

CITY OF OVIEDO

Planning Division ■ 400 Alexandria Blvd ■ Oviedo, FL 32765 ■ 407-971-5775

CAMPAIGN SIGN PERMIT APPLICATION

APPLICANT NAME _____ NAME OF CANDIDATE _____

PHONE # _____ E-MAIL _____

PROPERTY OWNER NAME _____

ADDRESS _____ PARCEL ID # _____

PROPERTY OWNER NAME _____

ADDRESS _____ PARCEL ID # _____

PROPERTY OWNER NAME _____

ADDRESS _____ PARCEL ID # _____

PROPERTY OWNER NAME _____

ADDRESS _____ PARCEL ID # _____

PROPERTY OWNER NAME _____

ADDRESS _____ PARCEL ID # _____

OF SIGNS _____ TOTAL SQ FT PER SIGN _____ HEIGHT OF SIGN _____

NOTICE: Application is hereby made to obtain a permit to do the work and installations as indicated. I swear or affirm that no work or installation has commenced prior to the issuance of a permit and that all work will be performed to meet the standards of all laws regulating construction and zoning in this jurisdiction

Signature of Applicant _____ Date _____

Printed Name _____ Date _____

Zoning Districts	Maximum Area (sq. ft.)	Maximum Height (ft.)	Minimum Setbacks (ft.)
R-CE, R-1AAA, R-1AA, R-1A, R-1, R-2, R-3, and residential uses in the A, R-P, PUD and MUD	6	4	Front: 2 Side: 5
O-C, C-1, C-2, PLI, I-1, I-2 and non-residential uses in the A, R-P, PUD and MUD	6	5	Front: 2 Side: 5
	>6 up to 32	8	Front: 10 Side: 25

BELOW IS FOR OFFICE USE ONLY

Application Accepted By / Date _____		Permit Fee \$ _____	
REQUIRED APPROVALS	<u>APPROVED BY</u>	<u>DENIED BY</u>	<u>DATE</u>

Campaign Sign Permit Application Guidelines

All permit applications must be complete prior to acceptance. A complete application shall include the following:

- ☐ Campaign Sign Permit Application completed and signed. Application must include correct address and complete parcel I.D. number.
- ☐ Site specific, notarized letter of authorization from the property owner(s) authorizing placement of the sign(s) on property.
- ☐ Two (2) copies of site plan indicating proposed location and distance to property line(s).
- ☐ Two (2) copies of a drawing showing height, size, shape, and face of proposed sign.
- ☐ \$30 fee per sign required at the time of the permit application

- 1) No permit is needed if the sign is six (6) square feet or less.**
- 2) Signs shall not be placed in a public right-of-way, attached to trees, or utility poles.**
- 3) Campaign signs shall be permitted in all zoning districts subject to the restrictions, limitations and requirements and any other applicable requirements set forth in the Land Development Code.**
- 4) Campaign signs shall be removed within ten (10) days after the election has been decided.**
- 5) The erection and removal of all campaign signs shall be the joint responsibility of the owner of the property upon which the sign is placed, or the owner of such sign, and the candidate for whom such sign was placed.**
- 6) All permits are to be obtained from the Planning Division of Development Services Department, City Hall Annex Building, 320 Alexandria Boulevard, 2nd Floor. Please call 407-971-5794/407-971-5759 with any questions related to campaign sign permits.**

These guidelines were compiled to assist the applicant in preparing a campaign sign permit application and may not be complete. The applicant is required to meet all City of Oviedo, state, and local code requirements.