gas Tax	-	76,000	-	-	-	-	-	76,000
New Debt	-	-	-	-	-	-	-	-
<b>Total Project Revenues</b>	<b>\$ -</b>	<b>\$ 76,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 76,000</b>

OPERATIONAL IMPACT								
No additional operating impact costs are expected related to this project.								
Operational Impact	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 28-32	Total
Additional Revenues:								
Charges for Services	-	-	-	-	-	-	-	-
Other Revenues	-	-	-	-	-	-	-	-
Less Expenditures:								
Personnel	-	-	-	-	-	-	-	-
Operating	-	-	-	-	-	-	-	-
Non-operating	-	-	-	-	-	-	-	-
<b>Net Operating Impact</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

# Ten Year CIP Detail

## American Rescue Plan Act (ARPA) Fund (155)

AMERICAN RESCUE PLAN ACT (ARPA) FUND 155									
[2] Major Capital Project Name [3]	Amended Budget	Uncommitted Appropriations	New Appropriations [4]						Total
	FY2021-22	FY2021-22[1]	FY2022-23	FY22-23	FY23-24	FY24-25	FY25-26	FY28-32	
HVAC Renewal and Replacement	550,000	424,332	100,000	-	-	-	-	-	100,000
Twin Rivers HVAC and Air Quality Cont	165,000	165,000	-	-	-	-	-	-	-
Big Kahuna pool liner	499,756	-	-	-	-	-	-	-	-
Splash zone play structure	284,000	284,000	-	-	-	-	-	-	-
Shade structures	75,686	2,155	86,000	-	-	-	-	-	86,000
Chemical storage building	50,000	50,000	-	-	-	-	-	-	-
Pavilion replacement	70,000	70,000	-	-	-	-	-	-	-
Replacement splash zone funbrellas	41,679	-	39,000	-	-	-	-	-	39,000
Playground structure and PIP replacemen	192,179	240	200,000	-	-	92	-	-	200,000
New rescue	464,520	-	-	-	-	-	-	-	-
Perc Pond Removal & Sys Function	4,551,080	4,859,600	5,015,600	-	-	-	-	-	5,015,600
County wide consolidated assistance prog	467,267	161,670	467,267	-	-	-	-	-	467,267
BARD HVAC Replacement - 2 units	-	-	30,000	-	-	-	-	-	30,000
Electronic access limitation	-	-	200,000	-	-	-	-	-	200,000
Electronic plan review	-	-	250,000	-	-	-	-	-	250,000
OSC Parks maintenance building	-	-	200,000	-	-	-	-	-	200,000
Playground PIP repairs	-	-	30,000	-	-	-	-	-	30,000
Splash zone resurfacing	-	-	50,000	-	-	-	-	-	50,000
Utility cyber security improvements	-	-	100,000	-	-	-	-	-	100,000
<b>Capital Outlay Items [3]/[4]</b>									
Aquatic Facility Heat Pump Replacement	118,800	-	-	-	-	-	-	-	-
Riverside pool heater	14,000	14,000	-	-	-	-	-	-	-
Basketball goal replacement	34,000	-	30,000	-	-	-	-	-	30,000
Police Drone	50,000	-	-	-	-	-	-	-	-
Vehicle Replacement	365,000	-	400,000	-	-	-	-	-	400,000
Fire Engine	-	-	747,000	-	-	-	-	-	747,000
OSC scoreboard replacement	-	-	75,000	-	-	-	-	-	75,000
SRT Vehicle	-	-	170,000	-	-	-	-	-	170,000
<b>Maintenance and Operational Items [3]</b>									
Public Safety Renovations	200,000	200,000	709,000	-	-	-	-	-	709,000
City wide duct cleaning	140,000	140,000	11,000	-	-	-	-	-	11,000
Hands free water fountains	10,000	10,000	40,000	-	-	-	-	-	40,000
Hands free toilets	10,000	10,000	40,000	-	-	-	-	-	40,000
Touch-less faucets	10,000	10,000	40,000	-	-	-	-	-	40,000
Outdoor restroom renovation	125,000	125,000	75,000	-	-	-	-	-	75,000
Exterior painting - 10 locations	80,000	80,000	60,000	-	-	-	-	-	60,000
Interior painting	50,000	50,000	80,000	-	-	-	-	-	80,000
OSC bullpen fencing and gates	45,000	45,000	-	-	-	-	-	-	-
Roof repairs	60,000	60,000	-	-	-	-	-	-	-
Parking lot resurfacing	130,000	130,000	120,000	-	-	-	-	-	120,000
Carpet replacement	50,000	50,000	100,000	-	-	-	-	-	100,000
Fence repairs	60,000	32,527	107,000	-	-	-	-	-	107,000
Turf management	78,656	70	-	-	-	-	-	-	-
OSC field re-conditioning	138,676	16,548	-	-	-	-	-	-	-
Hard court resurfacing	31,000	726	-	-	-	-	-	-	-
Playground shade repairs	25,000	25,000	50,000	-	-	-	-	-	50,000
Rock wall flooring repairs	15,000	15,000	-	-	-	-	-	-	-
Daktronics video upgrades	15,000	15,000	-	-	-	-	-	-	-
Round Lake Park broadband	35,000	7,138	-	-	-	-	-	-	-
Boston Cemetery Road	-	-	125,000	-	-	-	-	-	125,000
City well field study	-	-	250,000	-	-	-	-	-	250,000
Positive Pressure Vents	-	-	16,000	-	-	-	-	-	16,000
Sidewalk Repair	-	-	400,000	-	-	-	-	-	400,000
Shane Kelly dog park repairs	-	-	5,000	-	-	-	-	-	5,000
Shane Kelly field renovations	-	-	50,000	-	-	-	-	-	50,000
Skate park concrete maintenance	-	-	15,000	-	-	-	-	-	15,000
Reserve for Contingency	1,181,568	1,288,048	-	-	-	-	-	-	-
<b>Total Capital/Operating</b>	<b>10,482,867</b>	<b>8,341,054</b>	<b>10,482,867</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>10,482,867</b>
<b>Source of Funds</b>									
ARPA Fund				-	-	-	-	-	-
<b>Total Capital/Operating</b>	<b>10,482,867</b>	<b>8,341,054</b>	<b>10,482,867</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>10,482,867</b>

### Notes:

- [1] Uncommitted Appropriation FY2021-22 represent remaining balances on projects that are active in FY2021-22. Balances are updated as of 09/19/2022.
- [2] Items denoted with an "F" are funded in the FY 2022-23 Adopted Budget.
- [3] CIP forms are included for all capital improvement projects (CIP) funded in the FY 2022-23 Budget. Forms are not required for capital outlay requests.
- [4] Projects listed in the FY2022-23 New Appropriation are going to be approved as part of the FY 2021-22 Amended Budget and carried forward to FY 2022-23.

# Ten Year CIP Detail

## Vehicle Replacement Fund (302)

VEHICLE REPLACEMENT FUND 302								
		Uncommitted	New					
		Appropriations	Appropriations					
[2] Major Capital Project Name	[3] FY2021-22	[1]	FY2022-23	FY2023-24	FY2024-25	FY2025-26	FY2026-27	FY2028-32
Total								
N/A			-	-	-	-	-	-
<b>Capital Outlay [3]</b>								
F Police Vehicle/Equip Repl	-		165,000	2,027,000	500,000	410,000	410,000	2,954,000
F Public Works Vehicle/Equip Repl	-		250,000	592,000	430,000	500,000	80,000	830,000
F Recreation & Parks Vehicle/Equip Repl	-		90,000	734,000	83,000	215,000	215,000	1,335,000
Fire Vehicle/Equip Repl	-		-	1,488,500	700,000	125,000	1,170,000	4,700,000
Fleet Vehicle/Equip Replacement	-		-	183,000	-	-	-	-
IT Vehicle/Equip Replacement	-		-	-	-	-	-	-
Code Enforcement Vehicle/Equip Repl	-		-	-	-	-	-	-
<b>Total Capital Budgets</b>		-	505,000	5,024,500	1,713,000	1,250,000	1,875,000	9,819,000
<b>Source of Funds</b>								
Veh replacement Fund	-		505,000	5,024,500	1,713,000	1,250,000	1,875,000	9,819,000
New Debt	-		-	-	-	-	-	-
<b>Total Source of Funds</b>		-	505,000	5,024,500	1,713,000	1,250,000	1,875,000	9,819,000

### Notes:

[1] Uncommitted Appropriation FY2021-22 represent remaining balances on projects that are active in FY2021-22. Balances are updated as of 09/19/2022.

[2] Items denoted with an "F" are funded in the FY 2022-23 Adopted Budget.

[3] CIP forms are included for all capital improvement projects (CIP) funded in the FY 2022-23 Budget. Forms are not required for capital outlay requests.


# Ten Year CIP Detail

## Vehicle Replacement Fund (302)

### CAPITAL IMPROVEMENT PROGRAM DETAIL

POLICE VEHICLE/EQUIP REPL					
Department:	Police Department	Division:	Patrol	Project#	N/A
Location:					
Project Status:	Replacement				
Strategic Focus Area:	Safety and Security				
Goal:	4.1 Be one of the safest communities in the region.				
Objective:	Maintain up-to-date equipment and appropriate facilities				

DESCRIPTION/JUSTIFICATION					
<b>Division</b>	<b>Fleet #</b>	<b>Year</b>	<b>Make</b>	<b>Model</b>	<b>Est. Cost</b>
2101	PD121	2009	Chevy	Impala M	\$ 55,000
2101	PD137	2010	Chevy	Impala M	\$ 55,000
2101	PD141	2010	Chevy	Impala M	\$ 55,000



PROJECT EXPENDITURES/FUNDING SOURCES								
<b>Project Costs</b>	<b>Prior Years</b>	<b>FY 22/23</b>	<b>FY 23/24</b>	<b>FY 24/25</b>	<b>FY 25/26</b>	<b>FY 26/27</b>	<b>FY 28-32</b>	<b>Total</b>
Engineering & Design	-	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-	-
Purchase	-	165,000	2,027,000	500,000	410,000	410,000	2,954,000	6,466,000
<b>Total Project Costs</b>	<b>\$ -</b>	<b>\$ 165,000</b>	<b>\$ 2,027,000</b>	<b>\$ 500,000</b>	<b>\$ 410,000</b>	<b>\$ 410,000</b>	<b>\$ 2,954,000</b>	<b>\$ 6,466,000</b>
<b>Source of Funds</b>	<b>Prior Years</b>	<b>FY 22/23</b>	<b>FY 23/24</b>	<b>FY 24/25</b>	<b>FY 25/26</b>	<b>FY 26/27</b>	<b>FY 28-32</b>	<b>Total</b>
Veh replacement Fund (302)	-	165,000	2,027,000	500,000	410,000	410,000	2,954,000	6,466,000
New Debt	-	-	-	-	-	-	-	-
<b>Total Project Revenues</b>	<b>\$ -</b>	<b>\$ 165,000</b>	<b>\$ 2,027,000</b>	<b>\$ 500,000</b>	<b>\$ 410,000</b>	<b>\$ 410,000</b>	<b>\$ 2,954,000</b>	<b>\$ 6,466,000</b>

OPERATIONAL IMPACT								
The City strives to replace vehicles every five to seven years. There should be no increase in operating costs to the budget for the replacement vehicles as the operating costs already exist in the budget.								
<b>Operational Impact</b>	<b>Prior Years</b>	<b>FY 22/23</b>	<b>FY 23/24</b>	<b>FY 24/25</b>	<b>FY 25/26</b>	<b>FY 26/27</b>	<b>FY 28-32</b>	<b>Total</b>
Additional Revenues:								
Charges for Services	-	-	-	-	-	-	-	-
Other Revenues	-	-	-	-	-	-	-	-
Less Expenditures:								
Personnel	-	-	-	-	-	-	-	-
Operating	-	-	-	-	-	-	-	-
Non-operating	-	-	-	-	-	-	-	-
<b>Net Operating Impact</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

# Ten Year CIP Detail

## Vehicle Replacement Fund (302)

### CAPITAL IMPROVEMENT PROGRAM DETAIL

#### PUBLIC WORKS VEHICLE/EQUIP REPL

<b>Department:</b>	Public Works Department	<b>Division:</b>	Sidewalk & Street	<b>Project#</b>	N/A
<b>Location:</b>					
<b>Project Status:</b>	Replacement				
<b>Strategic Focus Area:</b>	Safety and Security				
<b>Goal:</b>	4.1 Be one of the safest communities in the region.				
<b>Objective:</b>	Maintain up-to-date equipment and appropriate facilities				

#### DESCRIPTION/JUSTIFICATION

Division	Fleet #	Year	Make	Model	Est. Cost
4107	656	2001	Wacker	Roller	\$ 55,000
4107	605	2007	Ford	F-550 Dump	\$ 110,000
4107	4727	2015	Bandit	50XP Stump Grind	\$ 40,000
4107	800	2005	Ford	F-150	\$ 45,000



#### PROJECT EXPENDITURES/FUNDING SOURCES

Project Costs	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 28-32	Total
Engineering & Design	-	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-	-
Purchase	-	250,000	592,000	430,000	500,000	80,000	830,000	2,682,000
<b>Total Project Costs</b>	<b>\$ -</b>	<b>\$ 250,000</b>	<b>\$ 592,000</b>	<b>\$ 430,000</b>	<b>\$ 500,000</b>	<b>\$ 80,000</b>	<b>\$ 830,000</b>	<b>\$ 2,682,000</b>
Source of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 28-32	Total
Veh replacement Fund (302)	-	250,000	592,000	430,000	500,000	80,000	830,000	2,682,000
New Debt	-	-	-	-	-	-	-	-
<b>Total Project Revenues</b>	<b>\$ -</b>	<b>\$ 250,000</b>	<b>\$ 592,000</b>	<b>\$ 430,000</b>	<b>\$ 500,000</b>	<b>\$ 80,000</b>	<b>\$ 830,000</b>	<b>\$ 2,682,000</b>

#### OPERATIONAL IMPACT

The City strives to replace vehicles every five to seven years. There should be no increase in operating costs to the budget for the replacement vehicles as the operating costs already exist in the budget.

Operational Impact	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 28-32	Total
<b>Additional Revenues:</b>								
Charges for Services	-	-	-	-	-	-	-	-
Other Revenues	-	-	-	-	-	-	-	-
<b>Less Expenditures:</b>								
Personnel	-	-	-	-	-	-	-	-
Operating	-	-	-	-	-	-	-	-
Non-operating	-	-	-	-	-	-	-	-
<b>Net Operating Impact</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>



# Ten Year CIP Detail


## Vehicle Replacement Fund (302)

### CAPITAL IMPROVEMENT PROGRAM DETAIL

#### RECREATION & PARKS VEHICLE/EQUIP REPL

<b>Department:</b>	Parks Department	<b>Division:</b>	Multiple	<b>Project #</b>	N/A
<b>Location:</b>					
<b>Project Status:</b>	Replacement				
<b>Strategic Focus Area:</b>	Safety and Security				
<b>Goal:</b>	4.1 Be one of the safest communities in the region.				
<b>Objective:</b>	Maintain up-to-date equipment and appropriate facilities				

DESCRIPTION/JUSTIFICATION					
Division	Fleet #	Year	Make	Model	Est. Cost
7204	3904	2008	Ford	F-150	\$ 45,000
7204	709	2002	Ford	F-150	\$ 45,000



PROJECT EXPENDITURES/FUNDING SOURCES								
Project Costs	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 28-32	Total
Engineering & Design	-	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-	-
Purchase	-	90,000	734,000	83,000	215,000	215,000	1,335,000	2,672,000
<b>Total Project Costs</b>	<b>\$ -</b>	<b>\$ 90,000</b>	<b>\$ 734,000</b>	<b>\$ 83,000</b>	<b>\$ 215,000</b>	<b>\$ 215,000</b>	<b>\$ 1,335,000</b>	<b>\$ 2,672,000</b>
Source of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 28-32	Total
Veh replacement Fund (302)	-	90,000	734,000	83,000	215,000	215,000	1,335,000	2,672,000
New Debt	-	-	-	-	-	-	-	-
<b>Total Project Revenues</b>	<b>\$ -</b>	<b>\$ 90,000</b>	<b>\$ 734,000</b>	<b>\$ 83,000</b>	<b>\$ 215,000</b>	<b>\$ 215,000</b>	<b>\$ 1,335,000</b>	<b>\$ 2,672,000</b>

OPERATIONAL IMPACT								
The City strives to replace vehicles every five to seven years. There should be no increase in operating costs to the budget for the replacement vehicles as the operating costs already exist in the budget.								
Operational Impact	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 28-32	Total
Additional Revenues:								
Charges for Services	-	-	-	-	-	-	-	-
Other Revenues	-	-	-	-	-	-	-	-
Less Expenditures:								
Personnel	-	-	-	-	-	-	-	-
Operating	-	-	-	-	-	-	-	-
Non-operating	-	-	-	-	-	-	-	-
<b>Net Operating Impact</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

# Ten Year CIP Detail

## 3<sup>rd</sup> Generation Sales Tax Fund (304)

3RD GENERATION SALES TAX FUND 304								
		Uncommitted	New					
		Appropriations	Appropriations					
[2] Major Capital Project Name	[3] FY2020-21	[1]	FY2022-23	FY2023-24	FY2024-25	FY2025-26	FY2026-27	FY2028-32
								Total
<i>F</i> Annual Sidewalk And Curbing Maint	2,440		300,000	100,000	100,000	-	-	-
<i>F</i> Annual Road Resurfacing	532,361		500,000	500,000	500,000	-	-	-
<i>F</i> Lockwood Rd Improvement Project	-		250,000	1,000,000	1,000,000	-	-	-
<i>F</i> Lockwood/Old Lockwood Improv	-		180,000	1,000,000	-	-	-	-
<i>F</i> CR 426 Sidewalk	-		250,000	-	-	-	-	-
<i>F</i> CR 419 Sidewalk	-		115,000	-	-	-	-	-
<i>F</i> MHR Left Turn Lane At S.R434	1,387,578		525,000	-	-	-	-	-
MHRCorridor Improvement	200,000		-	1,000,000	1,000,000	-	-	-
Solary Park	73,442		-	-	-	-	-	-
S.R.426/CR 419 Phase 2 Widening	573,074		-	-	-	-	-	-
Geneva Drive Realignment	1,484,278		-	-	-	-	-	-
Solary Park Trail Connectivity	376,446		-	-	-	-	-	-
Lockwood Rd Access Mgt Study	50,015		-	-	-	-	-	-
Oviedo Blvd Extension Study	50,000		-	-	-	-	-	-
<b>Capital Outlay</b> [3]								
N/A			-	-	-	-	-	-
<b>Total Capital Budgets</b>	<b>4,729,634</b>		<b>2,120,000</b>	<b>3,600,000</b>	<b>2,600,000</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Source of Funds</b>								
3rd Gen Sales Tax Fund	4,729,634		2,120,000	3,600,000	2,600,000	-	-	-
New Debt			-	-	-	-	-	-
<b>Total Source of Funds</b>	<b>4,729,634</b>		<b>2,120,000</b>	<b>3,600,000</b>	<b>2,600,000</b>	<b>-</b>	<b>-</b>	<b>-</b>

### Notes:

[1] Uncommitted Appropriation FY2021-22 represent remaining balances on projects that are active in FY2021-22. Balances are updated as of 09/19/2022.

[2] Items denoted with an "F" are funded in the FY 2022-23 Adopted Budget.

[3] CIP forms are included for all capital improvement projects (CIP) funded in the FY 2022-23 Budget. Forms are not required for capital outlay requests.


# Ten Year CIP Detail

## 3<sup>rd</sup> Generation Sales Tax Fund (304)

### CAPITAL IMPROVEMENT PROGRAM DETAIL

#### ANNUAL SIDEWALK AND CURBING MAINT

<b>Department:</b>	Public Works Department	<b>Division:</b>	PW Administration	<b>Project #:</b>	N/A
<b>Location:</b>	City-wide				
<b>Project Status:</b>	Replacement Program			<b>Priority:</b>	High
<b>Strategic Focus Area:</b>	Mobility and Transportation				
<b>Goal:</b>	2.1 Continue implementing transportation master plan				
<b>Objective:</b>	Develop connectivity for all types of vehicles and for pedestrians				

DESCRIPTION/JUSTIFICATION	
<p>This funding is used to augment the efforts of Public Works crews and increase the number of repairs made annually and reduce the number of trip hazards. In addition, the construction of new sidewalks as listed below is to connect existing pedestrian walkways and improve connectivity throughout the City. Annual sidewalk maintenance is required to remove trip and fall hazards throughout the City. Curbing maintenance is required to replace settled or tree root damaged curbing which can upset normal drainage and cause standing water within the roadway. New sidewalks are also necessary to provide safe pedestrian pathways throughout the City as areas are identified.</p>	

PROJECT EXPENDITURES/FUNDING SOURCES								
Project Costs	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 28-32	Total
Engineering & Design	-	-	-	-	-	-	-	-
Construction	-	300,000	100,000	100,000	-	-	-	500,000
Other	-	-	-	-	-	-	-	-
<b>Total Project Costs</b>	<b>\$ -</b>	<b>\$ 300,000</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 500,000</b>
Source of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 28-32	Total
3rd Gen Sales Tax Fund	-	300,000	100,000	100,000	-	-	-	500,000
New Debt	-	-	-	-	-	-	-	-
<b>Total Project Revenues</b>	<b>\$ -</b>	<b>\$ 300,000</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 500,000</b>

OPERATIONAL IMPACT								
No additional operating impact costs are expected related to this project.								
Operational Impact	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 28-32	Total
Additional Revenues:								
Charges for Services	-	-	-	-	-	-	-	-
Other Revenues	-	-	-	-	-	-	-	-
Less Expenditures:								
Personnel	-	-	-	-	-	-	-	-
Operating	-	-	-	-	-	-	-	-
Non-operating	-	-	-	-	-	-	-	-
<b>Net Operating Impact</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

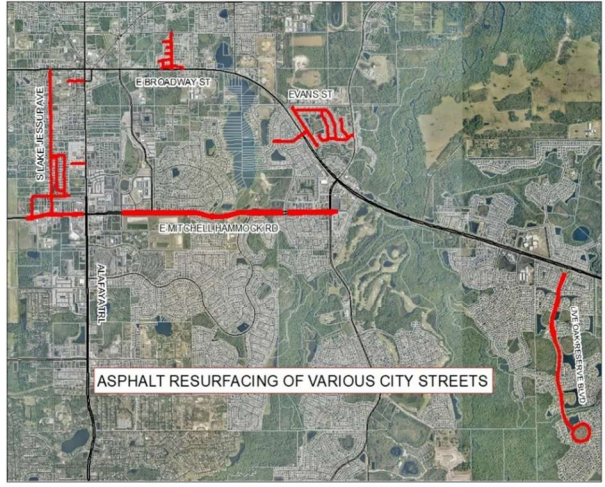
# Ten Year CIP Detail

## 3<sup>rd</sup> Generation Sales Tax Fund (304)

### CAPITAL IMPROVEMENT PROGRAM DETAIL

#### ANNUAL ROAD RESURFACING

<b>Department:</b>	Public Works Department	<b>Division:</b>	Parks Administration	<b>Project #:</b>	RESURF
<b>Location:</b>	City-wide				
<b>Project Status:</b>	Replacement Program			<b>Priority:</b>	High
<b>Strategic Focus Area:</b>	Mobility and Transportation				
<b>Goal:</b>	2.1 Continue implementing transportation master plan				
<b>Objective:</b>	High level of maintenance for the City's roadway network				

DESCRIPTION/JUSTIFICATION	
In January 2008, the City's pavement management consultant, performed an inventory of the pavement condition for all the streets in the City. Based on this evaluation, a numerical value was assigned to each street reflecting the overall condition of the roadway, ranging from Excellent to Very Poor. A regular program of road resurfacing is necessary to prevent City-maintained roads from rapid deterioration. The Pavement Management System is designed to treat arterials and residential streets in the worst conditions along with preventative maintenance measures to treat roadways in good to fair condition. This approach is proven to be the most efficient and cost-effective in pavement management and one which will have a lasting effect on the City. The strategy is to eliminate the roadways in poor condition. After that time, a moderate preventative maintenance program will be implemented to keep all the roadways in the City in fair or better conditions.	

PROJECT EXPENDITURES/FUNDING SOURCES								
Project Costs	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 28-32	Total
Engineering & Design	-	-	-	-	-	-	-	-
Construction	3,789,037	500,000	500,000	500,000	-	-	-	1,500,000
Other	-	-	-	-	-	-	-	-
<b>Total Project Costs</b>	<b>\$ 3,789,037</b>	<b>\$ 500,000</b>	<b>\$ 500,000</b>	<b>\$ 500,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,500,000</b>
Source of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 28-32	Total
3rd Gen Sales Tax Fund	3,789,037	500,000	500,000	500,000	-	-	-	1,500,000
New Debt	-	-	-	-	-	-	-	-
<b>Total Project Revenues</b>	<b>\$ 3,789,037</b>	<b>\$ 500,000</b>	<b>\$ 500,000</b>	<b>\$ 500,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,500,000</b>

OPERATIONAL IMPACT								
No additional operating impact costs are expected related to this project.								
Operational Impact	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 28-32	Total
Additional Revenues:								
Charges for Services	-	-	-	-	-	-	-	-
Other Revenues	-	-	-	-	-	-	-	-
Less Expenditures:								
Personnel	-	-	-	-	-	-	-	-
Operating	-	-	-	-	-	-	-	-
Non-operating	-	-	-	-	-	-	-	-
<b>Net Operating Impact</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>




# Ten Year CIP Detail

## 3<sup>rd</sup> Generation Sales Tax Fund (304)

### CAPITAL IMPROVEMENT PROGRAM DETAIL

#### LOCKWOOD ROAD IMPROVEMENT PROJECT

<b>Department:</b>	Public Works Department	<b>Division:</b>	PW Administration	<b>Project #:</b>	PW2307
<b>Location:</b>					
<b>Project Status:</b>	New			<b>Priority:</b>	High
<b>Strategic Focus Area:</b>	Mobility and Transportation				
<b>Goal:</b>	2.1 Continue implementing transportation master plan				
<b>Objective:</b>	Develop connectivity for all types of vehicles and for pedestrians				

DESCRIPTION/JUSTIFICATION	
Development and refinement of transportation capital improvements within the Downtown Core and along Lockwood Boulevard.	

PROJECT EXPENDITURES/FUNDING SOURCES								
Project Costs	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 28-32	Total
Engineering & Design	-	250,000	-	-	-	-	-	250,000
Construction	-	-	1,000,000	1,000,000	-	-	-	2,000,000
Other	-	-	-	-	-	-	-	-
<b>Total Project Costs</b>	<b>\$ -</b>	<b>\$ 250,000</b>	<b>\$ 1,000,000</b>	<b>\$ 1,000,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,250,000</b>
Source of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 28-32	Total
3rd Gen Sales Tax Fund	-	250,000	1,000,000	1,000,000	-	-	-	2,250,000
New Debt	-	-	-	-	-	-	-	-
<b>Total Project Revenues</b>	<b>\$ -</b>	<b>\$ 250,000</b>	<b>\$ 1,000,000</b>	<b>\$ 1,000,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,250,000</b>

OPERATIONAL IMPACT								
No additional operating impact costs are expected related to this project.								
Operational Impact	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 28-32	Total
Additional Revenues:								
Charges for Services	-	-	-	-	-	-	-	-
Other Revenues	-	-	-	-	-	-	-	-
Less Expenditures:								
Personnel	-	-	-	-	-	-	-	-
Operating	-	-	-	-	-	-	-	-
Non-operating	-	-	-	-	-	-	-	-
<b>Net Operating Impact</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>


# Ten Year CIP Detail

## 3<sup>rd</sup> Generation Sales Tax Fund (304)

### CAPITAL IMPROVEMENT PROGRAM DETAIL

#### LOCKWOOD/OLD LOCKWOOD IMPROVEMENTS

<b>Department:</b>	Public Works Department	<b>Division:</b>	PW Administration	<b>Project #:</b>	PW2308
<b>Location:</b>	Lockwood Rd/Old Lockwood Rd				
<b>Project Status:</b>	New			<b>Priority:</b>	High
<b>Strategic Focus Area:</b>	Mobility and Transportation				
<b>Goal:</b>	2.1 Continue implementing transportation master plan				
<b>Objective:</b>	Continue to implement strategies identified in the Transportation Master Plan				

DESCRIPTION/JUSTIFICATION	
Traffic roundabout for the Lockwood Road/Old Lockwood Road intersection as identified in the City Transportation Master Plan. This is a Transportation Master Plan recommended improvement to enhance roadway operations at that intersection.	

PROJECT EXPENDITURES/FUNDING SOURCES								
Project Costs	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 28-32	Total
Engineering & Design	-	180,000	-	-	-	-	-	180,000
Construction	-	-	1,000,000	-	-	-	-	1,000,000
Other	-	-	-	-	-	-	-	-
<b>Total Project Costs</b>	<b>\$ -</b>	<b>\$ 180,000</b>	<b>\$ 1,000,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,180,000</b>
Source of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 28-32	Total
3rd Gen Sales Tax Fund	-	180,000	1,000,000	-	-	-	-	1,180,000
New Debt	-	-	-	-	-	-	-	-
<b>Total Project Revenues</b>	<b>\$ -</b>	<b>\$ 180,000</b>	<b>\$ 1,000,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,180,000</b>

OPERATIONAL IMPACT								
Annual Roadway maintenance and personnel costs.								
Operational Impact	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 28-32	Total
Additional Revenues:								
Charges for Services	-	-	-	-	-	-	-	-
Other Revenues	-	-	-	-	-	-	-	-
Less Expenditures:								
Personnel	-	-	-	500	500	500	2,500	4,000
Operating	-	-	-	1,000	1,000	1,000	5,000	8,000
Non-operating	-	-	-	-	-	-	-	-
Net Operating Impact	\$ -	\$ -	\$ -	\$ 1,500	\$ 1,500	\$ 1,500	\$ 7,500	\$ 12,000

# Ten Year CIP Detail

## 3<sup>rd</sup> Generation Sales Tax Fund (304)

### CAPITAL IMPROVEMENT PROGRAM DETAIL

#### C.R. 426 SIDEWALK

<b>Department:</b>	Public Works Department	<b>Division:</b>	PW Administration	<b>Project #:</b>	PW2216
<b>Location:</b>					
<b>Project Status:</b>	New			<b>Priority:</b>	High
<b>Strategic Focus Area:</b>	Mobility and Transportation				
<b>Goal:</b>	2.2 Promote connections to regional multi-modal systems - Promotion and expansion of Flex area (pick-up line)				
<b>Objective:</b>	Promote connections to regional multi-modal systems				

#### DESCRIPTION/JUSTIFICATION

A new sidewalk extension along County Road 426 beginning at Shane Kelly Park and extending to Lockwood Road along the south right of way. This is an infill project approximately 1,000 feet in length and will provide a safe means of pedestrian access to Shane Kelly Park via County Road 426 from Lockwood Road.



#### PROJECT EXPENDITURES/FUNDING SOURCES

Project Costs	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 28-32	Total
Engineering & Design	-	-	-	-	-	-	-	-
Construction	-	250,000	-	-	-	-	-	250,000
Other	-	-	-	-	-	-	-	-
<b>Total Project Costs</b>	<b>\$ -</b>	<b>\$ 250,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 250,000</b>
Source of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 28-32	Total
3rd Gen Sales Tax Fund	-	250,000	-	-	-	-	-	250,000
New Debt	-	-	-	-	-	-	-	-
<b>Total Project Revenues</b>	<b>\$ -</b>	<b>\$ 250,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 250,000</b>

#### OPERATIONAL IMPACT

Annual Sidewalk maintenance and personnel cost.

Operational Impact	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 28-32	Total
<b>Additional Revenues:</b>								
Charges for Services	-	-	-	-	-	-	-	-
Other Revenues	-	-	-	-	-	-	-	-
<b>Less Expenditures:</b>								
Personnel	-	-	500	500	500	500	2,500	4,500
Operating	-	-	1,000	1,000	1,000	1,000	5,000	9,000
Non-operating	-	-	-	-	-	-	-	-
<b>Net Operating Impact</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,500</b>	<b>\$ 1,500</b>	<b>\$ 1,500</b>	<b>\$ 1,500</b>	<b>\$ 7,500</b>	<b>\$ 13,500</b>



# Ten Year CIP Detail

## 3<sup>rd</sup> Generation Sales Tax Fund (304)

### CAPITAL IMPROVEMENT PROGRAM DETAIL

#### C.R. 419 SIDEWALK

<b>Department:</b>	Public Works Department	<b>Division:</b>	PW Administration	<b>Project #:</b>	PW2309		
<b>Location:</b>							
<b>Project Status:</b>	New	<b>Priority:</b>	High				
<b>Strategic Focus Area:</b>	Mobility and Transportation						
<b>Goal:</b>	2.2 Promote connections to regional multi-modal systems - Promotion and expansion of Flex area (pick-up line)						
<b>Objective:</b>	Promote connections to regional multi-modal systems						

#### DESCRIPTION/JUSTIFICATION

Construct ADA compliant sidewalks.  
Sidewalk improvements along Lockwood Road between CR419 and the Econlockhatchee Bridge to enhance pedestrian access and improve safety.



#### PROJECT EXPENDITURES/FUNDING SOURCES

Project Costs	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 28-32	Total
Engineering & Design	-	115,000	-	-	-	-	-	115,000
Construction	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-
<b>Total Project Costs</b>	<b>\$ -</b>	<b>\$ 115,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 115,000</b>
Source of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 28-32	Total
3rd Gen Sales Tax Fund	-	115,000	-	-	-	-	-	115,000
New Debt	-	-	-	-	-	-	-	-
<b>Total Project Revenues</b>	<b>\$ -</b>	<b>\$ 115,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 115,000</b>

#### OPERATIONAL IMPACT

Annual Sidewalk maintenance and personnel cost.

Operational Impact	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 28-32	Total
<b>Additional Revenues:</b>								
Charges for Services	-	-	-	-	-	-	-	-
Other Revenues	-	-	-	-	-	-	-	-
<b>Less Expenditures:</b>								
Personnel	-	-	-	500	500	500	2,500	4,000
Operating	-	-	-	1,000	1,000	1,000	5,000	8,000
Non-operating	-	-	-	-	-	-	-	-
<b>Net Operating Impact</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,500</b>	<b>\$ 1,500</b>	<b>\$ 1,500</b>	<b>\$ 7,500</b>	<b>\$ 12,000</b>

## Ten Year CIP Detail

### 3<sup>rd</sup> Generation Sales Tax Fund (304)

## CAPITAL IMPROVEMENT PROGRAM DETAIL

## M.H.R. LEFT TURN LANE AT S.R434

<b>Department:</b>	Public Works Department	<b>Division:</b>	PW Administration	<b>Project #:</b>	PW1806
<b>Location:</b>	Mitchell Hammock and SR434				
<b>Project Status:</b>	New			<b>Priority:</b>	High
<b>Strategic Focus Area:</b>	Mobility and Transportation				
<b>Goal:</b>	2.2 Promote connections to regional multi-modal systems - Promotion and expansion of Flex area (pick-up line)				
<b>Objective:</b>	Develop connectivity for all types of vehicles and for pedestrians				

**DESCRIPTION/JUSTIFICATION**

Currently, Mitchell Hammock Road and SR 434 has a single left-turn lane going onto 434 (westbound). The project will develop a dual-left turn lane in place of the single left-turn lane in order to better facilitate the flow of traffic onto 434 from MHR. (\$25k fy22/23 for consulting svcs)

<b>PROJECT EXPENDITURES/FUNDING SOURCES</b>								
<b>Project Costs</b>	<b>Prior Years</b>	<b>FY 22/23</b>	<b>FY 23/24</b>	<b>FY 24/25</b>	<b>FY 25/26</b>	<b>FY 26/27</b>	<b>FY 28-32</b>	<b>Total</b>
Engineering & Design	197,475	-	-	-	-	-	-	-
Construction	-	500,000	-	-	-	-	-	500,000
Other	-	25,000	-	-	-	-	-	25,000
<i>Total Project Costs</i>	\$ 197,475	\$ 525,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 525,000
<b>Source of Funds</b>	<b>Prior Years</b>	<b>FY 22/23</b>	<b>FY 23/24</b>	<b>FY 24/25</b>	<b>FY 25/26</b>	<b>FY 26/27</b>	<b>FY 28-32</b>	<b>Total</b>
3rd Gen Sales Tax Fund	197,475	525,000	-	-	-	-	-	525,000
New Debt	-	-	-	-	-	-	-	-
<i>Total Project Revenues</i>	\$ 197,475	\$ 525,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 525,000

OPERATIONAL IMPACT									
Annual Roadway maintenance and personnel costs.									
Operational Impact	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 28-32	Total	
Additional Revenues:									
Charges for Services	-	-	-	-	-	-	-	-	-
Other Revenues	-	-	-	-	-	-	-	-	-
Less Expenditures:									
Personnel	-	-	500	500	500	500	2,500	4,500	
Operating	-	-	1,000	1,000	1,000	1,000	5,000	9,000	
Non-operating	-	-	-	-	-	-	-	-	
Net Operating Impact	\$ -	\$ -	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ 7,500	\$ 13,500	

# Ten Year CIP Detail

## Information Technology Fund (320)

TECHNOLOGY REPLACEMENT FUND 320								
[2] Major Capital Project Name [3]	Uncommitted Appropriations	New Appropriations						Total
	FY2021-22[1]	FY2022-23	FY2023-24	FY2024-25	FY2025-26	FY2026-27	FY2028-32	
Time Management System Upgrade	-	-	44,160	-	-	-	-	44,160
Capital Outlay [3]	-	-	-	-	-	-	-	-
<b>F</b> Desktop computer replacement	-	75,000	75,000	75,000	75,000	75,000	-	375,000
<b>F</b> Network Infrastructure	-	40,000	-	-	-	-	125,000	165,000
<b>F</b> Toughbook replacement program PD	-	210,000	-	-	-	225,000	-	435,000
<b>F</b> Thin client replacement	-	5,000	-	5,000	-	5,000	5,000	20,000
<b>F</b> Call Manager UM repl Cloud solution	-	50,000	-	-	-	-	-	50,000
<b>F</b> Genetec Server replacement	-	20,000	-	-	-	-	25,000	45,000
Firewall replacement	-	-	25,000	-	-	-	25,000	50,000
VDI host replacement	-	-	-	40,000	-	-	45,000	85,000
Dell server replacement	-	-	-	20,000	-	-	25,000	45,000
Data Center UPS replacement	-	-	-	30,000	-	-	30,000	60,000
VDI server cluster replacement	-	-	-	-	30,000	-	-	30,000
Nexgen replacement	-	-	-	-	-	60,000	-	60,000
Cisco wireless controller replacement	-	-	-	-	-	25,000	-	25,000
<b>Total Capital Budgets</b>	<b>-</b>	<b>400,000</b>	<b>144,160</b>	<b>170,000</b>	<b>105,000</b>	<b>390,000</b>	<b>280,000</b>	<b>1,489,160</b>
<b>Source of Funds</b>								
Technology Replacement Fund	-	400,000	144,160	170,000	105,000	390,000	280,000	1,489,160
New Debt	-	-	-	-	-	-	-	-
<b>Total Source of Funds</b>	<b>-</b>	<b>400,000</b>	<b>144,160</b>	<b>170,000</b>	<b>105,000</b>	<b>390,000</b>	<b>280,000</b>	<b>1,489,160</b>

### Notes:

[1] Uncommitted Appropriation FY2021-22 represent remaining balances on projects that are active in FY2021-22. Balances are updated as of 09/19/2022.

[2] Items denoted with an "F" are funded in the FY 2022-23 Adopted Budget.

[3] CIP forms are included for all capital improvement projects (CIP) funded in the FY 2022-23 Budget. Forms are not required for capital outlay requests.

# Ten Year CIP Detail

## Utility Funds (401-409)

UTILITY FUNDS 401-409/418								
[2]	Major Capital Project Name [3]	Uncommitted	New					Total
		Appropriations FY2021-22 [1]	Appropriation: FY2022-23	FY2023-24	FY2024-25	FY2025-26	FY2026-27	
F	Lockwood Master Lift Station Ph 2	-	150,000	1,000,000	-	-	-	1,150,000
F	Disk Filters	-	100,000	800,000	-	-	-	900,000
F	Reject Force Main For O.W.R.F	-	250,000	3,000,000	-	-	-	3,250,000
F	Wastewater Master Plan Projects	-	100,000	100,000	100,000	100,000	100,000	500,000
F	Renewal And Replacement	-	1,789,816	1,390,000	1,340,000	1,290,000	1,340,000	12,529,816
F	P.W. Maintenance Yard Imprv	-	100,000	-	-	-	-	100,000
F	Long Acres Force Main Imprv	-	50,000	-	-	-	-	50,000
F	Oviedo Blvd Reclaimed Water Exten	491,774	500,000	-	-	-	-	500,000
F	W.M.H.W.T.P Improvements 2018	545,890	50,000	-	-	-	-	50,000
F	Live Oak Reserve Force Main Repl	756,800	500,000	-	-	-	-	500,000
F	Crane Truck	-	150,000	-	-	-	-	150,000
	Public Works Complex Ph 3	-	-	1,575,000	-	-	-	1,575,000
	Lift Station #7 Relocation	-	-	1,000,000	-	-	-	1,000,000
	Septic To Sewer Study	-	-	250,000	-	-	-	250,000
	Waverlee Woods/Kingsbridge East	58,241	-	250,000	-	-	-	250,000
	Public Works Building Impr	-	-	35,000	-	-	-	35,000
	2.7 M.G Reclaimed Wtr Strg Tank	-	-	300,000	300,000	3,050,000	-	3,650,000
	Convert Am Jones To A Reject Strg	-	-	300,000	3,150,000	-	-	3,450,000
	Convert Golf Course Stormwter Lake 5 T	-	-	-	100,000	1,250,000	-	1,350,000
	Twin Rivers Recl Retrofit-Ph 1	-	-	-	250,000	2,250,000	-	2,500,000
	Twin Rivers Reclaimed Retrofit - Ph 2	-	-	-	-	250,000	2,500,000	2,750,000
	Riverside Reclaimed Retrofit	-	-	-	-	-	3,400,000	3,400,000
	O.W.R.F. Process & Hydraulic	4,649	-	-	-	-	-	-
	Lockwood L.S. Force Main-Ph1	805,879	-	-	-	-	-	-
	2.0 M.G. Reclaimed Water Storage Tank	1,993,281	-	-	-	-	-	-
	O.W.R.F Chlorine Chambers Rehab	257,871	-	-	-	-	-	-
	2.5 M.G Potable Wtr Strg Tank	2,264,310	-	-	-	-	-	-
	Chlorine Dioxide/G.A.C.-Bench Test	74,874	-	-	-	-	-	-
	Americas Water Infrastr Act	50,000	-	-	-	-	-	-
	Oviedo Forest Looping Study	35,000	-	-	-	-	-	-
	Perc Pond Alternative Study	75,000	-	-	-	-	-	-
	Engineering Standard Manual	50,000	-	-	-	-	-	-
	Alafaya-Chapman Looping Study	35,000	-	-	-	-	-	-
	Water/Wastewater Rate Study	60,000	-	-	-	-	-	-
	<b>Capital Outlay [3]</b>							
F	Vehicle Replacement (Utilities)	-	725,000	487,000	642,000	825,000	384,000	4,737,000
F	New Water Meters	-	75,000	75,000	75,000	75,000	75,000	525,000
			-	-	-	-	-	-
	<b>Total Capital Budgets</b>	<b>7,558,569</b>	<b>4,539,816</b>	<b>10,562,000</b>	<b>5,957,000</b>	<b>8,840,000</b>	<b>2,149,000</b>	<b>45,151,816</b>
	<b>Source of Funds</b>							
	Water and Sewer Fund	2,809,204	2,769,816	8,125,000	1,440,000	1,390,000	1,440,000	20,544,816
	Renewal & Repl Fund	-	370,000	-	-	-	-	370,000
	Vehicle Repl Fund	-	725,000	487,000	642,000	825,000	384,000	4,737,000
	Water Impact Fee Fund	-	575,000	75,000	75,000	75,000	150,000	1,025,000
	Sewer Impact Fee Fund	1,651,774	100,000	-	-	-	-	100,000
	SRF Loan	-	-	-	250,000	2,250,000	250,000	8,650,000
	2020A Util Rev Ref Bonds	3,097,591	-	-	-	-	-	-
	New Debt	-	-	1,875,000	3,550,000	4,300,000	-	9,725,000
	<b>Total Source of Funds</b>	<b>7,558,569</b>	<b>4,539,816</b>	<b>10,562,000</b>	<b>5,957,000</b>	<b>8,840,000</b>	<b>2,149,000</b>	<b>45,151,816</b>

### Notes:

[1] Uncommitted Appropriation FY2021-22 represent remaining balances on projects that are active in FY2021-22. Balances are updated as of 09/19/2022.

[2] Items denoted with an "F" are funded in the FY 2022-23 Adopted Budget.

[3] CIP forms are included for all capital improvement projects (CIP) funded in the FY 2022-23 Budget. Forms are not required for capital outlay requests.



# Ten Year CIP Detail

## Utility Funds (401-409)

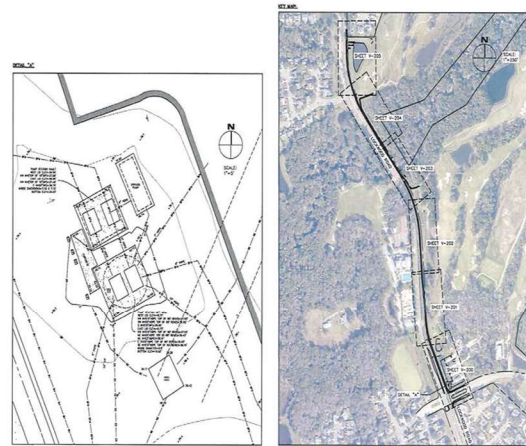
### CAPITAL IMPROVEMENT PROGRAM DETAIL

#### LOCKWOOD MASTER LIFT STATION PH 2

<b>Department:</b>	Public Works Department	<b>Division:</b>	Wastewater Collection	<b>Project #:</b>	PW2310
<b>Location:</b>					
<b>Project Status:</b>	New			<b>Priority:</b>	High
<b>Strategic Focus Area:</b>	Natural and Built Systems				
<b>Goal:</b>	1.2 Ensure that the infrastructure meets the capacity of the City				
<b>Objective:</b>	Eliminating existing infrastructure deficits				

#### DESCRIPTION/JUSTIFICATION

This project is based on the Lockwood Master lift station evaluation study. It aims to install new wet well, valve vault, submersible pumps, bypass pumps, electrical equipment and new manhole.



#### PROJECT EXPENDITURES/FUNDING SOURCES

Project Costs	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 28-32	Total
Engineering & Design	-	150,000	50,000	-	-	-	-	200,000
Construction	-	-	950,000	-	-	-	-	950,000
Other	-	-	-	-	-	-	-	-
<b>Total Project Costs</b>	<b>\$ -</b>	<b>\$ 150,000</b>	<b>\$ 1,000,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,150,000</b>
Source of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 28-32	Total
Water and Sewer Fund	-	150,000	1,000,000	-	-	-	-	1,150,000
Renewal & Repl Fund	-	-	-	-	-	-	-	-
Vehicle Repl Fund	-	-	-	-	-	-	-	-
Water Impact Fee Fund	-	-	-	-	-	-	-	-
Sewer Impact Fee Fund	-	-	-	-	-	-	-	-
SRF Loan	-	-	-	-	-	-	-	-
New Debt	-	-	-	-	-	-	-	-
<b>Total Project Revenues</b>	<b>\$ -</b>	<b>\$ 150,000</b>	<b>\$ 1,000,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,150,000</b>

#### OPERATIONAL IMPACT

No additional operating impact costs are expected related to this project.

Operational Impact	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 28-32	Total
<b>Additional Revenues:</b>								
Charges for Services	-	-	-	-	-	-	-	-
Other Revenues	-	-	-	-	-	-	-	-
<b>Less Expenditures:</b>								
Personnel	-	-	-	-	-	-	-	-
Operating	-	-	-	-	-	-	-	-
Non-operating	-	-	-	-	-	-	-	-
<b>Net Operating Impact</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

# Ten Year CIP Detail

## Utility Funds (401-409)

### CAPITAL IMPROVEMENT PROGRAM DETAIL

#### REJECT FORCE MAIN FOR O.W.R.F

<b>Department:</b>	Public Works	<b>Division:</b>	Utility Administration	<b>Project #:</b>	PW2312
<b>Location:</b>	Oviedo Water Reclamation Facility				
<b>Project Status:</b>	New			<b>Priority:</b>	High
<b>Strategic Focus Area:</b>	Natural and Built Systems				
<b>Goal:</b>	1.4 Maintain public health protections				
<b>Objective:</b>	Construct or modify city facilities to be sustainable				

#### DESCRIPTION/JUSTIFICATION

This project provides an alternative disposal system for the City's wastewater effluent system. The project includes the design and construction of a dedicated force main from the City's wastewater treatment facility to the Seminole County force main on SR434. This will provide a direct transmittal of flow to the City of Orlando's Iron Bridge Wastewater Treatment Facility when the City's Wastewater Treatment Facility is producing substandard effluent or experiencing extended wet weather conditions.



#### PROJECT EXPENDITURES/FUNDING SOURCES

Project Costs	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 28-32	Total
Engineering & Design	-	250,000	-	-	-	-	-	250,000
Construction	-	-	3,000,000	-	-	-	-	3,000,000
Other	-	-	-	-	-	-	-	-
<b>Total Project Costs</b>	<b>\$ -</b>	<b>\$ 250,000</b>	<b>\$ 3,000,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 3,250,000</b>
Source of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 28-32	Total
Water and Sewer Fund	-	250,000	3,000,000	-	-	-	-	3,250,000
Renewal & Repl Fund	-	-	-	-	-	-	-	-
Vehicle Repl Fund	-	-	-	-	-	-	-	-
Water Impact Fee Fund	-	-	-	-	-	-	-	-
Sewer Impact Fee Fund	-	-	-	-	-	-	-	-
SRF Loan	-	-	-	-	-	-	-	-
New Debt	-	-	-	-	-	-	-	-
<b>Total Project Revenues</b>	<b>\$ -</b>	<b>\$ 250,000</b>	<b>\$ 3,000,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 3,250,000</b>

#### OPERATIONAL IMPACT

No additional operating impact costs are expected related to this project.

Operational Impact	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 28-32	Total
<b>Additional Revenues:</b>								
Charges for Services	-	-	-	-	-	-	-	-
Other Revenues	-	-	-	-	-	-	-	-
<b>Less Expenditures:</b>								
Personnel	-	-	-	-	-	-	-	-
Operating	-	-	-	-	-	-	-	-
Non-operating	-	-	-	-	-	-	-	-
<b>Net Operating Impact</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>


# Ten Year CIP Detail

## Utility Funds (401-409)

### CAPITAL IMPROVEMENT PROGRAM DETAIL

#### WASTEWATER MASTER PLAN PROJECTS

<b>Department:</b>	Public Works Department	<b>Division:</b>	Utility Administration	<b>Project #:</b>	PW2313
<b>Location:</b>	Various Locations				
<b>Project Status:</b>	New			<b>Priority:</b>	High
<b>Strategic Focus Area:</b>	Natural and Built Systems				
<b>Goal:</b>	1.4 Maintain public health protections				
<b>Objective:</b>	Review infrastructure master plans				

DESCRIPTION/JUSTIFICATION	
These are miscellaneous recommended improvements to the City's wastewater collection and transmission system.	

PROJECT EXPENDITURES/FUNDING SOURCES								
Project Costs	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 28-32	Total
Engineering & Design	-	100,000	100,000	100,000	100,000	100,000	-	500,000
Construction	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-
<b>Total Project Costs</b>	<b>\$ -</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ -</b>	<b>\$ 500,000</b>
Source of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 28-32	Total
Water and Sewer Fund	-	100,000	100,000	100,000	100,000	100,000	-	500,000
Renewal & Repl Fund	-	-	-	-	-	-	-	-
Vehicle Repl Fund	-	-	-	-	-	-	-	-
Water Impact Fee Fund	-	-	-	-	-	-	-	-
Sewer Impact Fee Fund	-	-	-	-	-	-	-	-
SRF Loan	-	-	-	-	-	-	-	-
New Debt	-	-	-	-	-	-	-	-
<b>Total Project Revenues</b>	<b>\$ -</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ -</b>	<b>\$ 500,000</b>

OPERATIONAL IMPACT								
No additional operating impact costs are expected related to this project.								
Operational Impact	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 28-32	Total
Additional Revenues:								
Charges for Services	-	-	-	-	-	-	-	-
Other Revenues	-	-	-	-	-	-	-	-
Less Expenditures:								
Personnel	-	-	-	-	-	-	-	-
Operating	-	-	-	-	-	-	-	-
Non-operating	-	-	-	-	-	-	-	-
<b>Net Operating Impact</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>




# Ten Year CIP Detail

## Utility Funds (401-409)

### CAPITAL IMPROVEMENT PROGRAM DETAIL

#### RENEWAL AND REPLACEMENT

<b>Department:</b>	Public Works Department	<b>Division:</b>	Utility Administration	<b>Project #:</b>	N/A
<b>Location:</b>	City-wide				
<b>Project Status:</b>	Replacement Program			<b>Priority:</b>	High
<b>Strategic Focus Area:</b>	Natural and Built Systems				
<b>Goal:</b>	1.2 Ensure that the infrastructure meets the capacity of the City				
<b>Objective:</b>	Construct or modify city facilities to be sustainable				

DESCRIPTION/JUSTIFICATION	
R&R includes anticipated annual renewal and replacement based on experience or useful life evaluation. Also includes monies for repair or replacement of infrastructure and equipment that is currently in good working order, but in window failure.	
The list of specific improvements is attached. Annually occurring items like replacement meters and lift station pump and motor replacements are shown as continuing known annual cost projections.	

PROJECT EXPENDITURES/FUNDING SOURCES								
Project Costs	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 28-32	Total
Engineering & Design	-	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-	-
Other		1,789,816	1,390,000	1,340,000	1,290,000	1,340,000	5,380,000	12,529,816
<b>Total Project Costs</b>	<b>\$ -</b>	<b>\$ 1,789,816</b>	<b>\$ 1,390,000</b>	<b>\$ 1,340,000</b>	<b>\$ 1,290,000</b>	<b>\$ 1,340,000</b>	<b>\$ 5,380,000</b>	<b>\$ 12,529,816</b>
Source of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 28-32	Total
Water and Sewer Fund	-	1,419,816	1,390,000	1,340,000	1,290,000	1,340,000	5,380,000	12,159,816
Renewal & Repl Fund	-	370,000	-	-	-	-	-	370,000
Vehicle Repl Fund								
Water Impact Fee Fund	-	-	-	-	-	-	-	-
Sewer Impact Fee Fund	-	-	-	-	-	-	-	-
SRF Loan	-	-	-	-	-	-	-	-
New Debt	-	-	-	-	-	-	-	-
<b>Total Project Revenues</b>	<b>\$ -</b>	<b>\$ 1,789,816</b>	<b>\$ 1,390,000</b>	<b>\$ 1,340,000</b>	<b>\$ 1,290,000</b>	<b>\$ 1,340,000</b>	<b>\$ 5,380,000</b>	<b>\$ 12,529,816</b>

OPERATIONAL IMPACT								
No additional operating impact costs are expected related to this project.								
Operational Impact	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 28-32	Total
Additional Revenues:								
Charges for Services	-	-	-	-	-	-	-	-
Other Revenues	-	-	-	-	-	-	-	-
Less Expenditures:								
Personnel	-	-	-	-	-	-	-	-
Operating	-	-	-	-	-	-	-	-
Non-operating	-	-	-	-	-	-	-	-
<b>Net Operating Impact</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

# Ten Year CIP Detail

## Utility Funds (401-409)

<b>Renewal and Replacement Details</b>							
<b><u>Distribution System (406-3303)</u></b>	<b><u>2022/23</u></b>	<b><u>2023/24</u></b>	<b><u>2024/25</u></b>	<b><u>2025/26</u></b>	<b><u>2026/27</u></b>	<b><u>2028/32</u></b>	<b><u>Total</u></b>
Fire Hydrant repair/maintenance	25,000	25,000	25,000	25,000	25,000	25,000	225,000
Commercial meter maint/replacement	50,000	50,000	50,000	50,000	50,000	50,000	450,000
Residential meter maint/replacement	75,000	75,000	75,000	75,000	75,000	75,000	675,000
Sentinal Water Monitoring Enhancemnt	25,000	25,000	25,000	25,000	25,000	25,000	225,000
Boxes and Fittings	50,000	50,000	50,000	50,000	50,000	50,000	450,000
Valve Hot Taps	40,000	40,000	40,000	40,000	40,000	40,000	360,000
General Repair and Maintenance	15,000	70,000	70,000	70,000	70,000	70,000	575,000
Ground Radar Machine	30,000	-	-	-	-	-	-
Total	310,000	335,000	335,000	335,000	335,000	335,000	2,960,000
<b><u>Water Plant (406-3302)</u></b>							
Painting pipes	25,000	25,000	25,000	25,000	25,000	25,000	225,000
Rehab/Paint Wells	55,000	55,000	55,000	55,000	55,000	55,000	495,000
2 FDA Blower Rebuilds (CECO Environmental)	-	100,000	-	-	-	-	220,000
Ammonia pump skid replacement	50,000	-	-	-	-	-	50,000
General repair and maintenance	40,000	65,000	65,000	65,000	65,000	65,000	560,000
Total	170,000	245,000	145,000	145,000	145,000	145,000	1,550,000
<b><u>Wastewater System (406-3501)</u></b>							
Rebuild LS Control & Piping	300,000	115,000	115,000	115,000	115,000	115,000	1,220,000
L/S motor, pump and valve replacement	150,000	90,000	90,000	90,000	90,000	90,000	870,000
Manhole Rehab/Smoke Testing	75,000	35,000	35,000	35,000	35,000	35,000	355,000
General repair and maintenance	75,000	75,000	75,000	75,000	75,000	75,000	675,000
MX Fuel Rocket tower/light charger	4,000	-	-	-	-	-	4,000
Upgrade SCADA System-HydraLink	345,816	-	-	-	-	-	345,816
Total	949,816	315,000	315,000	315,000	315,000	315,000	3,469,816
<b><u>Wastewater Plant (406-3503)</u></b>							
General repair and maintenance	25,000	110,000	110,000	110,000	110,000	110,000	905,000
Welding & painting of pipes & tanks	45,000	45,000	45,000	45,000	45,000	45,000	405,000
Reuse Pumping Station VFD Repl.	15,000	-	15,000	-	15,000	-	75,000
L/S motor, pump and valve replacement	90,000	90,000	90,000	90,000	90,000	90,000	810,000
Lift Station Rehab	35,000	-	35,000	-	35,000	-	175,000
Blower Repair/Replacement	25,000	25,000	25,000	25,000	25,000	25,000	225,000
Bypass pumping for critical repump	75,000	75,000	75,000	75,000	75,000	75,000	675,000
Total	310,000	345,000	395,000	345,000	395,000	345,000	3,270,000
Total	1,739,816	1,240,000	1,190,000	1,140,000	1,190,000	1,140,000	11,279,816
<b><u>General Contingency</u></b>	50,000	150,000	150,000	150,000	150,000	150,000	1,250,000
<b>Total Funding Request</b>	1,789,816	1,390,000	1,340,000	1,290,000	1,340,000	1,290,000	12,529,816

# Ten Year CIP Detail

## Utility Funds (401-409)

### CAPITAL IMPROVEMENT PROGRAM DETAIL

#### P.W. MAINTENANCE YARD IMPRV

<b>Department:</b>	Public Works Department	<b>Division:</b>	Utility Administration	<b>Project #:</b>	PW2314
<b>Location:</b>	Evans Street Public Works Maint Yard				
<b>Project Status:</b>	New			<b>Priority:</b>	High
<b>Strategic Focus Area:</b>	Natural and Built Systems				
<b>Goal:</b>	1.2 Ensure that the infrastructure meets the capacity of the City				
<b>Objective:</b>	Eliminating existing infrastructure deficits				

#### DESCRIPTION/JUSTIFICATION

This project is the design and construction of a second covered vehicle storage shed at the Evans Street Public Works Maintenance Yard.



#### PROJECT EXPENDITURES/FUNDING SOURCES

Project Costs	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 28-32	Total
Engineering & Design	-	-	-	-	-	-	-	-
Construction	-	100,000	-	-	-	-	-	100,000
Other	-	-	-	-	-	-	-	-
<b>Total Project Costs</b>	<b>\$ -</b>	<b>\$ 100,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 100,000</b>
Source of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 28-32	Total
Water and Sewer Fund	-	100,000	-	-	-	-	-	100,000
Renewal & Repl Fund	-	-	-	-	-	-	-	-
Vehicle Repl Fund	-	-	-	-	-	-	-	-
Water Impact Fee Fund	-	-	-	-	-	-	-	-
Sewer Impact Fee Fund	-	-	-	-	-	-	-	-
SRF Loan	-	-	-	-	-	-	-	-
New Debt	-	-	-	-	-	-	-	-
<b>Total Project Revenues</b>	<b>\$ -</b>	<b>\$ 100,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 100,000</b>

#### OPERATIONAL IMPACT

No additional operating impact costs are expected related to this project.

Operational Impact	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 28-32	Total
<b>Additional Revenues:</b>								
Charges for Services	-	-	-	-	-	-	-	-
Other Revenues	-	-	-	-	-	-	-	-
<b>Less Expenditures:</b>								
Personnel	-	-	-	-	-	-	-	-
Operating	-	-	-	-	-	-	-	-
Non-operating	-	-	-	-	-	-	-	-
<b>Net Operating Impact</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

# Ten Year CIP Detail

## Utility Funds (401-409)

### CAPITAL IMPROVEMENT PROGRAM DETAIL

#### LONG ACRES FORCE MAIN IMPRV

<b>Department:</b>	Public Works Department	<b>Division:</b>	Wastewater Collection	<b>Project #:</b>	PW2213
<b>Location:</b>	Long Acres Lane				
<b>Project Status:</b>	New			<b>Priority:</b>	High
<b>Strategic Focus Area:</b>	Natural and Built Systems				
<b>Goal:</b>	1.2 Ensure that the infrastructure meets the capacity of the City				
<b>Objective:</b>	Promote low impact development solutions				

#### DESCRIPTION/JUSTIFICATION

The Long Acres subdivision is currently seeing additional growth with new construction. This subdivision has limited sanitary sewer service and in need of improvements to enhance the sanitary sewer collection system. These enhancements are needed for both future development and to minimize on-site wastewater systems (septic tanks) within this environmentally sensitive area. The City of Oviedo is developing improvements to the current sanitary sewer system by evaluating the existing system and proposing to design and subsequently construct a new sanitary sewer collection and transmission system. This new sanitary sewer system will collect wastewater from the existing residential units as well as the future units and transmit the collected wastewater to the City of Oviedo's water reclamation facility for treatment and repurposing as reclaimed.



#### PROJECT EXPENDITURES/FUNDING SOURCES

Project Costs	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 28-32	Total
Engineering & Design	-	50,000	-	-	-	-	-	50,000
Construction	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-
<b>Total Project Costs</b>	<b>\$ -</b>	<b>\$ 50,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 50,000</b>
Source of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 28-32	Total
Water and Sewer Fund	-	50,000	-	-	-	-	-	50,000
Renewal & Repl Fund	-	-	-	-	-	-	-	-
Vehicle Repl Fund	-	-	-	-	-	-	-	-
Water Impact Fee Fund	-	-	-	-	-	-	-	-
Sewer Impact Fee Fund	-	-	-	-	-	-	-	-
SRF Loan	-	-	-	-	-	-	-	-
New Debt	-	-	-	-	-	-	-	-
<b>Total Project Revenues</b>	<b>\$ -</b>	<b>\$ 50,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 50,000</b>

#### OPERATIONAL IMPACT

No additional operating impact costs are expected related to this project.

Operational Impact	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 28-32	Total
<b>Additional Revenues:</b>								
Charges for Services	-	-	-	-	-	-	-	-
Other Revenues	-	-	-	-	-	-	-	-
<b>Less Expenditures:</b>								
Personnel	-	-	-	-	-	-	-	-
Operating	-	-	-	-	-	-	-	-
Non-operating	-	-	-	-	-	-	-	-
<b>Net Operating Impact</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>



# Ten Year CIP Detail

## Utility Funds (401-409)

### CAPITAL IMPROVEMENT PROGRAM DETAIL

#### W.M.H.W.T.P IMPROVEMENTS 2018

<b>Department:</b>	Public Works Department	<b>Division:</b>	Water Production	<b>Project #:</b>	PW1903
<b>Location:</b>	West Mitchell Hammock Water Treatment Facility				
<b>Project Status:</b>	Replacement			<b>Priority:</b>	High
<b>Strategic Focus Area:</b>	Natural and Built Systems				
<b>Goal:</b>	1.2 Ensure that the infrastructure meets the capacity of the City				
<b>Objective:</b>	Eliminating existing infrastructure deficits				

#### DESCRIPTION/JUSTIFICATION

The project includes improvements to the West Mitchell Hammock Road Water Treatment Plant that will optimize disinfection of the drinking water by adding a downstream large (36-inch) pipe. The improvement will also provide needed modifications to the existing power distribution system, including a new 600kw generator. The improvements are identified in the Clearwell Improvements Report prepared by CPH and will maximize the use of the existing 2.5 MGD ground storage tank and the plant's permitted capacity.



#### PROJECT EXPENDITURES/FUNDING SOURCES

Project Costs	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 28-32	Total
Engineering & Design	205,993	50,000	-	-	-	-	-	50,000
Construction	1,395,000	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-
<b>Total Project Costs</b>	<b>\$ 1,600,993</b>	<b>\$ 50,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 50,000</b>
Source of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 28-32	Total
Water and Sewer Fund	1,496,260	50,000	-	-	-	-	-	50,000
Renewal & Repl Fund	-	-	-	-	-	-	-	-
Vehicle Repl Fund	-	-	-	-	-	-	-	-
Water Impact Fee Fund	104,733	-	-	-	-	-	-	-
Sewer Impact Fee Fund	-	-	-	-	-	-	-	-
SRF Loan	-	-	-	-	-	-	-	-
New Debt	-	-	-	-	-	-	-	-
<b>Total Project Revenues</b>	<b>\$ 1,600,993</b>	<b>\$ 50,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 50,000</b>

#### OPERATIONAL IMPACT

No additional operating impact costs are expected related to this project.

Operational Impact	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 28-32	Total
<b>Additional Revenues:</b>								
Charges for Services	-	-	-	-	-	-	-	-
Other Revenues	-	-	-	-	-	-	-	-
<b>Less Expenditures:</b>								
Personnel	-	-	-	-	-	-	-	-
Operating	-	-	-	-	-	-	-	-
Non-operating	-	-	-	-	-	-	-	-
<b>Net Operating Impact</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

# Ten Year CIP Detail

## Utility Funds (401-409)

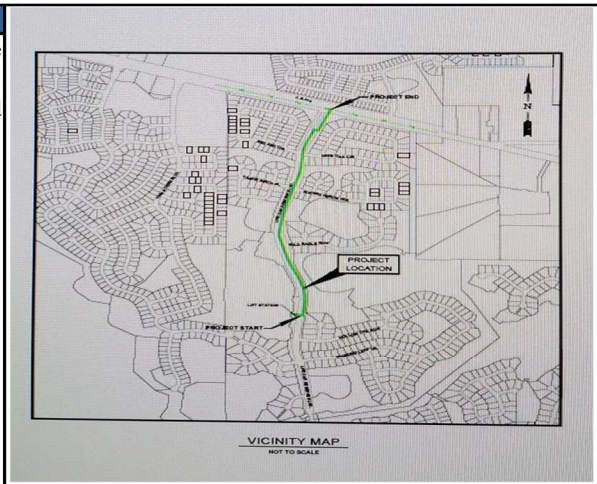
### CAPITAL IMPROVEMENT PROGRAM DETAIL

#### LIVE OAK RESERVE FORCE MAIN REPL

<b>Department:</b>	Public Works Department	<b>Division:</b>	Utility Administration	<b>Project #:</b>	15-011
<b>Location:</b>	Live Oak Reserve				
<b>Project Status:</b>	Replacement			<b>Priority:</b>	High
<b>Strategic Focus Area:</b>	Natural and Built Systems				
<b>Goal:</b>	1.4 Maintain public health protections				
<b>Objective:</b>	Eliminating existing infrastructure deficits				

#### DESCRIPTION/JUSTIFICATION

The ten (10) inch diameter force main on Live Oak Reserve Boulevard has been a source of numerous breaks and point repairs. The project aims to redesign the entire section of force main and replace the existing force main.



#### PROJECT EXPENDITURES/FUNDING SOURCES

Project Costs	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 28-32	Total
Engineering & Design	-	-	-	-	-	-	-	-
Construction	-	500,000	-	-	-	-	-	500,000
Other	-	-	-	-	-	-	-	-
<b>Total Project Costs</b>	<b>\$ -</b>	<b>\$ 500,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 500,000</b>
Source of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 28-32	Total
Water and Sewer Fund	-	500,000	-	-	-	-	-	500,000
Renewal & Repl Fund	-	-	-	-	-	-	-	-
Vehicle Repl Fund	-	-	-	-	-	-	-	-
Water Impact Fee Fund	-	-	-	-	-	-	-	-
Sewer Impact Fee Fund	-	-	-	-	-	-	-	-
SRF Loan	-	-	-	-	-	-	-	-
New Debt	-	-	-	-	-	-	-	-
<b>Total Project Revenues</b>	<b>\$ -</b>	<b>\$ 500,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 500,000</b>

#### OPERATIONAL IMPACT

No additional operating impact costs are expected related to this project.

Operational Impact	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 28-32	Total
<b>Additional Revenues:</b>								
Charges for Services	-	-	-	-	-	-	-	-
Other Revenues	-	-	-	-	-	-	-	-
<b>Less Expenditures:</b>								
Personnel	-	-	-	-	-	-	-	-
Operating	-	-	-	-	-	-	-	-
Non-operating	-	-	-	-	-	-	-	-
<b>Net Operating Impact</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

# Ten Year CIP Detail

## Utility Funds (401-409)

### CAPITAL IMPROVEMENT PROGRAM DETAIL

#### CRANE TRUCK

<b>Department:</b>	Public Works Department	<b>Division:</b>	Utility Administration	<b>Project #:</b>	N/A
<b>Location:</b>	West Mitchell Hammock Water Treatment Facility				
<b>Project Status:</b>	New			<b>Priority:</b>	High
<b>Strategic Focus Area:</b>	Safety and Security				
<b>Goal:</b>	4.1 Be one of the safest communities in the region.				
<b>Objective:</b>	Maintain up-to-date equipment and appropriate facilities				

#### DESCRIPTION/JUSTIFICATION

This is the purchase of a new crane truck to be operated by staff from the West Mitchell Hammock Water Treatment Facility for work relating to fire hydrant maintenance.



#### PROJECT EXPENDITURES/FUNDING SOURCES

Project Costs	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 28-32	Total
Engineering & Design	-	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-	-
Other		150,000	-	-	-	-	-	150,000
<b>Total Project Costs</b>	<b>\$ -</b>	<b>\$ 150,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 150,000</b>
Source of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 28-32	Total
Water and Sewer Fund	-	150,000	-	-	-	-	-	150,000
Renewal & Repl Fund	-	-	-	-	-	-	-	-
Vehicle Repl Fund								
Water Impact Fee Fund	-	-	-	-	-	-	-	-
Sewer Impact Fee Fund	-	-	-	-	-	-	-	-
SRF Loan	-	-	-	-	-	-	-	-
New Debt	-	-	-	-	-	-	-	-
<b>Total Project Revenues</b>	<b>\$ -</b>	<b>\$ 150,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 150,000</b>

#### OPERATIONAL IMPACT

Annual maintenance and fuel expenses.

Operational Impact	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 28-32	Total
<b>Additional Revenues:</b>								
Charges for Services	-	-	-	-	-	-	-	-
Other Revenues	-	-	-	-	-	-	-	-
<b>Less Expenditures:</b>								
Personnel	-	-	-	-	-	-	-	-
Operating	-	-	500	500	500	500	2,500	4,500
Non-operating	-	-	-	-	-	-	-	-
<b>Net Operating Impact</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 500</b>	<b>\$ 500</b>	<b>\$ 500</b>	<b>\$ 500</b>	<b>\$ 2,500</b>	<b>\$ 4,500</b>



# Ten Year CIP Detail

## Utility Funds (401-409)

### CAPITAL IMPROVEMENT PROGRAM DETAIL

#### WATER AND SEWER VEHICLE/EQIP REPLACEMENT

<b>Department:</b>	Public Works Department	<b>Division:</b>	Water and Wastewater	<b>Project#</b>	N/A
<b>Location:</b>					
<b>Project Status:</b>	Replacement				
<b>Strategic Focus Area:</b>	Safety and Security				
<b>Goal:</b>	4.1 Be one of the safest communities in the region.				
<b>Objective:</b>	Maintain up-to-date equipment and appropriate facilities				

#### DESCRIPTION/JUSTIFICATION

Division	Fleet #	Year	Make	Model	Est. Cost
3501	4738	2013	Aquatech	Vac Truck	\$515,000
3503	4326	2005	Volvo	VHD Rollof Truck	\$210,000



#### PROJECT EXPENDITURES/FUNDING SOURCES

Project Costs	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 28-32	Total
Engineering & Design	-	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-	-
Equipment	-	725,000	487,000	642,000	825,000	384,000	1,674,000	4,737,000
<b>Total Project Costs</b>	<b>\$ -</b>	<b>\$ 725,000</b>	<b>\$ 487,000</b>	<b>\$ 642,000</b>	<b>\$ 825,000</b>	<b>\$ 384,000</b>	<b>\$ 1,674,000</b>	<b>\$ 4,737,000</b>
Source of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 28-32	Total
Veh replacement Fund (407)	-	725,000	487,000	642,000	825,000	384,000	1,674,000	4,737,000
New Debt	-	-	-	-	-	-	-	-
<b>Total Project Revenues</b>	<b>\$ -</b>	<b>\$ 725,000</b>	<b>\$ 487,000</b>	<b>\$ 642,000</b>	<b>\$ 825,000</b>	<b>\$ 384,000</b>	<b>\$ 1,674,000</b>	<b>\$ 4,737,000</b>

#### OPERATIONAL IMPACT

The City strives to replace vehicles every five to seven years. There should be no increase in operating costs to the budget for the replacement vehicles as the operating costs already exist in the budget.

Operational Impact	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 28-32	Total
<b>Additional Revenues:</b>								
Charges for Services	-	-	-	-	-	-	-	-
Other Revenues	-	-	-	-	-	-	-	-
<b>Less Expenditures:</b>								
Personnel	-	-	-	-	-	-	-	-
Operating	-	-	-	-	-	-	-	-
Non-operating	-	-	-	-	-	-	-	-
<b>Net Operating Impact</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

# Ten Year CIP Detail

## Utility Funds (401-409)

### CAPITAL IMPROVEMENT PROGRAM DETAIL

#### OVIEDO BLVD RECLAIMED WATER EXTEN

<b>Department:</b>	Public Works Department	<b>Division:</b>	Water Conservation	<b>Project #:</b>	17-012
<b>Location:</b>	Oviedo Blvd			<b>Priority:</b>	Low
<b>Project Status:</b>	New				
<b>Strategic Focus Area:</b>	Natural and Built Systems				
<b>Goal:</b>	1.1 Sustain programs and efforts to conserve natural resources.				
<b>Objective:</b>	Maximize sustainable reclaimed irrigation water supply				

#### DESCRIPTION/JUSTIFICATION

The City aims to expand its reclaimed water infrastructure by extending the existing reclaim water line on Oviedo Blvd. The new main will connect the existing main south of Oviedo Gym to the existing main at East Broadway street and provide reclaim service to the new reclaimed irrigation system being installed as part of the SR426/CR419 Phase 2 Road Widening.



#### PROJECT EXPENDITURES/FUNDING SOURCES

Project Costs	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 28-32	Total
Engineering & Design	84,296	500,000	-	-	-	-	-	500,000
Construction	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-
<b>Total Project Costs</b>	<b>\$ 84,296</b>	<b>\$ 500,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 500,000</b>
Source of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 28-32	Total
Water and Sewer Fund	84,296	-	-	-	-	-	-	-
Renewal & Repl Fund	-	-	-	-	-	-	-	-
Vehicle Repl Fund	-	-	-	-	-	-	-	-
Water Impact Fee Fund	-	500,000	-	-	-	-	-	500,000
Sewer Impact Fee Fund	-	-	-	-	-	-	-	-
SRF Loan	-	-	-	-	-	-	-	-
New Debt	-	-	-	-	-	-	-	-
<b>Total Project Revenues</b>	<b>\$ 84,296</b>	<b>\$ 500,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 500,000</b>

#### OPERATIONAL IMPACT

No additional operating impact costs are expected related to this project.

Operational Impact	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 28-32	Total
<b>Additional Revenues:</b>								
Charges for Services	-	-	-	-	-	-	-	-
Other Revenues	-	-	-	-	-	-	-	-
<b>Less Expenditures:</b>								
Personnel	-	-	-	-	-	-	-	-
Operating	-	-	-	-	-	-	-	-
Non-operating	-	-	-	-	-	-	-	-
<b>Net Operating Impact</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

# Ten Year CIP Detail

## Utility Funds (401-409)

### CAPITAL IMPROVEMENT PROGRAM DETAIL

#### DISK FILTERS

<b>Department:</b>	Public Works Department	<b>Division:</b>	Alafaya Wastewater	<b>Project #:</b>	PW2311
<b>Location:</b>	Wastewater Treatment Plant				
<b>Project Status:</b>	Replacement			<b>Priority:</b>	High
<b>Strategic Focus Area:</b>	Natural and Built Systems				
<b>Goal:</b>	1.4 Maintain public health protections				
<b>Objective:</b>	Strengthen environmental protection measures and programs				

#### DESCRIPTION/JUSTIFICATION

The Disc filters at the wastewater treatment plant are used to filter Suspended solids (particulate) from the wastewater before the disinfection process can take place. This process is a vital part of the treatment system that ensures plant effluent can meet FDEP permit requirements. The current filters have had difficulty maintaining filtration requirements (poor performance) and are in need of major repairs. The parts needed to complete these repairs have been very difficult to procure through the manufacturers and very expensive. In addition, the current filters were manufactured by two different companies. This makes obtaining and storing parts on hand difficult since we have limited space at the facility. Since these filters are not built by the same manufacturer the facility has to spend more on parts since every part is unique to each filter and they are not interchangeable.



#### PROJECT EXPENDITURES/FUNDING SOURCES

Project Costs	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 28-32	Total
Engineering & Design	-	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-	-
Other		100,000	800,000	-	-	-	-	900,000
<b>Total Project Costs</b>	<b>\$ -</b>	<b>\$ 100,000</b>	<b>\$ 800,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 900,000</b>
Source of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 28-32	Total
Water and Sewer Fund	-	-	800,000	-	-	-	-	800,000
Renewal & Repl Fund	-	-	-	-	-	-	-	-
Vehicle Repl Fund	-	-	-	-	-	-	-	-
Water Impact Fee Fund	-	-	-	-	-	-	-	-
Sewer Impact Fee Fund	-	100,000	-	-	-	-	-	100,000
SRF Loan	-	-	-	-	-	-	-	-
New Debt	-	-	-	-	-	-	-	-
<b>Total Project Revenues</b>	<b>\$ -</b>	<b>\$ 100,000</b>	<b>\$ 800,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 900,000</b>

#### OPERATIONAL IMPACT

No additional operating impact costs are expected related to this project.

Operational Impact	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 28-32	Total
<b>Additional Revenues:</b>								
Charges for Services	-	-	-	-	-	-	-	-
Other Revenues	-	-	-	-	-	-	-	-
<b>Less Expenditures:</b>								
Personnel	-	-	-	-	-	-	-	-
Operating	-	-	-	-	-	-	-	-
Non-operating	-	-	-	-	-	-	-	-
<b>Net Operating Impact</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

# Ten Year CIP Detail

## Stormwater Fund (410)

STRMWATER FUND 410											
		Uncommitted	New								
		Appropriations	Appropriations								
[2]	Major Capital Project Name	[3]	FY2021-22	[1]	FY2022-23	FY2023-24	FY2024-25	FY2025-26	FY2026-27	FY2028-32	Total
F	Lake Charm Drainage Improv	-			50,000	50,000	-	-	-	-	100,000
F	Stormwater Masterplan Improv Proje	-			300,000	300,000	300,000	300,000	300,000	300,000	1,800,000
F	Mckinnon Ditch Piping Project	-			250,000	-	-	-	-	-	250,000
F	Live Oak/Raywood Pond Improv	-			50,000	-	-	-	-	-	50,000
	Allendale Drainage Improvements	-			-	150,000	-	-	-	-	150,000
	Panther Street Ditch Piping-Ph 3	300,136			-	-	-	-	-	-	-
	Alafaya Woods Infrastructure Lining	150,000			-	-	-	-	-	-	-
	Pipe Lining	116,497			-	-	-	-	-	-	-
	Shaffer Trail Pipe Linning	68,108			-	-	-	-	-	-	-
	Twin Rivers Blvd Drainage Imp	26,201			-	-	-	-	-	-	-
	Shed Street Drainage Improvements	1,550			-	-	-	-	-	-	-
Capital Outlay [3]											
		-			-	-	-	-	-	-	-
F	Vehicle Replacements (Stormwater)	-			158,000	1,233,000	323,000	385,000	250,000	1,340,000	3,689,000
Total Capital Budgets			662,492		808,000	1,733,000	623,000	685,000	550,000	1,640,000	6,039,000
Source of Funds											
	Stormwater Fund	662,492			650,000	500,000	300,000	300,000	300,000	300,000	2,350,000
	Vehicle Replacement Fund	-			158,000	1,233,000	323,000	385,000	250,000	1,340,000	3,689,000
	New Debt	-			-	-	-	-	-	-	-
Total Source of Funds			662,492		808,000	1,733,000	623,000	685,000	550,000	1,640,000	6,039,000

[1] Uncommitted Appropriation FY2021-22 represent remaining balances on projects that are active in FY2021-22. Balances are updated as of 09/19/2022.

[2] Items denoted with an "F" are funded in the FY 2022-23 Adopted Budget.

[3] CIP forms are included for all capital improvement projects (CIP) funded in the FY 2022-23 Budget. Forms are not required for capital outlay requests.



# Ten Year CIP Detail

## Stormwater Fund (410)

### CAPITAL IMPROVEMENT PROGRAM DETAIL

#### LAKE CHARM DRAINAGE IMPROVEMENTS

<b>Department:</b>	Public Works Department	<b>Division:</b>	SW Capital Projects	<b>Project #:</b>	PW1908
<b>Location:</b>	Lake Charm Drive				
<b>Project Status:</b>	New			<b>Priority:</b>	High
<b>Strategic Focus Area:</b>	Natural and Built Systems				
<b>Goal:</b>	1.2 Ensure that the infrastructure meets the capacity of the City				
<b>Objective:</b>	Maintain and enhance stormwater management				

#### DESCRIPTION/JUSTIFICATION

The Lake Charm Drainage Project area is also located along Lake Charm Dr and is at the entrance locations of two subdivisions: The Preserve at Lake Charm and Retreat at Lake Charm. Currently, the pavement area does not properly drain to the adjacent swales. The proposed improvements include milling & resurfacing the area and adding valley curb and a median flume to properly drain the intersection into the adjacent swales.



#### PROJECT EXPENDITURES/FUNDING SOURCES

Project Costs	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 28-32	Total
Engineering & Design	27,400	50,000	50,000	-	-	-	-	100,000
Construction	294,833	-	-	-	-	-	-	-
Other	5,330	-	-	-	-	-	-	-
<b>Total Project Costs</b>	<b>\$ 327,563</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 100,000</b>
Source of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 28-32	Total
Stormwater Fund	327,563	50,000	50,000	-	-	-	-	100,000
New Debt	-	-	-	-	-	-	-	-
<b>Total Project Revenues</b>	<b>\$ 327,563</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 100,000</b>

#### OPERATIONAL IMPACT

No additional operating impact costs are expected related to this project.

Operational Impact	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 28-32	Total
<b>Additional Revenues:</b>								
Charges for Services	-	-	-	-	-	-	-	-
Other Revenues	-	-	-	-	-	-	-	-
<b>Less Expenditures:</b>								
Personnel	-	-	-	-	-	-	-	-
Operating	-	-	-	-	-	-	-	-
Non-operating	-	-	-	-	-	-	-	-
<b>Net Operating Impact</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>


# Ten Year CIP Detail

## Stormwater Fund (410)

### CAPITAL IMPROVEMENT PROGRAM DETAIL

#### STORMWATER MASTERPLAN IMPROVEMENT PROJECTS

<b>Department:</b>	Public Works Department	<b>Division:</b>	SW Capital Projects	<b>Project #:</b>	PW2315
<b>Location:</b>				<b>Priority:</b>	High
<b>Project Status:</b>	New				
<b>Strategic Focus Area:</b>	Natural and Built Systems				
<b>Goal:</b>	1.2 Ensure that the infrastructure meets the capacity of the City				
<b>Objective:</b>	Review infrastructure master plans				

DESCRIPTION/JUSTIFICATION	
Various projects as identified by the Stormwater Master Management Plan.	

PROJECT EXPENDITURES/FUNDING SOURCES								
Project Costs	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 28-32	Total
Engineering & Design	-	-	-	-	-	-	-	-
Construction	-	300,000	300,000	300,000	300,000	300,000	300,000	1,800,000
Other	-	-	-	-	-	-	-	-
<b>Total Project Costs</b>	<b>\$ -</b>	<b>\$ 300,000</b>	<b>\$ 300,000</b>	<b>\$ 300,000</b>	<b>\$ 300,000</b>	<b>\$ 300,000</b>	<b>\$ 300,000</b>	<b>\$ 1,800,000</b>
Source of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 28-32	Total
Stormwater Fund	-	300,000	300,000	300,000	300,000	300,000	300,000	1,800,000
New Debt	-	-	-	-	-	-	-	-
<b>Total Project Revenues</b>	<b>\$ -</b>	<b>\$ 300,000</b>	<b>\$ 300,000</b>	<b>\$ 300,000</b>	<b>\$ 300,000</b>	<b>\$ 300,000</b>	<b>\$ 300,000</b>	<b>\$ 1,800,000</b>

OPERATIONAL IMPACT								
No additional operating impact costs are expected related to this project.								
Operational Impact	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 28-32	Total
Additional Revenues:								
Charges for Services	-	-	-	-	-	-	-	-
Other Revenues	-	-	-	-	-	-	-	-
Less Expenditures:								
Personnel	-	-	-	-	-	-	-	-
Operating	-	-	-	-	-	-	-	-
Non-operating	-	-	-	-	-	-	-	-
<b>Net Operating Impact</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

# Ten Year CIP Detail

## Stormwater Fund (410)

### CAPITAL IMPROVEMENT PROGRAM DETAIL

#### MCKINNON DITCH PIPING PROJECT

<b>Department:</b>	Public Works Department	<b>Division:</b>	SW Capital Projects	<b>Project #:</b>	PW2212
<b>Location:</b>					
<b>Project Status:</b>	New			<b>Priority:</b>	Please Select
<b>Strategic Focus Area:</b>	Natural and Built Systems				
<b>Goal:</b>	1.2 Ensure that the infrastructure meets the capacity of the City				
<b>Objective:</b>	Eliminating existing infrastructure deficits				

#### DESCRIPTION/JUSTIFICATION

The existing ditch extending from McKinnon Avenue east to Pond 140, within the Alafaya Woods Subdivision is experiencing erosion issues. The ditch conveys stormwater runoff from the west via a 36-inch culvert under McKinnon Avenue and 24-inch and 19-inch x 30-inch pipes along a drainage easement from Gould Place. The engineering scope of work will include Data Collection and Field Review, Topographic Survey, Preliminary Engineering Analysis, and Preparation of Preliminary Engineering Report.



#### PROJECT EXPENDITURES/FUNDING SOURCES

Project Costs	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 28-32	Total
Engineering & Design	-	-	-	-	-	-	-	-
Construction	-	250,000	-	-	-	-	-	250,000
Other	-	-	-	-	-	-	-	-
<b>Total Project Costs</b>	<b>\$ -</b>	<b>\$ 250,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 250,000</b>
Source of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 28-32	Total
Stormwater Fund	-	250,000	-	-	-	-	-	250,000
New Debt	-	-	-	-	-	-	-	-
<b>Total Project Revenues</b>	<b>\$ -</b>	<b>\$ 250,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 250,000</b>

#### OPERATIONAL IMPACT

No additional operating impact costs are expected related to this project.

Operational Impact	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 28-32	Total
<b>Additional Revenues:</b>								
Charges for Services	-	-	-	-	-	-	-	-
Other Revenues	-	-	-	-	-	-	-	-
<b>Less Expenditures:</b>								
Personnel	-	-	-	-	-	-	-	-
Operating	-	-	-	-	-	-	-	-
Non-operating	-	-	-	-	-	-	-	-
<b>Net Operating Impact</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>




# Ten Year CIP Detail

## Stormwater Fund (410)

### CAPITAL IMPROVEMENT PROGRAM DETAIL

#### LIVE OAK/RAYWOOD POND IMPROVEMENTS

<b>Department:</b>	Public Works Department	<b>Division:</b>	SW Capital Projects	<b>Project #:</b>	PW2316
<b>Location:</b>					
<b>Project Status:</b>	New			<b>Priority:</b>	High
<b>Strategic Focus Area:</b>	Natural and Built Systems				
<b>Goal:</b>	1.2 Ensure that the infrastructure meets the capacity of the City				
<b>Objective:</b>	Maintain and enhance stormwater management				

DESCRIPTION/JUSTIFICATION	
Redesign of a retention area in Live Oak that has a history of problematic maintenance	

PROJECT EXPENDITURES/FUNDING SOURCES								
Project Costs	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 28-32	Total
Engineering & Design	-	50,000	-	-	-	-	-	50,000
Construction	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-
<b>Total Project Costs</b>	<b>\$ -</b>	<b>\$ 50,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 50,000</b>
Source of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 28-32	Total
Stormwater Fund	-	50,000	-	-	-	-	-	50,000
New Debt	-	-	-	-	-	-	-	-
<b>Total Project Revenues</b>	<b>\$ -</b>	<b>\$ 50,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 50,000</b>

OPERATIONAL IMPACT								
No additional operating impact costs are expected related to this project.								
Operational Impact	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 28-32	Total
Additional Revenues:								
Charges for Services	-	-	-	-	-	-	-	-
Other Revenues	-	-	-	-	-	-	-	-
Less Expenditures:								
Personnel	-	-	-	-	-	-	-	-
Operating	-	-	-	-	-	-	-	-
Non-operating	-	-	-	-	-	-	-	-
<b>Net Operating Impact</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>


# Ten Year CIP Detail

## Vehicle Replacement Fund (407) Stormwater

### CAPITAL IMPROVEMENT PROGRAM DETAIL

STORMWATER VEHICLE/EQUIP REPLACEMENT				
<b>Department:</b>	Public Works Department	<b>Division:</b>	Stormwater	<b>Project #</b> N/A
<b>Location:</b>				
<b>Project Status:</b>	Replacement			
<b>Strategic Focus Area:</b>	Safety and Security			
<b>Goal:</b>	4.1 Be one of the safest communities in the region.			
<b>Objective:</b>	Maintain up-to-date equipment and appropriate facilities			

DESCRIPTION/JUSTIFICATION					
<b>Division</b>	<b>Fleet #</b>	<b>Year</b>	<b>Make</b>	<b>Model</b>	<b>Est. Cost</b>
3802	4217	2010	Trail King	Equipment Trailer	\$ 30,000
3802	4199	2010	Cat	308D Excavator	\$ 128,000



PROJECT EXPENDITURES/FUNDING SOURCES								
<b>Project Costs</b>	<b>Prior Years</b>	<b>FY 22/23</b>	<b>FY 23/24</b>	<b>FY 24/25</b>	<b>FY 25/26</b>	<b>FY 26/27</b>	<b>FY 28-32</b>	<b>Total</b>
Engineering & Design	-	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-	-
Equipment	-	158,000	1,233,000	323,000	385,000	250,000	1,140,000	3,489,000
<b>Total Project Costs</b>	<b>\$ -</b>	<b>\$ 158,000</b>	<b>\$ 1,233,000</b>	<b>\$ 323,000</b>	<b>\$ 385,000</b>	<b>\$ 250,000</b>	<b>\$ 1,140,000</b>	<b>\$ 3,489,000</b>
<b>Source of Funds</b>	<b>Prior Years</b>	<b>FY 22/23</b>	<b>FY 23/24</b>	<b>FY 24/25</b>	<b>FY 25/26</b>	<b>FY 26/27</b>	<b>FY 28-32</b>	<b>Total</b>
Veh replacement Fund (407)	-	158,000	1,233,000	323,000	385,000	250,000	1,140,000	3,489,000
New Debt	-	-	-	-	-	-	-	-
<b>Total Project Revenues</b>	<b>\$ -</b>	<b>\$ 158,000</b>	<b>\$ 1,233,000</b>	<b>\$ 323,000</b>	<b>\$ 385,000</b>	<b>\$ 250,000</b>	<b>\$ 1,140,000</b>	<b>\$ 3,489,000</b>

OPERATIONAL IMPACT								
The City strives to replace vehicles every five to seven years. There should be no increase in operating costs to the budget for the replacement vehicles as the operating costs already exist in the budget.								
<b>Operational Impact</b>	<b>Prior Years</b>	<b>FY 22/23</b>	<b>FY 23/24</b>	<b>FY 24/25</b>	<b>FY 25/26</b>	<b>FY 26/27</b>	<b>FY 28-32</b>	<b>Total</b>
Additional Revenues:								
Charges for Services	-	-	-	-	-	-	-	-
Other Revenues	-	-	-	-	-	-	-	-
Less Expenditures:								
Personnel	-	-	-	-	-	-	-	-
Operating	-	-	-	-	-	-	-	-
Non-operating	-	-	-	-	-	-	-	-
<b>Net Operating Impact</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

# Ten Year CIP Detail

## Fleet Fund (504)

FLEET REPLACEMENT FUND FUND 504											
		Uncommitted Appropriations	New Appropriations								
[2]	Major Capital Project Name	[3]	FY2021-22	[1]	FY2022-23	FY2023-24	FY2024-25	FY2025-26	FY2026-27	FY2028-32	Total
<i>F</i>	4 Post Drive On Style Lift	-	45,000	-	-	-	-	-	-	-	45,000
Capital Outlay [3]											
Air Conditioning Machine-New R1234yf Refrigerant			-	10,000	-	-	-	-	-	-	10,000
Total Capital Budgets			-	45,000	10,000	-	-	-	-	-	55,000
Source of Funds											
Fleet Fund			45,000	10,000	-	-	-	-	-	-	55,000
New Debt			-	-	-	-	-	-	-	-	-
Total Source of Funds			-	45,000	10,000	-	-	-	-	-	55,000


# Ten Year CIP Detail

## Fleet Fund (504)

### CAPITAL IMPROVEMENT PROGRAM DETAIL

#### 4 POST DRIVE ON STYLE LIFT

<b>Department:</b>	Public Works Department	<b>Division:</b>	Fleet Maintenance	<b>Project #:</b>	N/A
<b>Location:</b>	1651 Evans Street				
<b>Project Status:</b>	Replacement			<b>Priority:</b>	High
<b>Strategic Focus Area:</b>	Safety and Security				
<b>Goal:</b>	4.1 Be one of the safest communities in the region.				
<b>Objective:</b>	Maintain up-to-date equipment and appropriate facilities				

DESCRIPTION/JUSTIFICATION	
We are wanting to replace our current 2 post style lift with a drive-on style 4 post lift. The current lifts we have are rated up 15,000 lbs and does not support our longer wheelbase units, such as crane trucks, without emptying all of the equipment carried by the operator and adding additional support at the rear of the vehicle to keep it from tipping. The 18,000lb 4 post drive on style lift will greatly increase the safety as well as the productivity in the shop by allowing a technician to simply drive a unit onto the lift and then utilize the built in rolling jack system to lift the vehicle safely, even when working on our longest units. The extra weight capacity will aid in our productivity as well by allowing the equipment to be left in the unit and not transferred for regular service. By replacing the existing lift with the drive on style, there is a potential to cut the cost of outside repairs that would had to have been performed by a facility with this style and rated lift.	

PROJECT EXPENDITURES/FUNDING SOURCES								
Project Costs	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 28-32	Total
Engineering & Design	-	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-	-
Other		45,000	-	-	-	-	-	45,000
<b>Total Project Costs</b>	<b>\$ -</b>	<b>\$ 45,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 45,000</b>
Source of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 28-32	Total
Fleet Fund	-	-	-	-	-	-	-	-
New Debt	-	-	-	-	-	-	-	-
<b>Total Project Revenues</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

OPERATIONAL IMPACT								
No additional operating impact costs are expected related to this project.								
Operational Impact	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 28-32	Total
Additional Revenues:								
Charges for Services	-	-	-	-	-	-	-	-
Other Revenues	-	-	-	-	-	-	-	-
Less Expenditures:								
Personnel	-	-	-	-	-	-	-	-
Operating	-	-	-	-	-	-	-	-
Non-operating	-	-	-	-	-	-	-	-
<b>Net Operating Impact</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

# Ten Year CIP Operating Impact

## Capital Projects Impact on Operating Budgets - 10 Year Summary

Operating Impact for Capital Improvement Projects funded in FY 2022-23		FY 22/23 Adopted	FY 23/24 Projected	FY 24/25 Projected	FY 25/26 Projected	FY 26/27 Projected	FY 28-32 Projected	Estimated Total Cost
<b>Total</b>		<b>\$ -</b>	<b>\$ 8,000</b>	<b>\$ 11,000</b>	<b>\$ 11,000</b>	<b>\$ 11,000</b>	<b>\$ 55,000</b>	<b>\$ 96,000</b>
<b>Transportation Impact Fee Fund (102)</b>								
MHR West Bound Turn Ln at Alafaya Woods		-	1,500	1,500	1,500	1,500	7,500	13,500
Personnel	Roadway Maintenance	-	500	500	500	500	2,500	4,500
Operating	Materials	-	1,000	1,000	1,000	1,000	5,000	9,000
Lockwood/MHR Turn Ln Imp		-	1,500	1,500	1,500	1,500	7,500	13,500
Personnel	Roadway Maintenance	-	500	500	500	500	2,500	4,500
Operating	Materials	-	1,000	1,000	1,000	1,000	5,000	9,000
<b>Local Option Gas Tax Fund (105)</b>								
North Lockwood Right Turn Lane		-	1,500	1,500	1,500	1,500	7,500	13,500
Personnel	Roadway Maintenance	-	500	500	500	500	2,500	4,500
Operating	Materials	-	1,000	1,000	1,000	1,000	5,000	9,000
<b>3rd Generation Sales Tax Fund (304)</b>								
Lockwood/Old Lockwood Improv		-	-	1,500	1,500	1,500	7,500	12,000
Personnel	Roadway Maintenance	-	-	500	500	500	2,500	4,000
Operating	Materials	-	-	1,000	1,000	1,000	5,000	8,000
CR 426 Sidewalk		-	1,500	1,500	1,500	1,500	7,500	13,500
Personnel	Roadway Maintenance	-	500	500	500	500	2,500	4,500
Operating	Materials	-	1,000	1,000	1,000	1,000	5,000	9,000
CR 419 Sidewalk		-	-	1,500	1,500	1,500	7,500	12,000
Personnel	Roadway Maintenance	-	-	500	500	500	2,500	4,000
Operating	Materials	-	-	1,000	1,000	1,000	5,000	8,000
MHR Left Turn Lane At S.R434		-	1,500	1,500	1,500	1,500	7,500	13,500
Personnel	Roadway Maintenance	-	500	500	500	500	2,500	4,500
Operating	Materials	-	1,000	1,000	1,000	1,000	5,000	9,000
<b>Utility Funds (401-409)</b>								
Crane Truck		-	500	500	500	500	2,500	4,500
Operating	Maintenance/Fuel	-	500	500	500	500	2,500	4,500



# APPENDIX



# **Glossary and Budget Terms**

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## **ACCRUAL**

A revenue or expense which gets recognized in the accounting period where it is earned or incurred, even if it gets received or paid in a subsequent period.

## **ACTUAL**

Previously occurred, i.e., monies, which have already been used or received, as opposed to budgeted monies that are estimates of possible monies to be spent or received.

## **AD VALOREM TAX**

A tax paid on the fair market value of real property (land and buildings) and personal property (business equipment). Fair market or "just" value is determined by the County Property Appraiser as of January 1 of each year, under the guidelines of Chapter 193, Florida Statutes.

## **APPROPRIATION**

A specific amount of funds authorized by the City Council to which financial obligations and expenditures may be made.

## **ASSESSED VALUATION**

A valuation set upon real estate or personal property by the County's Property Appraiser and the State as a basis for levying taxes.

## **AUDIT**

An official inspection of the City's financial records performed by an independent certified public accountant.

## **BALANCED BUDGET**

Total estimated receipts, including balances brought forward, equal total appropriations and reserves.

## **BOND**

A written promise to pay a sum of money on a specific date at a specific interest rate as detailed in a bond ordinance.

## **BUDGET**

An estimate of probable income and expenditures for a fiscal year period, (October 1 - September 30) with a program or organizational plan for maintaining a proper balance between the two.

## **CAPITAL EXPENDITURES**

The cost(s) associated with permanent additions to the City's fixed assets which include: acquisition of land, improvements to land, buildings, improvements to buildings, vehicles, machinery, equipment, infrastructure, and other assets with an initial, individual cost of more than \$5,000 and an estimated useful life in excess of one year.

## **CAPITAL OUTLAY**

Items with a per unit cost value of more than \$5,000 such as office equipment or furniture, computer hardware and similar items with a useful life of one year or more.

## **DEBT SERVICE**

Payments of annual principal and interest on long and short-term debt issues of the City.

## **DEPRECIATION**

Depreciation is the systematic and rational allocation of the cost of capital asset over its useful life. Generally accepted accounting principals (GAAP) require, in most cases, that capital assets be depreciated.

## **FIDUCIARY FUNDS**

Funds used to account for assets held by a governmental unit in a trustee capacity or as an agent for individuals, private organizations, other governmental units or other funds.

## **EQUITY AND POOLED CASH (NET)**

The cash position of an enterprise fund at the beginning or end of a fiscal year net of liabilities such as accounts payable, wages and contracts payable and utility customer deposits.

## **ESTIMATED REVENUES**

Annualized projections of income to be received in a fiscal year.

## **FISCAL YEAR**

The twelve-month financial period used by the City beginning October 1 and ending September 30 of the following calendar year.

## **FTE**

Full time equivalent position, which is calculated on the basis of the number of hours that a position



# Glossary and Budget Terms

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is budgeted (i.e. 1 FTE = 2080 hours, .5 FTE = 1040 hours, .25 FTE = 520 hours).

## **FUND**

An accounting entity that has a set of self-balancing accounts and that records all financial transactions or specific activities of government functions.

## **FUND BALANCE**

Otherwise known as fund equity – is the assets of a fund minus its liabilities. Generally, in non-enterprise funds it represents the surplus of income over expenditures within a fund that is carried over from prior years and may be appropriated in the budget to support anticipated expenditures, although designated or restricted fund balance can only be appropriated for a specific use.

## **FUND TYPES**

### **GOVERNMENTAL FUNDS**

Governmental fund reporting focuses primarily on the sources, uses and balances of current financial resources and often has a budgetary orientation. The governmental fund category includes the general fund, special revenue funds, capital projects funds, debt service funds and permanent funds

#### **General Fund**

Accounts for most of the general operating revenues and basic operational services associated with City government. It is used to account for all financial resources, except those required to be accounted for in another fund.

#### **Special Revenue Funds**

Account for the receipts from revenue sources that are legally restricted for specific activities. (i.e., Impact Fees, Local Option Gas Tax, Law Enforcement Block Grant).

#### **Capital Improvement Funds**

Account for the acquisition and construction of major capital facilities. These funds are limited to accounting for the receipts and the expenditures on capital projects.

#### **Debt Service Funds**

Account for the financing of general long-term debt principal and interest.

## **PROPRIETARY FUNDS**

Proprietary fund is used in governmental accounting to account for activities that involve business-like interactions, either within the government or outside of it. The two types of proprietary funds are enterprise funds and internal service funds.

#### **Enterprise Funds**

Account for operations financed and operated in a manner similar to private business enterprises. (i.e., Water/Wastewater and Stormwater).

#### **Internal Service Funds**

Account for the financing of goods and services provided by one department or agency to other departments or agencies of the governmental unit, or to other governmental units, on a cost reimbursement basis.

#### **Trust and Agency Funds**

Account for assets held by a governmental unit in a trustee capacity or as an agent for individuals, private organizations, other governmental units, and/or other funds.

## **GAAP**

Generally Accepted Accounting Principles.

## **GASB**

Government Accounting Standards Board.

## **GENERAL OBLIGATION BOND (GOB)**

Also known as a “full faith and credit bond” is one of four basic forms of long-term debt that pledges the general credit and taxing powers of the borrowing government jurisdiction. Since the power to levy and collect property taxes provides the basic security to these bonds, voter approval is required for issuance.

## **GFOA**

Government Finance Officers Association.

# Glossary and Budget Terms

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## **ISO**

Fire rating, also referred to as fire score from one to ten that indicates how well protected is the community by the fire department.

## **LDC**

Land Development Code

## **MAJOR FUND**

A fund whose revenues, expenditures/expenses, assets, or liabilities are at least 10 percent of corresponding totals for all governmental or enterprise funds and at least 5 percent of the aggregate amount for all governmental and enterprise funds for the same item.

## **MILLAGE RATE**

The rate at which real and personal property is taxed, with one mill equal to \$1.00 per \$1,000 of assessed taxable value. For example, a property tax rate of 2.5 mills would mean a tax of \$2.50 per \$1,000 of assessed taxable value.

## **MODIFIED ACCRUAL BASIS**

Basis of accounting that focuses on current financial resources. Revenues are recognized when they are both measurable and available and expenditures are recognized when incurred.

## **NASCENT**

Beginning to exist or develop.

## **NON-MAJOR FUND**

A fund that doesn't meet the definition of a major fund (see definition of major fund).

## **OPERATING BUDGET**

That part of the City budget, which accounts for income used to support expenditures, which are annually recurring.

## **OPERATING EXPENSES**

Includes expenditures for goods and services, which primarily benefit the current period and are not defined as personal services or capital outlay.

## **OSC**

Oviedo Sports Complex.

## **PERSONAL SERVICES EXPENSE**

Expenses for salaries, wages, workers compensation, health/life insurance and retirement contributions provided to employees of the City.

## **PROPERTY TAX RATE**

Taxes derived from all non-exempt real and personal property located within the County. Property taxes are computed on the basis of multiplying the millage rate by the value of real or personal property expressed per thousand.

## **POTUS**

President of the United States.

## **PIP**

Poured-in-Place.

## **PRM**

Public Risk Management. Member-owned, self-insured organization that provides property and casualty insurance to Florida Counties, cities, towns and special districts.

## **ROLL-BACK MILLAGE RATE**

The tax rate, which produces the same amount of taxes as, levied in the prior year when calculated against the current year's tax base exclusive of new construction.

## **SJRWMD**

St Johns River Water Management District.

## **SKP**

Shane Kelly Park.

## **TRANSFERS**

Internal movements of revenue among funds in the budget, to provide needed sources of financing or reimbursements for expenses incurred on behalf of another fund.

## **TRIM (Truth in Millage law)**

A statutory process which requires a specific (Truth in Millage) method of calculating the tax rate, form of notice to advise the public of proposed taxes for various taxing authorities, and public hearing and advertisement requirements to adopt final budgets and millage rates.

# Glossary and Budget Terms

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## **USER FEE**

Charges for specific services rendered only to those paying such charges (i.e. water/wastewater service fees and recreational fees).